



PROTECTING THE FIRST 400 MILES

**Mississippi Headwaters Board
Meeting Agenda
Cass County Courthouse
Walker, MN**

<https://us02web.zoom.us/j/85730150799>

March 21, 2025

9:00 am

9:00 AM

- **Call to Order/Pledge of Allegiance**

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – January 2025 Expenses & Minutes

Correspondence

- Press Release

Planning and Zoning (Actions)

- None

Action / Discussion Items:

- Hubbard SWCD & MHB Contract- Action
- SFY 2026 DRAFT planning workplan and budget- Action
- MHB Resourcetainment Powerpoint
- Visit Grand Rapids & MHB MOU- Action
- MHB Resolution 2025-02 to US Senators- Action
- MHB Comprehensive Plan discussion
- Executive Directors report-discussion

Misc: Legislature Update (if any), County Updates

Meeting Adjourned - Thank you

Mtgs: April 25, 2025 9:00 AM- MHB Monthly Meeting, Walker, MN

October 31, 2025 9:00 AM- MHB Biennial Conference, Breezy Point Resort, Breezy Pt., MN

Mississippi Headwaters Board
February 28, 2025
Cass County Courthouse, Walker, MN
Optional interactive technology: <https://us02web.zoom.us/j/86334152726>

MEETING
MINUTES

Members present: Ted Van Kempen (Hubbard), Bryan Ramsrud (Clearwater), Steve Barrows (Crow Wing), Scott Bruns (Cass), Bobby Kasper (Morrison), and Tim Terrill (Executive Director).

Video Interactive Reasons: None

Others Present: Katie Benes, Itasca County ESD

Pledge of Allegiance

2025 Officers: Chair Ted Van Kempen (Hubbard), Vice Chair Craig Gaasvig (Beltrami), Sec./Treasurer Steve Barrows (Crow Wing).

Chair Ted VanKempen asked if there were any additions to the agenda. No changes to agenda, **M/S (Barrows/Bruns) to approve of the agenda. Motion carried unanimously.**

M/S (Barrows/Kasper) to approve of the Consent agenda. Motion carried unanimously.

Correspondence

1. Bemidji & Star Tribune Article- Tim provided the board with an article that announced the passage of HR 197 for the bowen lodge exchange.
2. Email to US Senate- Tim presented the board with an email he would like to send to US Rep. Stauber, US Sen. Smith, and US Sen. Kloubchar. Tim said the email would inform them on the progress so far with the Bowen lodge exchange, success stories to celebrate, and invite them to attend the MHB biennial conference. Discussion ensued and Comm. Barrows asked what the timeline was for the introduction of the bill to the US senate and Tim was unsure on the timeline. Barrows asked who is Klobuchar's director in MN, and Tim didn't know. Barrows suggested that he find out who is the contact in Washington DC and that is the one he should talk with to get it on the docket. Barrows asked the board if they would be willing to adopt a resolution of support at the next meeting for a US Senate bill due to the fact the last Letter of Support was quite a while ago. The board thought it was a good idea for Tim to put together a formal resolution for the next meeting to Klobuchar to have more impact than a letter of support.

Planning and Zoning

I2a25- Itasca County Ordinance Certification- Itasca County ESD Katie Benes presented a text amendment to the Itasca zoning ordinance which would allow an “Eating establishment on a non-riparian parcel. Establishment shall not be within 400’ of the DNR Ordinary High Water Level (OHWL) of any lake, river, or stream.” Katie explained that the Itasca county commissioners approved of this language at their last board meeting, and a CUP would be the method to carry out this resolution. Discussion ensued and Comm. Van Kempen asked if this was new? Katie responded that the ordinance stated that any uses not stated in the ordinance is prohibited, and that this use wasn’t listed so it is therefore prohibited. This text amendment would allow this use. Comm Van Kempen said he liked that the distance was 400’ for safety and protection of the resource. Comm. Barrows stated that his concern was about signage on the scenic highway and what that might impact on the scenic portion of the Miss. River. Tim read the MHB signing ordinance to the board and how that protects the values of the statutory corridor. Katie stated that there is a process to allow MHB to comment on these CUP’s as they come about. **M/S (Kasper/Bruns) to certify the text amendment to the Itasca County ordinance. Motion carried unanimously.**

Action/Discussion:

1. Teacher Survey- Tim stated that the board expressed interest in him developing a teacher survey in addition to the classroom survey when he talks with high school classes. Van Kempen appreciated that it was short and not very long. Comm. Ramsrud asked if this was something that Tim does, and Tim gave a brief history of the program. Comm. Ramsrud provided Tim with the Faith, Hope, and Love Christian Academy in Bagley and asked him to contact them for a potential talk. Comm. Barrows stated that this might help grow the workforce in future years. Comm. Ramsrud asked if the video was online, and Tim stated that he would provide him with a link to the video.
2. Workplan and Budget Committee- Tim asked if the board could develop our annual budget and workplan committee to review the SFY 2026 before it is presented to the Board. Comm. Van Kempen asked who would like to attend besides himself, and Comm. Ramsrud volunteered, and Comm. Gaasvig was volunteered because he is the vice-chair. Tim said he would send out an email requesting open dates and time for each commissioner and then pick the one that works for most everyone.
3. Draft Biennial Conference Agenda- Tim presented the draft agenda before the board and asked for any comments. Tim went over the agenda and explained the agenda items. Discussion ensued and Commissioners discussed to add CW SWCD gully repair, potential increase to MHB legislative appropriation, and LCCMR Weyerhauser museum streambank stabilization and restoration to add to the Honorable Mentions line item. Commissioners brought up the “Keep it Clean” campaign as well, but were unsure on who should be responsible for it.
4. Minnesota Traditions Update- Tim presented a powerpoint about the Minnesota Traditions AIS campaign and how the tourism campaign with Visit Grand Rapids really increased the reach of the program.

Executive Directors Report

1. Tim updated the board about the work being done to increase MHB’s legislative appropriation. Comm. Barrows stated that he talked with Rep. Heintzeman and Sen. Eichorn for about forty-five minutes about county and MHB concerns. He stated that was his best AMC legislative conference in seven years. The board instructed Tim to send an email to Rep. Heintzeman providing him with the bill language for him to introduce to the Environmental and Natural Resources Committee.
2. Tim met with Mary Devine Johnson who is the Executive Director of Visit Brainerd. She is interested in promoting the MHB history paddle via their social media presence of 45K followers.
3. Crow Wing county is considering selling land on the Mississippi river to the city of Brainerd for \$1 to help clean up their land base. The parcel is 32 acres and is located West of the Evergreen public water

access. Comm. Barrows commented on this and stated that it makes a lot of sense to do this. Tim provided the board with language from the MHB comprehensive plan which states that local counties should be the decision maker on exchange of land.

County Updates It was suggested by Comm. Kasper that we potentially move the March board meeting date to 3/21 since there is an AMC meeting on 3/28. The board took this under advisement and asked Tim to send out an email seeing if the room was available and who could attend either the 21st or the 28th.

Comm. Barrows brought up that in section V.7 of the MHB Comprehensive Plan it mentions that should be reviewed and/or updated every 5 years and updated every 10 years. Tim said that it has been 5 years since the 2019 comp plan update, and he has a list of things that could be updated.

M/S (Kasper/Barrows) to adjourn. Motion carried unanimously.

Ted Van Kempen, Chair

Executive Director Tim Terrill

ACCOUNT DETAIL HISTORY FOR 2025 02 TO 2025 02

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	52990		Local Grant							
								REVISED BUDGET		.00
								PER 01	-10,500.00	-10,500.00
25/02	405	02/05/25	GNI 756546	Britny.McC 57442					-1,500.00	-12,000.00
	iNovah		Morrison AIS and county suppor							
								LEDGER BALANCES --- DEBITS:	.00	CREDITS: -12,000.00
								NET:		-12,000.00
74830	58300		Miscellaneous Other Revenue							
								REVISED BUDGET		.00
								PER 01	-17,750.00	-17,750.00
25/02	405	02/05/25	GNI 756546	Britny.McC 57442					-15,000.00	-32,750.00
	iNovah		Morrison AIS and county suppor							
25/02	530	02/11/25	GNI 756835	Britny.McC 57503					-5,000.00	-37,750.00
	iNovah		Beltrami AIS support							
25/02	554	02/12/25	GNI 756960	Britny.McC 57520					-5,000.00	-42,750.00
	iNovah		hennepin AIS							
25/02	1426	02/21/25	GNI 757545	Britny.McC 57623					-7,700.00	-50,450.00
	iNovah		AIS support Todd county							
								LEDGER BALANCES --- DEBITS:	.00	CREDITS: -50,450.00
								NET:		-50,450.00
74830	61000		Salaries & Wages - Regular							
								REVISED BUDGET		.00
								PER 01	6,215.61	6,215.61
25/02	442	02/07/25	PRJ PR0207	1250207	1250207	1250			3,393.73	9,609.34
	PAY020725		WARRANT=250207 RUN=1 BI-WEEKL							
25/02	723	02/21/25	PRJ PR0221	1250221	1250221	1250			3,232.12	12,841.46
	PAY022125		WARRANT=250221 RUN=1 BI-WEEKL							
								LEDGER BALANCES --- DEBITS:	12,841.46	CREDITS: .00
								NET:		12,841.46
74830	61200		Active Insurance							
								REVISED BUDGET		.00
								PER 01	2,034.70	2,034.70
25/02	442	02/07/25	PRJ PR0207	1250207	1250207	1250			1,006.02	3,040.72
	PAY020725		WARRANT=250207 RUN=1 BI-WEEKL							
25/02	723	02/21/25	PRJ PR0221	1250221	1250221	1250			1,028.68	4,069.40
	PAY022125		WARRANT=250221 RUN=1 BI-WEEKL							

ACCOUNT DETAIL HISTORY FOR 2025 02 TO 2025 02

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	LEDGER BALANCES --- DEBITS:				4,069.40			CREDITS: .00	NET: 4,069.40	
74830	61300	Employee Pension & FICA						REVISED BUDGET		.00
						PER 01		871.06	871.06	
25/02	442	02/07/25	PRJ PR0207	1250207	1250207	1250		478.85	1,349.91	
			PAY020725 WARRANT=250207 RUN=1 BI-WEEKL							
25/02	723	02/21/25	PRJ PR0221	1250221	1250221	1250		454.36	1,804.27	
			PAY022125 WARRANT=250221 RUN=1 BI-WEEKL							
	LEDGER BALANCES --- DEBITS:				1,804.27			CREDITS: .00	NET: 1,804.27	
74830	62100	Telephone						REVISED BUDGET		.00
						PER 01		61.53	61.53	
25/02	589	02/11/25	API 006205		232777	40372		6.80	68.33	
			W C021825 COUNTY WIDE BILL							
			CONSOLIDATED TELECOM							
25/02	723	02/21/25	PRJ PR0221	1250221	1250221	1250		55.00	123.33	
			PAY022125 WARRANT=250221 RUN=1 BI-WEEKL							
	LEDGER BALANCES --- DEBITS:				123.33			CREDITS: .00	NET: 123.33	
74830	62990	Prof. & Tech. Fee - Other						REVISED BUDGET		6,300.00
						PER 01		9,735.32	9,735.32	
25/02	2069	02/28/25	GEN					525.00	10,260.32	
			RECURRING FINANCIAL SERVICE							
	LEDGER BALANCES --- DEBITS:				10,260.32			CREDITS: .00	NET: 10,260.32	
74830	63320	Employee Mileage						REVISED BUDGET		.00
						PER 01		248.97	248.97	
25/02	734	02/25/25	API 007742		233364	1962365		408.10	657.07	
			W OOP0125 JANUARY MILEAGE							
			TERRILL, TIM							
	LEDGER BALANCES --- DEBITS:				657.07			CREDITS: .00	NET: 657.07	

ACCOUNT DETAIL HISTORY FOR 2025 02 TO 2025 02

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	63340		Hotel & Meals Travel Expense							
										REVISED BUDGET
										.00
										PER 01
25/02	1587	02/28/25	GNI					170.56	170.56	
	BREM	PCARD	meal					5.37	175.93	
			TIM TERRILL - DAIRY QUEEN #11353 - meal							
25/02	1587	02/28/25	GNI					15.08	191.01	
	BREM	PCARD	meal DNR roundtable							
			TIM TERRILL - SUBWAY 17148 - meal DNR roundtable							
			LEDGER BALANCES --- DEBITS:		191.01	CREDITS:		.00	NET:	191.01
74830	64090		Office Supplies							
										REVISED BUDGET
										.00
25/02	1587	02/28/25	GNI					50.61	50.61	
	BREM	PCARD	Printer ink							
			TIM TERRILL - WM SUPERCENTER #1654 - Printer ink							
			LEDGER BALANCES --- DEBITS:		50.61	CREDITS:		.00	NET:	50.61
			GRAND TOTAL --- DEBITS:		29,997.47	CREDITS:		-62,450.00	NET:	-32,452.53

18 Records printed

** END OF REPORT - Generated by Matthew Donley **

February SFY'25 Budget Summary

		YTD spending/rei mbursement	Projected Budget	% of budget spent	
Revenues:	Monthly Amount				Notes
Governor's DNR grant (53290)		\$ 85,661.64	\$ 117,800.00	72.72%	non competitive quarterly reimbursement
LSOHC grant (53290)		\$ 8,008.50	\$ 8,000.00	100.11%	LSOHC reimbursement
Guidebook sales (58400)		\$ 18.32	\$ 200.00	9.16%	reimbursment for Guidebook sales
Enbridge program (58300)		\$ 8,021.13	\$ 11,000.00	72.92%	enbridge reimbursement
Miscell. Other revenue (58300)		\$ 1,500.00	\$ 9,000.00	16.67%	Visit Grand Rapids social media campaign
MCIT Dividend (58300)		\$ 36.00	\$ 42.00	85.71%	MCIT refund
County Support (52990)	\$ 1,500.00	\$ 12,000.00	\$ 12,000.00	100.00%	8 county support
Total	\$ 1,500.00	\$ 29,583.95	\$ 40,242.00		
Expenses:	Monthly Amount				Notes
Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000)	\$ 9,593.76	\$ 76,227.22	\$ 120,000.00	63.52%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)		\$ 2,795.00	\$ 3,022.00	92.49%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)		\$ 1,300.00	\$ 3,000.00	43.33%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)	\$ 20.45	\$ 227.67	\$ 500.00	45.53%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)		\$ 1,754.66	\$ 3,500.00	50.13%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	\$ 408.10	\$ 2,446.71	\$ 4,500.00	54.37%	reimbursed by Gov. DNR grant
Professional Services (62990)	\$ 525.00	\$ 8,845.00	\$ 35,000.00	25.27%	Audit
Office supplies/operations (64090)	\$ 112.41	\$ 769.94	\$ 3,000.00	25.66%	telephone, printer ink
Training & Registration Fees (63380)		\$ 360.00	\$ 800.00	45.00%	
Total	\$ 10,659.72	\$ 94,726.20	\$ 173,322.00		

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and amounts are in the fiscal year.



PROTECTING THE FIRST 400 MILES

IMMEDIATE PRESS RELEASE 3/3//25

Media Contact

Tim Terrill

218-824-1189

timt@mississippiheadwaters.org

www.mississippiheadwaters.org

322 Laurel St.

Brainerd, MN 56401

Mississippi Headwaters Board Helps Morrison County Student Seek Conservation Opportunity

The Miss. Headwaters Board (MHB) met at their board meeting and Director Tim Terrill explained to them that he was working with a Royalton High School student to help her get some working experience in the Conservation field. It all started when Terrill showed up for a career fair day at Royalton High School in the Fall of 2024. He talked about what the MHB does as an agency, and then provided the kids with what some of the other natural resource or conservation agencies like the Dept. of Natural Resources, Soil & Water Conservation Districts, and MN Pollution Control Agency do for a living. He told them that there are a variety of jobs like project managers, technicians, secretaries, and support jobs that are open in the field, and that the variety of jobs is endless. That really impressed a Royalton student she decided to pursue an opportunity to work in the summer with the Morrison Soil & Water Conservation District. Board members were pleased and encouraged that there was some interest in getting some experience in the conservation field, and realized that other students learned more about the conservation field but haven't quite expressed interest. The board felt that this was a good program and recommended that Terrill keep pursuing more work with counties to help students learn about the variety of opportunities available to them.

Hubbard County Land Protection Outreach FUNDING AGREEMENT

This non-exclusive Agreement (“Agreement”) is made, effective upon execution by all parties (“Effective Date), by and between the Mississippi Headwaters Board, located at 326 Laurel St., Brainerd, MN 56401 (“MHB”) and The Hubbard County Soil & Water Conservation District (HCSWCD), with its principal office located at 603 N. Central Ave #100, Park Rapids, MN 56470.

ARTICLE 1: RECITALS

WHEREAS, MHB was established in 1980 under Minnesota Statutes 103F.361-378 to identify and protect the natural, cultural, scenic, scientific and recreational values of the Mississippi River’s first four hundred miles; and

WHEREAS, MHB and HCSWCD agree to enter into this Agreement whereby HCSWCD will hold a series will hold a series of outreach and education events for the Mississippi Headwaters Habitat Corridor Project in such a way that it increases connections with the broader local populations and results in greater forest management and RIM easement applications.

WHEREAS, The events will help make stronger connections between landowner visions and long- term land management that results in public land conservation benefits and meets the shared conservation goals of the Mississippi Headwaters Board and Hubbard County Soil and Water Conservation District.

NOW THEREFORE, in consideration of the premises, covenants and mutual promises contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

ARTICLE 2: PURPOSE

2.1 Purpose.

MHB and HCSWCD agree that the purpose of this agreement is to provide easement outreach to mutually reviewed prospects in the HUC 8 watershed of the Mississippi River in Hubbard County.

ARTICLE 3: TERM OF GRANT AGREEMENT

- 3.1 ***Effective date:*** The date the MHB obtains all required signatures. **The Grantee must not begin work under this grant agreement until this Grant Agreement is fully executed and the Grantee has been notified by the Executive Director to begin the work.**
- 3.2 ***Expiration date:*** December 31, 2026, or until all obligations have been satisfactorily fulfilled, whichever comes first.

ARTICLE 4: DEFINITIONS

4.1 Definitions.

For the purposes of this Agreement and the Schedules hereto, unless there is something in the context inconsistent therewith, the following words and phrases will have the following meanings:

- (a) **Agreement** means this Agreement as the same may be amended from time to time in accordance with the terms hereof and the expressions “herein”, “hereof”, “hereto”, “above”, “below” and similar expressions if used in any sub-paragraph, paragraph, sub-section, Section or Article of this Agreement refer and relate back to the whole of this Agreement and not to that sub-paragraph, paragraph, sub-section, Section or Article only, unless otherwise expressly provided;
- (b) **“Confidential Information”** means information that is deemed nonpublic or confidential pursuant to the Minnesota Government Data Practices Act;
- (c) **Event of Default** means, with respect either HCSWCD or MHB, that:
 - (i) such Party makes an assignment of its assets for the benefit of its creditors or makes a proposal to its creditors under any bankruptcy or insolvency legislation of any jurisdiction;
 - (ii) a petition in bankruptcy is filed and presented against such Party or a receiver, receiver and manager, custodian or similar agent is appointed or takes possession of any property or business of such Party;
 - (iii) such Party ceases or threatens to cease to carry on its business;
 - (iv) an execution, sequestration, extent or other process of any court becomes enforceable against such Party or a distress or analogous process is levied upon the property of such Party or any part thereof that is not cured within sixty (60) days;
 - (v) in the case of either Party, any of the representations or warranties given hereunder are found to be incorrect or untrue and, as result, have a material, adverse effect upon such Party carrying out its obligations hereunder;
 - (vi) either Party’s failure to remedy a material breach of this Agreement within sixty (60) days of receipt of written notice from the other Party specifying in detail the nature of such breach.
 - (vii) written notice from any authorized agency finding either Party’s contract activities pursuant to this Agreement to be in violation of the law.
 - (viii) in the case of either Party if is found to be engaged in illegal contract or purchasing activities and/or no longer exists under the applicable law.
- (d) **“Parties”** means the parties to this Agreement, specifically HCSWCD and MHB and **“Party”** means any one of HCSWCD and MHB;

ARTICLE 5: PROJECT INFORMATION

5.1 Project Deliverable.

- Seven local events planned and held in 2025 and 2026.
- 200 new land owner contacts.
- 1000 acres of new forest stewardship plans.
- Three new MHHCP or other applicable RIM easement applications

5.2 Action Steps and Timeline.

- April 2025-December 31,2026: HCSWCD will provide services including outreach, scheduling, and coordination of events along with marketing for events using printing and postage for outreach materials.

ARTICLE 6: FINANCIAL NEED AND RESOURCES

6.1 Funding.

MHB shall provide funding through their Outdoor Heritage Fund appropriation for the amount up to \$9,500 for completion of action steps (see schedule A). Funding will be provided on a reimbursement basis according to DNR guidelines.

ARTICLE 7: TERMINATION

7.1 Term

The period of this Agreement will commence on the date hereof and expire on December 31, 2026.

7.2 Termination

This Agreement shall be terminated prior to the expiration of the Term:

- (a) immediately upon either Party providing written notice to the other Party in the event of the occurrence of an Event of Default with respect to the other Party. Termination of this Agreement pursuant to this Subsection (a) shall not limit, in any way, the recourse to any remedies available to either Party at law or in equity; or
- (b) ninety (90) days following delivery by either Party of written notice to the other Party to that effect.

7.3 Payment upon Termination

In the event of termination of this Agreement, each Party shall perform its obligations up to and including the effective date of termination.

7.4 Rights and Obligations on Termination or Expiry

Upon the expiry of the Term or the termination of this Agreement and in addition to the other obligations of each Party as set forth herein, each Party shall promptly and unconditionally return or cause to be returned to other Party, as the case may be, all data, property, documentation and other materials supplied by or at the direction of one Party to the other Party or to any of its employees or agents.

ARTICLE 8: LIMITED LICENSE TO USE OF NAMES AND TRADEMARKS

8.1 Limited License To Use Name and Logo

Each Party grants the other Party a limited license to use its name and logo in advertising and promoting the events as contemplated in this Agreement, including the use of its logo on any merchandise authorized by both Parties.

8.2 Written Approval Required Before Use of Name and Logo

Notwithstanding Section 8.1, prior to a Party using the other Party's name and logo, such Party shall first submit to the other Party, for its prior written approval, such approval will not be unreasonably withheld, the nature of the use provided for in Section 8.1. The official Lessard Sams Outdoor Heritage Council Acknowledgement Guidelines and Legacy Logo Guidelines shall be followed on publications, presentations, signage, press releases, reports, and websites.

ARTICLE 9: GENERAL CONDITIONS

9.1 Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing.

Any Notice required or permitted hereunder shall be sent to the intended recipient at its address as follows:

- (i) Mississippi Headwaters Board
ATTN: Executive Director
Address: 326 Laurel Street
City/State: Brainerd
Zip: 56401
Email: timt@mississippiheadwaters.org
Telephone: (218)-824-1189

Notice shall be served by the following means:

- (a) by delivering it to the Party on whom it is to be served via email or US postal mail. Notice delivered in this manner shall be deemed received when actually delivered to such Party through these methods.

9.2 Governing Law, Jurisdiction, and Attorney's Fees

This Agreement shall be interpreted and construed in accordance with and governed by the laws of the State of Minnesota. Any dispute arising out of this Agreement shall be adjudicated in Crow Wing County, Minnesota. In any action or proceeding to enforce rights under this Agreement, the prevailing Party will be entitled to recover costs and reasonable attorney's fees from the other Party

9.3 Force Majeure

Neither Party hereto shall be liable to the other for default or delay in performing its obligations hereunder if caused by fire, strike, riot, war, act of God, delay of carriers, governmental order or regulation,

complete or partial shutdown of plant by reason of inability to obtain sufficient raw materials or power, and/or any other similar or different occurrence beyond the reasonable control of the Party so defaulting or delaying. The Party whose performance is prevented by any such occurrence shall notify the other Party thereof in writing as soon as is reasonably possible after the commencement of such occurrence, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the other Party of the cessation of such occurrence.

9.4 Assignment

Neither Party shall have the right to assign or otherwise transfer its rights and obligations under this Agreement except with the prior written consent of the other Party, provided that a successor in interest by merger, by operation of law, assignment, purchase, or otherwise of the entire business of either Party shall acquire all interest of such Party hereunder. Any prohibited assignment shall be invalid.

9.5 Relationship

Each Party is an independent entity under the terms of this Agreement. Neither Party, by virtue of this Agreement, will have any right, power, or authority to act or create any obligation, expressed or implied, on behalf of the other Party. Except as otherwise provided or as may hereafter be established by a written agreement executed by authorized representatives of the Parties, all operational expenses incurred by either Party will be borne by the Party incurring the expense. Neither Party will hold itself out as, nor claim to be, an agent of the other Party and will not make any claim, demand, or application to or for any right or privilege applicable to an agent of the other Party.

9.6 Indemnity

Each party agrees to defend, indemnify, and hold the other harmless from any and all claims and demands of Members or Participants, which may result from the negligence of the other in connection with its duties and responsibilities under this Agreement, unless such action is a result of intentional wrongdoing of the other party. Each party agrees that it will be responsible for its own acts and the result thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof.

9.7 Limitations of Liability

Excepting the parties' indemnification obligations hereunder, neither party shall, by reason of termination of this Agreement or otherwise, be liable to the other party for any punitive, special, incidental, or consequential damages including, but not limited to the following: compensation or damages for loss of present or prospective profits or revenues; loss of actual or anticipated commissions on sales or anticipated sales; expenditures, investments, or commitments made in connection with the establishment, development, or maintenance of the selling representation created by this Agreement or in connection with the performance of obligations, regardless of the form of action, whether in contract, tort, or other legal theory. The foregoing limitation shall apply (A) even if such party has been advised of the possibility of such damages and (B) notwithstanding any failure of essential purpose of any limited remedy herein.

9.8 Binding Effect

This Agreement binds and inures to the benefit of the Parties hereto and their respective successors and permitted assigns.

9.9 Entire Agreement

The individuals signing this Agreement hereby represent that they are authorized, on behalf of their respective organizations, to execute this Agreement and the Agreement contains the entire understanding between the Parties concerning the subject matter.

9.10 Severability

In the event that any of the terms of this Agreement are in conflict with any rule, law, statutory provision, or are otherwise unenforceable under the laws or regulations of any applicable government or subdivision thereof, such terms shall be deemed stricken from this Agreement, but such invalidity or unenforceability shall not invalidate any of the other terms of this Agreement. This Agreement shall continue in force, unless the invalidity or unenforceability of any such provisions hereof does substantial harm to, or where the invalid or unenforceable provisions compromise an integral part of, or are otherwise inseparable from, the remainder of this Agreement.

9.11 Waiver

Failure by either Party to take action or assert any right hereunder shall not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

9.12 Successors

All rights and remedies of the Parties hereunder shall insure to the benefit of their successors and assigns.

9.13 Amendments

This Agreement shall not be deemed or construed to be modified, amended, rescinded, canceled, or waived, in whole or in part, other than by written amendment signed by both Parties.

9.14 Confidentiality

The Parties agree and understand that each Party that all information that each Party possesses shall be considered public unless such information qualifies as an exception under the Minnesota Government Data Practices Act. The Parties agree to not disclose Confidential Information and shall take all reasonable measures to enforce the obligation of confidentiality and use contained herein with respect to any of their employees or former employees who while in the employ of the Parties have access to Confidential Information. In the event of unauthorized disclosure of Confidential Information, the disclosing Party will indemnify and hold the non-disclosing Party harmless from any and all claims, suits, fines, penalties, causes of action, damages, liabilities, expenses, and attorneys' fees incurred as a result of the disclosing Party's unauthorized disclosure of Confidential Information. The disclosing Party will be bound by, and will pay, the amount of any settlement, judgment, penalty, fine, and award as well as any and all costs, expenses, and attorneys' fees incurred by the non-disclosing Party as a result of the unauthorized disclosure.

9.15 Reference to Articles, Provisions, and Sub-provisions

As used herein, reference to any Article, Provision, or Sub-provision shall be only with reference to an Article, Provision, or Sub-provision of this Agreement unless specifically indicated otherwise.

9.16 Counterparts

This Agreement may be executed and delivered in any number of counterparts, by facsimile copy, by electronic or digital signature or by other written acknowledgement of consent and agreement to be legally bound by its terms. Each counterpart when executed and delivered will be considered an original but all counterparts taken together constitute one and the same instrument.

9.17 Execution and Delivery of Documents

Each of the Parties hereto, legal representatives, successors, and assigns shall do all things to execute and deliver any and all documents which may be necessary at any time to carry out and effectuate the terms and conditions of this Agreement.

9.18 Recitals and Schedules

The Parties hereby confirm and ratify the matters contained and referred to in the Recitals and this Agreement and agree that it and the various schedule(s) hereto are expressly incorporated into and form part of this Agreement, notwithstanding that such Schedules may not be expressly referred to herein. If a conflict arises between any provision contained in this Agreement and any provision contained in any of the schedules hereto, the provisions of this Agreement shall prevail.

The Schedules to this Agreement are as follows:

Schedule "A"

ARTICLE 10. AGREEMENT

IN WITNESS WHEREOF, the Parties have executed this Agreement effective the date hereof.

Mississippi Headwaters Board

Hubbard County Soil & Water Conservation Dist.

By _____
Authorized Signature-**Signed**

By _____
Authorized Signature-**Signed**

By _____
Name-**Printed**

By _____
Name-**Printed**

Title _____

Title _____

Date _____

Date _____



Hubbard County Land Protection Outreach and Community Engagement Project

The Mississippi Headwaters Watershed Region of Hubbard County is heavily forested, but very sparse in economic hubs and centralized gathering places. This area has been generally overlooked for outreach and educational events because it is difficult to recognize the locations where local people meet in smaller groups unless you are also a long-term local. There are many landowners in the target area who own multiple parcels, both small and large, of private forests and are not yet enrolled in forest stewardship or conservation programs even though they are interested in active long-term management to suit their family's personal use of the land whether it is a retired farmstead, currently grazed forest, or family recreation and hunting grounds.

The aim of the proposed project is to increase the outreach and education in this region in such a way that we increase our connections with the broader local population; and, with their involvement, we make the connection between personal vision and long-term management that results in public benefits through meeting conservation goals shared by both the Mississippi Headwaters Board and Hubbard County Soil and Water Conservation District.

With the requested funds from MHB and existing local match, we can begin coordinating an outreach campaign that is tailored to reach the long-term local landowners who are the foundation of local culture and long-term, sustained local action. To this end, we aim to reach those people who are our collective human roots, with strong local ties, and strong local commitment to making our communities better, happier places to live and who have been less likely to respond to traditional outreach. HCSWCD team members will go to them in the places where they are comfortable and we will listen. We will provide information, access, and support so our landowners have more choices clearly available to them and the assistance they want when they want to take action.

Events will be flexible, and the primary interest is in reaching local outdoor enthusiasts, traditional family orientated landowners, and especially groups that value local relationships, local economy, and local decision-making so much that it is near impossible to reach them unless local staff show up at the locally known and frequented places that are the favorites of full-time and long-term residents. Hubbard SWCD would accomplish this by both co-coordinating with existing events and meetings and creating new unique events. We will seek to reach, listen to and support action within a strong local base that has not previously been engaged around the topic of intentional land management for future water quality and habitat.

Events will be held in the Schoolcraft, Little Mississippi, Mississippi River Headwaters and Cass Lake-Mississippi River HUC10's. Some specific locations under consideration are: Knob and Kettle, Lake Le Salle Visitor Center, Becida Bar, Lake George Townhall, Neilson Spearhead Center, Backwoods Bar and Grill, Rockwood, Helga, Fern or Farden Township halls. We also plan to host a bus tour to showcase local conservation accomplishments.

Project Budget:	\$20,100.00	Deliverables:	8 local events planned and held in 2025 & 2026
Funding Request:	\$9,500.00		200+ new landowner contacts
Match Secured:	\$10,600.00		1000 acres of new forest stewardship
Budget Detail on Pg 2			Internal HCSWCD Goal 3+ new MHB or other applicable RIM easement applications

Task Name	Subtask	Description	Person(s) Responsible	Timeframe	Grant Funds Used	Match Applied	Funds Requested	Total Cost
Outreach, Scheduling, Coordinating Events	Event Planning	Staff will reach out to area organizations and businesses to create and schedule events	HCSWCD Staff	April 2025	MHB, LSR	\$2,000.00	\$2,000.00	\$4,000.00
Marketing for Events	Marketing	Staff will create outreach materials to market each event.	HCSWCD Staff	2 weeks prior to each event	MHB, LSR	\$1,500.00	\$1,500.00	\$3,000.00
Event One	Event Attendance	TBD – see list of potential events	HCSWCD Staff	May 2025	MHB		\$500.00	\$500.00
Event Two	Event Attendance	TBD – see list of potential events	HCSWCD Staff	June 2025	MHB		\$500.00	\$500.00
Event Three	Event Attendance	TBD – see list of potential events	HCSWCD Staff	July 2025	MHB		\$500.00	\$500.00
Event Four	Event Attendance	TBD – see list of potential events	HCSWCD Staff	August 2025	MHB		\$500.00	\$500.00
Event Five	Event Attendance	TBD – see list of potential events	HCSWCD Staff	May 2026	MHB		\$500.00	\$500.00
Event Six	Event Attendance	TBD – see list of potential events	HCSWCD Staff	June 2026	MHB		\$500.00	\$500.00
Event Seven	Event Attendance	TBD – see list of potential events	HCSWCD Staff	July 2026	MHB		\$500.00	\$500.00
Bus Tour	Event Attendance	Landowner bus tour to showcase local conservation accomplishments	HCSWCD Staff	October	LSR	\$2,000.00		\$2,000.00
Printing/Postage Materials	Printing/Postage	Outreach materials will be printed and mailed by the HCSWCD for distribution	HCSWCD Staff	Prior to event	MHB, LSR	\$3,000.00	\$3,000.00	\$6,000.00
Supporting Staff for Events	Support Staff	Supporting staff for events may be provided such as respective supervisors and staff doing joint wetland education	HCSWCD Staff and Volunteers	Day of Event	WCA, Volunteer	\$2,000.00		\$2,000.00
Transportation	Transportation	Transportation to and from events	HCSWCD Staff	Day of Event	LSR	\$100.00		\$100.00
Totals:						\$10,600.00	\$9,500.00	\$20,100.00

Mississippi Headwaters Board Work Plan

July 1st, 2025 to June 30th, 2026

SFY 2026

This Work Plan is submitted as required by Minnesota Statute 103F.361 to 103F.377 and the MNDNR. The Work Plan is to be implemented by the joint powers board member counties of Aitkin, Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca and Morrison in conjunction with the attached budget. This proposed work plan looks forward to full funding of what we can accomplish with ever increasing responsibility to protect the first 400 miles of the Mississippi River.

WORK PLAN:

The Mississippi Headwaters Board (MHB) participates with and provides leadership and staff support to citizens and partners within the Upper 400 mile Mississippi River corridor, as funding permits, in four program areas:

- A.1. Protect and Enhance Scientific Values
- A.2. Protect and Enhance Natural Values
- A.3. Protect and Enhance Historic/Cultural Values
- A.4. Protect and Enhance Recreational Values

The Mississippi Headwaters Board has made river protection a priority, and remains ready to champion the development of this cause. The funding necessary to complete this will require utilizing many revenue streams such as: Clean Water Legacy, general appropriation, Outdoor Heritage funding, and private funding opportunities. The work plan and budget constitute an effective plan to coordinate Mississippi Headwaters Board efforts with the Minnesota's water protection initiatives. This organization is up to the challenge with and through the on-going support of the state of Minnesota, our eight member counties, various local agencies, and private partners. Below are key initiatives that the Mississippi Headwaters Board plans to execute, followed by the four program area details as mentioned above.

SFY 2026 INITIATIVES

I. Aquatic Invasive Species (AIS)

Implement funding for Social Media campaign.

Measurable: Send out over 3 million impressions utilizing Facebook, Instagram, and X.

Result:

II. Natural Resource Protection

The MHB will continue to implement previous appropriations from the Outdoor Heritage Fund, including a new appropriation to begin on July 1, 2025.

Measurable: acquire 5 easements and 1 fee-title acquisitions

Result:

III. Recreational signage

Implement signage on three different stretches of the Mississippi river.

Measurable: signage will be implemented in the following stretches.

Crow Wing: Ft. Ripley to Bell Prairie Park

Aitkin: County line to Jacobson Campground

Aitkin: Lee Ferry to Sandy Lake Rec. area

Result:

IV. Resource Retention Events

Hold 3 events and tabulate surveys to promote the use of the Mississippi river and have calendar of events webpage ready to promote events.

Measurable: Aitkin, Cohasset, and Brainerd

Result:

V. High School Visits

Hold meeting with high school students in the eight MHB counties and provide them information about who and what the MHB does and provide explanation of what other natural resource agencies do.

Measurable: Keep track of schools visited and number of kids attending.

Result:

SFY ANNUAL PLANNING BUDGET '26

July 1, 2025 to June 30, 2026

Expenses	Budgeted Annually
Salary (Insur, active insur, Exec. Director PERA&FICA)	\$ 123,307.00
Insurance Liability (Work Comp)	\$ 3,000.00
Hotel & Meals	\$ 500.00
MHB Per Diem	\$ 3,000.00
MHB Mileage (IRS rate)	\$ 3,500.00
Staff Mileage	\$ 5,500.00
Office Operations:	\$ 3,000.00
Training and Registration Fees	\$ 800.00
Sub-total	\$ 142,607.00
Prof. Service	\$ 129,871.00 *
EXPENSE TOTAL	\$ 272,478.00

Revenue	Income
State/DNR	\$ 150,000.00
Grant Revenue	\$ 89,500.00
County Appropriations	\$ 12,000.00
Reserve Funding	
Misc. Revenue (AIS, MCIT divd.)	\$ 578.00
Guidebook Sales	\$ 100.00
Sub-total	\$ 252,178.00
Grants/Other	Approximate Admin. Revenue
Outdoor Heritage Fund	\$7,800
AIS MN Traditions	\$4,000
Miss. River signage & Resourcetainment	\$8,000
MN Trad Resourcetainment Marketing	\$500
Sub-total	\$20,300
REVENUE TOTAL	\$ 272,478.00



Mississippi Headwaters Board

Crow Wing County Land Service Bldg. - 322 Laurel St. Ste. 34- Brainerd, MN 56401

Web Site: www.mississippiheadwaters.org

MOU to Social Media Partnership Between Visit Grand Rapids & Mississippi Headwaters Board Minnesota Traditions Social Media Platform.

Timeline & Content: May-June and August-September 2025

- Week of May 19-23rd- 30 second general video about outdoor things to experience in GR. (Content provided by Megan Christianson).
- Week of May 26-30th- 15 to 30 second influencer video of planning paddling trip at Cohaus (MHB).
- Week of June 2-6th- 15 to 30 second influencer video Paddle Trip down Mississippi River (MHB).
- Week of June 9-13th- 15 to 30 sec. after trip experience highlighting stay at Hotel Rapids (MHB).
- Week of Aug. 18-22nd- DIFFERENT 30 second general video about outdoor things to experience in GR. (Content provided by Megan Christianson).
- Week of Aug. 25-29th- 15 to 30 second influencer video of planning paddling trip at a location (pokegama dam???) (MHB).
- Week of Sept. 1-5th- 15 to 30 second influencer video of paddle trip from Pokegama to Sylvan landing (MHB).
- Week of Sept. 8-12th- 15 to 30 sec. after trip experience highlighting stay at hotel or Tap House (MHB).

Creative Control: MHB will have creative control over content and may choose to incorporate AIS or environmental stewardship in the content.

Funding:

One payment from Visit Grand Rapids on May 15th of \$1,000, and another in August 15th of \$1,000. In addition, Visit Grand Rapids will provide dining cards, 1 hotel night stay for two people, and mileage reimbursement at federal mileage rate.

_____	_____	_____
Visit Grand Rapids Representative Name Printed	Visit Grand Rapids Representative Signature	Date
_____	_____	_____
MHB Representative Name Printed	MHB Representative Signature	Date



RESOLUTION 2025-02

Mississippi Headwaters Board

Whereas, the Mississippi Headwaters Board (MHB), is required by Minnesota Statutes 103F.361-378 to identify and protect the natural, cultural, historical, scientific and recreational values of the first 400 miles of the Mississippi River; and

Whereas, a parcel was identified on Lake Winnibigoshish which is a headwaters lake according to the MHB Comprehensive Plan, and this parcel has a perfect score of 10 out of 10 for Riparian, Adjacency to Public Land, and Quality factors based off a RAQ decision support tool, and

Whereas, a willing landowner has come forward and offered this parcel for exchange with Chippewa National Forest land, and

Whereas, this land exchange meets the objectives of the US Forest Service, the Chippewa National Forest, and the Mississippi Headwaters Board Comprehensive Plan, and

Whereas, the Lake Winnibigoshish Land Exchange Act of 2025 has been passed in the US House of Representatives (HR 197),

Now, therefore be it resolved, that the MHB requests the United States Senate to pass a stand-alone, identical companion bill and send it forward to the President of the United States to be signed.

This resolution was adopted by a vote, Ayes ___ Nays:___ , of the Mississippi Headwaters Board on **March 21, 2025**, and will be made of record in accordance with the Minutes of same.

I, **Ted Van Kempen**, Chairman of the Mississippi Headwaters Board (MHB), do hereby certify that I have compared the foregoing with the original resolution filed in the MHB office on the **21st of March A.D. 2025**, and the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL

At Walker, Minnesota, **this 21st day of March, A.D. 2025**

Ted Van Kempen, Chairman of the Board



RESOLUTION 2025-02

Mississippi Headwaters Board

Whereas, the Mississippi Headwaters Board (MHB), is required by Minnesota Statutes 103F.361-378 to identify and protect the natural, cultural, historical, scientific and recreational values of the first 400 miles of the Mississippi River; and

Whereas, the Mississippi Headwaters Board is comprised of eight county commissioners from eight different counties and represents each county in this resolution, and

Whereas, a parcel was identified on Lake Winnibigoshish which is a headwaters lake according to the MHB Comprehensive Plan, and

Whereas, a willing landowner has come forward and offered this parcel for exchange with Chippewa National Forest land, and

Whereas, this land exchange meets the objectives of the US Forest Service, the Chippewa National Forest, and the Mississippi Headwaters Board Comprehensive Plan, and

Whereas, the Lake Winnibigoshish Land Exchange Act of 2025 has been passed in the US House of Representatives (HR 197),

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WITNESS MY HAND AND SEAL

At Walker, Minnesota, **this 21st day of March, A.D. 2025**

Ted Van Kempen, Chairman of the Board

2019 Comp plan updates

1. In section F.3 D Impervious surface performance standards there is no mention of when this needs to be done. Clarify- Suggest any impervious surface over 25% be mitigated down to 25%. Suggest that stormwater plan be included in the agenda packet and decision made at the MHB board meeting.
2. Section G- Unified Site Plan In the first sentence (Local zoning authorities...) it states that they can use their own BOA approved existing site plans and findings of fact to present to the MHB board. However immediately following that in G.1 it says A USP shall be prepared. This is confusing to the reader. Clarify- Suggest to add the sentence under G1: If local zoning authorities want to use the existing MHB USP, than the following criteria is applicable. A USP shall be prepared for all variance....
3. Also look in other places where USP is and offer the option of using existing site plans for other things throughout the Plan. Example- campgrounds.
4. change anything that says county to zoning authority.
5. Bluff Impact Zone- Structures and accessory facilities, except stairways, lifts, and landings, must not be placed within bluff impact zones. **Bluff Impact Zone:** a bluff (as described above) and the land located within 20 feet inland of the top of a bluff. Clarify- Either change this to say “must not be placed within bluff impact zones w/o a variance, and/or change it to say the bluff impact zone is 30’ since I see other counties having that as their rule.
6. F.3 July 1, 1992 This was placed here in the 1992 Comp plan revision. I talked with a lawyer in 2019 and he told me that it was probably given that date to put a “line in the sand.” I really think this should be changed to 1981 because that is when the MHB statute was codified, and even the ESD’s follow that date when reviewing plats. Also change in V.2.A & D

7. Section R USPs.

R.1. Campgrounds

A. Conditions for Expansion

Expansion of a campground by more than two units from the number normally in use prior to July 1, 1992, must comply with the standards in this subsection and requires a conditional-use permit.

2002 plan b. **Unified Site Plan** (USP)

Clarify- USPs or county site plans for all proposed new campgrounds, or expansions of existing campgrounds, shall be submitted to the Zoning Authority.

Commented [TT1]: Recommend USP removed because Site plans are required anyway for a CUP.

B. Density Requirements

Campgrounds must comply with the following density and length-of-stay requirements.

1. Campground: 8 units per acre; 4,000 square feet each site; 40 feet minimum width for each campsite.
2. Camping on an individual campsite per party is restricted to 14 consecutive days or less at one time without an RV.
3. Recreational Vehicle Park Campground: 4 camping vehicle units per acre; 8,000 square feet each camping site; 80 feet minimum width for each camping site.

2002 plan Accessory Structures Prohibited

No accessory structures shall be permitted on any campsite.

Access Roads

All roads shall have a 50-foot minimum right of way. One-way roads within the campground must have a roadbed of at least 15 feet in width. Two-way roads within the campground must have a roadbed of at least 24 feet in width.

C. Setbacks and Sewage Treatment Systems

Each camping site must meet the building setback requirements of this Comprehensive Plan, the individual sewage treatment system standards, and the Minn. Rules 7080.

D. Licensing

Campgrounds shall be licensed by and shall meet all standards prescribed by the MDH and other state agencies with regulatory authority over such uses—as well as the standards set forth in this Comprehensive Plan.

8. Section U.2 Sale or Exchange of Public Lands. Local counties should be the decision maker on whether exchange of public lands are warranted based on local controls and processes. Add- This could be changed to say Local counties should be the decision maker on whether sale or exchange of public lands are warranted based on local controls and processes.

9. Section Y — Enforcement

Y.1. Violations

It is declared unlawful for any person to violate any of the terms and provisions of this Comprehensive Plan. Violation thereof shall be a misdemeanor. Each day that a violation is permitted to exist shall constitute a separate offense. Applications for an activity within the Corridor will be considered only if there are no outstanding violations on that property.

Commented [TT2]: This entire sentence was added by ED because it emphasizes local control.

Commented [TT3]: Add the word "sale" to sentence because this sentence emphasizes local control. Crow Wing county looked at selling land to Brainerd to help clean up the books and this was the only sentence I found close to allow it. I think this paragraph has more to do with selling or exchanging land with a landowner and not a public entity.

Commented [TT4]: Is it really a misdemeanor? And do we have the legal authority to constitute a separate offense for each day?

Executive Director Report

February – March 2024

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Sent follow up email to Rep. Heintzeman's legislative assistant to check on the process of getting a bill written to increase the support of the MHB.
7. Held phone conversations with different county staff to finalize funding for MN Traditions.
8. Worked out MOU for Maps by Mitch to develop a spreadsheet that has the RAQ scores on the parcels at the HUC 14 and select HUC 12 level. Funding will be provided by the LSOHC grant.

Meetings & Networking

2/24 Reviewed potential resort conversion to Campground option with Frohn Township to check to see what processes would need to be gone through if it were to happen.

2/25 Reviewed After the Fact parcel with Itasca SWCD and provided an opinion to help clarify some documents.

2/27 Had meeting with Megan from Visit Grand Rapids and based off our social media partnership last year, she would like us to extend that to two months instead of one. The posts would consist of videos that promote natural resource activities and economic tourism.

3/5 Presented Resourceainment event option to county extension administrator Jory Danielson about partnering with MHB to hold some type of liquid refreshment and 4H program after our history paddling event in the summer.

3/5 Scheduled meetings with Brainerd and FHL Academy high schools

3/6 Held Zoom meeting with Commissioner's Van Kempen and Gaasvig and went over planning budget.

3/11 Met with NW DNR regional manager Ben Bergey and discussed different opportunities to work with the MHB on recreational values. Ben was highly receptive and is interested in a paddle and other things at Itasca State Park. He will contact the park and we will hold a meeting and discuss components that should be included in the event and social media promotion.

3/12 Talked with Lynn Meisner from Pallisade who wanted to know about a feedlot being increased to 500 head and who to call. I told her that this is an SWCD, county zoning, and DNR matter that is regulated.