



**Mississippi Headwaters Board
Meeting Agenda
Cass County Land Dept.
Backus, MN
<https://us02web.zoom.us/j/89573251059>
April 25, 2025
9:00 am**

9:00 AM

- Call to Order/Pledge of Allegiance

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – March 2025 Expenses & Minutes

Correspondence

- Press Release

Planning and Zoning (Actions)

- None

Action / Discussion Items:

- Oak Haven Resort/Campground discussion
- '24-'25 High School Survey
- MHB Comprehensive Plan discussion
- Budget discussion
- Executive Directors report-discussion

Misc: Legislature Update (if any), County Updates

Meeting Adjourned - Thank you

Mtgs: May 23, 2025 9:00 AM- MHB Monthly Meeting, Walker, MN

October 31, 2025 9:00 AM- MHB Biennial Conference, Breezy Point Resort, Breezy Pt., MN

Mississippi Headwaters Board
March 21, 2025
Cass County Courthouse, Walker, MN
Optional interactive technology: <https://us02web.zoom.us/j/85730150799>

MEETING
MINUTES

Members present: Ted Van Kempen (Hubbard), Bryan Ramsrud (Clearwater), Steve Barrows (Crow Wing), Scott Bruns (Cass), Bobby Kasper (Morrison), Craig Gaasvig (Beltrami), Michael Kearney (Aitkin video), and Tim Terrill (Executive Director).

Video Interactive Reasons: Scheduling differences

Others Present: Megan Fitzgerald (Hubbard SWCD)

Pledge of Allegiance

Chair Ted VanKempen asked if there were any additions to the agenda. No changes to agenda, **M/S (Kasper/Gaasvig) to approve of the agenda. Motion carried unanimously.**

M/S (Barrows/Bruns) to approve of the Consent agenda. Motion carried unanimously.

Correspondence/Outreach

1. Press Release- Tim gave a brief overview of the March press release which informed the reader about a Royalton high school student that was interested in an internship with the Morrison SWCD.

Planning and Zoning

None

Action/Discussion:

1. Hubbard SWCD and MHB Contract- Tim introduced Megan Fitzgerald from the Hubbard SWCD and she gave them a brief overview of the accomplishments from the last grant which helped them perform outreach to people where they live. She explained that they met the requirements of the previous grant and exceeded their goal by getting 4 conservation easement interest from the events. She went on to explain that the SWCD increased the amount of funding due to inflationary costs, and it will be a two-year grant. Tim said he visited the LaSalle event and said it was well attended, and he said this is a model for other SWCD's to take advantage of. Discussion ensued and Comm. Gaasvig asked clarifying questions regarding funding, and Tim said that the funding will come from the LSOHC grant and not MHB base funding. Comm. Van Kempen asked if this opportunity was offered to other SWCD's and

Tim said that it was presented to all eight SWCD's at their MHHCP technical committee meeting. A follow up question was asked how much funding is available, and Tim responded that it could be added to the LSOHC grant proposal that is due this spring. Comm. Gaasvig asked Megan what "well attended" events meant, and Megan responded that the LaSalle event had around 40 people attend, and the other smaller events had 10 to 15 attendees. **M/S (Barrows/Kearney) to approve of the contract between Hubbard SWCD and MHB. Motion carried unanimously.**

2. SFY 2026 planning workplan and budget- Tim explained that he met with budget committee comprised of Comm. Gaasvig and Van Kempen to go over the workplan and budget and explained that this plan and budget takes in effect from 7/1/25 to 6/30/26. Comm. Gaasvig asked where we were at on the Ottertail dam signage and Tim responded that he never got a call back from them. Gaasvig said that he would connect with them again. Comm. Barrows asked if we still have grant funding for this from enbridge and Tim responded that we do, and he is keeping track of it. Tim continued with the budget and gave his reasoning behind the budget line items based off last year's numbers. Some questions were asked about the numbers from Commissioners, but all understood that this was a planning budget. **M/S (Gaasvig/Ramsrud) to approve the SFY 2026 Workplan and budget. Motion carried unanimously.**
3. MHB Resourcetaintment ppt. and Visit Grand Rapids & MHB MOU- Tim presented to the board a powerpoint about their resourcetaintment program. He explained that the pilot project partnership with Visit Grand Rapids last fall helped significantly increase the reach to users. He also talked about the events that were held last year and how they increased awareness of the Miss. River. Tim presented the board an MOU that would substitute their general fund grant with some supplemental funding. Tim said his expenses would be taken care of up to \$2000 and he would produce 8 posts that have a travel influencer style to them. Comm. Gaasvig asked some clarifying questions about time and Tim said that he plans to spend around 2 days of filming. **M/S (Van Kempen/Kasper) to approve of the MOU. Motion carried unanimously.**
4. MHB Resolution 2025-02- Tim presented the board with two resolutions to send to Sen. Klobuchar and Smith that requested that they pass an identical, companion bill for the Bowen Lodge land exchange. One had more of an environmental tone to it, whereas the other one started off with more of an authority tone to it. After much review, the board thought it best to choose the more environmentally written resolution to send. **M/S (Ramsrud/Barrows) to approve of the resolution and send to Sen. Smith and Klobuchar. Motion carried unanimously.**
5. Comprehensive Plan Discussion- Since the plan was updated and downsized in 2019, the plan states that a possible review or revision may be completed every 5 years. Tim went over 10 items that he noticed could be updated mostly for clarification. Comm. Van Kempen asked this to be on the agenda to discuss this and explained to the board that they should review it and make some suggestions to Tim. This would help the board fulfill their duty. Through consensus, the board asked Tim to send the Comprehensive Plan to each MHB Commissioner and have them send any comments to Tim and they can revisit it later.

Executive Directors Report

1. Tim updated the board that he met with NW DNR regional manager Ben Bergey to discuss an event at Itasca State Park.
2. Tim stated that he made a phone call to FHL Academy high school in Bagley and he has a planned visit in the following weeks.

3. Comm. Gaasvig brought up about the potential resort conversion to a campground and Tim said that this could be a potential variance in future months.
4. Tim said that he is working to increase MHB funding by working with Rep. Heintzeman and that the revisor is working on writing a bill and it should be given to Heintzeman next week.
5. Tim gave an update on the land exchange bill and said that since it has taken four years to pass a US House bill and no Senate bill as of yet, the Chippewa National Forest might have enough time to do this administratively by the biennial conference in October.

County Updates

Comm. Gasvig told the board that the jail project bid was approved and the build will start next week.

Comm. Ramsrud stated that they used the website Indeed because they were struggling to find employees, and it yielded lots of local candidates for them.

Comm. Kearney stated that they sent out an offer for an administrator.

M/S (Barrows/Kasper) to adjourn. Motion carried unanimously.

Ted Van Kempen, Chair

Executive Director Tim Terrill

March SFY'25 Budget Summary

		YTD spending/rei mbursement	Projected Budget	% of budget spent	
Revenues:	Monthly Amount				Notes
Governor's DNR grant (53290)		\$ 85,661.64	\$ 117,800.00	72.72%	non competitive quarterly reimbursement
LSOHC grant (53290)		\$ 8,008.50	\$ 8,000.00	100.11%	LSOHC reimbursement
Guidebook sales (58400)		\$ 18.32	\$ 200.00	9.16%	reimbursment for Guidebook sales
Enbridge program (58300)		\$ 8,021.13	\$ 11,000.00	72.92%	enbridge reimbursement
Miscell. Other revenue (58300)		\$ 1,500.00	\$ 9,000.00	16.67%	
MCIT Dividend (58300)		\$ 36.00	\$ 42.00	85.71%	MCIT refund
County Support (52990)		\$ 12,000.00	\$ 12,000.00	100.00%	8 county support
Total	\$ -	\$ 29,583.95	\$ 40,242.00		
Expenses:	Monthly Amount				Notes
Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000)	\$ 9,407.66	\$ 76,227.22	\$ 120,000.00	63.52%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)		\$ 2,795.00	\$ 3,022.00	92.49%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)	\$ 500.00	\$ 1,800.00	\$ 3,000.00	60.00%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)		\$ 227.67	\$ 500.00	45.53%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)	\$ 555.80	\$ 2,310.46	\$ 3,500.00	66.01%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	\$ 159.11	\$ 2,605.82	\$ 4,500.00	57.91%	reimbursed by Gov. DNR grant
Professional Services (62990)	\$ 525.00	\$ 9,370.00	\$ 35,000.00	26.77%	CW financial services
Office supplies/operations (64090)	\$ 61.46	\$ 831.40	\$ 3,000.00	27.71%	telephone
Training & Registration Fees (63380)		\$ 360.00	\$ 800.00	45.00%	
Total	\$ 11,209.03	\$ 96,527.57	\$ 173,322.00		

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and amounts are in the fiscal year.

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	58300		Miscellaneous	Other	Revenue					
								REVISED BUDGET		.00
								PER 01	-17,750.00	-17,750.00
								PER 02	-32,700.00	-50,450.00
25/03	339	03/03/25	GNI 758123	Britny.McC	57719				-3,000.00	-53,450.00
	iNovah	Cass	AIS Support							
25/03	339	03/03/25	GNI 758122	Britny.McC	57719			-500.00		-53,950.00
	iNovah	Kanabec	AIS support							
25/03	364	03/04/25	GNI 758238	Britny.McC	57732			-2,500.00		-56,450.00
	iNovah	Lac Qui Parle	AIS support							
25/03	615	03/14/25	GNI 759202	Britny.McC	57877			-5,000.00		-61,450.00
	iNovah	ITASCA	AIS SUPPORT							
25/03	1636	03/31/25	GNI 762118	Britny.McC	58076			-2,000.00		-63,450.00
	iNovah	Pine County	MN							
			LEDGER BALANCES --- DEBITS:		.00		CREDITS:	-63,450.00	NET:	-63,450.00
74830	61000		Salaries & Wages - Regular							
								REVISED BUDGET		.00
								PER 01	6,215.61	6,215.61
								PER 02	6,625.85	12,841.46
25/03	421	03/07/25	PRJ PR0307	1250307	1250307	1250		3,232.12		16,073.58
	PAY030725	WARRANT=250307	RUN=1 BI-WEEKL							
25/03	979	03/21/25	PRJ PR0321	1250321	1250321	1250		3,232.11		19,305.69
	PAY0321	WARRANT=250321	RUN=1 BI-WEEKL							
			LEDGER BALANCES --- DEBITS:		19,305.69		CREDITS:	.00	NET:	19,305.69
74830	61200		Active Insurance							
								REVISED BUDGET		.00
								PER 01	2,034.70	2,034.70
								PER 02	2,034.70	4,069.40
25/03	421	03/07/25	PRJ PR0307	1250307	1250307	1250		1,006.02		5,075.42
	PAY030725	WARRANT=250307	RUN=1 BI-WEEKL							
25/03	979	03/21/25	PRJ PR0321	1250321	1250321	1250		1,028.68		6,104.10
	PAY0321	WARRANT=250321	RUN=1 BI-WEEKL							
			LEDGER BALANCES --- DEBITS:		6,104.10		CREDITS:	.00	NET:	6,104.10

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61300		Employee Pension & FICA							
										REVISED BUDGET .00
										PER 01 871.06
										PER 02 933.21
25/03	421	03/07/25	PRJ PR0307	1250307	1250307	1250		454.37	1,804.27	2,258.64
			PAY030725 WARRANT=250307 RUN=1 BI-WEEKL							
25/03	979	03/21/25	PRJ PR0321	1250321	1250321	1250		454.36	2,713.00	
			PAY0321 WARRANT=250321 RUN=1 BI-WEEKL							
			LEDGER BALANCES --- DEBITS:		2,713.00	CREDITS:		.00	NET:	2,713.00
74830	62100		Telephone							
										REVISED BUDGET .00
										PER 01 61.53
										PER 02 61.80
25/03	590	03/18/25	API 006205		234606		40566	6.46	123.33	129.79
			W C031825 MARCH 25 - COUNTY WIDE BILL CONSOLIDATED TELECOM							
25/03	979	03/21/25	PRJ PR0321	1250321	1250321	1250		55.00	184.79	
			PAY0321 WARRANT=250321 RUN=1 BI-WEEKL							
			LEDGER BALANCES --- DEBITS:		184.79	CREDITS:		.00	NET:	184.79
74830	62680		Non-Employee Per Diems							
										REVISED BUDGET .00
										PER 01 200.00
25/03	360	03/03/25	API 008091		233729		40512	50.00	200.00	250.00
			W A030425 MHB MEETING PER DIEM & MILEAGE BRYAN RAMSRUD							
25/03	360	03/03/25	API 003356		233730		40503	50.00	300.00	
			W A030425 MHB MEETING PER DIEM & MILEAGE HUBBARD COUNTY TREAS							
25/03	360	03/03/25	API 100532		233732		1962526	50.00	350.00	
			W A030425 MHB MEETING PER DIEM MORRISON COUNTY AUDI							
25/03	1200	03/25/25	API 003356		235156		40663	50.00	400.00	
			W A032525 3/6/2025 MEETING & 3/21 MEETIN HUBBARD COUNTY TREAS							
25/03	1200	03/25/25	API 003356		235156		40663	50.00	450.00	
			W A032525 3/6/2025 MEETING & 3/21 MEETIN HUBBARD COUNTY TREAS							
25/03	1200	03/25/25	API 003257		235157		40662	50.00	500.00	
			W A032525 3/6/2025 MEETING & 3/21/2025 M GAASVIG, CRAIG							
25/03	1200	03/25/25	API 003257		235157		40662	50.00	550.00	
			W A032525 3/6/2025 MEETING & 3/21/2025 M GAASVIG, CRAIG							

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
25/03	1200	03/25/25	API 008091		235158	1963047		50.00	600.00	
	W A032525	3/21/2025	MEETING & MILEAGE		BRYAN RAMSRUD					
25/03	1200	03/25/25	API 100532		235160	1963048		50.00	650.00	
	W A032525	MHB MEETING 3/21/2025			MORRISON COUNTY AUDI					
25/03	1200	03/25/25	API 006952		235161	40665		50.00	700.00	
	W A032525	MHB MEETING 3/21/2025			MICHAEL KEARNEY					
LEDGER BALANCES --- DEBITS:					700.00	CREDITS:	.00	NET:	700.00	
74830	62720	Non-Employee Mileage								
						REVISED BUDGET				.00
						PER 01		285.60	285.60	
25/03	360	03/03/25	API 008091		233729	40512		81.20	366.80	
	W A030425	MHB MEETING PER DIEM & MILEAGE			BRYAN RAMSRUD					
25/03	360	03/03/25	API 003356		233730	40503		39.20	406.00	
	W A030425	MHB MEETING PER DIEM & MILEAGE			HUBBARD COUNTY TREAS					
25/03	360	03/03/25	API 006980		233731	40511		121.80	527.80	
	W A030425	MHB MEETING MILEAGE			ROBERT F. KASPER					
25/03	1200	03/25/25	API 003356		235156	40663		39.20	567.00	
	W A032525	3/6/2025 MEETING & 3/21 MEETIN			HUBBARD COUNTY TREAS					
25/03	1200	03/25/25	API 003257		235157	40662		71.40	638.40	
	W A032525	3/6/2025 MEETING & 3/21/2025			M GAASVIG, CRAIG					
25/03	1200	03/25/25	API 008091		235158	1963047		81.20	719.60	
	W A032525	3/21/2025 MEETING & MILEAGE			BRYAN RAMSRUD					
25/03	1200	03/25/25	API 006980		235159	40668		121.80	841.40	
	W A032525	3/21/2025 MILEAGE			ROBERT F. KASPER					
LEDGER BALANCES --- DEBITS:					841.40	CREDITS:	.00	NET:	841.40	
74830	62990	Prof. & Tech. Fee - Other								
						REVISED BUDGET				6,300.00
						PER 01		9,735.32	9,735.32	
						PER 02		525.00	10,260.32	
25/03	1666	03/31/25	GEN					525.00	10,785.32	
		RECURRING FINANCIAL SERVICE								
LEDGER BALANCES --- DEBITS:					10,785.32	CREDITS:	.00	NET:	10,785.32	

ACCOUNT DETAIL HISTORY FOR 2025 03 TO 2025 03

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	63320		Employee Mileage							
								REVISED BUDGET		.00
								PER 01	248.97	248.97
								PER 02	408.10	657.07
25/03	985	03/20/25	API 007742		235085	1963009			159.11	816.18
			W OOP0225	February mileage		TERRILL, TIM				
								LEDGER BALANCES --- DEBITS:	816.18	
								CREDITS:	.00	
								NET:		816.18
74830	63340		Hotel & Meals Travel Expense							
								REVISED BUDGET		.00
								PER 01	170.56	170.56
								PER 02	20.45	191.01
25/03	1208	03/25/25	GNI 760526	Britny.McC 58006					-32.65	158.36
			iNovah	Feb Bremer Reimburs						
25/03	1436	03/26/25	GNI						16.08	174.44
			BREM PCARD	NCCR mtg meal						
				TIM TERRILL - BLUE OYSTER - NCCR mtg meal						
25/03	1436	03/26/25	GNI						16.57	191.01
			BREM PCARD	Board mtg meal						
				TIM TERRILL - SQ *MN TRADERS CO. - Board mtg meal						
								LEDGER BALANCES --- DEBITS:	223.66	
								CREDITS:	-32.65	
								NET:		191.01
								GRAND TOTAL --- DEBITS:	41,674.14	
								CREDITS:	-63,482.65	
								NET:		-21,808.51

35 Records printed

** END OF REPORT - Generated by Matthew Donley **



PROTECTING THE FIRST 400 MILES

IMMEDIATE PRESS RELEASE 4/1//25

Media Contact

Tim Terrill

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www.mississippiheadwaters.org

322 Laurel St.

Brainerd, MN 56401

Mississippi Headwaters Board Develops Survey for Teachers

The Mississippi Headwaters Board (MHB) has a high school education program that visits with students and teaches them about the MHB and careers in the conservation world. Executive Director Tim Terrill stated that the board expressed interest in him developing a teacher survey in addition to the classroom survey when he talks with high school classes. The classroom survey asks the students about the content being presented and what the students learned. The teacher survey would ask the teacher questions to find out if the material being presented is understandable to the students, and if it is presented in an understandable way. Commissioner Van Kempen appreciated that it was short. The newly appointed Comm. Ramsrud asked if this was something that Tim does, and Tim gave a brief history of the program. Comm. Ramsrud asked Tim to connect with Faith, Hope, and Love Christian Academy in Bagley. Comm. Barrows stated that this might help grow the workforce in future years. All agreed that this was a valuable program to educate students about the Mississippi river and the environment around them.

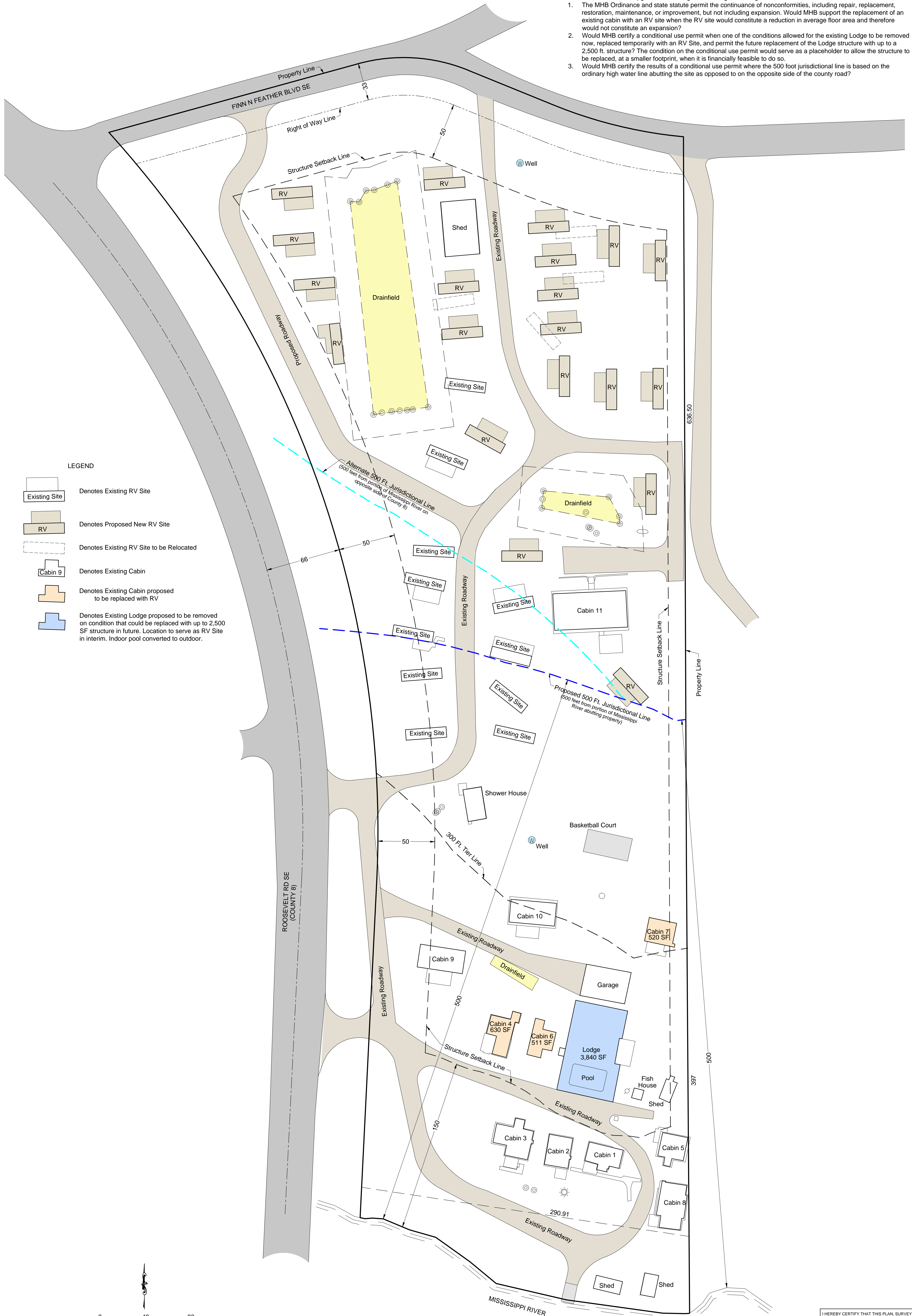
CONCEPT SKETCH

Oak Haven Resort & Campground

Address: 14333 Roosevelt Rd SE
 Beltrami County Parcels: 140046800 and 140046601
 Jurisdiction: Frohn Township, Beltrami County
 Total Area: 7.75 Acres

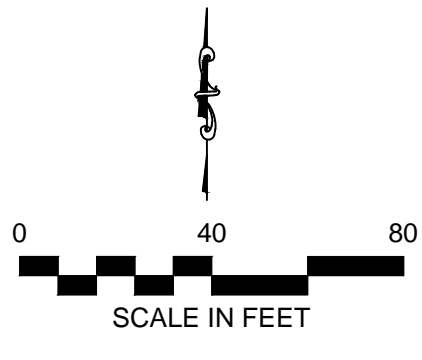
PROJECT NARRATIVE: MHB CONSIDERATIONS

- Oak Haven Resort & Campground is seeking the following site changes and clarifications within MHB Jurisdiction:
1. The MHB Ordinance and state statute permit the continuance of nonconformities, including repair, replacement, restoration, maintenance, or improvement, but not including expansion. Would MHB support the replacement of an existing cabin with an RV site when the RV site would constitute a reduction in average floor area and therefore would not constitute an expansion?
 2. Would MHB certify a conditional use permit when one of the conditions allowed for the existing Lodge to be removed now, replaced temporarily with an RV Site, and permit the future replacement of the Lodge structure with up to a 2,500 ft. structure? The condition on the conditional use permit would serve as a placeholder to allow the structure to be replaced, at a smaller footprint, when it is financially feasible to do so.
 3. Would MHB certify the results of a conditional use permit where the 500 foot jurisdictional line is based on the ordinary high water line abutting the site as opposed to on the opposite side of the county road?



LEGEND

- Denotes Existing RV Site
- Denotes Proposed New RV Site
- Denotes Existing RV Site to be Relocated
- Denotes Existing Cabin
- Denotes Existing Cabin proposed to be replaced with RV
- Denotes Existing Lodge proposed to be removed on condition that could be replaced with up to 2,500 SF structure in future. Location to serve as RV Site in interim. Indoor pool converted to outdoor.





The information on this map is provided on an "as-is" basis without warranty of any type, expressed or implied, including but not limited to any warranty as to its accuracy, currency, suitability, or reliability for any purpose.

Oak Haven Resort & Campground

Scale 1:4,834

Date: 4/16/2025

This map is not a substitute for a land survey and should not be used for locating property lines or other boundaries. Lines on this map are approximate.



2024-25 High School

Survey N= 61

Trek North, Brainerd, Royalton, Bagley, FHL, Crosby,

1. In your opinion, how informed are you about Environmental work opportunities available to you?

Not informed	slightly informed	Moderately	Very informed
11	25	22	2

2. What did you learn most about the Miss. Headwaters Board in the video or presentation given to you?

We need to take care of our waters, a home for birds and animals, keep river safe, regulatory, use grant funding, maps tell you where you can get off the River, Bob created the MHB, 8 counties protect the Miss., can test the water, might want to find a job in that field, MHB is one of a kind, might be interested in a DNR job, social media sites, pretty cool.

3. What did you learn about yourself today?

Conservation work is interesting, never really interested in water until presentation, there is a job for everyone, I am good working with people and outside, I can be more helpful for the environment, work is easy if your motivated, I want to canoe the Mississippi, curious if I could make a job out of it.

4. Now that you heard this presentation, are you more confident in your knowledge of Natural Resource opportunities?

Yes 50

No 2

2019 Comp plan updates

1. In section F.3 D Impervious surface performance standards there is no mention of when this needs to be done. Clarify- Suggest any impervious surface over 25% be mitigated down to 25%. Suggest that stormwater plan be included in the agenda packet and decision made at the MHB board meeting.
2. Section G- Unified Site Plan In the first sentence (Local zoning authorities...) it states that they can use their own BOA approved existing site plans and findings of fact to present to the MHB board. However immediately following that in G.1 it says A USP shall be prepared. This is confusing to the reader. Clarify- Suggest to add the sentence under G1: If local zoning authorities want to use the existing MHB USP, than the following criteria is applicable. A USP shall be prepared for all variance....
3. Also look in other places where USP is and offer the option of using existing site plans for other things throughout the Plan. Example- campgrounds.
4. change anything that says county to zoning authority.
5. Bluff Impact Zone- Structures and accessory facilities, except stairways, lifts, and landings, must not be placed within bluff impact zones. **Bluff Impact Zone:** a bluff (as described above) and the land located within 20 feet inland of the top of a bluff. Clarify- Either change this to say "must not be placed within bluff impact zones w/o a variance, and/or change it to say the bluff impact zone is 30' since I see other counties having that as their rule.
6. F.4 Change webaddress from update- <https://osa.gisdata.mn.gov/OSAPortal> to <https://osaportal.gisdata.mn.gov/OSAViewer>
7. Section R USPs.

R.1. Campgrounds

A. ~~Conditions for Expansion~~ For Campgrounds

Expansion ~~or new~~ of a campground by more than two units from the number normally in use prior to July 1, ~~1992~~, 1980 must comply with the standards in this subsection and requires a conditional-use permit.

2002 plan b. **Unified Site Plan** (USP)

Clarify- USPs ~~or county site plans~~ for all proposed new campgrounds, or expansions of existing campgrounds, shall be submitted to the Zoning Authority.

B. Density Requirements

Campgrounds must comply with the following density and length-of-stay requirements.

Commented [TT1]: Delete for expansion

Commented [TT2]: Or new

Commented [TT3]: Recommend USP removed because Site plans are required anyway for a CUP.

1. Campground: 8 units per acre; 4,000 square feet each site; 40 feet minimum width for each campsite.
2. Camping on an individual campsite per party is restricted to 14 consecutive days or less at one time without an RV.
3. Recreational Vehicle Park Campground: 4 camping vehicle units per acre; 8,000 square feet each camping site; 80 feet minimum width for each camping site.

2002 plan Accessory Structures Prohibited

No accessory structures shall be permitted on any campsite.

Access Roads

All roads shall have a 50-foot minimum right of way. One-way roads within the campground must have a roadbed of at least 15 feet in width. Two-way roads within the campground must have a roadbed of at least 24 feet in width.

C. Setbacks and Sewage Treatment Systems

Each camping site must meet the building setback requirements of this Comprehensive Plan, the individual sewage treatment system standards, and the Minn. Rules 7080.

D. Licensing

Campgrounds shall be licensed by and shall meet all standards prescribed by the MDH and other state agencies with regulatory authority over such uses—as well as the standards set forth in this Comprehensive Plan.

R.2. Resorts

A. Conditions for Resorts

Expansion or a new of a resort shall not be allowed without the issuance of a conditional-use permit, with the following exceptions.

The expansion to an existing resort (PUD) involving six or fewer new units or sites, after the date of this Comprehensive Plan, shall be allowed as a permitted use, with the issuance of a building permit, provided that:

8. Section U.2 Sale or Exchange of Public Lands. Local counties should be the decision maker on whether exchange of public lands are warranted based on local controls and processes. Add- This could be changed to say Local counties should be the decision maker on whether sale or exchange of public lands are warranted based on local controls and processes.

9. Section Y — Enforcement

Y.1. Violations

Commented [TT4]: added

Commented [TT5]: This entire sentence was added by ED because it emphasizes local control.

Commented [TT6]: Add the word "sale" to sentence because this sentence emphasizes local control. Crow Wing county looked at selling land to Brainerd to help clean up the books and this was the only sentence I found close to allow it. I think this paragraph has more to do with selling or exchanging land with a landowner and not a public entity.

It is declared unlawful for any person to violate any of the terms and provisions of this Comprehensive Plan. Violation thereof shall be a misdemeanor. Each day that a violation is permitted to exist shall constitute a separate offense. Applications for an activity within the Corridor will be considered only if there are no outstanding violations on that property.

Commented [T7]: Is it really a misdemeanor? And do we have the legal authority to constitute a separate offense for each day?

Executive Director Report

March – April 2025

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Outreach contract between Hubbard SWCD and MHB was approved by the MHB.

Meetings & Networking

3/19 Based on direction from Morrison County Comm. Kasper, I sent out the Mighty Mississippi Clean up Challenge to Morrison Park and Trails. They are looking into possibly getting the schools or other volunteer organizations to help clean up Belle Prairie Park and Mill Creek Park.

3/21 Sent Comprehensive plan update suggestions to MHB board via email and gave them an opportunity to respond.

3/24 Met with Brainerd High School students and gave presentation about careers in conservation.

3/24 Had Conversation with Rep. Heintzeman about introducing a bill to increase MHB support. He asked me who would be a good democrat senator and Rep. to author or coauthor the bill, so I followed up with an email suggesting Rep. Samantha Vang or Rep. Leon Lilly in the House, and Sen. Fong Hawj or Sen. Andrew Lang in the Senate. LSOHC director Mark Johnson recommended them to me since they see us every year in the LSOHC and know about the MHB.

3/25 Met with the Aitkin Paddle Your Glass Off event committee and finalized details regarding volunteers and format.

3/27 Met with Rena Bolt from Crow Wing Energize and asked if she would be willing to partner with the MHB for the history paddle on August 9th. She said this fits within their mission, but she would need to talk with the committee before she can give a final answer.

3/28 Our resolution prompted Tina Smith to respond to Bill Heig's text saying she is seeing if she can move the bill through the Senate without a big vote.

4/1 Discussed social media calendar with Chip from Fishing the Wildside and formulated a plan for 2025.

4/2 CW Energize cannot be there for the August 9th paddle event, but they agreed to supply water bottles and veggie tray.

4/8 Still working with Drew Hatzenbihler of Morrison County to see if we can get a Miss. River clean up project going this year. Drew informed me that because of the short time frame window, it would be something last minute organized for this year if it were to happen. He stated that he could put forth a better effort in 2026.

4/9 Attended Faith, Hope, & Love Christian Academy to discuss careers in Conservation.

4/11 Held discussion with Matt Murray Engineering about conversion of resort to campground. The discussion and ramifications will go on the MHB April board agenda.

4/17 Met with Crow Wing SWCD and SAEHR Consulting to discuss the process for a Conditional Use Permit for the gully repair project that will be implemented this year. This was the project that the MHB gave \$10K to last year for engineering services to design an infiltration basin for a large gully on a landowner's property.