



**Mississippi Headwaters Board
Meeting Agenda
Cass County Land Dept. Building
Backus, MN
<https://us02web.zoom.us/j/83489112584>
November 22, 2024
10:00 am**

10:00 AM

- **Call to Order/Pledge of Allegiance**

10:05 AM Approve/Amend

- Agenda
- Consent Agenda – September & October '24 Expenses & September Minutes

Correspondence

- November Press Release
- Outdoor News- Lake Winnie Land Exchange
- Hubbard Landowner Outreach event
- Lake Irving Protection Project

Planning and Zoning (Actions)

- NT11a24- Joel & Laurie Arnason

Action / Discussion Items:

- Bill Sponsor for MHB Legislative Increase- Action
- MHHCP Easement Ranking Sheet for SWCD's- discussion
- Executive Directors report-discussion

Misc: Legislature Update (if any), County Updates

Meeting Adjourned - Thank you

Mtgs: December 20, 2024 10:00 AM- MHB Monthly Meeting, Walker, MN

Mississippi Headwaters Board
September 27, 2024
Cass County Board Room Walker, MN
Optional interactive technology: <https://us02web.zoom.us/j/84993505227>

MEETING
MINUTES

Members present: Bobby Kasper (Morrison), Steve Barrows (Crow Wing), Dean Newland (Clearwater), Scott Bruns (Cass), Michael Kearney (Aitkin), Cory Smith (Itasca), Craig Gaasvig (Beltrami), and Tim Terrill (Executive Director).

Video Interactive Reasons: None

Others Present: Chris Lahn (Northern Township Administrator), Mark Borseth (former Northern Township Administrator), Marcel Noyes (Hubbard County SWCD Supervisor), Chris Pence (Crow Wing County Environmental Services Director)

Pledge of Allegiance

Chair Craig Gaasvig asked if there were any additions to the agenda. **M/S (Bruns/Kasper) to approve of the agenda. Motion carried unanimously.**

M/S (Barrows/Smith) to approve of the Consent agenda. Motion carried unanimously.

Correspondence

1. September Press Release- Tim provided the board with the article provided to the 8 MHB county newspapers explaining the littering occurring by the Mississippi River in Beltrami County. Comm. Gaasvig said that he received some comments on it from citizens showing that they read the newspaper. He also noted that he is talking with Darrin from Ottertail Power and discussing options to move forward with access to their land to place trash cans and signage there.
2. Recreational Campaign- Tim provided to the board with a screenshot of a post being posted on MN Traditions social media and the recreational campaign is going with Visit Grand Rapids. He also provided them with potential opportunities for MHB to be involved with Visit Grand Rapids in the future.

Planning and Zoning

NT9a24- Dodd Variance- Chris Lahn, Northern Township Administrator, explained the variance process to the MHB board. He noted that there were originally four variances submitted to the Planning Commission and they denied the variance and asked staff to work with applicant. The applicant returned on 8/26/24 with only two variance which included a reduction of impervious surface from 37% to 33%, and a Rear Setback from CSAH 20 of 49 feet which is a 1-foot variance. Discussion ensued and Comm. Gaasvig asked about the position of the

current septic and if it was going to be moved and functional to code with hook up to municipal sewer in the following years? Mr. Lahn reported that the current septic is being moved to the roadside portion of the lot which will remain compliant. In 2026 or 2027 when the new road and municipal sewer is established, Mr. Dodd will hook up to the municipal sewer. Comm. Gaasvig said he was glad to see improvements and reduction of variances from the first to the second meeting. **M/S (Barrows/Kearney) to approve of the variance. Motion carried unanimously.**

CW9a24- Dechawuth Variance- Chris Pence, Environmental Services Director presented the variance before the board for a new septic system and location. Chris explained that the current system is a two-tank cesspool and is being moved to the side of the house. He said the landowner does own property on the other side of the road, but that ground is too steep and not feasible to support a septic system there. Discussion ensued and Comm. Barrows said he was familiar with that area of town and noted that it would be impractical to tear up the road and place a system there as the road construction would cause disruption for the neighbors and horizontal drilling would require a lot of capital expense. He noted that converting the cesspool to a compliant septic and moving it farther away from the Mississippi River helps satisfy the MHB mission. **M/S (Barrows/Kasper) to approve of the variance. Motion carried unanimously.**

Action/Discussion:

1. County Support Discussion- Tim updated the board about last month's discussion to find out from each county who would support an increase of \$1,500 to the MHB contingent on the legislature increasing their funds. He said this would take in effect in the 2026 county budget. Most of the counties agreed that they would support the increase in funding. Comm. Gaasvig stated that he was not at the last board meeting and wasn't sure how Beltrami County would vote and expressed concern about making a decision for a newer future board. He noted that it is not a huge increase and couldn't see why it would be but stated that he hasn't gotten confirmation on it. Comm. Barrows provided Tim with the next steps which would be to redo the letter to DNR Commissioner Meier that the eight counties of the MHB joint powers board are willing to increase the amount they participate in the 2026 budget cycle. Comm. Smith agreed with Comm. Barrows.
2. Uses of AI- Tim provided the board with some examples of what AI can do regarding producing images, meeting summary, and document summary.
3. MN Heritage Forest Update- Tim showed the board a document produced by the Northern Waters Land Trust that shows the progress of The Conservation Fund parcels are being conveyed. The Northern Waters Land Trust will convey 7,680 acres and DNR will acquire 10,688 acres. The approximate remaining 12,000 acres will most likely be sold to private interests, and approximately 40,000 acres to the Tribe.

Executive Directors Report

1. Tim explained to the board about the MHHCP meeting with the LSOHC council. He noted that they are holding a conversation about insecticides that kill pollinator insects. He said this will not affect our program because we deal with trees and not prairie seeds. He did note that leveraged funding was discussed and the Trust For Public Land sent an email to the council saying we place known secured funding on the application, but our final report provides actual leveraged funding.
2. Outreach Coordinator Position- Tim explained that there will no longer be a TNC outreach coordinator for the MHHCP program due to workload analysis. He explained that MHB is committed to helping SWCD's with outreach by helping them pay for postage and printing costs. He said this will help supplement One Watershed One Plan funding. Comm. Gaasvig asked the Commissioners if there were any counties not involved in 1W1P, and every commissioner said their county was involved.

3. Tim said that he dropped off signage to Cohasset and Pokegama dam and Cohasset already installed the signs.
4. HR 1657 (Land Exchange) passed the House of Representatives on Tuesday, and he said he is collaborating with partners to discuss a Senate conversation with Klobuchar. Cory said that Tina Smith and Klobuchar sit on a deciding Senate committee, and Tina Smith's office talked with him and asked if he could testify. Comm. Smith noted that Representative AOC commented on the bill.

County & Legislative Updates

- Prevailing Wage- Tim said that prevailing wage discussion is starting to filter into the LSOHC council level. He noted that prevailing wage is traditionally used in DOT projects for construction.
- Comm Smith noted that current County Commissioner Burl Ives passed away. He also noted that the North Winni landing is getting attention because the landowner filled in wetlands and may be taking Itasca County to court. He also stated that Itasca County is looking at a potential increase in their budget by 2.98%.
- Comm. Kasper noted that Morrison County is looking at a potential 4.72% increase in their budget.
- Comm. Gaasvig said that Beltrami County is doing some cuts in their budget. He stated that they worked out a solution with to work directly with the Red Lake tribe and the Indian Child Welfare Act, but that cut their 4E program due to lack of kids in the program. Beltrami county is looking at a 7.7% increase, and there was a groundbreaking on the jail site.

M/S (Barrows/Smith) to adjourn. Motion carried unanimously.

Ted Van Kempen, Chairman of the Board

Executive Director Tim Terrill

October SFY'25 Budget Summary		YTD spending/rei mbursement	Projected Budget	% of budget spent	
<u>Revenues:</u>	<u>Monthly Amount</u>				<u>Notes</u>
Governor's DNR grant (53290)		\$ 34,697.01	\$ 117,800.00	29.45%	non competitive quarterly reimbursement
LSOHC grant (53290)		\$ 2,616.81	\$ 8,000.00	32.71%	LSOHC reimbursement
Guidebook sales (58400)		\$ 18.32	\$ 200.00	9.16%	reimbursment for Guidebook sales
Enbridge program (58300)			\$ 11,000.00	0.00%	enbridge reimbursement
Miscell. Other revenue (58300)		\$ 1,500.00	\$ 9,000.00	16.67%	Visit Grand Rapids social media campaign
MCIT Dividend (58300)			\$ 42.00	0.00%	MCIT refund
County Support (52990)			\$ 12,000.00	0.00%	8 county support
Total	\$ -	\$ 4,135.13	\$ 40,242.00		
<u>Expenses:</u>	<u>Monthly Amount</u>				<u>Notes</u>
Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000)	\$ 8,986.36	\$ 35,960.74	\$ 120,000.00	29.97%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)			\$ 3,022.00	0.00%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)		\$ 950.00	\$ 3,000.00	31.67%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)	\$ 15.87	\$ 27.51	\$ 500.00	5.50%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)		\$ 1,231.88	\$ 3,500.00	35.20%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	\$ 476.57	\$ 1,182.62	\$ 4,500.00	26.28%	reimbursed by Gov. DNR grant
Professional Services (62990)	\$ 1,510.00	\$ 3,295.00	\$ 35,000.00	9.41%	CW financial
Office supplies/operations (64090)	\$ 61.76	\$ 297.04	\$ 3,000.00	9.90%	telephone and printer ink
Training & Registration Fees (63380)			\$ 800.00	0.00%	
Total	\$ 11,050.56	\$ 42,944.79	\$ 173,322.00		

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and it doesn't always fall in the fiscal year.

ACCOUNT DETAIL HISTORY FOR 2024 09 TO 2024 09

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	58300	Miscellaneous Other Revenue							
						REVISED BUDGET			.00
					PER 01		-2,250.00	-2,250.00	
					PER 02		-48,700.00	-50,950.00	
					PER 03		-18,822.00	-69,772.00	
					PER 04		-6,000.00	-75,772.00	
24/09	346 09/05/24	GNI 710509	Britny.McC	55641			-1,500.00	-77,272.00	
	LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-77,272.00	NET:	-77,272.00
74830	61000	Salaries & Wages - Regular							
						REVISED BUDGET			.00
					PER 01		5,976.55	5,976.55	
					PER 02		6,394.92	12,371.47	
					PER 03		6,215.62	18,587.09	
					PER 04		6,215.62	24,802.71	
					PER 05		9,323.41	34,126.12	
					PER 06		6,215.62	40,341.74	
					PER 07		6,215.62	46,557.36	
					PER 08		6,215.62	52,772.98	
24/09	321 09/06/24	PRJ PR0906	1240906	1240906	1240		3,107.81	55,880.79	
24/09	958 09/20/24	PRJ Pr0920	1240920	1240920	1240		3,107.82	58,988.61	
	LEDGER BALANCES --- DEBITS:			58,988.61	CREDITS:		.00	NET:	58,988.61
74830	61200	Active Insurance							
						REVISED BUDGET			.00
					PER 01		1,894.86	1,894.86	
					PER 02		1,894.86	3,789.72	
					PER 03		1,895.48	5,685.20	
					PER 04		1,896.72	7,581.92	
					PER 05		1,895.48	9,477.40	
					PER 06		1,895.48	11,372.88	
					PER 07		1,895.48	13,268.36	
					PER 08		1,895.48	15,163.84	
24/09	321 09/06/24	PRJ PR0906	1240906	1240906	1240		936.41	16,100.25	
24/09	958 09/20/24	PRJ Pr0920	1240920	1240920	1240		959.07	17,059.32	
	LEDGER BALANCES --- DEBITS:			17,059.32	CREDITS:		.00	NET:	17,059.32
74830	61300	Employee Pension & FICA							
						REVISED BUDGET			.00
					PER 01		865.81	865.81	
					PER 02		929.18	1,794.99	
					PER 03		896.29	2,691.28	
					PER 04		890.56	3,581.84	
					PER 05		1,361.40	4,943.24	

ACCOUNT DETAIL HISTORY FOR 2024 09 TO 2024 09

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
							PER 06		890.56	5,833.80		
							PER 07		890.56	6,724.36		
							PER 08		875.25	7,599.61		
24/09	321	09/06/24	PRJ	PR0906	1240906	1240906	1240		437.63	8,037.24		
24/09	958	09/20/24	PRJ	Pr0920	1240920	1240920	1240		437.63	8,474.87		
LEDGER BALANCES --- DEBITS:						8,474.87	CREDITS:	.00	NET:	8,474.87		
74830	62100	Telephone										
							REVISED BUDGET				.00	
							PER 01		61.54	61.54		
							PER 02		61.64	123.18		
							PER 03		61.62	184.80		
							PER 04		61.74	246.54		
							PER 05		61.93	308.47		
							PER 06		62.01	370.48		
							PER 07		61.73	432.21		
							PER 08		62.08	494.29		
24/09	588	09/11/24	API	006205		223925		38950	6.93	501.22		
24/09	958	09/20/24	PRJ	Pr0920	1240920	1240920	1240		55.00	556.22		
LEDGER BALANCES --- DEBITS:						556.22	CREDITS:	.00	NET:	556.22		
74830	62680	Non-Employee Per Diems										
							REVISED BUDGET				.00	
							PER 01		250.00	250.00		
							PER 02		250.00	500.00		
							PER 03		250.00	750.00		
							PER 04		300.00	1,050.00		
							PER 05		200.00	1,250.00		
							PER 07		550.00	1,800.00		
							PER 08		150.00	1,950.00		
24/09	1457	09/30/24	API	002534		224986		39110	50.00	2,000.00		
24/09	1457	09/30/24	API	100532		224987		1959118	50.00	2,050.00		
24/09	1457	09/30/24	API	006952		224989		39109	50.00	2,100.00		
24/09	1457	09/30/24	API	003257		224990		39107	50.00	2,150.00		
24/09	1457	09/30/24	API	006995		224991		1959116	50.00	2,200.00		
LEDGER BALANCES --- DEBITS:						2,200.00	CREDITS:	.00	NET:	2,200.00		
74830	62720	Non-Employee Mileage										
							REVISED BUDGET				.00	
							PER 01		391.28	391.28		
							PER 02		251.92	643.20		
							PER 03		222.44	865.64		
							PER 04		300.16	1,165.80		
							PER 05		312.22	1,478.02		
							PER 07		573.52	2,051.54		

ACCOUNT DETAIL HISTORY FOR 2024 09 TO 2024 09

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
							PER 08		305.94	2,357.48	
24/09	1457	09/30/24	API	006980		224988	39123		116.58	2,474.06	
24/09	1457	09/30/24	API	006952		224989	39109		77.72	2,551.78	
24/09	1457	09/30/24	API	003257		224990	39107		68.34	2,620.12	
24/09	1457	09/30/24	API	006995		224991	1959116		89.78	2,709.90	
LEDGER BALANCES --- DEBITS:						2,709.90	CREDITS:	.00	NET:	2,709.90	
74830	62990	Prof. & Tech. Fee - Other									
							REVISED BUDGET				.00
							PER 01	16,443.40	16,443.40		
							PER 02	525.00	16,968.40		
							PER 03	525.00	17,493.40		
							PER 04	81,377.96	98,871.36		
							PER 05	525.00	99,396.36		
							PER 06	10,525.00	109,921.36		
							PER 07	13,358.16	123,279.52		
							PER 08	1,310.00	124,589.52		
24/09	1474	09/30/24	GEN					525.00	125,114.52		
LEDGER BALANCES --- DEBITS:						125,114.52	CREDITS:	.00	NET:	125,114.52	
74830	63320	Employee Mileage									
							REVISED BUDGET				.00
							PER 01	479.54	479.54		
							PER 02	367.16	846.70		
							PER 03	349.47	1,196.17		
							PER 04	363.94	1,560.11		
							PER 05	180.36	1,740.47		
							PER 06	194.37	1,934.84		
							PER 07	155.91	2,090.75		
							PER 08	330.18	2,420.93		
24/09	969	09/19/24	API	007742		224522	1959002		219.96	2,640.89	
LEDGER BALANCES --- DEBITS:						2,640.89	CREDITS:	.00	NET:	2,640.89	
74830	64090	Office Supplies									
							REVISED BUDGET				.00
							PER 05	10.67	10.67		
							PER 06	106.42	117.09		
							PER 08	339.87	456.96		
24/09	1450	09/30/24	GNI					49.54	506.50		
LEDGER BALANCES --- DEBITS:						506.50	CREDITS:	.00	NET:	506.50	
GRAND TOTAL --- DEBITS:					218,250.83	CREDITS:	-77,272.00	NET:	140,978.83		

ACCOUNT DETAIL HISTORY FOR 2024 09 TO 2024 09

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
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21 Records printed

** END OF REPORT - Generated by Matthew Donley **

ACCOUNT DETAIL HISTORY FOR 2024 10 TO 2024 10

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61000	Salaries & Wages - Regular							
					REVISED BUDGET				.00
					PER 01		5,976.55	5,976.55	
					PER 02		6,394.92	12,371.47	
					PER 03		6,215.62	18,587.09	
					PER 04		6,215.62	24,802.71	
					PER 05		9,323.41	34,126.12	
					PER 06		6,215.62	40,341.74	
					PER 07		6,215.62	46,557.36	
					PER 08		6,215.62	52,772.98	
					PER 09		6,215.63	58,988.61	
24/10	288 10/04/24	PRJ PR1004	1241004	1241004	1241		3,107.81	62,096.42	
	Pay100424	WARRANT=241004 RUN=1 BI-WEEKL							
24/10	619 10/18/24	PRJ Pr1018	1241018	1241018	1241		3,107.81	65,204.23	
	pay101824	WARRANT=241018 RUN=1 BI-WEEKL							
	LEDGER BALANCES --- DEBITS:			65,204.23	CREDITS:		.00	NET:	65,204.23
74830	61200	Active Insurance							
					REVISED BUDGET				.00
					PER 01		1,894.86	1,894.86	
					PER 02		1,894.86	3,789.72	
					PER 03		1,895.48	5,685.20	
					PER 04		1,896.72	7,581.92	
					PER 05		1,895.48	9,477.40	
					PER 06		1,895.48	11,372.88	
					PER 07		1,895.48	13,268.36	
					PER 08		1,895.48	15,163.84	
					PER 09		1,895.48	17,059.32	
24/10	288 10/04/24	PRJ PR1004	1241004	1241004	1241		936.41	17,995.73	
	Pay100424	WARRANT=241004 RUN=1 BI-WEEKL							
24/10	619 10/18/24	PRJ Pr1018	1241018	1241018	1241		959.07	18,954.80	
	pay101824	WARRANT=241018 RUN=1 BI-WEEKL							
	LEDGER BALANCES --- DEBITS:			18,954.80	CREDITS:		.00	NET:	18,954.80
74830	61300	Employee Pension & FICA							
					REVISED BUDGET				.00
					PER 01		865.81	865.81	
					PER 02		929.18	1,794.99	
					PER 03		896.29	2,691.28	
					PER 04		890.56	3,581.84	
					PER 05		1,361.40	4,943.24	
					PER 06		890.56	5,833.80	
					PER 07		890.56	6,724.36	

ACCOUNT DETAIL HISTORY FOR 2024 10 TO 2024 10

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
							PER 08		875.25	7,599.61	
							PER 09		875.26	8,474.87	
24/10	288	10/04/24	PRJ	PR1004	1241004	1241004	1241		437.63	8,912.50	
	Pay100424	WARRANT=241004		RUN=1	BI-WEEKL						
24/10	619	10/18/24	PRJ	Pr1018	1241018	1241018	1241		437.63	9,350.13	
	pay101824	WARRANT=241018		RUN=1	BI-WEEKL						
	LEDGER BALANCES --- DEBITS:				9,350.13		CREDITS:	.00	NET:	9,350.13	
74830	62100	Telephone									
							REVISED BUDGET				.00
							PER 01		61.54	61.54	
							PER 02		61.64	123.18	
							PER 03		61.62	184.80	
							PER 04		61.74	246.54	
							PER 05		61.93	308.47	
							PER 06		62.01	370.48	
							PER 07		61.73	432.21	
							PER 08		62.08	494.29	
							PER 09		61.93	556.22	
24/10	619	10/18/24	PRJ	Pr1018	1241018	1241018	1241		55.00	611.22	
	pay101824	WARRANT=241018		RUN=1	BI-WEEKL						
24/10	625	10/16/24	API	006205		226061		39266	6.76	617.98	
	W C102224	COUNTY WIDE BILL				CONSOLIDATED TELECOM					
	LEDGER BALANCES --- DEBITS:				617.98		CREDITS:	.00	NET:	617.98	
74830	62990	Prof. & Tech. Fee - Other									
							REVISED BUDGET				.00
							PER 01		16,443.40	16,443.40	
							PER 02		525.00	16,968.40	
							PER 03		525.00	17,493.40	
							PER 04		81,377.96	98,871.36	
							PER 05		525.00	99,396.36	
							PER 06		10,525.00	109,921.36	
							PER 07		13,358.16	123,279.52	
							PER 08		1,310.00	124,589.52	
							PER 09		525.00	125,114.52	
24/10	379	10/08/24	API	101649		225548		39192	5,011.25	130,125.77	
	W A100824	WEST INVOICE #2				WEST COMMUNICATIONS					
24/10	379	10/08/24	API	007203		225549		39184	2,179.64	132,305.41	
	W A100824	HUBBARD SWCD OUT REACH INVOICE				HUBBARD COUNTY					
24/10	531	10/15/24	API	003534		225959		1959482	1,720.00	134,025.41	
	W A101524	RIVER SIGNS INVOICE				FISHING THE WILDSIDE					

ACCOUNT DETAIL HISTORY FOR 2024 10 TO 2024 10

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
24/10	764	10/22/24	API	006007		226318	39305		535.61	134,561.02		
	W A102224	TNC INVOICE #5				THE NATURE						
24/10	1085	10/28/24	API	003534		226737	1959829		985.00	135,546.02		
	W A102924	VGR CONTENT INVOICE				FISHING THE WILDSIDE						
24/10	2381	10/31/24	GEN						525.00	136,071.02		
	RECURRING	FINANCIAL SERVICE										
LEDGER BALANCES --- DEBITS:					136,071.02	CREDITS:	.00	NET:	136,071.02			
74830	63320	Employee Mileage										
									REVISED BUDGET		.00	
									PER 01	479.54	479.54	
									PER 02	367.16	846.70	
									PER 03	349.47	1,196.17	
									PER 04	363.94	1,560.11	
									PER 05	180.36	1,740.47	
									PER 06	194.37	1,934.84	
									PER 07	155.91	2,090.75	
									PER 08	330.18	2,420.93	
									PER 09	219.96	2,640.89	
24/10	967	10/23/24	API	007742		226452	1959759		476.57	3,117.46		
	W OOP0924	SEPT MILEAGE				TIM TERRILL						
LEDGER BALANCES --- DEBITS:					3,117.46	CREDITS:	.00	NET:	3,117.46			
74830	63340	Hotel & Meals Travel Expense										
									REVISED BUDGET		.00	
									PER 01	10.68	10.68	
									PER 03	11.20	21.88	
									PER 06	11.31	33.19	
									PER 07	11.64	44.83	
									PER 08	47.76	92.59	
24/10	1049	10/25/24	GNI				15.87			108.46		
BREM PCARD meal meeting with Itasca SWCD												
TIM TERRILL - CULVERS GRAND RAPIDS - meal meeting with Itasca SWCD												
LEDGER BALANCES --- DEBITS:					108.46	CREDITS:	.00	NET:	108.46			
GRAND TOTAL --- DEBITS:					233,424.08	CREDITS:	.00	NET:	233,424.08			

16 Records printed

** END OF REPORT - Generated by Matthew Donley **



IMMEDIATE PRESS RELEASE 11/1//24

Media Contact

Tim Terrill

218-824-1189

timt@mississippiheadwaters.org

www.mississippiheadwaters.org

322 Laurel St.

Brainerd, MN 56401

Mississippi Headwaters Board Ap

The Miss. Headwaters Board (MHB) is a regulatory organization that has planning and zoning authority on the first 400 miles of the Mississippi River. At the October board meeting, the board heard a variance from Crow Wing County in which the landowner was approved to install a new septic system that would be located at a greater distance away from the Mississippi River. If a septic system is too close to a water resource, it has the potential to contaminate the water with bacteria and other harmful pollutants. The current septic system was failing and needed immediate attention, and the landowner proposed that he get a new septic system that would be located a further distance from the Mississippi River than the current one. Commissioner Barrows said that he was familiar with that area of town and noted that converting a failing septic to a compliant septic that is located farther away from the Mississippi River would help satisfy the MHB mission to protect the resource. The board agreed and voted to certify the variance and let the landowner proceed.

Lake Winnie land exchange sees movement in D.C.

Business owner to exchange 35 acres of ‘pristine’ land

By Natalie Ryder
Staff Writer

Deer River, Minn. — When Bowen Lodge owner Bill Heig saw that around 35 acres of public land was available by auction near his business on Lake Winnibigoshish’s shoreline, he stepped in with the winning bid.

“A big California development group wanted to purchase, and they were aggressively doing that. We thought, wow, we have to stop that,” Heig said.

No, he didn’t purchase it to develop it for himself or to expand his family’s resort operation. Rather, he bought the property to preserve it.

“We’re offering a tremendous amount of (land that’s) an environmental gem that would be offered to the public lands, and we’re pretty proud of that,” Heig said of exchange that would include the U.S. Forest Service obtaining the 35 acres (to be added to Chippewa National Forest) and the resort gaining permanent access to the lakeshore and marina. Currently, Bowen Lodge has a 20-year agreement with the Forest Service to lease acreage along the shoreline



The approximate 17 acres that Bowen Lodge owners would receive connect the lodge to its marina and lake access on Cutfoot Sioux Lake.

of Lake Winnie.”

Heig said he hopes the land the Forest Service would receive will forever remain unaltered after recent bipartisan approval of the Lake Winnibigoshish Land Exchange Act of 2024, an exchange that in turn gives his business and family more agency in the future.

“It feels great to know that something like that will be protected in a natural state of unaltered northern Minnesota forest land,” Heig said. “Then it works really well for us, too, because we’re able to pick up a piece (with which) we can better serve the public, giving them access to fishing and a great outdoors (experience).”

Despite taking years to see tangible movement, the bipartisan U.S. House of Representatives approval – endorsed by Minnesota Rep. Pete Stauber (R-8th) – reinvigorated excitement about the potential land exchange.

“Stauber and (a House Democrat) testified in favor of it. It’s bipartisan, I think that’s super important to bring out, that it’s very bipartisan,” Heig said.

Itasca County Commissioner Cory Smith testified before the U.S. House of Representatives about this time a year ago to show local support of the land exchange.

“They are, like I explained in my testimony, complete stewards of



Bowen Lodge owners Gail and Bill Heig.

Photos courtesy of Jens Heig

the lake,” Smith said of the Bowen Lodge owners.

There are still a few more hurdles to clear before the bill becomes law. It’ll have to pass through a committee, then receive approval from the Senate before hitting the president’s desk.

But with the House of Representatives’ seal of approval, Heig’s team will soon begin working with Minnesota Sens. Amy Klobuchar and Tina Smith, in hopes of garnering bipartisan support again.

Under the proposed bill, Bowen Lodge will obtain about 17 acres of Forest Service land.

Bowen Lodge is situated on peninsula of land that separates Cutfoot Sioux Lake and Winnibigoshish. North of the lodge’s property is the location of the approximate 17 acres to be exchanged. That includes around 1,000 feet of shoreline where Bowen Lodge maintains a marina on Cutfoot Sioux to give visitors and the lodge access to Winnie. While the business has been operating for more than 40 years on the lakefront, it has had utilized lease agreements with the Forest Service to access and use this land.

“Yes, the acreage isn’t necessarily equal, but the value he’ll get out of that control over those ... acres that he can call his forever, I mean, that’s a strategic move on his part to secure the future of his resort,” said Tim Terrill, executive director of the Mississippi Headwaters Board.

The approximate 35 acres are a few miles south, along Lake Winnibigoshish’s shoreline.

Terrill said he’s hopeful that it’ll be an easier push to get it across the finish line, given House approval of the legislation.

He got involved with the Heigs (Bill and Gail) when the board heard that there were 35 acres of public land on the market in this Chippewa National Forest area because that region falls under the board’s jurisdiction.

“There was a planning and zoning issue before Bill bought this, so we would have had to look into it,” Terrill said.

Smith, also a Mississippi Headwaters Board member, recalled that the out-of-state buyer had ideas to develop a large-scale resort on the property, but he didn’t think that would serve local residents the way preserving it would.

“It’s great to have good stewards of the lake, and for Itasca County, it’s a very important body of water up here for us. ... The conservation part of that lake is going to stay intact,” Smith said.

Initially, the Mississippi Headwaters Board was somewhat skeptical why a local business owner purchased the spot, but that quickly dissolved into excitement when they began to learn about the newly purchased parcel and the Heigs’ intention to preserve it.

“We weren’t sure why he bought it, but it had incredibly rare features,” Terrill said.

Under the board’s jurisdiction, it can survey parcels that drain directly into the Mississippi River in the headwaters region. Using its tools and scale to rank the property’s natural qualities, it scored a 10 out of 10, making it one of 18 perfect spots of the approximate 6,700 other properties scored by the board.

“It was a gem. When I ran it and looked at it, I said, ‘Oh my gosh, wow, did we hit the jackpot!’ You really want those rare ones,” Terrill said.

Even though Heig planned to preserve the natural character of the approximate 35 acres, Terrill began working with him on next steps to achieve that end. He connected Heig to legislators and area Itasca County commissioners, where support was given along the way.

Of the various options laid out in front of him, Heig opted for a land exchange, which will support the lodge’s longevity along Lake Winnie.

Locally, the exchange received support. The Itasca County Board of Commissioners and the local soil and water conservation district wanted to see the land preserved or maintained under the stewardship of the Heigs.

“Everybody sees the benefits, from for both sides here,” Heig said.



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MASWCD Annual Convention



HR Green, Inc. <info@hrgreen.com>
To: timt@mississippiheadwaters.org



9:30 AM

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

Featured Projects



**Phillips Neighborhood Green
Stormwater Infrastructure**



**Lake Irving Protection Project
Bemidji, MN**

**NORTHERN TOWNSHIP
PLANNING BOARD & COMMISSION**

PLANNING CASE: V-2024-005	JPC MEETING DATE: Oct. 21, 2024	NTB MEETING DATE: Oct. 28, 2024
APPLICANT: Joel and Laurie Arnason	60-DAY RULE DATE: December 20, 2024	
PROCEEDING: Variance Permit – Deck addition on nonconforming lot in shoreland overlay	ZONING DISTRICT: R2 – Shoreland Overlay	
PREPARED BY: Chris Lahn Township Administrator	EXHIBITS: Site Plan, Stormwater Mitigation Plan, Application	

NPC MEMORANDUM

I. SUMMARY OF REQUEST

Joel and Laurie Arnason are requesting a variance to build a new single-family home at 6213 Lavinia Rd NE (PIN# 31.01273.00). The project requires four variances: reduced setbacks from both side lot lines and ordinary high-water mark, as well as an increase in impervious surface coverage beyond what is permitted in the shoreland overlay.

II. BACKGROUND

The subject property, Lot 12, Block 2 of Pine Beach Park, is located on Lake Bemidji within the R2 Shoreland Overlay District. Per sections 901 C and 901 D of the ordinance, the proposed construction necessitates variances from the ordinary high-water mark (OHWM) setback, side yard setbacks, and maximum allowed impervious surface.

The existing lot size is small, at approximately 7,508 sq. ft., making any building project challenging considering ordinance requirements for new construction in the shoreland overlay include a minimum lot size of 30,000 sq. ft. Additionally, the shoreland overlay mandates a 100' setback from the OHWM, whereas the proposed home is 76' from the OHWM. Side setbacks also require a minimum of 10', while the proposed setbacks are 9.5' on the north side and 9.5' on the south side, necessitating variances for each. Note that setback measurements are an improvement from the existing structure in all dimensions. The proposed impervious surface coverage for the property is approximately 36.4%, exceeding the 25% maximum allowed in shoreland areas.

SITE DEVELOPMENT	EXISTING/PROPOSED	REQUIRED	Variance
Impervious Surface	29.2% / 36.4%	25%	11.4%
OHWB Setback	74 ft. / 76 ft.	100 ft	Min. 50%
Side Yard Setback (north)	6.8 ft. / 9.5 ft.	10 ft	0.5 ft
Side Yard Setback (south)	3.6 ft. / 9.5 ft.	10ft/20ft*	0.5ft/10.5ft*

* note on the plans the south “side yard” setback is along an undeveloped 40 ft. ROW which could be interpreted as requiring a 20 ft. setback. This is not in use other than for possible foot traffic down to the lake, so treating it as an actual side yard setback of 10 ft. seems appropriate too. Both are noted on the variance memo.

III. PUBLIC HEARING & DISCUSSION PLANNING COMMISSION 10-21-24

Public Hearing opened at p.m. 6:08

Public Hearing closed at p.m. 6:18

Public members had the following comments:

Matt Murray - substandard in size, livable sq ft about the same, had to add driveway that didn't exist

Lisa Boulay - concerned that the integrity of ROW access will be maintained.

Joel Arnason - meeting setbacks are better than neighbors. want to make sure ROW is still used by public.

Commission members had the following comments:

Commission members were all generally ok with the plans and like to see all the setbacks improving upon existing encroachments.

IV. DISCUSSION BOARD OF ADJUSTMENTS 10-28-24

Board members were all generally in favor of the project. Agreed with Commission discussion and findings of facts.

V. RECOMMENDATION & FINDINGS

Conditions

1. The Variance shall expire and become void if the project is not substantially started within twelve (12) months from its date of issuance. A substantial start means more than preliminary steps have been taken such that preparations to initiate the project

are mostly complete. The NTB may, upon written request of the owner, grant an extension to this deadline not to exceed an additional twelve (12) months.

Criteria For Granting Variances

Per MN State statute, practical difficulties, as used in connection with the criteria for granting of a variance, means:

- a. The property owner proposes to use the property in a reasonable manner not permitted by the Zoning and Subdivision Ordinance;
- b. The plight of the landowner is due to circumstances unique to the property not created by the landowner;
- c. The variance, if granted, will not alter the essential character of the locality;
- d. Economic considerations alone do not constitute practical difficulties.

Findings of Fact For Variances

1. Has the applicant demonstrated a practical difficulty?
Yes – The small lot is a practical difficulty.
2. Are there exceptional circumstances, unique to this property, which have not been created by the landowner?
Yes – The small lot size is a practical difficulty.
3. Can the variance be granted and that such action will be in keeping with the spirit, purpose, and intent of the Zoning Ordinance?
Yes
4. Can the variance be granted without altering the essential character of the surrounding area?
Yes - very similar to other properties in the neighborhood

Planning Commission Vote 10-21-24

Ayes: 3
Nays: 0
Abstentions:

Motion carries

Board of Adjustments Vote 10-28-24

Ayes: 4
Nays: 0
Abstentions:

Motion carries

Plans

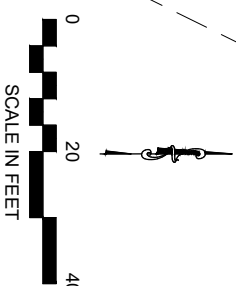
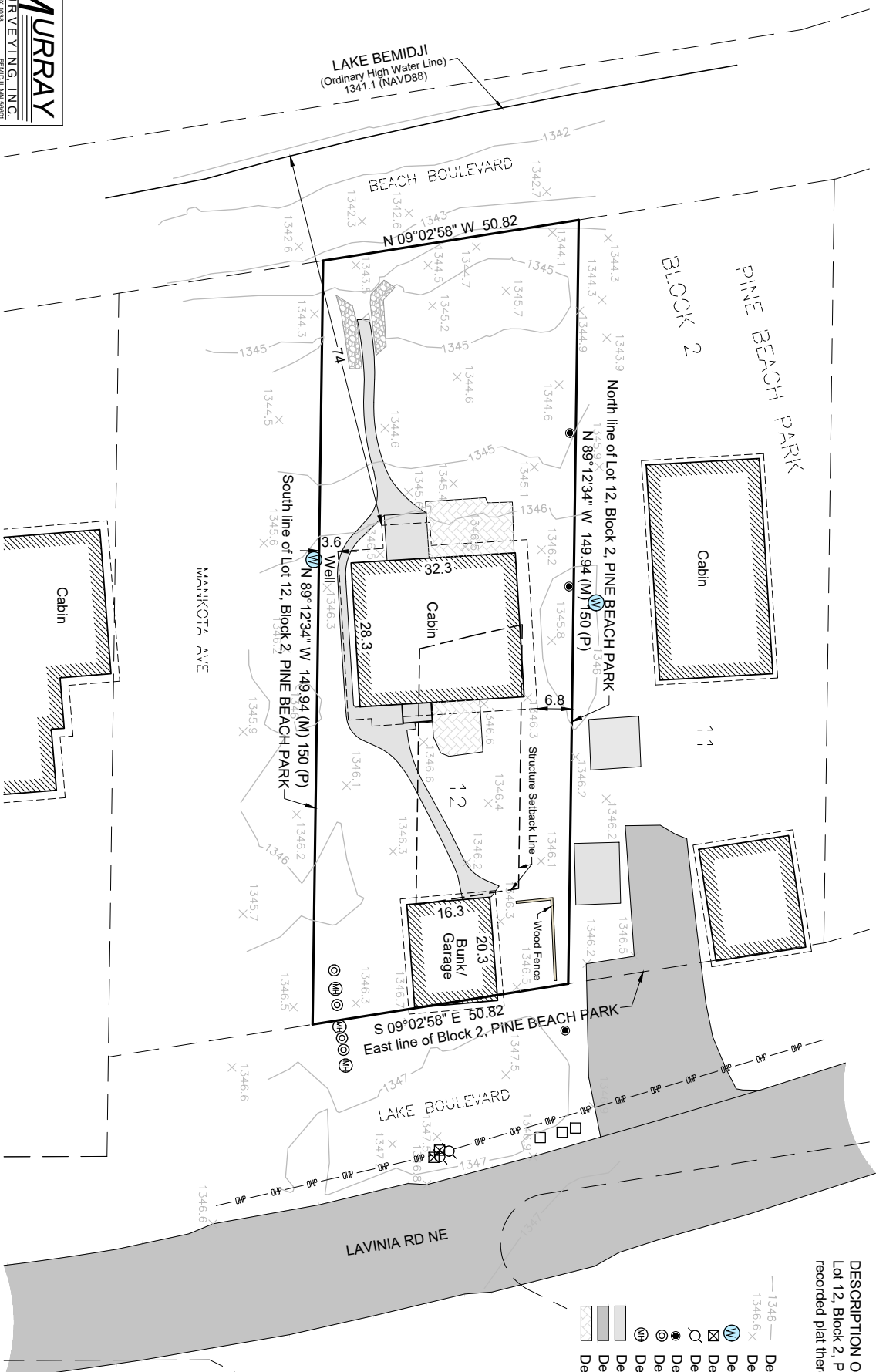
CERTIFICATE OF SURVEY

Part of
Lot 12, Block 2, PINE BEACH PARK, Beltrami County, Minnesota.
Parcel No. 310127300
Address: 6213 Lavinia Rd NE

DESCRIPTION OF PROPERTY
Lot 12, Block 2, PINE BEACH PARK, according to the
recorded plat thereof, Beltrami County, Minnesota.

LEGEND

- 1346— Denotes 1ft. contour interval
- 1346.6x Denotes existing spot elevation
- Denotes existing well
- Denotes communications pedestal
- Denotes power pole
- Denotes wood post
- Denotes Cleanout
- Denotes manhole/septic access
- Denotes existing concrete
- Denotes existing bituminous pavement
- Denotes existing pavers

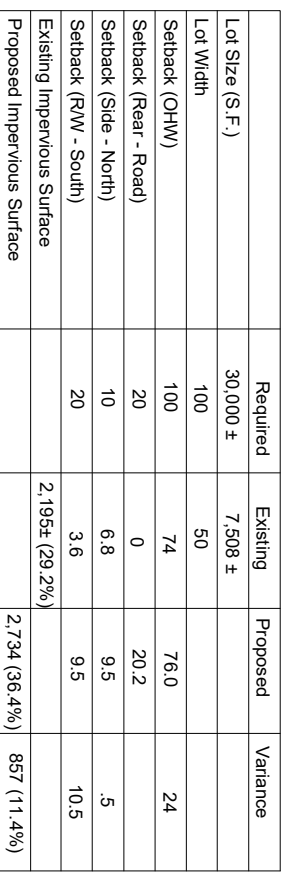


I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR
REPORT WAS PREPARED BY ME OR UNDER MY
DIRECT SUPERVISION AND THAT I AM A DULY
LICENSED SURVEYOR UNDER THE
LAWS OF THE STATE OF MINNESOTA.

Robert W. Murray
LICENSE NO. 5483

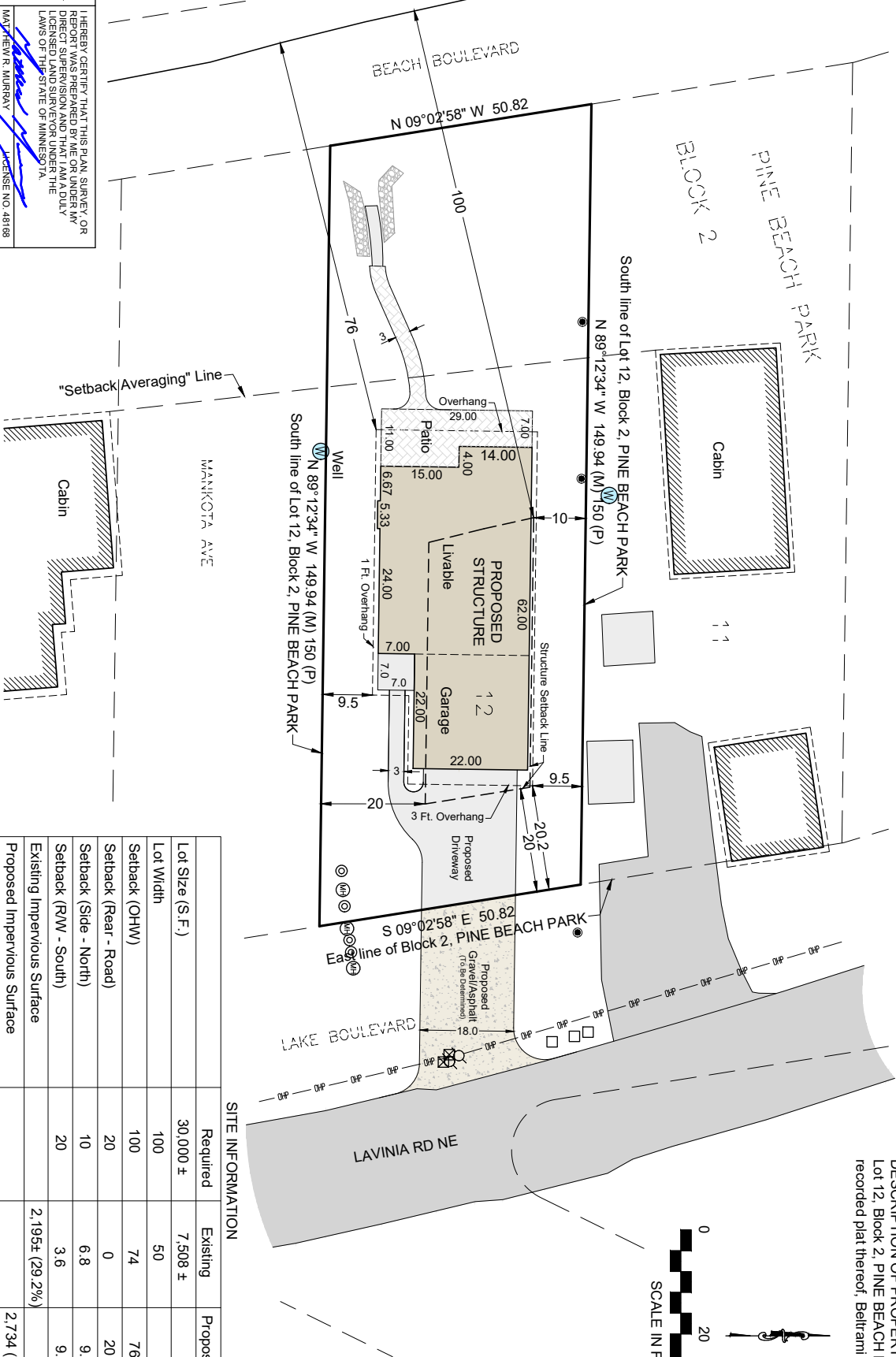
DATE: 09-30-24 FILE NO. 24-208

Parcel No. 310127300
Address: 6213 Lavinia Rd NE



Part of
Lot 12, Block 2, PINE BEACH PARK, Beltrami County, Minnesota.

DESCRIPTION OF PROPERTY
Lot 12, Block 2, PINE BEACH PARK, according to the recorded plat thereof, Beltrami County, Minnesota.



	Required	Existing	Proposed	Variance
Lot Size (S.F.)	30,000 ±	7,508 ±		
Lot Width	100	50		
Setback (OHW)	100	74	76.0	24
Setback (Rear - Road)	20	0	20.2	
Setback (Side - North)	10	6.8	9.5	0.5
Setback (RW - South)	20	3.6	9.5	10.5
Existing Impervious Surface		2,195± (29.2%)		
Proposed Impervious Surface			2,734 (36.4%)	857 (11.4%)

P.O. BOX 1038 BEMIDJI, MN 56601

218-751-5808

0600-1017-017

MURRAYSURVEYING.COM

MATTHEW R. MURRAY
DATE: 09-30-24
FILE NO. 24-208
LICENSE NO. 48168

FILE NO. 24-208

STORMWATER MITIGATION PLAN

Part of
Lot 12, Block 2, PINE BEACH PARK, Beltrami County, Minnesota.

Parcel No. 310127300
Address: 6213 Lavinia Rd NE

PRELIMINARY

SITE CALCULATIONS

Total Parcel Area: 7,508 ± Sq. Ft.

Maximum Impervious Surface Coverage = 25% (per Shoreland) = 1,877 SF

7 Existing Impervious Surface Coverage = 2,195 ± SF

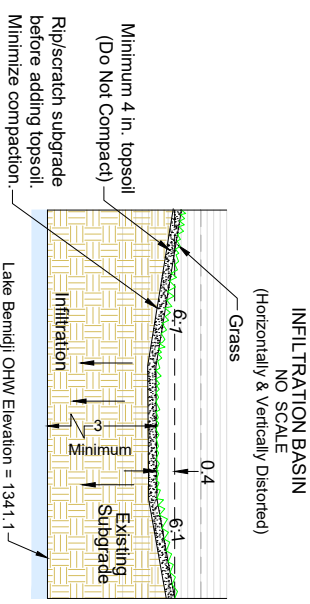
Proposed Total Impervious Surface = 2,734 SF

Proposed Impervious Surface to be mitigated = 910 SF (2,734-1,877=857)

Proposed Treatment Volume: One inch (calculated as an instantaneous volume) over the increase in impervious surface over 25% of the parcel area.

Calculations: 1 inch/12 inches per foot = 0.083 ft. x 857 SF = 71.4 cubic feet.

Treatment Selection: The parcel has sandy soil enabling infiltration. A natural nearly isolated basin exists between the proposed structure and the shoreline. The remaining portion of the parcel is relatively level with few treatment locations available due to location of existing improvements, property boundaries, the existing well and septic, and depth to water table. In considering the alternatives, the most suitable solution is a shallow grass infiltration basin sized to contain a minimum of 72 cubic feet of volume with a basin bottom that is at least three feet above the water table.



Denotes proposed treatment area.
No less than 857 SF.

LEGEND

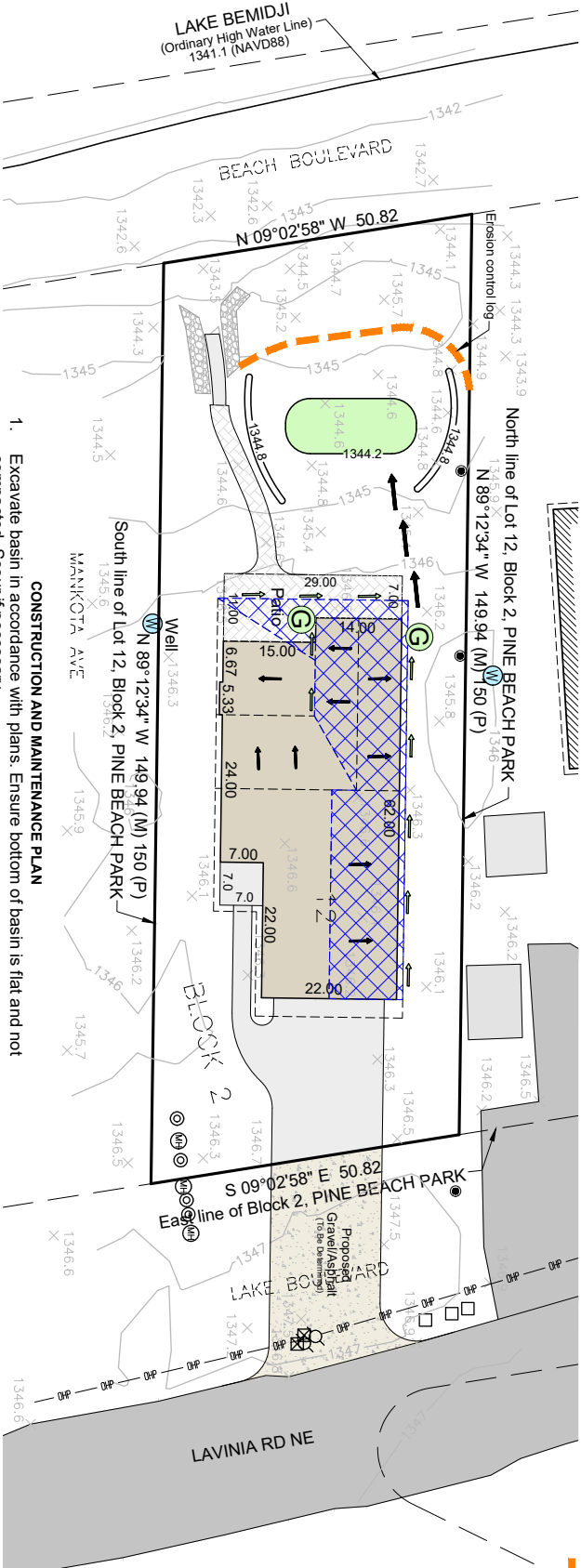
- Direction of proposed gutter flow
- Direction of proposed runoff flow
- Existing 1 ft. contour interval
- Existing spot elevation
- Proposed berm
- Proposed erosion control log
- Rain gutter downspout



Rain gutter downspout



SCALE IN FEET



CONSTRUCTION AND MAINTENANCE PLAN

- Excavate basin in accordance with plans. Ensure bottom of basin is flat and not compacted. Scour if necessary.
- Add a minimum of four inches of top soil containing high amounts of organic content.
- Vegetate. For tall landscaping grass: Karl Foerster reed grass; short landscaping grass: Blue grama grass. Otherwise: Perennial ryegrass.
- Ensure final dimensions are in accordance with plans.
- Ensure ongoing stabilization and an effective stand of vegetation free of debris.

MURRAY
SURVEYING, INC.
P.O. BOX 1038
REDFIELD, MN 56637
218-751-5898

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED SURVEYOR OF THE STATE OF MINNESOTA.

DRAFT

MATTHEW R. MURRAY
DATE: 09/30/24
FILE NO.: 24-208
LICENSE NO.: 48188

Application and notices

Northern Township

Application for Variance

Please complete this application carefully and completely.
PLEASE PRINT. Failure to fill in all of the required information may
result in a delay of processing your application.

OFFICE USE ONLY

Complete App. Rec'd _____

Zoning District _____

Comments _____

A fee of \$ _____ made payable to **Northern Township** must accompany this application. Additional
escrow or verification fees may apply for approved projects.

An escrow of \$ _____ made payable to **Northern Township** must accompany this application. Additional
escrow or verification fees may apply for approved projects.

An escrow account is established as indicated above to cover technical and legal expenses incurred by Northern Township as part of the
plan review. The applicant is responsible for all costs incurred by Northern Township during plan review. If the escrow amount drops
below 10% of the original deposit amount Northern Township may require submittal of an additional escrow deposit sufficient to cover
any anticipated expenses. Upon determination by Northern Township that the project is complete or expired, Northern Township will
return the remaining escrow deposit to the applicant.

APPLICANT DATA

NAME OF APPLICANT: Joel and Laurie Arnason PHONE: 218-791-6198

MAILING ADDRESS: 2904 Belmont Rd, Grand Forks, ND 58201

SITE ADDRESS: 6213 Lavinia Rd NE PARCEL: 310127300

EMAIL ADDRESS: jfamoose@gra.midco.net

Does your property contain low areas, wetlands, or areas with standing water? ☐ Yes ☒ No If Yes, do you intend to
drain, fill or otherwise alter this area for any reason?

Explain N/A

REQUEST FOR VARIANCE

Are multiple variances being requested? ☒ Yes ☐ No

What specific standard(s) are you requesting variance(s) from? (ex. §402C Front Yard Setback)

Section 901 D1: Side yard Setback, Setback from OTWL, Setback from right of way
Section 901 C: Lot Coverage

What standard(s) or measurement(s) are you requesting? (ex. 10 ft. relief from required 50 ft. Front yard setback)

Display on site plan.

0.5 ft relief from required 10 ft side yard setback (north side)
24 ft relief from required 100 ft. setback from OTWL
14% relief from required 25% impervious surface coverage
10.5 ft relief from 20 ft Setback (south side)

Describe the existing use of your property:

Single family residential

Will the use of your property change with the variance? ☐ Yes ☒ No

Will the granting of a variance impact the character of the surrounding properties? ☐ Yes ☒ No ☐ Unknown

Explain

The granting of the variance will not change the use, size, or style from what already exists in the neighborhood. The proposed impervious surface is the exact same as permitted for adjoining property in 2020.

Are there unavoidable physical or topographical features (wetlands, buildings, roads, etc.) on your property that severely limit your construction site options? ☒ Yes ☐ No Explain

Lake, Road, Platted R/W (undeveloped)

Does the design or floor plan of your building severely limit your construction options? ☐ Yes ☒ No

Are there construction options or alternatives that may eliminate the need for a variance? ☐ Yes ☒ No

Explain

The application of setbacks to this parcel created 66 years before any shoreland zoning makes any reasonable development of this parcel impractical.

Explain the practical difficulty that exists with your request (see definition in attached documents):

The proposal to construct a new single family residential structure on this parcel is reasonable, especially when all existing setbacks will be improved. Additionally, the proposal to mitigate the increase in impervious surface is reasonable. The circumstances with the parcel is unique in that it was created 66 years before any shoreland zoning making the parcel substandard in size. Because it is abutted by more than one platted right of way, the buildable area is reduced more significantly than any similar parcel. If granted, the variance will improve the property while maintaining the character of the neighborhood.

Assuming that a practical difficulty is demonstrated, and a variance justified, what measures are you willing to take to mitigate the impact of development on your property (remove other buildings, vegetative screens, etc.)?

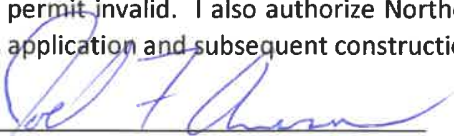
A stormwater mitigation plan will be incorporated into the development of the site. The plan will be prepared in accordance with MPCA Construction Stormwater Standards and will result in the treatment of stormwater in excess of 25% impervious surface coverage. According to MPCA, infiltration is 100% effective at removal of pollutants from the portion infiltrated, resulting in no net impact as a result of the proposed impervious surface coverage.

(Use additional sheets if necessary)

Submit a complete site plan of your property drawn to scale with this application showing all buildings, proposed and existing, setbacks, wells, septic and accesses.

ALL APPLICANTS MUST SIGN BELOW

I hereby certify that I am the owner or authorized agent of the owner of the above described property and that all uses will conform to the provisions of Northern Township Zoning and Subdivision Regulations. I further certify that I will comply with all conditions placed upon this permit should this application be approved. Intentional or unintentional falsification of this application or any attachments thereto will serve to make this application and any resultant permit invalid. I also authorize Northern Township Planning staff to inspect the property during review of this application and subsequent construction during reasonable times of the day.

Applicant: 

Date: 9/30/24

OFFICE USE ONLY

Reviewed by  Date 10-12-24 Complete Application ☒ Yes ☐ No

COMPLETED FORMS CAN BE SUBMITTED AT 445 Town Hall Rd NW Bemidji, MN 56601, BEMIDJI, MN 56601



NORTHERN TOWNSHIP

445 TOWN HALL ROAD NW

BEMIDJI, MN 56601

(218)751-4989

info@northerntownship.com

Date: Oct 9, 2024

Dear Property Owner:

RE: Northern Township – P-2024-001 and V-2024-005:

P-2024-001: D.W. Developers LLC/Wiebolt Properties, Inc. is requesting a subdivision plat of 27 lots at parcel 31.00088.00 at the intersection of S. Movil Lake Rd NW and Tavistock Rd NW.

V-2024-005: Joel and Laurie Arnason are requesting a variance to build a new single-family home at 6213 Lavinia Rd NE (PIN 31.01273.00). The project would require 3 variances for setbacks from the side lot lines and ordinary highwater side of the property along with a variance for impervious surface coverage.

The Northern Township Planning Commission will consider this proposal at its meeting on Monday, October 21, 2024, at 6:00 p.m. at Northern Town Hall. Please plan to attend to voice any questions or concerns. Written comments can be emailed to info@northerntownship.com or dropped off at the town hall. Please have comments returned to the township by Thursday, August 15 for inclusion in the Planning Commission packets.

Thank you.

Sincerely,

Chris Lahn – Township Administrator

NORTHERN TOWNSHIP

445 Town Hall Road NW
Bemidji, MN 56601
www.northerntownship.com
e-mail: info@northerntownship.com
(218) 751-4989

NORTHERN TOWNSHIP

NOTICE OF PUBLIC HEARINGS & MEETINGS

NOTICE IS HEREBY GIVEN, that on Monday, October 21, 2024, at 6:00 p.m. or as soon thereafter as possible, the Northern Township Planning Commission will conduct a Public Hearing in-person at the Northern Town Hall, located at 445 Town Hall Rd. NW, Bemidji MN, regarding the following requests:

P-2024-001: D.W. Developers LLC/Wiebolt Properties, Inc. is requesting a subdivision plat of 27 lots at parcel 31.00088.00 at the intersection of S. Movil Lake Rd NW and Tavistock Rd NW.

V-2024-005: Joel and Laurie Arnason are requesting a variance to build a new single-family home at 6213 Lavinia Rd NE (PIN 31.01273.00). The project would require 3 variances for setbacks from the side lot lines and ordinary highwater side of the property along with a variance for impervious surface coverage.

All interested parties are encouraged to attend the Hearing, or call the Northern Town Hall Office at (218) 751-4989, or visit our web site at: <https://www.northerntownship.com> for more information. Email comments to info@northerntownship.com by Thursday, October 17, 2024, for inclusion in staff reports.

Chris Lahn
Township Administrator

MARTHA N KLEVAY TRUSTEE MARTHA N KLEVAY TRUST 223 27TH AVE S GRAND FORKS, ND 58201	LOYLAND VACATION HOLDINGS LLC 738 7TH AVE NE THOMPSON, ND 58278	CARRIE Y INWARDS 1331 19TH AVE SW ROCHESTER, MN 55902
KARL R PETERSON SHERI L PETERSON 6131 LAVINIA RD NE BEMIDJI, MN 56601	LARRY R KETELSEN COLLEEN A KETELSEN 6318 LAVINIA RD NE BEMIDJI, MN 56601	RICHARD L BLOCK LAURA J BLOCK 6315 LAVINIA RD NE BEMIDJI, MN 56601
JOHN FYLPAA* CAROLINE K FYLPAA 4326 TRILLIUM CT NE BEMIDJI, MN 56601	LOYLAND VACATION HOLDINGS LLC 738 7TH AVE NE THOMPSON, ND 58278	FOCHS FAMILY PROPERTIES LLC 426 LEICESTER AVE DULUTH, MN 55803
JNZ HOLDINGS LLC 5921 LAVINIA RD NE BEMIDJI, MN 56601	MARTHA N KLEVAY TRUSTEE MARTHA N KLEVAY TRUST 223 27TH AVE S GRAND FORKS, ND 58201	MARLAN C SHULL PO BOX 14254 GRAND FORKS, ND 58208
JOEL ARNASON LAURIE ARNASON 2904 BELMONT RD GRAND FORKS, ND 58201	LISA BOULAY PO BOX 1502 BEMIDJI, MN 56619	DIANE E SULLIVAN TRUSTEE SULLIVAN FAMILY LKE HOME TRUST 6201 LAVINIA RD NE BEMIDJI, MN 56601
CHARLES R SCHMID TRUSTEE CHARLES & LINDA SCHMID LIVING TRUST 1509 E 55TH ST SIOUX FALLS, SD 57103	MARGARET J GRANLUND 6109 LAVINIA RD NE BEMIDJI, MN 56601	

Mississippi Headwaters Habitat Corridor Project Easement Ranking

Landowner Name:					RAQ Score																	
Parcel Number(s):																						
County:																						
Score	Max	Standard	Ranking Criteria			Field Comments																
Habitat Biodiversity																						
	25	General Biodiversity	MBS Biodiversity Ranking 25 = outstanding 20 = high 15 = moderate 10 = below 5 = not identified MN Biological Survey Ranking; Click for Link		or	Wildlife Action Network Ranking 25 = high/med-high 20 = medium 15 = low-medium 10 = low 5 = not identified MN Wildlife Action Network Ranking; Click for Link																
	15	Migratory Waterfowl Habitat	Wild rice present, floodplains, riparian wetlands, river ox bows, shallow wetlands and other habitat suitable to migratory waterfowl.																			
	20	Forest Land Cover	10% = 2pts Points are based on the proportion of the parcel that is undisturbed forest; priority forest type and/or prennial grasses.																			
Parcel Suitability																						
	30	Shoreline Protection	Shoreline Protection Prioritization <table border="1"> <tr> <th>Mississippi River, Primary Tributary, Reservoir, and Headwater Lakes</th> <th>Secondary Tributary of Mississippi River</th> <th>Tertiary Tributary of Mississippi River or any other waterbody</th> </tr> <tr> <td>30pts= >3000ft of Shoreline</td> <td>25pts= >3000ft of Shoreline</td> <td>20pts= >3000ft of Shoreline</td> </tr> <tr> <td>25pts= 2000 < 3000ft Shoreline</td> <td>20pts= 2000 < 3000ft Shoreline</td> <td>15pts= 2000 < 3000ft Shoreline</td> </tr> <tr> <td>20pts= 1000 < 2000ft Shoreline</td> <td>15pts= 1000 < 2000ft Shoreline</td> <td>10pts= 1000 < 2000ft Shoreline</td> </tr> <tr> <td>15pts= 500 < 999ft Shoreline</td> <td>10pts= 500 < 999ft Shoreline</td> <td>5pts= 500 < 999ft Shoreline</td> </tr> </table>			Mississippi River, Primary Tributary, Reservoir, and Headwater Lakes	Secondary Tributary of Mississippi River	Tertiary Tributary of Mississippi River or any other waterbody	30pts= >3000ft of Shoreline	25pts= >3000ft of Shoreline	20pts= >3000ft of Shoreline	25pts= 2000 < 3000ft Shoreline	20pts= 2000 < 3000ft Shoreline	15pts= 2000 < 3000ft Shoreline	20pts= 1000 < 2000ft Shoreline	15pts= 1000 < 2000ft Shoreline	10pts= 1000 < 2000ft Shoreline	15pts= 500 < 999ft Shoreline	10pts= 500 < 999ft Shoreline	5pts= 500 < 999ft Shoreline		
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	10	Parcel Size	10 pts= > 175 acres 8 pts= 100 < 175 acres 6 pts= 50 < 100 acres 4 pts= 20 < 50 acres																			
	10	Parcel Enrollment	Score based on the proportion of the parcel enrolled in the easement (Example: 1 pt = 10% - 10 pts = 100%)																			
	10	Wetland Fringe	Score based on the width of the wetland fringe (distance from open water to upland) (Example: 1 pt = 10ft - 10 pts = 100ft)																			
Habitat Corridor Connectivity & Continuity																						
	25	Adjoining Public Land	Adjacency points for adjoining public land directly or adjoining public land through a conservation easement. (25 pts for 3 sides, 20 pts for 2 sides; 15 pts for 1 side; 10 pts for diagonal or 1 parcel away)																			
	10	Adjoining Privately Protected Land	10 pts for adjoining privately protected land (ie. easement) or another easement application.																			
Habitat Fragmentation Risk																						
	15	Development Risk	Score based on the percent of the land that is developable. Examples of areas that are not developable: wetlands, open water (Example: 1.5 pt = 10% - 15 pts = 100%)																			
1W1P Subwatershed Prioritization																						
	15	Watershed Goals	The parcel is located within a priority subwatershed, as identified in the One Watershed, One Plan document for a major watershed within the Mississippi Headwaters 8 counties.																			
Professional Judgement																						
	15	Professional Judgement	0-15 points; professional judgement examples that could influence the score: the parcel's unique features, unique resources on the land, lack of disturbance, property owner's management plan, property was previously enrolled in a conservation program (2c, SFIA)																			
	200	Maximum Number of Points		Password: Mississippi																		
	100	Ranking Score (max. score / 2)																				

Executive Director Report

September - October 2024

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Sent email to DNR Commissioner Bob Meier informing him that the MHB counties will support an increase to their annual appropriation contingent on a legislative increase, and asked for any guidance on moving forward. We will talk mid-November
7. Made calls to local high schools and scheduled calls for a Spring 2025 call back.
8. Completed order of 500 conservation easement trifold brochure to be given to SWCD's for mailing out to potential landowners.

Meetings & Networking

9/27- Held meeting with Paula West and Ryan Carlson (Cass SWCD) to update the MHHCP ranking sheet to accommodate 1W1P and other changes that have occurred in the last 8 years.

10/1- Attended the DNR hosted Sheep Ranch Acquisition celebration at the Sheep Ranch property. It was good to hear different perspectives of how this came about from those that attended. It was noted by partners that the MHB board meeting with DNR Commissioner Strommen was a momentum shifter for the project.

10/2- Attended 1W1P five-year review for the Pine River Watershed. It was good to see the progress tracked in the watershed from a spreadsheet and mapping perspective.

10/3- Was interviewed by Outdoor News which is writing an article about the land exchange.

10/3- Sent short email to Klobuchar and Smith's office announcing the passage of HR 1657 and asking for their support to pass a bill in the Senate.

10/4- Paddled from Ft. Ripley to Belle Prairie Park with Comm. Kasper to determine paddle time.

10/7- Gave high school presentation to the Clearwater high school.

10/8- Attended the Leech Lake Fish Passage meeting with the Army Corps of Engineers, and The Nature Conservancy. We are currently in the scoping and feasibility process which will take about 18 months just to get the study completed. The study will look at alternatives and effects the project alternatives could place on the resource. O&M and fish passage doesn't need to be completed congruently and the fish ladder can be built before O&M is funded.

10/11- Reviewed Whiskey Creek ppt. slides with HR Green for Water Resource Conference.

10/16- Attended the Water Resource Conference in St. Paul where HR Green and I presented the Whiskey Creek stormwater presentation. The presentation was titled Teamwork Makes the Dream Work and provided around 50 attendees a funding history and challenges encountered with the Whiskey Creek project.

10/23- Discussed with Greg Kaiser from Gull Lake Productions about the Environment and Natural Resources Fund and what it funds. There seems to be a lot of questions from the public about structure and what the fund does, and he wanted my input on that.

10/30- Discussed potential variance with Cass County. After discussing the Cass variance, it was determined that it would meet MHB standards as an existing legal non-conforming lot so it doesn't need to go before the board.

11/4 Meeting with Zoom account manager to discuss ways to improve Zoom. I suggested that Zoom use AI companion to summarize an agenda by topics rather than the whole meeting because summarizing a whole meeting doesn't add value to me. The account manager said she would send this to upper management and have them review this.

11/6 Attended Crow Wing AIS wrap up meeting.

11/8 Wrote letter to Klobuchar and Smith legislative aids in Washington DC for removal of language from SF 616 that allows a controversial issue of the Chippewa National Forest to give an additional 4000 acres to a tribe. The bill has a noncontroversial language of the CNF and Bowen Lodge land exchange and adding controversial language for transferring CNF land to tribal land would cause the bill to lose support in the Republican senate.