



**Mississippi Headwaters Board
Meeting Agenda
Cass County Board Room
Walker, MN
<https://us02web.zoom.us/j/88040818131>
JUNE 28, 2024
9:00 am**

9:00 AM

- **Call to Order/Pledge of Allegiance**

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – May '24 Minutes & Expenses

Correspondence

- June Press Release
- QR Code

Planning and Zoning (Actions)

- B6a24- Brad Dumonceaux

Action / Discussion Items:

- MHHCP Program Update- discussion
- MHHCP Partner Discussion- discussion
- Funding for Resource Retention Survey Development- Action
- DNR discussion about increased funding- discussion/action
- Executive Directors report-discussion

Misc: Legislature Update (if any), County Updates

Meeting Adjourned - Thank you

Mtgs: July 19, 2024 9:00 AM- MHB Monthly Meeting, Backus, MN

Mississippi Headwaters Board
May 24, 2024
Cass County Board Room Walker, MN
Optional interactive technology: <https://us02web.zoom.us/j/83772202529>

MEETING
MINUTES

Members present: Ted Van Kempen (Hubbard), Craig Gaasvig (Beltrami), Scott Bruns (Cass), Bobby Kasper (Morrison), Steve Barrows (Crow Wing), Cory Smith (Itasca), and Tim Terrill (Executive Director).

Video Interactive Reasons:

Others Present: Jeff Hrubes (BWSR), Adam Maleski (Crow Wing SWCD)

Pledge of Allegiance

Chair Van Kempen asked if there were any additions to the agenda. **M/S (Barrows/Smith) to approve of the agenda. Motion carried unanimously.**

M/S (Gaasvig/Kasper) to approve of the Consent agenda. Motion carried unanimously.

Correspondence

1. April Press Release- Tim provided the board with the press release that explained how the MHB approved of an annual plan and budget.

Planning and Zoning

None

Action/Discussion:

1. **MHB Fund Request-** Adam from the Crow Wing Soil & Water Conservation District provided the board with the Deason Ravine project located South of Brainerd which has a gully yielding 104 lbs. of phosphorus and 123 tons of sediment directly into the Mississippi river. He requested \$10,000 for the project to cover the engineering services to develop a project and the Brainerd 1W1P would cover the cost for construction. Discussion ensued and Comm. Barrows said that this is a common issue in Crow Wing County due to sandy soils. Comm. Smith asked if there was any process to have the landowner maintain it, and Adam stated that they have a schedule to meet with the landowner every 2 years to check on it. He also stated that the cost share program through BWSR requires follow up as well. Comm. Gaasvig asked if there was a portion of the cost that the landowner needs to pay, and Adam stated that state law requires 25% of the cost of the project to be paid by the landowner. Comm.

Kasper asked what project is going to be built there, and Adam explained that it will be a rain garden which will use native plantings to intercept pollutants, and the soil will be amended to increase permeation into the ground. He said it would be a stepped approach to walk the water off the land. Comm. Barrows asked when the project is scheduled for completion and Adam stated that he hasn't received a final workplan on it yet but is looking at a June date for implementation. **M/S**

(Barrows/Smith) to approve of the funding for engineering services for the Deason project. Motion carried unanimously.

2. **High School Review-** Tim provided a cumulative survey to the board that explained that 86 students from 5 different schools were presented a video and PowerPoint presentation about the MHB and careers in the natural resource field.
3. **Draft By-Laws-** The board reviewed the By-Laws that were reviewed and discussed at the last meeting. Comm. Gaasvig recommended that renumbering of the Articles in the By-Laws be done due to the deletion of some articles. Comm. Gaasvig and Barrows also had various comments about the committees and contractor language, and Tim explained that it would be addressed as a separate subject later on in the agenda. **M/S (Gaasvig/Barrows) to approve of the By-Laws with renumbering of the Articles. Motion carried unanimously.**
4. **Program review-** Tim presented a PowerPoint to the Board which gave an overview of the formation of the MHHCP easement and acquisition program. He explained the difference between a HUC 10 and a HUC 14 and showed some examples of the current program geography and available program geography. Discussion ensued and Comm. Van Kempen discussed an email that he sent out to the program partners to discuss a definitive program boundary, provide a process by which parcels outside the defined boundary can be reviewed, and the role of the Technical Committee, partners, and MHB in the program. He thought it would be a good time to discuss with the partners the sideboards needed to help them function properly, as "close" is a vague word. Comm. Gaasvig asked who makes up the committee, and Tim replied that MHB, TPL, 8 SWCD's, BWSR, Westcom, and stakeholders from the DNR and The Nature Conservancy attend and decide what parcels should be selected for the program. It was also asked who gave the authority for the tech committee to make those decisions and Tim replied that the partners made the decision based on the need to discuss parcels in an eight-county area. Tim said that the program has been running smoothly for about 7 years, but recently a parcel being worked on for an acquisition is in question. Tim cited an example where this happened before when the Foley easement was questioned by him at the tech committee due to the location next to the Schoolcraft River. He said since the parcel was approved by the tech committee but was a parcel in question; the board discussed it at the 5/28/21 board meeting and the board agreed with the decision of the technical committee.
5. **Contract Discussion-** Tim presented the board with a contract for Westcom to be renewed as the project coordinator for the MHHCP program. He said the contract ends 6/30/24. Discussion ensued and Chair Van Kempen suggested that before we sign a contract that we hold the meeting first with the partners at the June board meeting to see if we all in agreement with the roles and responsibilities of each partner that was outlined in the beginning of the program. After the June board meeting, the Chair said he would appoint a contract committee to review the contract thoroughly and present an option before the board at the July board meeting. Comm. Gaasvig suggested that the committee discuss the contract renewal, and also discuss the possibility of Tim coordinating the program- instead of Westcom. Comm. Kasper asked Tim if he has the time to do it, and Tim said that his workload has decreased since 2016. The possibility of an RFQ for another contractor was discussed as well to see if the board could get a cheaper rate. Comm. Van Kempen stated that balancing between a coordinator that has the knowledge and experience versus one that is new is always a tough decision.

Executive Directors Report

1. Tim said that he had a conversation with the Northern Township administrator Chris Lahn to discuss a potential variance and if the MHB needs to certify it.

County & Legislative Updates

Comm. Gaasvig stated the Northern Township has located another site for the wastewater treatment plant and hopes to receive funding from the state legislature to buy and install it by next year. The Township has already received funding from the federal government, and the timing of money is crucial as a new road will be constructed along with the piping next year. Comm. Gaasvig also stated that Shane Foley will also be the new land commissioner in Beltrami County due to the retirement of Dick Moore. He also stated that the new jail being built is being planned and will not cost over \$80 million.

M/S (Bruns/Kasper) to adjourn. Motion carried unanimously.

Ted Van Kempen, Chairman of the Board

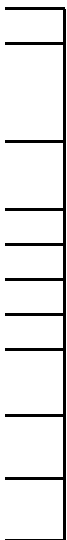
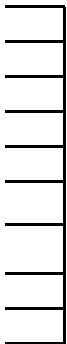
Executive Director Tim Terrill

May SFY'24 Budget Summary		YTD spending/rei mbursement	Projected Budget	% of budget spent	
<u>Revenues:</u>	Monthly Amount				Notes
Governor's DNR grant (53290)	\$ 29,331.01	\$ 122,494.69	\$ 117,800.00	103.99%	non competitive quarterly reimbursement
LSOHC grant (53290)		\$ 5,082.41	\$ 8,000.00	63.53%	LSOHC reimbursement
Guidebook sales (58400)		\$ 126.00	\$ 200.00	63.00%	reimbursment for Guidebook sales
Enbridge program (58300)		\$ 10,409.92	\$ 11,000.00	94.64%	enbridge reimbursement
Miscell. Other revenue (58300)		\$ 5,686.88	\$ 9,000.00	63.19%	AIS reimbursement
MCIT Dividend (58300)		\$ 42.00	\$ 42.00	100.00%	MCIT refund
County Support (52990)	\$ 1,500.00	\$ 12,000.00	\$ 12,000.00	100.00%	8 county support
Total	\$ 30,831.01	\$ 33,347.21	\$ 40,242.00		
<u>Expenses:</u>	Monthly Amount				Notes
Salaries/Benefits					
FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000)	\$ 12,580.29	\$ 104,682.18	\$ 116,691.00	89.71%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)		\$ 2,563.00	\$ 2,563.00	100.00%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)	\$ 200.00	\$ 2,750.00	\$ 2,300.00	119.57%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)		\$ 337.27	\$ 1,000.00	33.73%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)	\$ 312.22	\$ 2,921.68	\$ 2,500.00	116.87%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	\$ 180.36	\$ 4,073.79	\$ 3,500.00	116.39%	reimbursed by Gov. DNR grant
Professional Services (62990)	\$ 525.00	\$ 16,287.07	\$ 35,000.00	46.53%	CW financial
Office supplies/operations (64090)	\$ 72.60	\$ 2,520.99	\$ 2,500.00	100.84%	telephone, USB backup drive
Training & Registration Fees (63380)		\$ 400.00	\$ 800.00	50.00%	
Total	\$ 13,870.47	\$ 136,535.98	\$ 166,854.00		

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and it doesn't always fall in the fiscal year.



ACCOUNT DETAIL HISTORY FOR 2024 05 TO 2024 05

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	52990		Local	Grant							
								REVISED BUDGET			.00
							PER 01		-6,000.00	-6,000.00	
							PER 02		-3,000.00	-9,000.00	
24/05	577	05/13/24	GNI	677606	Britny.McC	54153			-1,500.00	-10,500.00	
	iNovah		Beltrami	county	Support						
			LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-10,500.00	NET:	-10,500.00	
74830	53290		Natural	Resources							
								REVISED BUDGET			.00
							PER 01		-999.88	-999.88	
							PER 02		-42,936.41	-43,936.29	
24/05	270	05/01/24	GNI						-29,331.01	-73,267.30	
	ST OF MN		DNR3Q-24								
			LEDGER BALANCES	---	DEBITS:	.00	CREDITS:	-73,267.30	NET:	-73,267.30	
74830	61000		Salaries & Wages	- Regular							
								REVISED BUDGET			.00
							PER 01		5,976.55	5,976.55	
							PER 02		6,394.92	12,371.47	
							PER 03		6,215.62	18,587.09	
							PER 04		6,215.62	24,802.71	
24/05	279	05/03/24	PRJ	pr0509	1240503	1240503	1240		3,107.80	27,910.51	
	PAY050324		WARRANT=240503		RUN=1	BI-WEEKL					
24/05	713	05/17/24	PRJ	pr0517	1240517	1240517	1240		3,107.80	31,018.31	
	pay051724		WARRANT=240517		RUN=1	BI-WEEKL					
24/05	1347	05/31/24	PRJ	PR0531	1240531	1240531	1240		3,107.81	34,126.12	
	PAY053124		WARRANT=240531		RUN=1	BI-WEEKL					
			LEDGER BALANCES	---	DEBITS:	34,126.12	CREDITS:	.00	NET:	34,126.12	
74830	61200		Active	Insurance							
								REVISED BUDGET			.00
							PER 01		1,894.86	1,894.86	
							PER 02		1,894.86	3,789.72	
							PER 03		1,895.48	5,685.20	
							PER 04		1,896.72	7,581.92	
24/05	279	05/03/24	PRJ	pr0509	1240503	1240503	1240		936.41	8,518.33	
	PAY050324		WARRANT=240503		RUN=1	BI-WEEKL					

ACCOUNT DETAIL HISTORY FOR 2024 05 TO 2024 05

ORG	OBJECT	PROJ								NET LEDGER	NET BUDGET	
YR/PR	JNL	EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	BALANCE	BALANCE	
24/05	713	05/17/24	PRJ	pr0517	1240517	1240517	1240		959.07	9,477.40		
	pay051724	WARRANT=240517		RUN=1	BI-WEEKL							
	LEDGER BALANCES	---	DEBITS:		9,477.40		CREDITS:	.00	NET:	9,477.40		
74830	61300	Employee Pension & FICA										
							REVISED BUDGET				.00	
							PER 01		865.81	865.81		
							PER 02		929.18	1,794.99		
							PER 03		896.29	2,691.28		
							PER 04		890.56	3,581.84		
24/05	279	05/03/24	PRJ	pr0509	1240503	1240503	1240		445.28	4,027.12		
	PAY050324	WARRANT=240503		RUN=1	BI-WEEKL							
24/05	713	05/17/24	PRJ	pr0517	1240517	1240517	1240		445.28	4,472.40		
	pay051724	WARRANT=240517		RUN=1	BI-WEEKL							
24/05	1347	05/31/24	PRJ	PR0531	1240531	1240531	1240		470.84	4,943.24		
	PAY053124	WARRANT=240531		RUN=1	BI-WEEKL							
	LEDGER BALANCES	---	DEBITS:		4,943.24		CREDITS:	.00	NET:	4,943.24		
74830	62100	Telephone										
							REVISED BUDGET				.00	
							PER 01		61.54	61.54		
							PER 02		61.64	123.18		
							PER 03		61.62	184.80		
							PER 04		61.74	246.54		
24/05	713	05/17/24	PRJ	pr0517	1240517	1240517	1240		55.00	301.54		
	pay051724	WARRANT=240517		RUN=1	BI-WEEKL							
24/05	746	05/17/24	API	006205		216695		37799	6.93	308.47		
	W C052124	COUNTY WIDE BILL				CONSOLIDATED TELECOM						
	LEDGER BALANCES	---	DEBITS:		308.47		CREDITS:	.00	NET:	308.47		
74830	62680	Non-Employee Per Diems										
							REVISED BUDGET				.00	
							PER 01		250.00	250.00		
							PER 02		250.00	500.00		
							PER 03		250.00	750.00		
							PER 04		300.00	1,050.00		
24/05	1156	05/28/24	API	003356		217036		37882	50.00	1,100.00		
	W A052824	MHB PER DIEM & MILEAGE				HUBBARD COUNTY TREAS						

ACCOUNT DETAIL HISTORY FOR 2024 05 TO 2024 05

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC	REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
24/05	1156	05/28/24	API	100532		217037	1956195		50.00	1,150.00	
	W	A052824	MHB	PER DIEM		MORRISON COUNTY	AUDI				
24/05	1156	05/28/24	API	003257		217039	37881		50.00	1,200.00	
	W	A052824	MHB	PER DIEM & MILEAGE		GAASVIG, CRAIG					
24/05	1156	05/28/24	API	006995		217041	1956194		50.00	1,250.00	
	W	A052824	MHB	PER DIEM & MILEAGE		CORY SMITH					
LEDGER BALANCES --- DEBITS:						1,250.00	CREDITS:	.00	NET:	1,250.00	
74830	62720	Non-Employee Mileage									
REVISED BUDGET										.00	
						PER 01	391.28		391.28		
						PER 02	251.92		643.20		
						PER 03	222.44		865.64		
						PER 04	300.16		1,165.80		
24/05	1156	05/28/24	API	003356		217036	37882		37.52	1,203.32	
	W	A052824	MHB	PER DIEM & MILEAGE		HUBBARD COUNTY TREAS					
24/05	1156	05/28/24	API	006980		217038	37929		116.58	1,319.90	
	W	A052824	MHB	MILEAGE		ROBERT F. KASPER					
24/05	1156	05/28/24	API	003257		217039	37881		68.34	1,388.24	
	W	A052824	MHB	PER DIEM & MILEAGE		GAASVIG, CRAIG					
24/05	1156	05/28/24	API	006995		217041	1956194		89.78	1,478.02	
	W	A052824	MHB	PER DIEM & MILEAGE		CORY SMITH					
LEDGER BALANCES --- DEBITS:						1,478.02	CREDITS:	.00	NET:	1,478.02	
74830	62990	Prof. & Tech. Fee - Other									
REVISED BUDGET										.00	
						PER 01	16,443.40		16,443.40		
						PER 02	525.00		16,968.40		
						PER 03	525.00		17,493.40		
						PER 04	81,377.96		98,871.36		
24/05	1670	05/31/24	GEN				525.00		99,396.36		
			RECURRING	FINANCIAL SERVICE							
LEDGER BALANCES --- DEBITS:						99,396.36	CREDITS:	.00	NET:	99,396.36	

ACCOUNT DETAIL HISTORY FOR 2024 05 TO 2024 05

ORG YR/PR	OBJECT JNL	PROJ EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	63320		Employee Mileage							
							REVISED BUDGET			.00
						PER 01		479.54	479.54	
						PER 02		367.16	846.70	
						PER 03		349.47	1,196.17	
						PER 04		363.94	1,560.11	
24/05	1405	05/30/24	GNI					96.48	1,656.59	
	WF OOP		paddle meeting							
			TIM TERRILL-Lewis Kellin Cohasset paddle meeting							
24/05	1405	05/30/24	GNI					43.28	1,699.87	
	WF OOP		MHB monthly board meeting							
			TIM TERRILL-MHB monthly board meeting							
24/05	1405	05/30/24	GNI					40.60	1,740.47	
	WF OOP		Aitkin PYGO meeting							
			TIM TERRILL-Aitkin PYGO meeting							
	LEDGER BALANCES --- DEBITS:				1,740.47	CREDITS:		.00	NET:	1,740.47
74830	64090		Office Supplies							
							REVISED BUDGET			.00
24/05	1543	05/31/24	GNI					10.67	10.67	
	BREM PCARD		USB backup drive							
			TIM TERRILL - BEST BUY		00005223 - USB backup drive					
	LEDGER BALANCES --- DEBITS:				10.67	CREDITS:		.00	NET:	10.67
	GRAND TOTAL --- DEBITS:				152,730.75	CREDITS:		-83,767.30	NET:	68,963.45

25 Records printed

** END OF REPORT - Generated by Matthew Donley **



IMMEDIATE PRESS RELEASE 6/7//24

Media Contact

Tim Terrill

218-824-1189

timt@mississippiheadwaters.org

www.mississippiheadwaters.org

322 Laurel St.

Brainerd, MN 56401

Mississippi Headwaters Board Director meets with DNR

The Mississippi Headwaters Board (MHB) director Tim Terrill shared with the board that he met with the Northeast and Northwest Dept. of Natural Resources (DNR) to discuss programs they are working on that affect the Mississippi river. Tim said that he covered topics ranging from social media efforts to inform Minnesotans about aquatic invasive species to land acquisition and easements being implemented by private landowners to keep trees and habitat complexes permanently on the land. He noted that keeping trees in our area helps to promote good hunting experiences and preserves our lakes and rivers to be clear and free of pollution. The DNR responded favorably to the report as they are partners with the MHB in protecting the Mississippi river and explored ways to partner with them in future endeavors. The board realizes that partnerships are necessary to preserve this beautiful place we all call home.

Scan Here for Other Events



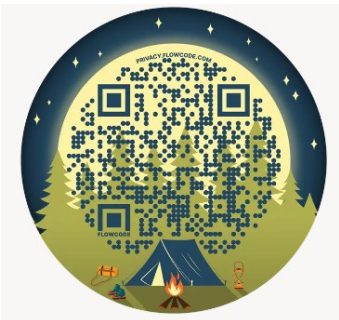
Scan Here for Other Events



Scan Here for Other Paddle Excursions to take on your own



Scan Here for Other Paddle Excursions to take on your own



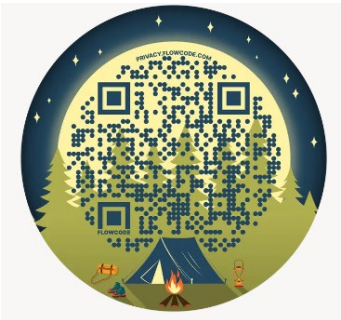
Scan Here for Other Events



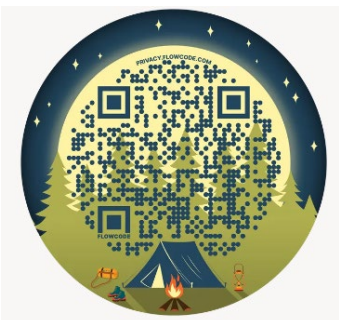
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Planning and Zoning

B6a24- Brad Dumonceaux



Beltrami County Environmental Services Department

701 Minnesota Avenue NW, Suite 113

Bemidji MN 56601

(218) 333-4158

<http://www.co.beltrami.mn.us>

June 6, 2024

You are being officially notified:

The Beltrami County Planning Commission/Board of Adjustment will conduct a public hearing on Monday, June 24, 2024, at 6:00 PM for the purpose of receiving and hearing public comments on the variance request of Brad Dumonceaux-Dumonceaux Properties LLC, 27300 Chippewa Paws Ln SE, Pennington, MN 56663.

The Purpose of:

Applicants are requesting a variance to rebuild a house with attached garage at a setback of 74' from the OHWL of Cass Lake. Cass Lake (GD 4-030) is a Mississippi Headwaters Lake and is classified as a General Development Lake which requires a 100' structure setback by the Mississippi Headwaters Board Management Plan. The existing 3,000 square foot house with attached garage, and 800 square foot detached storage building, will all be removed. A new 3,600 square foot house with attached garage is proposed to be built no closer than the existing setback of 74' from the OHWL.

Legal Description:

Tax Parcel 08.00179.00

That part of Government Lot Two (2), Section Sixteen (16), Township One Hundred Forty-Six (146), Range Thirty (30), described as follows: Full legal description is on file in the Beltrami County Environmental Services Department.

Anyone who would like to comment on the variance request may submit his or her comments in writing no later than 4:00 PM, Friday, June 21, 2024, by email to esd@co.beltrami.mn.us or mail to the address above. Should you wish to attend the public hearing, you are more than welcome to do so. Please note the time and place for the hearing above. Note: There is a work session which starts at 5:30 PM prior to the official public hearing. **The Planning Commission/Board of Adjustment takes no official action at this work session.** The work session affords the opportunity for Planning Commission/Board of Adjustment members to ask staff questions about agenda items. Please share this notice of the proposed variance request with your immediate neighbor. Should you have any questions or would like to discuss this variance request, please feel free to contact us at (218) 333-4158.

Environmental Services Department

**-LEGAL ADVERTISEMENT-
PUBLIC HEARING**

You are hereby officially notified as required by M.S. 394.26, Sub (2), the Beltrami County Planning Commission/Board of Adjustment will conduct a Public Hearing on Monday, June 24, 2024, at 6:00 PM at the Beltrami County Administrative Building, Beltrami County Board Room, located at 701 Minnesota Avenue NW, Suite 102, Bemidji, Minnesota for the purpose of hearing and receiving public comments on the following proposed requests:

Board of Adjustment

Variance Request of:

Brad Dumonceaux,
Dumonceaux Properties LLC
27300 Chippewa Paws Ln SE
Pennington, MN 56663

Township: Brook Lake

Body of Water:

Cass Lake (4-030) GD

The Purpose of:

Applicants are requesting a variance to rebuild a house with attached garage at a setback of 74' from the OHWL of Cass Lake. Cass Lake (GD 4-030) is a Mississippi Headwaters Lake and is classified as a General Development Lake which requires a 100' structure setback by the Mississippi Headwaters Board Management Plan. The existing 3,000 square foot house with attached garage, and 800 square foot detached storage building, will all be removed. A new 3,600 square foot house with attached garage is proposed to be built no closer than the existing setback of 74' from the OHWL.

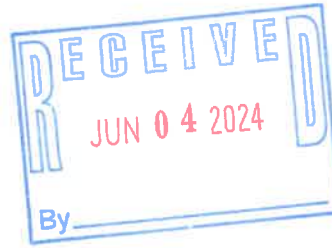
Legal Description:

Tax Parcel 08.00179.00

That part of Government Lot Two (2), Section Sixteen (16), Township One Hundred Forty-Six (146), Range Thirty (30), described as follows: Full legal description is on file in the Beltrami County Environmental Services Department.

NOTE: Beltrami County Planning Commission/Board of Adjustment Work Session begins at 5:30 pm; Public Hearing begins at 6:00 pm.

Brent Rud
Beltrami County Environmental Services Director
(Jun. 8, 2024)





BELTRAMI COUNTY
ENVIRONMENTAL SERVICES

Phone: 218-333-4158

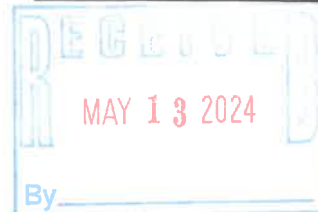
<http://www.co.beltrami.mn.us>

esd@co.beltrami.mn.us

Date submitted: 05/13/2024

Date of requested hearing:

06/24/2024



VARIANCE APPLICATION

PLEASE PRINT

1. NAME OF APPLICANT(s): Brad Dumoncaux / Dumoncaux Properties

PROPERTY ADDRESS: 27300 Chippewa Falls Lane, Pennington

MAILING ADDRESS: " " " " "

MAILING ADDRESS CITY: Pennington STATE: Mn ZIP: 56663

DAYTIME PHONE: 320-249-1230 CELL: " " "

E-MAIL: bradprogressivebuildersmn@gmail

PARCEL(s): 080017900

ACREAGE: 1.12 TOWNSHIP: Brooks Lake

LEGAL DESCRIPTION OF PROPERTY AFFECTED:

Part of Cont Lot 2 Section 16 Twp 146
Range 30

CHECK WHAT ORDINANCE THE VARIANCE PERMIT IS BEING APPLIED FOR:

1. SHORELAND X
LAKE NAME/#: Cass Lake RIVER NAME/#: _____
2. SUBDIVISION _____
3. OTHER _____

DOES APPLICANT OWN LAND ADJACENT TO THE PARCEL(s)? Yes No

If Yes list parcel(s): _____

Explain your requested Variance need(s). You must provide details of type, size and purpose of proposed changes. State what section your Variance is being sought for from the Ordinance:

Existing home's Garage is Settling toward Property line due to no footings under slab. Mat with gherke mowers and priced jacking up Garage and underpinning w/ block end footings - decided to tear down + start over. Wood siding is also rotting, house wrap is leaking and 1/2 log siding is rotten above windows and overhangs. I'm proposing to remove Boat house (67.0' set back to HWM) 807 sq'. I'm proposing to Add some of that Boat house Footage to my Garage on new home to have a 3rd stall garage. I'm a licensed building Contractor and asking for your approval of this variance.

Easements or covenants that could affect this property and its proposed changes? Yes ☒ No
If so, what are they?

Is the Variance request an After-the-Fact (the work already been done)? Yes ☒ No

If Yes After-the-Fact penalties required per county approved fee schedule: \$

Please place an X by each item below that applies to your Variance request and fill out only the following applicable section(s) which apply as directed. If a section does not apply request then place N/A in that section. What is the reason(s) that you are applying for a Variance?

- ☒ Setback from the Ordinary High Water Mark (OWHM) including roof overhang
- ☐ Property boundary setback
- ☐ Top-of-Bluff setback
- ☐ Road Right-of-Way (ROW) setback
- ☐ Subsurface Treatment Sewage System (SSTS) setback
- ☒ Removal of a nonconforming structure with the construction of a new structure at the same setback but outside the existing structures dimensions.
- ☐ Remodeling or construction of an addition onto a nonconforming structure.
- ☐ Increase to roof height
- ☐ Impervious surface coverage limits

Section 1

Check the item(s) for which you are requesting a Variance. Measurements in feet.

<input checked="" type="checkbox"/> OHWM	Proposed setback <u>85' from water's edge</u>
<input type="checkbox"/> Property boundary	Proposed setback _____
<input type="checkbox"/> Top-of-Bluff setback	Proposed setback _____
<input type="checkbox"/> Road ROW	Proposed setback _____
<input type="checkbox"/> SSTS	Proposed setback _____
<input type="checkbox"/> Roof height	Proposed new roof height _____

Section 2

Indicate the type of Shoreland Alteration activity proposed? (If applicable)

☐ Grading ☐ Vegetation ☐ Filling ☐ Other

Section 3

When (date) was your lot initially created/recorded? _____ (A copy of the first deed or a copy of the portion of your abstract must be submitted with your application.)

Was the lot recorded prior to January, 1971? Yes No

Was your lot created after May 5, 1992? Yes No

Will this be a new parcel? Yes No

Section 4

A scaled site layout of your lot with the following items shown on it shall be required. North direction must be indicated on the site layout.

1. All existing buildings.
2. The height, width and length of all existing buildings to include roof overhang and decks.
3. All existing buildings labeled. (i.e. garage, cabin, house, storage)
4. All proposed new buildings or additions with their height, width and length.
5. Answer the following questions. All measurements in feet. If not applicable mark N/A.

- Proposed setback from the OHWM? 85' from water's edge
- Proposed setback from nearest property line? quarter the way See Survey
- Proposed setback from the road ROW? 95' +
- What is the structure footprint in square feet (L x W = sq. ft.) 2168
- Have there been other additions added since January 1972? Yes No built in 98
- Does the existing structure have a basement? Yes No
- Will the newly revised structure have a basement? Yes No

- Is there a second story on the existing structure? Yes No
- What is the current number of bedrooms in the existing structure? 3
- Will the current number of bedrooms change with the new addition? Yes No
- What is the roof height of the existing structure? 35 2
- Will there be a change to the existing roof height? Yes No
- What is the proposed change to the roof height? None
- Will there be a change in the square footage of living space? Yes No
If so what is the proposed square footage? 2000 +/-

6. Submit digital pictures of all structures on the lot. N/A
7. Location of existing and/or proposed septic systems, if applicable. Design Pending (New)
8. Significant topographic features, if applicable None
9. All impervious surfaces including buildings, driveways, sidewalks, etc.

Reference the attached application check-list. When complete submit this application plus all supporting documents to the Environmental Services Department (ESD). You will be notified whether the application was deemed complete and what must be addressed to make it complete. When complete it will be placed before the county Board of Adjustment for a public hearing and you will be notified of the date/time.

If approved you are required to obtain all required permits prior to doing the work.

[Signature]
Signature

5-13-24
Date

Beltrami County Environmental Services Department Use only

VARIANCE FEE: <u>\$550.00</u> (payable to Beltrami County Treasurer)		PAID? <u>Yes</u> or No
CHECK #: <u>CC 213181</u>	CASH: <u>—</u>	RECEIPT #: <u>300915</u>
RECORDING FEE: <u>\$46.00</u> (payable to Beltrami County Recorder)		PAID? <u>Yes</u> or No
CHECK #:	CASH:	RECEIPT #: <u>*bill when approved!</u>
DATE REVIEWED BY BOARD OF ADJUSTMENT: _____		
COMMENTS: _____		

Brad Dumonceaux
Part of Gov't Lot 2, Section 16, Township 146, Range 30
Brook Lake Township, Beltrami County, Minnesota



Survey Notice
1. The property may be subject to public road right of way.
2. Reference survey by Northwestern Surveying and Engineering, Inc.; File No. 990531.
3. Reference survey by Chamman Surveying; File No. 78-15.

A point on the east line of Gov't Lot 2 intersecting the north line of Gov't Lot 1

North line of Gov't Lot 2

North line of Gov't Lot 1

5531.00

S 89°35'00" W

Third part of Government Lot Two (2d Section Stream (A)), Twenty One Hundred Forty-six (46), Range Thirty (30), Township of Ashcroft.

CASSLAKE WATER LEVEL ELEV
 Highest recorded: 1304.51 ft (05/28/1950)
 Lowest recorded: 1298.65 ft (03/26/1951)
 Ordinary High Water: 1302.25 ft
 Water Elevation: 1301.50 (4/11/24)
 Datums: NAD83

Denotes of cardiology
Denotes proprio tank
Denotes Arthur Lorenz, LS
Denotes William Cherman, LS

Denotat growl surface
Denotat overhand electric
Denotat tree line
Denotat existing adobe
Denotat water edge
Denotat ordinary high water (OHW) line
Denotat matching wall

Site Plan
Brad Dumonceaux
Sec. 16, Twp 146, Rng. 30
Beltrami County, MN



DRAFT

DATE: 4/11/24	REV NO.	DATE	DESCRIPTION
---------------	---------	------	-------------

DESIGN BY:	
DRAWN BY:	CK

CHECKED BY:	CAW
DWG FILE:	Existing Cond.
FILE NO.:	24-0139.00

Shannon M. Schmidt

From: Brad Dumonceaux <bradprogressivebuildersmn@gmail.com>
Sent: Monday, May 13, 2024 11:31 AM
To: esd
Subject: Fwd: 27300 Chippewa Paws Lane
Attachments: Variance Permit Application - 27300 Chippewa Paws Lane.pdf; Existing Conditions - 27300 Chippewa Paws Lane.pdf

[EXTERNAL]

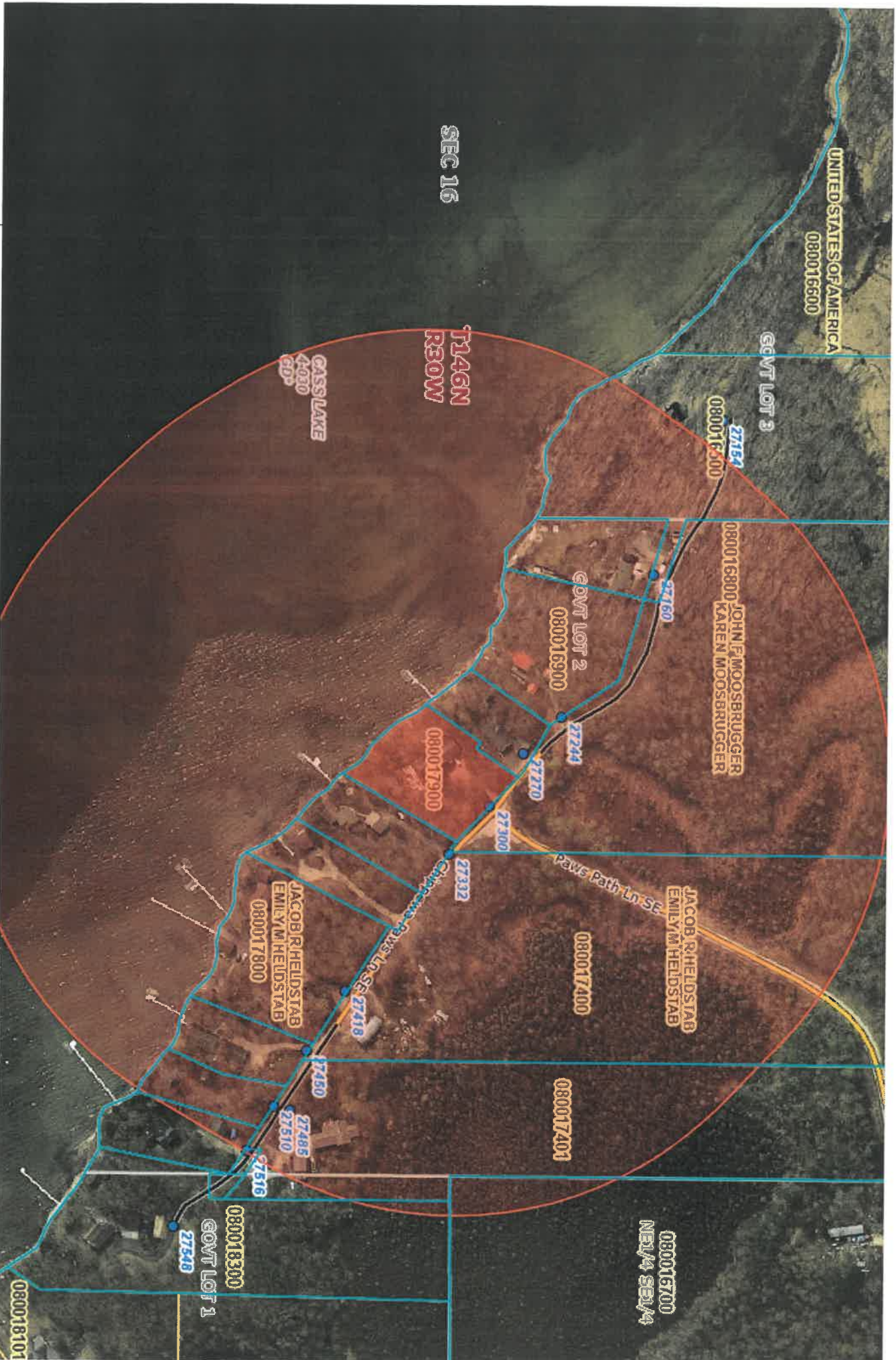
Here is a variance permit I have been working on with Shane. Please call me to pay with credit card at 320-249-1230. Shane can reach me at the same number with any questions.

----- Forwarded message -----

From: Jodi Kipka <jodiprogressivebuildersmn@gmail.com>
Date: Mon, May 13, 2024 at 10:59 AM
Subject: 27300 Chippewa Paws Lane
To: Brad Dumonceaux <bradprogressivebuildersmn@gmail.com>

05/13/2024:
\$ 550.00 - cc pymt
\$ 46.00 - bill later!

--
Thank you
Brad Dumonceaux
Progressive Builders, Inc.
17207 198th Ave NW
Big Lake MN 55309
Cell: 320-249-1230
Office: 763-263-2227



These data are provided on an "AS-IS" basis, without warranty of any type, expressed or implied, including but not limited to any warranty as to their performance, merchantability, or fitness for any particular purpose.

08.00179.00 (750 feet)

Dumonceaux Variance

1:4,514
This map is not a substitute for accurate field surveys or for locating actual property lines and any adjacent features.
Date: 5/13/2024

GORDON C MOOSBRUGGER
RITA M MOOSBRUGGER
13956 N 10 ST
STILLWATER, MN 55082

ROBERT D PETERSON
LINDA L PETERSON
715 BIRCH ST
CROOKSTON, MN 56716

JOHN F MOOSBRUGGER
KAREN MOOSBRUGGER
521 LINDEN ST SE
SLEEPY EYE, MN 56085

ELLEN M STRICKLER TRUSTEE
ELLEN STRICKLER RVC TRUST
10333 280TH AVE NW
EUCLID, MN 56722

WARREN C JENSEN
CYNTHIA L JENSEN
4556 HOMESTEAD CIR
GRAND FORKS, ND 58201

CHARLES R SAVAGE
CINDY R SAVAGE
3802 CHERRY ST APT A1
GRAND FORKS, ND 58201

JACOB R HELDSTAB
EMILY M HELDSTAB
27418 CHIPPEWA PAWS LN SE
PENNINGTON, MN 56663

CHRIS CAVALLARO
AMANDA CAVALLARO
27485 CHIPPEWA PAWS LN SE
PENNINGTON, MN 56663

WAYNE E COULTHART
125 MANVEL CIR
GRAFTON, ND 58237

LAUREL M KINGHORN
5924 11TH AVE S
MINNEAPOLIS, MN 55417

JAMES YOUNG
CAROL YOUNG
27516 CHIPPEWA PAWS LN SE
PENNINGTON, MN 56663

DUMONCEAUX PROPERTIES LLC
17207 198TH AVE
BIG LAKE, MN 55309

Bruce Poppel
Planning Commission
PO Box 235
Blackduck MN 56630

Doug Underthun
Planning Commission
312 29th Street
Bemidji MN 56601

Todd Stanley
Planning Commission
72552 Hwy 89 NW
Grygla MN 56727

William A Best
Planning Commission
4210 Connelly Cir NE
Bemidji MN 56601

Don Hazeman
Planning Commission
6615 Jackpine Rd NW
Bemidji MN 56601-7236

Commissioner Craig Gaasvig
District 1
13375 Gull Lake Loop Rd NE
Bemidji MN 56601

Bruce Hasbargen
Highway Dept
2491 Adams Ave NW
Bemidji MN 56601

Plats only

Kevin Trappe-GIS
County Administration Bldg
701 Minnesota Ave NW
Bemidji MN 56601

Plats only

Bob Murray
Surveyor
Bemidji MN 56601

David Hanson
County Attorney
Beltrami County Judicial Center
600 Minnesota Ave NW Ste 400
Bemidji MN 56601

Bemidji Fire Department
ATTN: Fire Chief
316 5th Street NW
Bemidji MN 56601

Plats only

Todd Johnson
MN Dept of Health
705 5th Street NW Suite A
Bemidji MN 56601

Plats only

Mississippi Headwaters Board
ATTN: TIM TERRELL
322 Laurel St Ste 11
Brainerd MN 56401

USPS - Postmaster
401 Irvine Ave NW
Bemidji MN 56601

Plats only

US Army Corps of Engineers
4111 Technology Dr Ste 295
Bemidji MN 56601

Wetland only

Arne Wick, Area Hydrologist
MN Department of Natural Resources
2532 Hannah Ave NW
Bemidji MN 56601

Lakeshore only

Part of Gov't Lot 2, Section 16, Township 146, Range 30
Brook Lake Township, Beltrami County, Minnesota



REFERENCE BENCHMARK
Aluminum disk in SE corner of bridge
between Kitchi Lake and Pughole Lake
Elevation = 1385.83 feet (NGVD 29)

Survey Notes:

1. The property may be subject to public road right of way.
2. Reference survey by Northwestern Surveying and Engineering, Inc.; File No. 89033.
3. Reference survey by Channon Surveying; File No. 78-10.

PROJECT BENCHMARK
Top of wall 3'ly of existing house on the
subject property
Elevation = 1335.22 feet (NOVD 29)

A point on the west line of Gov't Lot 2 intersecting the north line of Gov't Lot 1

North line of Gov't Lot 2

North line of Gov't Lot 1

Property Description (Title Commitment - Doc. No. 7588622)

[illegible]

LEGEND:

- Denotes found in monument
 Denotes found rerun
 Denotes set icht
 Denotes found metal disk
 Denotes specific identifier
 Denotes specific monolith
 Denotes power pole
 Denotes guy wire
 Denotes electric meter
 Denotes well
 Denotes air conditioning
 Denotes propane tank
 4-005
 0007
 Denotes Arthur Larsen, LS
 Denotes William Ohman, LS
 Denotes bituminous surface
 Denotes concrete surface
 Denotes gravel surface
 Denotes overhead electric
 Denotes steel
 Denotes existing adjacent
 Denotes surface edge
 Denotes ordinary high water (OHW) line
 Denotes wetland soil

EXISTING IMPERVIOUS SURFACES

Total lot Area = 48,555^{sq} S.F. To DWG
 House Area = 3,043^{sq} S.F.
 Proposed House Area S.F.
 Shed Area = 807^{sq} S.F.
 Detached/Work Area = 3,043^{sq} S.F.
 Total Impervious Area = 6,893^{sq} S.F. (14.2%)

CASS LAKE WATER LEVEL ELEV
Highest recorded: 1204.37 ft (05/29/1990)
Lowest recorded: 1200.66 ft (03/26/1994)
Ordinary High Water: 1202.25 ft
Water Elevation: 1201.90 (4/1/24)
Datum: NAVD83

DATE: 4/11/24
DESIGN BY: _____
DRAWN BY: _____
CHECKED BY: _____
DWG FILE: Existing Cond
FILE NO.: 24-0135.00

[illegible]

DRAFT

**BOGART, PEDERSON
& ASSOCIATES, INC.**



LAND SURVEYING
CIVIL ENGINEERING
MAPPING
3079 FIRST STREET, DECKER, MN 55306-8322
TEL: 763-262-9822 FAX: 763-262-8844

Site Plan
Brad Dumonceaux
Sec. 16, Twp 146, Rng. 30
Beltrami County, MN

SHEET NO.

1

1

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General Business

Board of Adjustment

The Purpose of:

Applicants are requesting a variance to rebuild a house with attached garage at a setback of 74' from the OHWL of Cass Lake. Cass Lake (GD 4-030) is a Mississippi Headwaters Lake and is classified as a General Development Lake which requires a 100' structure setback by the Mississippi Headwaters Board Management Plan. The existing 3,000 square foot house with attached garage, and 800 square foot detached storage building, will all be removed. A new 3,600 square foot house with attached garage is proposed to be built no closer than the existing setback of 74' from the OHWL.

Legal Description:

Tax Parcel 08.00179.00

That part of Government Lot Two (2), Section Sixteen (16), Township One Hundred Forty-six (146), Range Thirty (30), described as follows: Commencing at a point on the East line of Government Lot Two (2), Section Sixteen (16), Township One Hundred Forty-six (146), Range Thirty (30) West at the point of intersection of the North line of Government Lot One (1), said Section Sixteen (16); thence South 89°36'00" West along a line parallel with the North line of said Government Lot Two (2) a distance of 650.00 feet; thence North 57°30'00" West (N64 degrees W magnetic) a distance of 24.50 feet to the point of beginning of the parcel to be described; thence North 46°30'00" West (N53 degrees magnetic) a distance of 177.46 feet to the intersection of a line 15.00 feet Southeasterly and parallel with the previously identified William Okerman survey line, which follows previous deed descriptions; thence South 34°30'00" West (S28 degrees W magnetic) a distance of 101.83 feet; thence North 55°30'00" West, passing through the center of the most Northerly post of the existing basket weave fence, a distance of 15.00 feet; thence South 34°30'00" West (S28 degrees W magnetic) along previous deed line a distance of 133.00 feet, more or less, to the shoreline of Cass Lake, thence Southeasterly along the shoreline of Cass Lake to the intersection with a line that bears South 30°30'00" West (S24 degrees W magnetic) from the point of beginning; thence North 30°30'00" East (N24 degrees E magnetic) a distance of 261.00 feet, more or less, to the point of beginning, Beltrami County, Minnesota.

Greg Larson gave the staff report, discussing lot information and details of the application. Maps showing the location of the parcel on GIS mapping, topography, and proposed building site plans were viewed. Parcel is 1.12 acres in size and purchased in 2019. The existing home was built in 2000 with an approved variance at 85' from OHWL and is 30' tall. Mississippi Headwaters Board structure setback for Cass Lake is 100'. It was noted when reviewing the proposed replacement site build that the new home would be angled slightly further away from the lake on one side, pushing that corner of the home back to 86' from the OHWL. Applicants are removing an 800 square foot storage building but only adding 400 square feet to the attached garage and 200 square feet to the residence. There will be 200 square feet less of impervious surface when the proposed rebuild is complete. From a distance, the current home looks to be in good condition. However, upon closer inspection, the half-log siding is rotting away in several locations. There is a large crack and sizable slope inside the garage where the cement slab is sinking due to improper/no footings. A new septic system will be installed when construction on the home begins. The current mound system is overloaded. Staff recommends approval of this variance request as proposed.

Brad Dumonceaux, applicant and home builder, approached the podium. This home was purchased so that Brad and Jodi's kids would have a place to live while they attended BSU. Brad and Jodi intend to move into this home when they retire. Brad had considered cutting the garage off of the current house, pouring footings and a slab, rebuilding the garage, residing all, reroofing all, replacing sills that are rotting, etc. It would be more cost effective to tear down the entire structure and start over versus fixing all the individual issues. The Board asked where the well and sewer are located. The well can be seen in pictures on the west side of the property between the house and the lake. The septic system is located on the northeast side of the property between the house and the road. The Board also inquired as to what the small bump-out is on the lakeward side of the house. Brad said this is the "VIP Room", a screened in porch that is accessed through the garage. This room is a catch-all and will not be replaced when the home is rebuilt. The Board discussed a Stormwater Management Plan and possibly adding more vegetation behind the rip rap and between the existing rocks on the shoreline. The berm between the house and lake needs to remain. Brad has no intentions of changing anything in front of the house, other than possibly moving the retaining wall by the lower patio area. All stormwater currently drains towards the back of the lot and under the storage building that was built on posts and that will be completely removed. The replacement home will look almost identical to the current home, possibly a different color.

The Board opened the floor for public comment. Emailed comments received from the public were read aloud by Greg Larson.

- Email – **Warren & Cindy Jensen**, live next door to the Dumonceaux property and are in support of this variance request.

Finding no further public comment, the Chairman closed the floor for public comment on the Brad Dumonceaux – Dumonceaux Properties LLC variance request.

Craig Gaasvig mentioned that this variance request is not on the Mississippi Headwaters Board's agenda for this Friday's meeting. Craig will see if it can be added, as the applicant would like to start building by August 1st.

Findings of Fact

1. Is the variance in harmony with the intent of the comprehensive plan, zoning ordinance and State Shoreline Management Ordinance rules?

Yes (x) No ()

Why? The home will be replaced in basically the same footprint, but further back from the lake on one side. The storage building within the setback will be removed and 200' of impervious surface will be returned to a pervious state.

2. Without the variance is the owner deprived of a reasonable use of the property?

Yes (x) No ()

Why? The home and garage are deteriorating. The driveway, septic system, and road will not allow this home to be moved back any further on the lot.

3. Is the alleged hardship due to circumstances unique to this property?
Yes (x) No ()

Why? The home was built in the only buildable location on the lot. Nature is taking its toll on the building.

4. Were the circumstances causing the hardship created by someone or something other than the landowner or previous landowners?

Yes (x) No ()

Why? General Development lakes usually only require a 75' setback. Since Cass Lake is part of the Mississippi Headwaters, a 100' setback is required.

5. Will the issuance of the variance maintain the essential character of the locality?

Yes(x) No ()

Why? The replacement house will look the same; stormwater will continue to run to the side of the lot.

6. Does the alleged hardship involve more than economic consideration?

Yes (x) No ()

Why? The current house built in 2000 with a variance is deteriorating and needs extensive repair. Economic considerations are not an issue.

If all answers are "yes" the criteria for granting the variance request have been met.

Motion by Don Hazeman to approve the variance request of Brad Dumonceaux – Dumonceaux Properties LLC with the following conditions: 1.) A Stormwater Management Plan needs to be submitted and approved by the Environmental Services Office, and 2.) A Vegetation Management Plan needs to be submitted and approved by the Environmental Services Office. Doug Underthun seconded the motion.

Motion unanimously carried and approved.

Chairman then closed the Board of Adjustment Public Hearing on the proposed Variance request of Brad Dumonceaux – Dumonceaux Properties LLC.

Motion by Don Hazeman to adjourn the Planning Commission/Board of Adjustment Public Hearing for June 24, 2024. Motion was seconded by Bill Best. Motion carried and approved. Chair called the meeting for June 24, 2024, officially adjourned. The next meeting will be held on Monday, July 22, 2024, at 6:00 PM.

Respectfully submitted,

Brent Rud
Beltrami County ESD Director

Chairman
Beltrami County Planning Commission





















Action/Discussion

MHHCP Program Update- discussion

MHHCP Partner Discussion- discussion

Funding for Resource Retention Survey Development- Action

DNR discussion about increased funding- discussion/action

Executive Directors report-discussion

BUDGET: Please provide as much information as you can about the anticipated budget for this project. Please include personnel, supplies, and any other expenses in your estimate. It may be helpful to list any funds requested from RSDP in rows next to each other because you will be asked to tally those separately.

Please use this as a budget worksheet while you are preparing your RSDP project proposal. **Please share this spreadsheet with your regional RSDP executive director using the green share button above in the right corner.** At the time you submit your project proposal, regional RSDP staff will download a copy of this budget spreadsheet and include it with your proposal materials. Please type your name in column F when your budget is complete.

Completed (enter name): Tim Terrill

Description of expense (Start with personnel costs, then travel and supplies, and any other costs.)	Funding source (Indicate RSDP or the name of the other entity funding that budget item.)	Is this funding source confirmed or pending? (Select one)	Is this item in-kind services or cash? (Select one)	\$ Amount
Shuttle Drivers- Transport from parking to launch site - 3 drivers for 5 hours	Aitkin County River Trails Committee	Confirmed	In-kind	\$375.00
registration, planning, launch site support, river exit support. 20 workers for 5 hours	Aitkin County River Trails Committee	Confirmed	In-kind	\$2,500.00
Entertainment at Tasting Site - provide atmosphere - 3 Performers split into shifts	RSDP	Pending	Cash	\$800.00
City Required Licensing	RSDP	Pending	Cash	\$100.00
Porta Potty Rental	RSDP	Pending	Cash	\$300.00
Advertising to Support the event	RSDP	Pending	Cash	\$250.00
Kayak Rental Support for those that do not have their own kayaks	RSDP	Pending	Cash	\$600.00
T-shirts for participants with logo to support the event - 125 tshirts at \$20	RSDP	Pending	Cash	\$2,500.00
Shuttle Vehicle and Gas - 3 vehicles with Trailers used	Aitkin County River Trails Committee	Confirmed	In-kind	\$1,500.00
Brigid Tuck, Xinyi Qian, and John Tim Terrill	RSDP	Confirmed	Cash	\$1,500.00

From: [Meier, Bob \(DNR\)](#)
To: [Tim Terrill](#)
Subject: RE: Mississippi Headwaters Board Funding increase
Date: Friday, June 7, 2024 2:46:41 PM

Tim, Here is the actual language that passed last year.

c) \$124,000 the first year and \$124,000 the second year are for a grant to the Mississippi Headwaters Board for up to 50 percent of the cost of implementing the comprehensive plan for the upper Mississippi within areas under the board's jurisdiction. By December 15, 2025, the board must submit a report to the chairs and ranking minority members of the legislative committees and divisions with jurisdiction over environment and natural resources on the activities funded under this paragraph and the progress made in implementing the comprehensive plan.

So since it is a grant we usually don't seek increases in our budget process since it is focused on DNR funds but we will work with you as the process moves forward this summer and fall. That is why it is essential in my opinion for you to have a bill seeking the increase as well. The language talks about funding up to 50% of your budget. Are you asking counties to kick in a little more as well? That will be an important point for people to understand.

Happy to talk more anytime,

Bob

From: Tim Terrill <Timt@mississippiheadwaters.org>
Sent: Friday, June 7, 2024 2:30 PM
To: Meier, Bob (DNR) <bob.meier@state.mn.us>
Cc: MN_Commissioner (DNR) <commissioner.dnr@state.mn.us>; 'Ted Van Kempen' <ted.vankempen@co.hubbard.mn.us>
Subject: RE: Mississippi Headwaters Board Funding increase

You don't often get email from timt@mississippiheadwaters.org. [Learn why this is important](#)

Hello Bob,

Thank you for replying so quickly. As I understood it from the last time we talked, it would only be an administrative change at the DNR level, and not require a formal Bill. That is what happened when our allocation was increased back in 2016. Please clarify.

Best,

Tim Terrill

From: Meier, Bob (DNR) <bob.meier@state.mn.us>
Sent: Friday, June 7, 2024 11:37 AM
To: Tim Terrill <Timt@mississippiheadwaters.org>
Cc: MN_Commissioner (DNR) <commissioner.dnr@state.mn.us>; Ted Van Kempen <ted.vankempen@co.hubbard.mn.us>
Subject: RE: Mississippi Headwaters Board Funding increase

Tim thanks for the email and sorry for the delayed response on this I have been in all day meetings most of the week. I assume you meant \$350k for the total aske not \$250k. I will discuss with the Commissioner as well but you should also be prepared to have a bill introduced next session reflecting this request. This is the typical process for these types of requests.

WE will be working on our budget request for next year over the summer. Let's touch base again sometime in mid-July on this for any updates.

Thanks
Bob

From: Tim Terrill <Timt@mississippiheadwaters.org>
Sent: Tuesday, June 4, 2024 11:45 AM
To: Meier, Bob (DNR) <bob.meier@state.mn.us>
Cc: MN_Commissioner (DNR) <commissioner.dnr@state.mn.us>; Ted Van Kempen <ted.vankempen@co.hubbard.mn.us>
Subject: Mississippi Headwaters Board Funding increase

This message may be from an external email source.

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

Hello DNR Assistant Commissioner Bob Meier and Commissioner Sarah Strommen,

In November of 2023 the MHB board met and discussed options for a funding increase to the MHB. The board chose to move forward with an administrative funding request to the DNR. I did some inflation readjustment as Assistant Commissioner Bob Meier requested of me at an inflationary increase of 3.35% from 2015 to 2024. This would increase our annual allocation from \$124K to \$172,396K. So asking for an increase to \$175K would not be far off. When I presented this to Commissioner Strommen in an email on 11/20/23, she pointed out that the DNR doesn't request funding from the

legislature, but through the MMB and Governor's office and we may have to alter the way we work as the process unfolds. So for now, the MHB is requesting the DNR to put \$175,000 into their planning budget for 2025. This would be a \$250,000 biennium request as our DNR contract runs for two years.

Is this all I need to do for now, or is there an official request form that I need to fill out? Please advise.

Best,

Tim Terrill

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Executive Director Report

May - June 2024

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Update Program Gannt Chart.
7. Submitted AMC workshop proposal to the Assoc. of Minn. Counties. If accepted, the topic will be on signage and resourcetainment.

Meetings & Networking

5/20- Talked with Itasca County ESD Katie Benes to discuss a potential variance. The lot in question was pre-platted before 1980 and is less than 5 acres, but can meet all the setbacks and widths. I told her that if it can it can meet non-conforming lot impervious surface and septic setbacks than it would not need to go before the MHB board for certification.

5/20- Talked with local landowner that had a concern about a pool being potentially installed within the 100' shoreland ordinance on lake Bemidji. I explained to her the MHB Comprehensive Plan, and she said she would go before the Northern Township board and discuss her concerns about the variance.

5/21- Responded to a CUP in Itasca County for a road access to Lake Winnie.

5/21- Received DRT meeting request from Crow Wing county regarding building of a new house on a plat. Nothing is final, but there may be a bluff that could impact the placement of the home.

5/29- Returned a call to an Aitkin county landowner to discuss the "island concept" with him. The island concept is that small pimples of land by the Mississippi river that are higher in elevation than the FEMA floodplain were created in Aitkin county for a structure to be built in that area. The landowner asked if we had minutes on this concept, and I replied that I didn't as it was most likely created by FEMA.

5/30- Called Aitkin county auditor to update her on Miss. River Grand Rapids 1W1P and answer her question on whether or not it will form as a JPC or a JPB. I told her that it will most likely be decided at the June Policy committee meeting, but most partners in the watershed have signed a MOA to do a planning process. Only Cass and St. Louis county have not signed an MOA due to the small percentage of land in the watershed.

6/3-Held meeting with Megan Christiansen from Visit Grand Rapids. We discussed how Minnesota Traditions could be a content delivery mechanism for Resourcetainment events that promote the Miss. river and headwaters lakes as well as tourism of the area. I scheduled a meeting with her in August.

6/4- Read the DRAFT Crow Wing County Comprehensive Plan and suggested changes to recognize the Miss. river as an important resource in the county as an economic driver and recreation component. I wanted to increase the visibility of the MHB regarding planning and zoning and natural resource protection.

6/4- Sent out an email to DNR Commissioner Strommen and Assistant Commissioner Bob Meier to increase the funding of the DNR appropriation from \$124K to \$175K based off of inflationary increases and through the administrative process. This was discussed at the MHB November board meeting as the route to pursue.

6/7- Held discussion with Sarah Wood from the MN historical society about the audio recordings of the MHB oral history project and where they could be found. I gave her the web address on the historical society website but told her the audio files are no longer available there. She said she would do some digging on her end and follow up with me later as to where those voices could be accessed on the web.

6/11- Spoke with Dave Schotzko from DNR. Gulsvig landing sign is up and he will take a picture. Talked with Jeff Karels from Itasca State Park. I will need to write a project proposal to get ISP sign placed at beach. So I wrote one and submitted it.

6/11- Held a phone interview with Beverly Godfrey from MPCA. She is writing a story about the Whiskey Creek Project and MHB involvement in it.

6/12- Attended Mississippi-Grand Rapids advisory committee meeting and the group reviewed the changes made to the document based on the committee's comments. The Miss. River and MHB board has a section in the plan and callouts are in the draft final plan.

6/13- Updated MHB education tab to direct users to our YouTube channel.

6/15- Attended the Aitkin Paddle Your Glass Off event. I interviewed attendees and they said their favorite part about the trip was the tranquility of the trip and not being able to see houses on the Mississippi river. One hundred people attended and I produced organic content from the event which will be shown on social media.