



**Mississippi Headwaters Board  
Meeting Agenda  
Cass County Board Room Walker, MN**

**<https://us02web.zoom.us/j/88905320960>**

**March 24, 2023  
10:00 am**

**10:00 AM**

- **Call to Order/Pledge of Allegiance**

**10:05 AM Approve/Amend**

- **Agenda**
- **Consent Agenda – February '23 Minutes & Expenses**

**Correspondence**

- **March Press Release**
- **Letter of Support to Legislature**
- **Stauber press release**

**Planning and Zoning (Actions)**

- **H3a23- Camp Kamaji Hubbard county**

**Action / Discussion Items:**

- **MPCA request for funding for kiosk- Demonstration by Kathy Moore**
- **High School Surveys- Discussion**
- **Executive Directors report- Discussion**

**Misc:** ☀ Legislature Update (if any) ☀ County Updates

**Meeting Adjourned - Thank you**

**Mtgs: April 28, 2023 10:00 AM- Cass County Courthouse, Walker, MN**

**Attachment**

Draft Minutes

Monthly Expenses



Mississippi Headwaters Board  
February 24, 2023  
Cass County Board Room  
322 Laurel St.  
Brainerd, MN

Optional interactive technology: <https://us02web.zoom.us/j/85407408708>

MEETING  
MINUTES

Members present by Roll Call: Scott Bruns (Cass), Ted VanKempen (Hubbard), Dean Newland (Clearwater interactive), Craig Gaasvig (Beltrami), Steve Barrows (Crow Wing), Michael Kearney (Aitkin), Robert Kasper (Morrison interactive), and Tim Terrill (Executive Director).

Others Present: Marcel Noyes

Pledge of Allegiance

**2023 Election of Officers:** It was noted on the agenda who the 2023 Chair, Vice-Chair, and Sec./Treasurer are.

Chair Van Kempen asked if there were any additions to the agenda.

**M/S (Gaasvig/Bruns) to approve of the Consent agenda. Motion carried unanimously.**

**Correspondence**

Tim provided the board with the January press release which recognized outgoing board members and their contribution to the board.

Tim also provided the board with a Walker Pilot Tribune picture and article which was written in February about Tim's visit with Walker Rotary.

**Planning and Zoning**

**None**

**Action/Discussion:**

1. Tim showed the board the MHB video about the history and formation of the MHB board.
2. MHB & 1Watershed 1 Plan program planning- Tim said that he met with 24 partners in the conservation field to discuss 1W1P and how MHB programs could work specifically in those watersheds. Tim provided a powerpoint to the board on how county water planning has changed from a county level to a watershed level. He then briefly discussed the process he used to engage partners in the discussion by breaking into small groups and answering questions. Tim presented the ideas to the board and members had time to comment during the discussion. Comm. Barrows suggested that we place signage on all the access landing on the Miss. River first and work with community groups (Boy Scouts, etc...) to paddle those stretches to increase efficiency. Comm. Gaasvig also noted that a discussion should be held with DNR about placing trash receptacles at the landings to deal with

increased use. The board also provided direction on still continuing with the stormwater retrofit analysis but on a needed basis as 1W1P watersheds request it.

3. Budget and Annual Plan- Tim presented the annual plan and budget to the board. It was noted that MHB is now relying on grants to fund their basic operations and that general funding from the Governor's budget should be increased. It is not good for a regulatory organization to be funded by grants due to sensitivity of our work. It was noted that a letter similar to last year's request be sent to all the MHB representatives and senators to reflect our current situation. Tim will draft a letter and send it to Comm. Van Kempen for approval before sending it out. The annual budget should also note that change as well. **M/S (Barrows/Gaasvig) to approve of the SFY '24 budget and Annual Plan with amended changes. Motion carried unanimously.**
4. Tim provided the board with a Gantt chart which shows progression of programs with a timeline along with measurable goals. Questions from Marcel Noyes were brought to the attention of Tim about how much funding is available for easements this year. Tim said that he would need to talk with Paula, MHHCP program coordinator to confirm exact numbers because applicants can change their minds between technical committee meetings. He estimated there was around \$300K left for easements but would suggest that Crystal talk with Paula to find a more precise number. It was also asked what MHB projects does MHB consider major funding projects. Tim said that MHHCP along with the Whiskey Creek project are two major projects that have a significant amount of funding.

#### **Executive Director's Report**

1. Tim said that he had a zoom call with Rep. Heintzeman and discussed briefly with him about MHB programs. The timing was good because Rep. Heintzeman next meeting was with the DNR Comm. to discuss public water accesses. MHB might have a future work opportunity with that in the next year.
2. Tim discussed how the \$150K from Enbridge will be used to clean up the Whiskey Creek site. He noted that Good Sam is affiliated with Sanford Health and they are looking at cleaning up the whole site (approx.. 70 acres) with their own funding. It was noted that even if the whole site isn't cleaned up, the 13.8 acres on the project site will be cleaned up.

#### **County & Legislative Updates**

Comm. Barrows noted that there was a good virtual turnout for the AMC legislative day, and applauded AMC staff for their quick decision that included a logistics workload. Comm. Gaasvig talked with Rep. Stauber about potential for receiving funding for county jail and is working with state officials to get funding as well. Comm. Van Kempen said there is a special election being held for District 4 in Hubbard County, and 3 candidates are running for the seat.

**M/S (Barrows/Bruns) to adjourn. Motion carried unanimously.**

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Ted Van Kempen, Chairman of the Board

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Executive Director Tim Terrill

## ACCOUNT DETAIL HISTORY FOR 2023 02 TO 2023 02

| ORG<br>YR/PR | OBJECT<br>JNL | PROJ<br>EFF DATE | SRC             | REF1          | REF2    | REF3  | CHECK #        | OB         | AMOUNT      | NET LEDGER<br>BALANCE | NET BUDGET<br>BALANCE |
|--------------|---------------|------------------|-----------------|---------------|---------|-------|----------------|------------|-------------|-----------------------|-----------------------|
| 74830        | 52990         |                  | Local           | Grant         |         |       |                |            |             |                       |                       |
|              |               |                  |                 |               |         |       | REVISED BUDGET |            |             |                       | .00                   |
|              |               |                  |                 |               |         |       | PER 01         |            | -6,000.00   | -6,000.00             |                       |
| 23/02        | 148           | 02/01/23         | GNI             | 495621        | Lisak   | 48240 |                |            | -1,500.00   | -7,500.00             |                       |
|              | iNovah        |                  | ITASCA          | COUNTY        | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 148           | 02/01/23         | GNI             | 495625        | Lisak   | 48240 |                |            | -1,500.00   | -9,000.00             |                       |
|              | iNovah        |                  | MORRISON        | COUNTY        | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 148           | 02/01/23         | GNI             | 495626        | Lisak   | 48240 |                |            | -1,500.00   | -10,500.00            |                       |
|              | iNovah        |                  | HUBBARD         | COUNTY        | SUPPORT |       |                |            |             |                       |                       |
|              |               |                  | LEDGER BALANCES | ---           | DEBITS: | .00   | CREDITS:       | -10,500.00 | NET:        | -10,500.00            |                       |
| 74830        | 53290         |                  | Natural         | Resources     |         |       |                |            |             |                       |                       |
|              |               |                  |                 |               |         |       | REVISED BUDGET |            |             |                       | .00                   |
| 23/02        | 244           | 02/02/23         | GNI             |               |         |       |                |            | -8,273.03   | -8,273.03             |                       |
|              | ST OF MN      |                  | DNR             | OMB 2         |         |       |                |            |             |                       |                       |
| 23/02        | 278           | 02/02/23         | GEN             |               |         |       |                |            | -19,354.88  | -27,627.91            |                       |
|              | EFT           |                  | DNR2Q-23        |               |         |       |                |            |             |                       |                       |
|              |               |                  | LEDGER BALANCES | ---           | DEBITS: | .00   | CREDITS:       | -27,627.91 | NET:        | -27,627.91            |                       |
| 74830        | 58300         |                  | Miscellaneous   | Other Revenue |         |       |                |            |             |                       |                       |
|              |               |                  |                 |               |         |       | REVISED BUDGET |            |             |                       | .00                   |
|              |               |                  |                 |               |         |       | PER 01         |            | -22,750.00  | -22,750.00            |                       |
| 23/02        | 148           | 02/01/23         | GNI             | 495624        | Lisak   | 48240 |                |            | -15,000.00  | -37,750.00            |                       |
|              | iNovah        |                  | MORRISON        | AIS           | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 387           | 02/03/23         | GNI             | 495857        | Lisak   | 48272 |                |            | -150,000.00 | -187,750.00           |                       |
|              | iNovah        |                  | ENBRIDGE        | WHISKEY CREEK | REIMBUR |       |                |            |             |                       |                       |
| 23/02        | 654           | 02/13/23         | GNI             | 496390        | Lisak   | 48367 |                |            | -1,000.00   | -188,750.00           |                       |
|              | iNovah        |                  | POPE            | AIS           | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 654           | 02/13/23         | GNI             | 496391        | Lisak   | 48367 |                |            | -1,000.00   | -189,750.00           |                       |
|              | iNovah        |                  | COTTONWOOD      | AIS           | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 654           | 02/13/23         | GNI             | 496393        | Lisak   | 48367 |                |            | -7,000.00   | -196,750.00           |                       |
|              | iNovah        |                  | BELTRAMI        | AIS           | SUPPORT |       |                |            |             |                       |                       |
| 23/02        | 1158          | 02/22/23         | GNI             | 496977        | Lisak   | 48479 |                |            | -2,500.00   | -199,250.00           |                       |
|              | iNovah        |                  | LAC QUI PARLE   | AIS           | AID     |       |                |            |             |                       |                       |
| 23/02        | 1158          | 02/22/23         | GNI             | 496975        | Lisak   | 48479 |                |            | -2,000.00   | -201,250.00           |                       |
|              | iNovah        |                  | PINE            | AIS           | AID     |       |                |            |             |                       |                       |

## ACCOUNT DETAIL HISTORY FOR 2023 02 TO 2023 02

| ORG<br>YR/PR                | OBJECT<br>JNL | PROJ<br>EFF DATE           | SRC   | REF1     | REF2    | REF3      | CHECK #  | OB          | AMOUNT    | NET LEDGER<br>BALANCE | NET BUDGET<br>BALANCE |  |
|-----------------------------|---------------|----------------------------|-------|----------|---------|-----------|----------|-------------|-----------|-----------------------|-----------------------|--|
| 23/02                       | 1158          | 02/22/23                   | GNI   | 496976   | Lisak   | 48479     |          |             | -500.00   | -201,750.00           |                       |  |
|                             | iNovah        | NORMAN                     | AIS   | AID      |         |           |          |             |           |                       |                       |  |
| 23/02                       | 1303          | 02/17/23                   | GNI   | 496805   | Lisak   | 48441     |          |             | -7,700.00 | -209,450.00           |                       |  |
|                             | iNovah        | TODD                       | AIS   | SUPPORT  |         |           |          |             |           |                       |                       |  |
| 23/02                       | 1438          | 02/27/23                   | GNI   | 497341   | Lisak   | 48526     |          |             | -1,000.00 | -210,450.00           |                       |  |
|                             | iNovah        | LINCOLN                    | AIS   | SUPPORT  |         |           |          |             |           |                       |                       |  |
| LEDGER BALANCES --- DEBITS: |               |                            |       |          |         | .00       | CREDITS: | -210,450.00 | NET:      | -210,450.00           |                       |  |
| 74830                       | 61000         | Salaries & wages - Regular |       |          |         |           |          |             |           |                       |                       |  |
| REVISED BUDGET              |               |                            |       |          |         |           |          |             |           |                       | .00                   |  |
| PER 01                      |               |                            |       |          |         |           |          |             |           |                       |                       |  |
| 23/02                       | 477           | 02/10/23                   | PRJ   | pr0210   | 1230210 | 1230210   | 1230     |             | 5,802.46  | 5,802.46              |                       |  |
|                             | pay021023     | WARRANT=230210             | RUN=1 | BI-WEEKL |         |           |          |             | 3,119.08  | 8,921.54              |                       |  |
| 23/02                       | 1220          | 02/24/23                   | PRJ   | pr0224   | 1230224 | 1230224   | 1230     |             | 2,988.27  | 11,909.81             |                       |  |
|                             | Pay022423     | WARRANT=230224             | RUN=1 | BI-WEEKL |         |           |          |             |           |                       |                       |  |
| LEDGER BALANCES --- DEBITS: |               |                            |       |          |         | 11,909.81 | CREDITS: | .00         | NET:      | 11,909.81             |                       |  |
| 74830                       | 61200         | Active Insurance           |       |          |         |           |          |             |           |                       |                       |  |
| REVISED BUDGET              |               |                            |       |          |         |           |          |             |           |                       | .00                   |  |
| PER 01                      |               |                            |       |          |         |           |          |             |           |                       |                       |  |
| 23/02                       | 477           | 02/10/23                   | PRJ   | pr0210   | 1230210 | 1230210   | 1230     |             | 1,792.38  | 1,792.38              |                       |  |
|                             | pay021023     | WARRANT=230210             | RUN=1 | BI-WEEKL |         |           |          |             | 907.75    | 2,700.13              |                       |  |
| 23/02                       | 1220          | 02/24/23                   | PRJ   | pr0224   | 1230224 | 1230224   | 1230     |             | 885.71    | 3,585.84              |                       |  |
|                             | Pay022423     | WARRANT=230224             | RUN=1 | BI-WEEKL |         |           |          |             |           |                       |                       |  |
| LEDGER BALANCES --- DEBITS: |               |                            |       |          |         | 3,585.84  | CREDITS: | .00         | NET:      | 3,585.84              |                       |  |
| 74830                       | 61300         | Employee Pension & FICA    |       |          |         |           |          |             |           |                       |                       |  |
| REVISED BUDGET              |               |                            |       |          |         |           |          |             |           |                       | .00                   |  |
| PER 01                      |               |                            |       |          |         |           |          |             |           |                       |                       |  |
| 23/02                       | 477           | 02/10/23                   | PRJ   | pr0210   | 1230210 | 1230210   | 1230     |             | 837.54    | 837.54                |                       |  |
|                             | pay021023     | WARRANT=230210             | RUN=1 | BI-WEEKL |         |           |          |             | 451.78    | 1,289.32              |                       |  |
| 23/02                       | 1220          | 02/24/23                   | PRJ   | pr0224   | 1230224 | 1230224   | 1230     |             | 431.96    | 1,721.28              |                       |  |
|                             | Pay022423     | WARRANT=230224             | RUN=1 | BI-WEEKL |         |           |          |             |           |                       |                       |  |
| LEDGER BALANCES --- DEBITS: |               |                            |       |          |         | 1,721.28  | CREDITS: | .00         | NET:      | 1,721.28              |                       |  |

## ACCOUNT DETAIL HISTORY FOR 2023 02 TO 2023 02

| ORG<br>YR/PR | OBJECT<br>JNL | PROJ<br>EFF DATE               | SRC                  | REF1     | REF2    | REF3    | CHECK #              | OB             | AMOUNT | NET LEDGER<br>BALANCE | NET BUDGET<br>BALANCE |
|--------------|---------------|--------------------------------|----------------------|----------|---------|---------|----------------------|----------------|--------|-----------------------|-----------------------|
| 74830        | 62100         | Telephone                      |                      |          |         |         |                      |                |        |                       |                       |
|              |               |                                |                      |          |         |         |                      | REVISED BUDGET |        |                       | .00                   |
| 23/02        | 880           | 02/21/23                       | API                  | 006205   |         | 187765  | PER 01               |                | 61.73  | 61.73                 |                       |
|              | W C022123     | ACCOUNT #                      | 0002355-8            |          |         |         | 33538                |                | 6.97   | 68.70                 |                       |
|              |               |                                |                      |          |         |         | CONSOLIDATED TELECOM |                |        |                       |                       |
| 23/02        | 1220          | 02/24/23                       | PRJ                  | pr0224   | 1230224 | 1230224 | 1230                 |                | 55.00  | 123.70                |                       |
|              | Pay022423     | WARRANT=230224                 | RUN=1                | BI-WEEKL |         |         |                      |                |        |                       |                       |
|              |               | LEDGER BALANCES --- DEBITS:    |                      |          |         | 123.70  | CREDITS:             |                | .00    | NET:                  | 123.70                |
| 74830        | 62680         | Non-Employee Per Diems         |                      |          |         |         |                      |                |        |                       |                       |
|              |               |                                |                      |          |         |         |                      | REVISED BUDGET |        |                       | .00                   |
| 23/02        | 1513          | 02/28/23                       | API                  | 002534   |         | 188345  | PER 01               |                | 100.00 | 100.00                |                       |
|              | W A022823     | FEB-MHB MEETING                |                      |          |         |         | 33616                |                | 50.00  | 150.00                |                       |
|              |               |                                |                      |          |         |         | NEWLAND, DEAN        |                |        |                       |                       |
| 23/02        | 1513          | 02/28/23                       | API                  | 003257   |         | 188346  |                      | 33613          | 50.00  | 200.00                |                       |
|              | W A022823     | FEB MHB MEETING PER DIEM AND M | GAASVIG, CRAIG       |          |         |         |                      |                |        |                       |                       |
| 23/02        | 1513          | 02/28/23                       | API                  | 003356   |         | 188347  |                      | 33614          | 50.00  | 250.00                |                       |
|              | W A022823     | FEB MHB MEETING PER DIEM AND M | HUBBARD COUNTY TREAS |          |         |         |                      |                |        |                       |                       |
| 23/02        | 1513          | 02/28/23                       | API                  | 006952   |         | 188348  |                      | 33615          | 50.00  | 300.00                |                       |
|              | W A022823     | FEB MHB METTING PER DIEM AND M | MICHAEL KEARNEY      |          |         |         |                      |                |        |                       |                       |
|              |               | LEDGER BALANCES --- DEBITS:    |                      |          |         | 300.00  | CREDITS:             |                | .00    | NET:                  | 300.00                |
| 74830        | 62720         | Non-Employee Mileage           |                      |          |         |         |                      |                |        |                       |                       |
|              |               |                                |                      |          |         |         |                      | REVISED BUDGET |        |                       | .00                   |
| 23/02        | 1513          | 02/28/23                       | API                  | 003257   |         | 188346  | PER 01               |                | 104.80 | 104.80                |                       |
|              | W A022823     | FEB MHB MEETING PER DIEM AND M | GAASVIG, CRAIG       |          |         |         | 33613                |                | 66.81  | 171.61                |                       |
| 23/02        | 1513          | 02/28/23                       | API                  | 003356   |         | 188347  |                      | 33614          | 36.68  | 208.29                |                       |
|              | W A022823     | FEB MHB MEETING PER DIEM AND M | HUBBARD COUNTY TREAS |          |         |         |                      |                |        |                       |                       |
| 23/02        | 1513          | 02/28/23                       | API                  | 006952   |         | 188348  |                      | 33615          | 99.56  | 307.85                |                       |
|              | W A022823     | FEB MHB METTING PER DIEM AND M | MICHAEL KEARNEY      |          |         |         |                      |                |        |                       |                       |
|              |               | LEDGER BALANCES --- DEBITS:    |                      |          |         | 307.85  | CREDITS:             |                | .00    | NET:                  | 307.85                |

## ACCOUNT DETAIL HISTORY FOR 2023 02 TO 2023 02

| ORG<br>YR/PR | OBJECT<br>JNL | PROJ<br>EFF DATE | SRC | REF1   | REF2 | REF3   | CHECK #        | OB | AMOUNT   | NET LEDGER<br>BALANCE | NET BUDGET<br>BALANCE |
|--------------|---------------|------------------|-----|--|------|--------|----------------|----|----------|-----------------------|-----------------------|
| 74830        | 62990         |                  |     | Prof. & Tech. Fee - Other                          |      |        |                |    |          |                       |                       |
|              |               |                  |     |  |      |        | REVISED BUDGET |    |          |                       | .00                   |
|              |               |                  |     |  |      |        | PER 01         |    | 9,315.53 | 9,315.53              |                       |
| 23/02        | 413           | 02/07/23         | API | 102749   |      | 187136 | 33467          |    | 100.00   | 9,415.53              |                       |
|              | W A020723     |                  |     | FACILITY RENTAL- Mississippi H NORTHLAND ARBORETUM |      |        |                |    |          |                       |                       |
| 23/02        | 1609          | 02/28/23         | GEN |  |      |        |                |    | 525.00   | 9,940.53              |                       |
|              | RECURRING     |                  |     | FINANCIAL SERVICE                                  |      |        |                |    |          |                       |                       |
|              |               |                  |     | LEDGER BALANCES --- DEBITS:                        |      |        |                |    | 9,940.53 |                       |                       |
|              |               |                  |     |  |      |        | CREDITS:       |    | .00      | NET:                  | 9,940.53              |
| 74830        | 63320         |                  |     | Employee Mileage                                   |      |        |                |    |          |                       |                       |
|              |               |                  |     |  |      |        | REVISED BUDGET |    |          |                       | .00                   |
|              |               |                  |     |  |      |        | PER 01         |    | 395.81   | 395.81                |                       |
| 23/02        | 1598          | 02/28/23         | GNI |  |      |        |                |    | 68.78    | 464.59                |                       |
|              | WF PCARD      |                  |     | 1434 - Cass SWCD MN Traditions                     |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - OOP                                  |      |        |                |    |          |                       |                       |
| 23/02        | 1598          | 02/28/23         | GNI |  |      |        |                |    | 68.78    | 533.37                |                       |
|              | WF PCARD      |                  |     | 1434 - MHB monthly meeting                         |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - OOP                                  |      |        |                |    |          |                       |                       |
| 23/02        | 1598          | 02/28/23         | GNI |  |      |        |                |    | 172.92   | 706.29                |                       |
|              | WF PCARD      |                  |     | 1434 - DNR roundtable                              |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - OOP                                  |      |        |                |    |          |                       |                       |
|              |               |                  |     | LEDGER BALANCES --- DEBITS:                        |      |        |                |    | 706.29   |                       |                       |
|              |               |                  |     |  |      |        | CREDITS:       |    | .00      | NET:                  | 706.29                |
| 74830        | 63340         |                  |     | Hotel & Meals Travel Expense                       |      |        |                |    |          |                       |                       |
|              |               |                  |     |  |      |        | REVISED BUDGET |    |          |                       | .00                   |
|              |               |                  |     |  |      |        | PER 01         |    | 7.95     | 7.95                  |                       |
| 23/02        | 1603          | 02/28/23         | GNI |  |      |        |                |    | 10.89    | 18.84                 |                       |
|              | BREM PCARD    |                  |     | meal after board meeting                           |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - DAIRY QUEEN #12890                   |      |        |                |    |          |                       |                       |
|              |               |                  |     | LEDGER BALANCES --- DEBITS:                        |      |        |                |    | 18.84    |                       |                       |
|              |               |                  |     |  |      |        | CREDITS:       |    | .00      | NET:                  | 18.84                 |
| 74830        | 64090         |                  |     | Office Supplies                                    |      |        |                |    |          |                       |                       |
|              |               |                  |     |  |      |        | REVISED BUDGET |    |          |                       | .00                   |
|              |               |                  |     |  |      |        | PER 01         |    | 12.59    | 12.59                 |                       |
| 23/02        | 1603          | 02/28/23         | GNI |  |      |        |                |    | 9.90     | 22.49                 |                       |
|              | BREM PCARD    |                  |     | brochures to Hubbard SWCD                          |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - USPS PO 2611000401                   |      |        |                |    |          |                       |                       |
| 23/02        | 1603          | 02/28/23         | GNI |  |      |        |                |    | 62.03    | 84.52                 |                       |
|              | BREM PCARD    |                  |     | office paper                                       |      |        |                |    |          |                       |                       |
|              |               |                  |     | TIM TERRILL - THE OFFICE SHOP BRAINERD             |      |        |                |    |          |                       |                       |
|              |               |                  |     | LEDGER BALANCES --- DEBITS:                        |      |        |                |    | 84.52    |                       |                       |
|              |               |                  |     |  |      |        | CREDITS:       |    | .00      | NET:                  | 84.52                 |

## ACCOUNT DETAIL HISTORY FOR 2023 02 TO 2023 02

| ORG<br>YR/PR            | OBJECT<br>JNL | PROJ<br>EFF DATE | SRC | REF1 | REF2      | REF3     | CHECK #     | OB   | AMOUNT      | NET LEDGER<br>BALANCE | NET BUDGET<br>BALANCE |
|-------------------------|---------------|------------------|-----|------|-----------|----------|-------------|------|-------------|-----------------------|-----------------------|
| GRAND TOTAL --- DEBITS: |               |                  |     |      | 28,698.66 | CREDITS: | -248,577.91 | NET: | -219,879.25 |                       |                       |

38 Records printed

\*\* END OF REPORT - Generated by Korie Wiggins \*\*

| February SFY'23 Budget Summary                                 |                       | YTD<br>spending/rei<br>mbursement | Projected<br>Budget | % of budget<br>spent |   |
|--|-----------------------|-----------------------------------|---------------------|----------------------|---|
| <u>Revenues:</u>   | <u>Monthly Amount</u> |                                   |                     |                      | <u>Notes</u>  |
| Governor's DNR grant (53290)                                   | \$19,354.88           | \$58,776.03                       | \$124,000.00        | 47.40%               | non competitive quarterly reimbursement               |
| LSOHC grant (53290)  | \$1,682.72            | \$4,761.46                        | \$9,000.00          | 52.91%               | LSOHC reimbursement                                   |
| Guidebook sales (58400)  |                       |                                   | \$200.00            | 0.00%                | reimbursment for Guidebook sales                      |
| Enbridge program (58300)                                       |                       |                                   | \$12,000.00         | 0.00%                | enbridge reimbursement                                |
| Miscell. Other revenue (58300)                                 |                       |                                   | \$3,600.00          | 0.00%                | AIS reimbursement                                     |
| MCIT Dividend (58300)  |                       | \$156.00                          | \$83.00             | 187.95%              | MCIT refund   |
| County Support (52990)   |                       | \$6,000.00                        | \$12,000.00         | 50.00%               | 8 county support- Clearwater, Crow Wing, Aitkin, Cass |
| LCCMR acquisition  |                       |                                   | \$500.00            | 0.00%                | competitive reimbursement                             |
| <b>Total</b>   | <b>\$21,037.60</b>    | <b>\$10,917.46</b>                | <b>\$36,883.00</b>  |                      |   |
| <u>Expenses:</u>   | <u>Monthly Amount</u> |                                   |                     |                      | <u>Notes</u>  |
| Salaries/Benefits<br>FICA/Med/PERA/LIFE/LTD/Hlth/<br>WC(61000) | \$ 8,784.55           | \$65,218.51                       | \$105,064.00        | 62.08%               | reimbursed by Gov. DNR grant                          |
| MCIT insurance/work<br>comp/liability (61500)                  |                       |                                   | \$2,492.00          | 0.00%                | reimbursed by Gov. DNR grant                          |
| MHB board Per Diem (62680)                                     | \$ 200.00             | \$1,400.00                        | \$2,200.00          | 63.64%               | reimbursed by Gov. DNR grant                          |
| Hotel/Meals/travel exp. (63340)                                | \$ 10.89              | \$438.61                          | \$550.00            | 79.75%               | MHB monthly meeting meal                              |
| Commissioner Mileage (62720)                                   | \$ 203.05             | \$1,215.43                        | \$1,600.00          | 75.96%               | reimbursed by Gov. DNR grant                          |
| Employee Mileage (63320)                                       | \$ 310.48             | \$1,642.17                        | \$3,000.00          | 54.74%               | reimbursed by Gov. DNR grant                          |
| Professional Services (62990)                                  | \$ 625.00             | \$6,075.00                        | \$30,000.00         | 20.25%               | CW financial, Northland Arb. Rental                   |
| Office supplies/operations<br>(64090)                          | \$ 133.90             | \$1,270.04                        | \$1,350.00          | 94.08%               | telephone, printer paper                              |
| Training & Registration Fees<br>(63380)                        |                       | \$400.00                          | \$750.00            | 53.33%               | reimbursed by Gov. DNR grant AMC conf. registration   |
| <b>Total</b>   | <b>\$ 10,267.87</b>   | <b>\$77,659.76</b>                | <b>\$147,006.00</b> |                      |   |

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

\*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and it doesn't always fall in the fiscal year.





IMMEDIATE PRESS RELEASE 3/1/23

Media Contact

Tim Terrill

218-824-1189

[timt@mississippiheadwaters.org](mailto:timt@mississippiheadwaters.org)

[www.mississippiheadwaters.org](http://www.mississippiheadwaters.org)

322 Laurel St.

Brainerd, MN 56401

**Mississippi Headwaters Board decides to meet with schools on the Miss. River**

At the January Miss. Headwaters Board (MHB) meeting, the board decided that the Executive Director, Tim Terrill, should meet with county Soil & Water Conservation Districts (SWCD's), and also meet with local schools on the Miss. river. The board felt that a face to face meeting with the SWCD's would help educate them about the mission, and provide a brief overview about what we do. "Getting reacquainted with our partners is a key to the preservation of the Miss. river," said Tim Terrill. Along that line of thought, the board encouraged Tim to meet with local schools on the Mississippi river to promote awareness of the organization and educate students about career choices in the environmental field. "Students aren't always aware of the numerous opportunities available to them," said Chair Ted Van Kempen, "and we can help make that easier for them. They are our future."



## Mississippi Headwaters Board

Crow Wing County Land Service Bldg. - 322 Laurel St. Ste. 34- Brainerd, MN 56401

Web Site: [www.mississippiheadwaters.org](http://www.mississippiheadwaters.org)

2/27/2023

MHB Senators and Representatives  
St. Paul, MN 55155

Dear Miss. Headwaters Board Senators and Representatives,

The **Mississippi Headwaters Board (MHB)** is an eight-county (Aitkin, Beltrami, Cass, Clearwater, Crow Wing, Hubbard, Itasca, and Morrison) joint-powers board which was united in 1980 with the signing of the Joint-Powers Agreement (Appendix 5). In 1981, the Minnesota legislature duly authorized MHB to preserve and protect the outstanding and unique natural, scientific, historical, recreational, and cultural values of the first 400 miles of the Mississippi River. (See Minn. Stat. § 103F.361, Subd. (1) and (2); Minn. Stat. § 103F.361-377, Appendix 6.). The MHB's mission is to enhance and protect outstanding and unique natural, scientific, historical, recreational, and cultural values in the first 400 miles of the Mississippi River from its source at Lake Itasca in Clearwater County to the southerly boundary of Morrison County. To learn more about our formation and history, please go to <https://www.mississippiheadwaters.org/> and click on the Living History video.

The MHB uses regulatory actions and volunteer programs to sustain our mission including:

- A Comprehensive Plan that authorizes zoning controls over the first 400 miles of the Mississippi river and Headwaters Lakes.
- A recreational signage program that allows users to learn more about each river section between landings and how to navigate between them.
- A variety of recreational/social events (resourcetainment) in multiple counties that promote protection, education, recreational opportunity, and economic development at key areas on the Mississippi River.
- Storm water retrofit analysis to identify and implement pollution prevention practices for cities on the Mississippi river.
- A voluntary easement and fee-title acquisition program to permanently preserve and protect land in the Mississippi headwaters watershed.

Currently our funding through the state is \$124,000 annually. The MHB as a regulatory agency is currently supported by this funding along with other grant funds to support our operational expenses. The 8 county Mississippi Headwaters Board Commissioners request that we receive a moderate

increase of \$26,000 to allow us to continue to fulfill our statutory responsibility and voluntary programs that have protected this great river. Please email our executive director, Tim Terrill at [timt@mississippiheadwaters.org](mailto:timt@mississippiheadwaters.org) so we could set up a meeting to discuss this further.

Thank you for your consideration on this matter, and we hope to be hearing from you shortly to discuss options .

Sincerely,

---

Ted Van Kempen Chair

## Tim Terrill

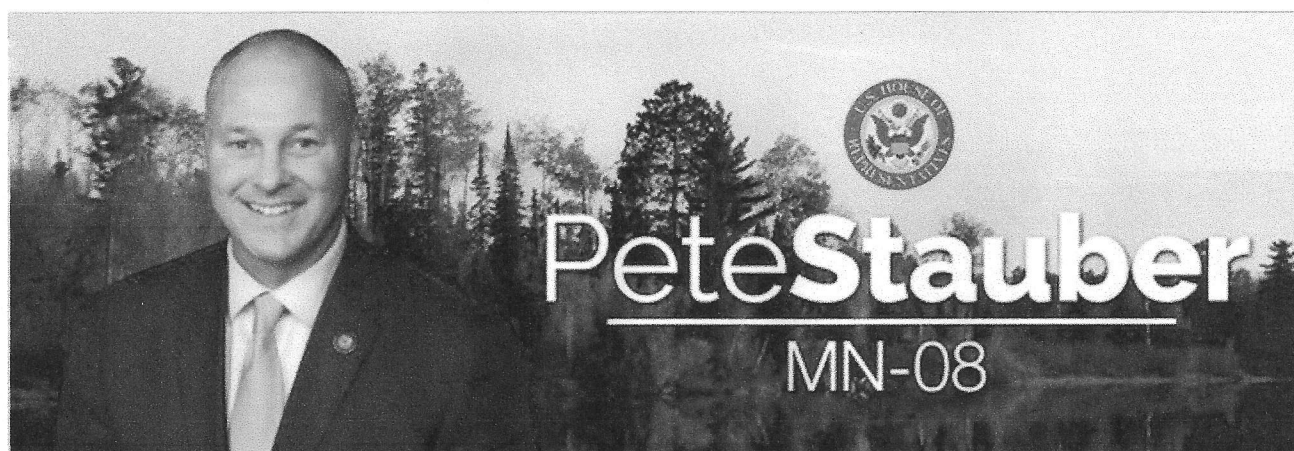
---

**From:** Morley, Andrew <Andrew.Morley@mail.house.gov>  
**Sent:** Friday, March 17, 2023 11:53 AM  
**To:** Tim Terrill; jens@bowenlodge.com; bill@bowenlodge.com  
**Subject:** FW: Stauber Reintroduces Lake Winnibigoshish Land Exchange Act

Thank you all so much!

---

**From:** StauberPress <StauberPress@mail.house.gov>  
**Sent:** Friday, March 17, 2023 12:37 PM  
**To:** Morley, Andrew <Andrew.Morley@mail.house.gov>  
**Subject:** Stauber Reintroduces Lake Winnibigoshish Land Exchange Act



### Press Release

Date: March 17, 2023

**Eli Mansour**

Phone Number: (202) 225-6211

### **Stauber Reintroduces Lake Winnibigoshish Land Exchange Act**

**HERMANTOWN, MINN.** - Today, Congressman Pete Stauber (MN-08) reintroduced the Lake Winnibigoshish Land Exchange Act, which exchanges 38 acres owned by Bowen Lodge for 13.8 acres managed by the U.S. Forest Service (USFS) within the Chippewa National Forest. Joining Congressman Stauber in introducing this bipartisan legislation are Congressman Brad Finstad (MN-01), Congresswoman Michelle Fischbach (MN-07), Congressman Jared Huffman (CA-02), and Congressman Joe Neguse (CO-02).

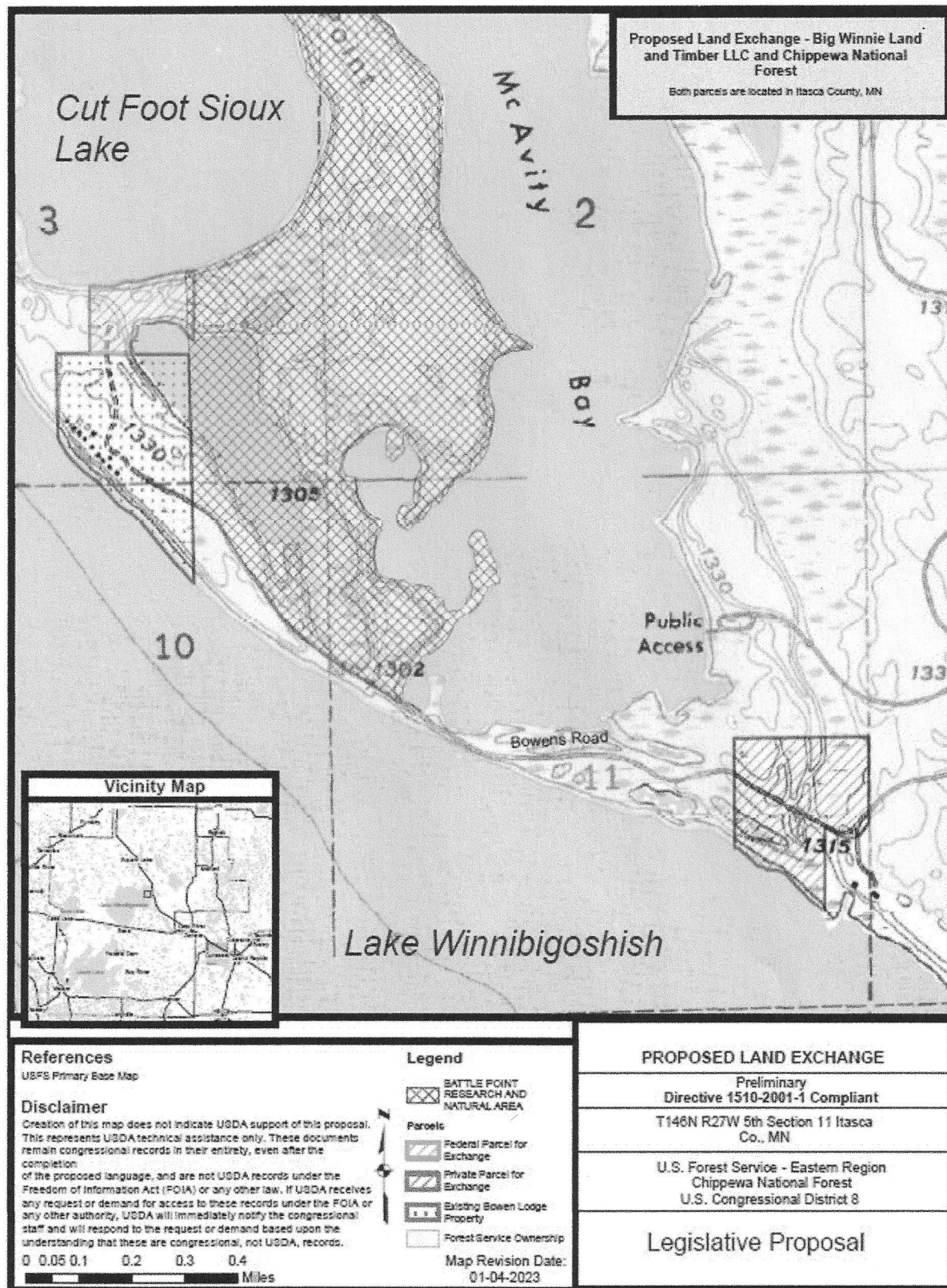
"This land exchange is a win for Bowen Lodge, the Chippewa National Forest, and for recreators across Minnesota," said Congressman Stauber. "Exchanging shoreline on Lake Winnibigoshish for a parcel on Cut Foot Sioux Lake grants Bowen Lodge continuity in managing their marina and keeps the pristine shoreline intact for all Minnesotans to enjoy. This exchange is consistent with the Mississippi Headwaters

Board (MHB) Comprehensive Plan, ensures certainty for Bowen Lodge, and helps the Chippewa National Forest reach its management goals."

"There are few parcels that have this much water quality and habitat value located on the Mississippi River," said Mississippi Headwaters Board executive director Tim Terrill. "The MHB board agrees that preserving this newly acquired shoreland property on Lake Winnibigoshish will protect the natural and recreational values of the Mississippi River while keeping our cultural history intact."

"Protecting this biodiverse and unique piece of land within the Upper Mississippi Headwaters and Chippewa National Forest is critical to the Heig family," said Bill & Gail Heig, owners of Bowen Lodge. "Representative Pete Stauber, the Mississippi Headwaters Board and the unanimous community support have been instrumental to the exchange. We are truly humbled to create a new opportunity for future generations to enjoy the tremendous beauty of the Chippewa National Forest and Lake Winnibigoshish watershed region."

**Background:**



The parcel of land that would be acquired by USFS meets objectives of the USFS and the Chippewa National Forest. On three sides, the parcel borders the National Forest, with the remaining edge being the lake shoreline. Receiving this parcel would eliminate a headache-inducing checkerboard pattern of land ownership for USFS with the best fitting possible puzzle piece, while simultaneously remaining consistent with



MHB's conservation-oriented mission. This would preserve an undisturbed and environmentally sensitive parcel of land on Lake Winnibigoshish.

The parcel of land that would be acquired by Bowen Lodge is already commercially zoned and contains a marina on Cut Foot Sioux Lake. The parcel is leased annually by Bowen Lodge for marina and resort operation from USFS. Acquiring the USFS-owned property on Cut Foot Sioux Lake would ensure uninhibited resort operations for Bowen Lodge and continued visitor and commercial activity on developed land.

The proposed exchange between Bowen Lodge and USFS is unanimously supported by local governing bodies. The MHB voted 8-0 in favor, and Itasca County, where both parcels are located, voted 5-0 in favor as well.

You can read letters of support from the [Mississippi Headwaters Board](#) and [Itasca County](#).

Full text of the bill can be found [here](#).

Congressman Stauber also introduced this bill in the 117<sup>th</sup> Congress  
###

**WASHINGTON, DC OFFICE**

145 Cannon HOB  
Washington, DC 20515  
Phone: 202-225-6211

**HERMANTOWN OFFICE**

5094 Miller Trunk Hwy  
Suite 900  
Hermantown, MN 55811  
Phone: 218-481-6396

**BRAINERD OFFICE**

Brainerd City Hall  
501 Laurel Street  
Brainerd, MN 56401

**CAMBRIDGE OFFICE**

Cambridge City Hall  
300 3rd Avenue NE  
Cambridge, MN 55008

**CHISHOLM OFFICE**

Chisholm City Hall  
316 W Lake St, Room 7  
Chisholm, MN 55719

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## **Planning and Zoning**

H3a23- Camp Kamaji





RECEIVED JAN 20 2023  
**Variance Application**

Hubbard County Environmental Services

301 Court Ave., Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

**This form must be legibly completed in INK.**

Applicant name(s): BPIL, LLC & Camp Kamaji for Girls, LLC Date: 1/20/23

Owner name(s) (if different from applicant): \_\_\_\_\_

Mailing address (PO Box/Street, City, State, Zip): 32054 Wolf Lake Road, Cass Lake, MN 56633

E911 property address: \_\_\_\_\_

Phone: 218-556-1805 Alt. phone: 312-898-3324 Email: JASON@KAMAJI.COM

Tax parcel number(s): 07.02.00100; 07.01.02400; \_\_\_\_\_

Legal description: Please see attached description.

Sect: 2 Twp: 145 Rng: 32 Lake/river name: Wolf Lake Is this request after-the-fact? ☒ Yes ☐ No

**Place an "X" by the ordinance(s) and provide the section(s) of said ordinance(s) from which you are requesting a variance.**

☒ Shoreland Management Ordinance

☐ Subdivision Ordinance

☐ Sign Ordinance

☐ Subsurface Sewage Treatment System Ordinance

☐ Other: \_\_\_\_\_

Section(s): 701 (see attached ordinance)

Section(s): \_\_\_\_\_

Section(s): \_\_\_\_\_

Section(s): \_\_\_\_\_

Section(s): \_\_\_\_\_

**Explain your requested variance need(s):** Give details of the type, size, and purpose of proposed changes. Explain why you cannot complete the project by permit as the burden is on the applicant to show a practical difficulty. Attach additional sheets labeled "Variance Request", if necessary.

Please see attached document titled "Camp Kamaji Variance Request"

**Applicant Statement**

I have read and fully understand the above instructions. I hereby make application for a variance, agreeing to do all such work in accordance with all Hubbard County Ordinances. In making this application, I hereby affirm that I am the fee title owner of the above-described property or the authorized agent thereof, and I agree to this application and warrant and assert that I am authorized by ownership and/or law to apply for the variance in question. By signing this application, I hereby certify that the information contained in this application is a true, accurate and complete representation of facts and conditions concerning the proposed variance application. I hereby state and affirm that any and all applications, sketches, surveys, and all other attachments and documents submitted herewith are true and accurate. I understand that if any of the information provided by me in this application is later found or determined by the County to be inaccurate, the County may revoke the variance and/or any accompanying permit based upon the supplying of inaccurate information. I understand and agree that in making application for a variance, I am granting permission to Hubbard County, at reasonable times and in a reasonable manner, to enter the land and premises that are the subject of this application to determine compliance of that application with any applicable county, state, or federal laws, statutes, or ordinances. I certify and agree that I will comply with any and all conditions imposed in connection with the approval of the application. I understand that I may be required to submit additional property descriptions, property surveys, site plans, building plans or other information as deemed necessary by the County for proper consideration of the request before the application is deemed complete or acted upon.

Signature of applicant(s): [Signature] Date: 1/20/23

For Office Use:

Application date: 1/30/2023 Filing acknowledged by: SEL Receipt #: CCpaymnet App. #: 3-V-23

Updated: 01/01/2022





"Shannon's Cube"

RECEIVED JAN 25 2023

# Variance Application

Hubbard County Environmental Services

301 Court Ave., Park Rapids, MN 56470

Phone: 218.732.3890

www.co.hubbard.mn.us/departments/environmental\_services/index.php

**Note:** Place an "X" by each item below that applies to your request. Then, fill out **only** the applicable following section(s) that apply, as directed. **If a section does not apply to your request, leave it blank.**

**What is the reason(s) for applying for the variance? Place an "X" by each applicable item.**

- ☐ Setback issues: complete Section 1
- ☐ Land or vegetative alteration: complete Section 2
- ☐ Lot size not in compliance with minimum Ordinance standards: complete Section 3
- ☒ Alteration to nonconforming structure: complete Section 4
- ☐ Other: attach separate sheet explaining variance request

## Section 1

Check the item(s) from which you are requesting a variance and fill in the proposed setback distance. Setbacks are measured to the nearest point on a structure which can be the eave overhang or an attached deck/platform.

- |  |                           |
|--|---------------------------|
| <input type="checkbox"/> Ordinary High Water Mark (OHWM)   | Proposed Setback _____ ft |
| <input type="checkbox"/> Lot line  | Proposed Setback _____ ft |
| <input type="checkbox"/> Road Right of Way Twp Co. State   | Proposed Setback _____ ft |
| <input type="checkbox"/> Crest of bluff  | Proposed Setback _____ ft |
| <input type="checkbox"/> Septic system components (new SSTS site design must accompany variance application) |                           |

## Section 2

What is your land alteration? Check all categories that apply.

- ☐ Vegetative alteration
- ☐ Grading/filling
- ☐ Other (Attach separate sheet explaining the land alteration)

**Note:** An additional cross-section sketch showing L, W, and H dimensions and an itemized list showing volume (cubic yds.) of all proposed grading/filling must accompany application.

## Section 3

When was your lot created (month/day/year)? \_\_\_\_\_ (This information can be found in your abstract of title. A copy of either this first deed or page in the abstract must be included in your application.)

**Note:** An ISTS site design showing your proposed building site, well location, a primary drainfield site, and an alternate drainfield site must be included in your application for a lot size variance.

## Section 4

**Note:** A sketch showing L, W, and H dimensions of all portions of the existing and proposed structure(s) and addition(s) must be included in your application.

**Circle all that apply and fill in requested information:**

### Existing structure

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 1/2, two

Existing structure height: 16 ft

Existing # bedrooms 0

Overall change in roof height when project is completed: 0 ft

### Proposed addition(s)

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 1/2, two

Proposed addition(s) height: 16 ft

Final # bedrooms after remodel 2

Updated: 01/01/2022



"Kiwi Cube"

# Variance Application

Hubbard County Environmental Services

301 Court Ave., Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

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**Circle all that apply and fill in requested information:**

### Existing structure

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 ½, two

Existing structure height: 16 ft

Existing # bedrooms 0

Overall change in roof height when project is completed: 0 ft

### Proposed addition(s)

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 ½, two

Proposed addition(s) height: 16 ft

Final # bedrooms after remodel 2





"Shower House"

RECEIVED JAN 25 2023

# Variance Application

Hubbard County Environmental Services

301 Court Ave., Park Rapids, MN 56470

Phone: 218.732.3890

www.co.hubbard.mn.us/departments/environmental\_services/index.php

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Circle all that apply and fill in requested information:

### Existing structure

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 1/2, two

Existing structure height: \_\_\_\_\_ ft

Existing # bedrooms \_\_\_\_\_

Overall change in roof height when project is completed: \_\_\_\_\_ ft

### Proposed addition(s)

Foundation: basement, crawlspace, slab on grade

Stories above ground: ground level, 1 1/2, two

Proposed addition(s) height: 16 ft

Final # bedrooms after remodel 0

Updated: 01/01/2022

## Camp Kamaji Variance Request

- Project 1: "Shannon's Cube"

This is a 16x16ft. cabin used for senior/leadership staff. We would like to add 2 small bedrooms in the back of the cabin with a 16x16ft. addition. This addition is to create privacy and make a more attractive living space for a more experienced and qualified adult to work at camp (ex. teachers).

- Reason project can't be completed by permit: Commercial use predated Shoreland Management Ordinance Section 701 which is not in conformity with the current regulations so the modifications to the current building need to go thru the variance process.

- Project 2: "Kiwi Cube"

This is a 16x16ft. cabin used for senior/leadership staff. We would like to add 2 small bedrooms in the back of the cabin with a 16x16ft. addition. This addition is to create privacy and make a more attractive living space for a more experienced and qualified adult to work at camp (ex. teachers).

Reason project can't be completed by permit: Commercial use predated Shoreland Management Ordinance Section 701 which is not in conformity with the current regulations so the modifications to the current building need to go thru the variance process.

- Project 3: "New Shower House"

This is a new 12x16ft. shower house that would be a separate building next to the middle wash house (sinks & toilets only). This would allow for 6 additional camper showers in a new location from the other 2 wash houses (sinks, toilets, & showers) that are in camp.

- Reason project can't be completed by permit: Commercial use predated Shoreland Management Ordinance Section 701 which is not in conformity with the current regulations so the modifications to the current building need to go thru the variance process.



## **Article VII**

### **Nonconformities and Nonconforming Lots of Record**

All legally established nonconformities existing as of the date of enactment of this Ordinance may continue provided that they are managed in accordance with applicable state statutes and the following standards. No nonconformity can be expanded, extended, or enlarged except as set forth in this Article.

#### **Section 701. Nonconforming Uses**

Any use legally established as of the effective date of this Ordinance which is not in conformity with the regulations contained in this Ordinance shall be considered a nonconforming use. A nonconforming use may be allowed to continue subject to the following conditions:

- A. No nonconforming use shall be expanded, enlarged, or altered, including any increase in volume, intensity, or frequency of use of the property where a nonconforming use exists. Structural alterations, expansions, and additions to a structure devoted in whole or part to a nonconforming use are prohibited as is the creation of a new structure where none previously existed.
- B. A change from one nonconforming use to another nonconforming use is prohibited.
- C. A nonconforming use of a parcel of land may not be extended to cover more land than was occupied by that use when it became nonconforming.
- D. A nonconforming use shall not be moved to any other part of the property on which it is located or to another property where it would still constitute a nonconforming use.
- E. A lawful, nonconforming use of a structure or parcel of land may be changed to lessen the nonconformity of use. Once a nonconforming use has been so changed, it shall not thereafter be so altered to increase the nonconformity.
- F. If a nonconforming use is replaced by a permitted use, the nonconforming status and any rights that arise under the provisions of this section of the Ordinance are terminated.
- G. A nonconforming use that has been discontinued for a period of twelve consecutive months shall not be re-established, and any further use shall be in conformity with this Ordinance. Time will be calculated as beginning on the day following the last day in which the use was in normal operation and will run continuously thereafter.
- H. If a structure used for a nonconforming use is damaged to the extent that the cost of replacement, reconstruction, or restoration would exceed 50 percent of its estimated market value, as indicated in the records of the County Assessor at the time of damage, then the damaged structure shall not be replaced, reconstructed, or restored except in conformity with this Ordinance.

#### **Section 702. Nonconforming Structures**

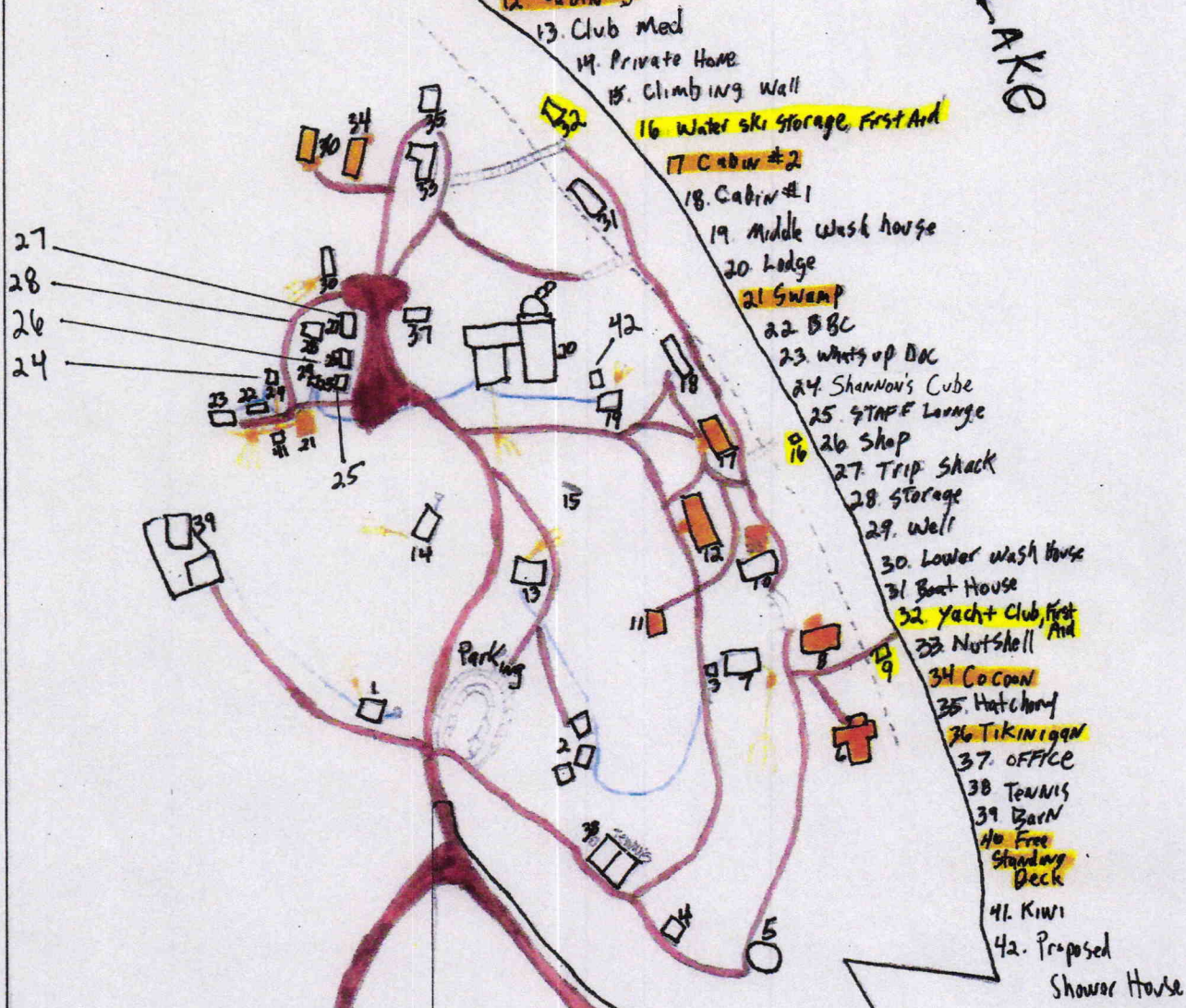
Any structure legally established as of the effective date of this Ordinance which is not in conformity with the regulation contained in this Ordinance is a nonconforming structure and may



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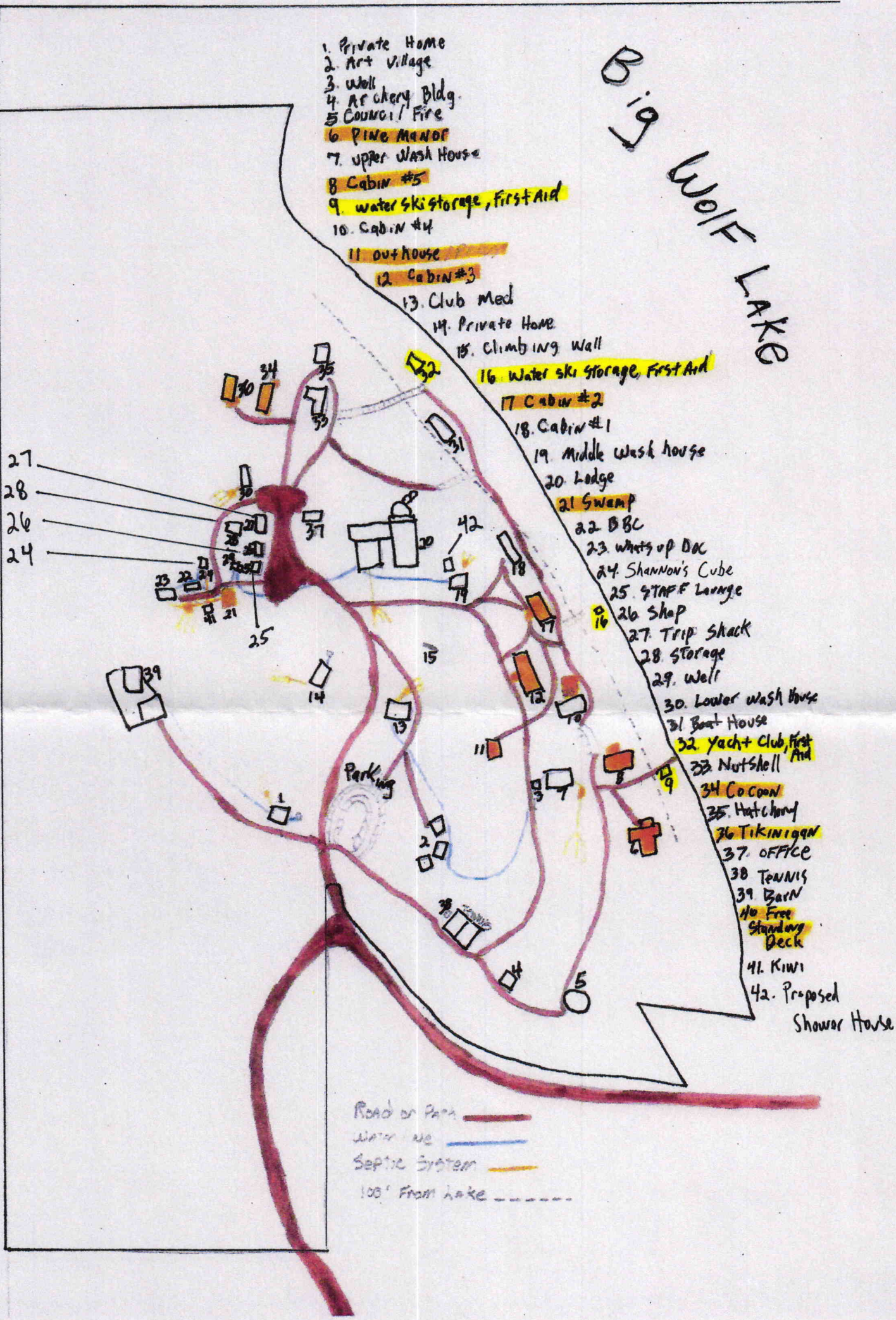
Big Wolf Lake

1. Private Home
2. Art Village
3. Well
4. Art chery Bldg.
5. Council Fire
6. Pine Manor
7. Upper Wash House
8. Cabin #5
9. water ski storage, first Aid
10. Cabin #4
11. Out House
12. Cabin #3



Road or Path  
Water Line  
Septic System  
100' From Lake







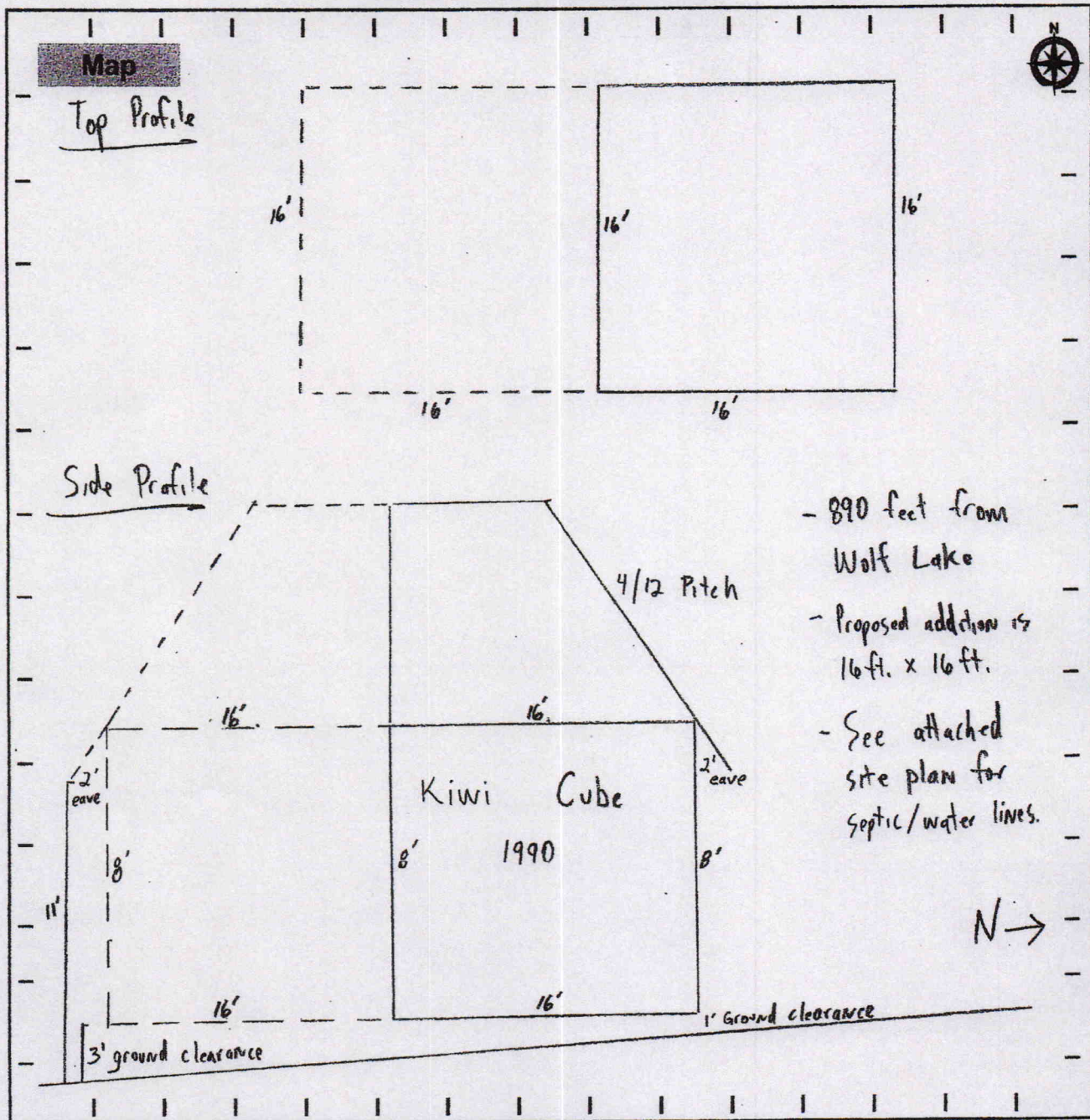
## Camp Kamaji Site Plan Building Descriptions

|    | <u>Description</u>                 | <u>Dimensions</u> | <u>Setback Distance</u> |
|----|------------------------------------|-------------------|-------------------------|
| 1  | Private Home/Caretaker House       | 24x38x16          | 1100 ft.                |
| 2  | Art Village (3)                    | 16x32x16          | 660 ft.                 |
| 3  | Well                               | -                 | -                       |
| 4  | Archery Building                   | 12x12x16          | 500 ft.                 |
| 5  | Council Fire - Bonfire Area        | -                 | -                       |
| 6  | Pine Manor Cabin                   | 16x42x12x12x16(H) | 100 ft.                 |
| 7  | Upper Wash House                   | 16x30x16          | 160 ft.                 |
| 8  | Cabin #5                           | 22x50x16          | 100 ft.                 |
| 9  | Water Ski Storage                  | 4x5x8             | 100 ft.                 |
| 10 | Cabin #4                           | 22x50x16          | 125 ft.                 |
| 11 | Outhouse                           | 8x4x8             | 280 ft.                 |
| 12 | Cabin #3                           | 22x50x16          | 230 ft.                 |
| 13 | Club Med                           | 40x40x16          | 650 ft.                 |
| 14 | Private Home/Director's House      | 28x32x24          | 650 ft.                 |
| 15 | Climbing Wall                      | -                 | -                       |
| 16 | Water Ski Storage                  | 4x5x8             | 100 ft.                 |
| 17 | Cabin #2                           | 22x50x16          | 165 ft.                 |
| 18 | Cabin #1                           | 22x50x16          | 130 ft.                 |
| 19 | Middle Wash House                  | 14x20x16          | 180 ft.                 |
| 20 | Lodge                              | 80x32x35(H)       | 160 ft.                 |
|    | - Kitchen (connected to lodge)     | 40x20x35(H)       | 160 ft.                 |
|    | - Dining Hall (connected to lodge) | 28x50x34x24x35(H) | 160 ft.                 |
| 21 | Swamp Cabin                        | 22x38x16          | 805 ft.                 |
| 22 | BBC Cabin                          | 16x30x16          | 890 ft.                 |
| 23 | Whats Up Doc Cabin                 | 16x32x16          | 940 ft.                 |
| 24 | Shannon's Cube                     | 16x16x16          | 890 ft.                 |
| 25 | Staff Lounge                       | 20x32x16          | 410 ft.                 |
| 26 | Maintenance Shop                   | 20x40x16          | 410 ft.                 |
| 27 | Trip Shack                         | 24x20x16          | 410 ft.                 |
| 28 | Storage                            | 24x20x16          | 420 ft.                 |
| 29 | Well                               | 6x6x8             | 450 ft.                 |
| 30 | Lower Wash House                   | 16x30x16          | 190 ft.                 |
| 31 | Boat House                         | 16x32x16          | 40 ft.                  |
| 32 | Yacht Club                         | -                 | 20 ft.                  |
| 33 | Nutshell Cabin                     | 56x27x29x15x27x42 | 170 ft.                 |
| 34 | Cocoon Cabin                       | 20x34x16          | 230 ft.                 |
| 35 | Hatchery Cabin                     | 24x28x16          | 110 ft.                 |
| 36 | Tikinigan Cabin                    | 20x36x16          | 295 ft.                 |
| 37 | Office                             | 40x25x16          | 390 ft.                 |
| 38 | Tennis                             | -                 | 540 ft.                 |
| 39 | Barn                               | 50x25x16          | 1100 ft.                |
| 40 | Free Standing Deck                 | -                 | 120 ft.                 |
| 41 | Kiwi Cube                          | 16x16x16          | 890 ft.                 |
| 42 | Proposed Shower House              | 12x16x16          | 250 ft.                 |

"Kiwi Cube"

## Site Plan

Required for ALL permit applications



You **must** include all structures and additions, well(s), and septic system(s) existing and proposed, on your property and label them. You **must** also include all dimensions (including height) of the structures as well as all setbacks to property lines, lakes or rivers, roads, and any other pertinent setbacks. See reverse side of "Site Plan" for example sketch.

### Submit Form

Click the "Submit Form" button to the left to submit the application and a new e-mail message will open with the completed application attached. Please attach the site drawing, the ground-level color photographs, and any other necessary paperwork to this e-mail before submitting.

### Reset Form

Click the "Reset Form" button to the left to clear all information from the form.

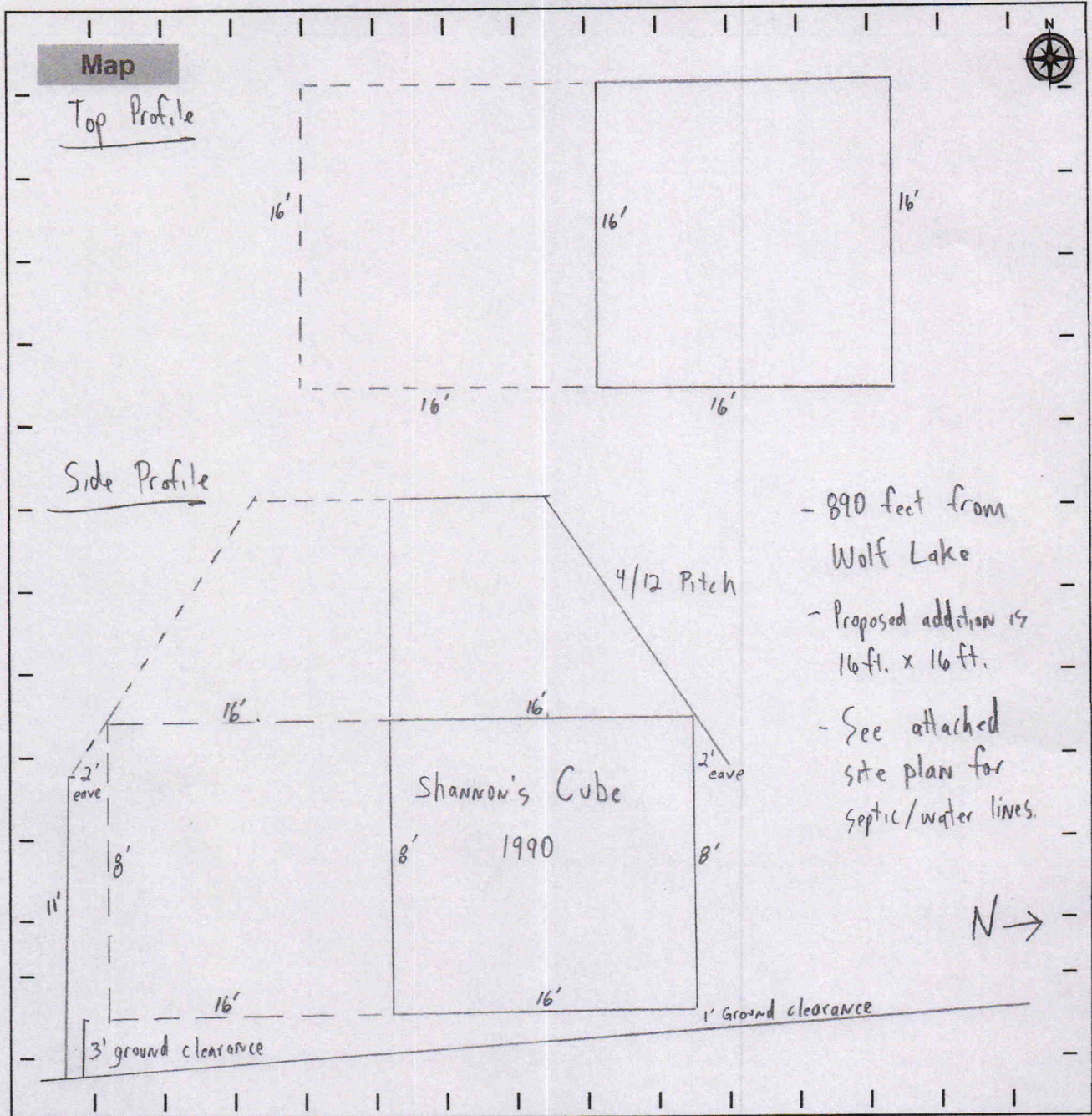
Updated: 01/01/2022



"Shannon's Cube"

## Site Plan

Required for ALL permit applications



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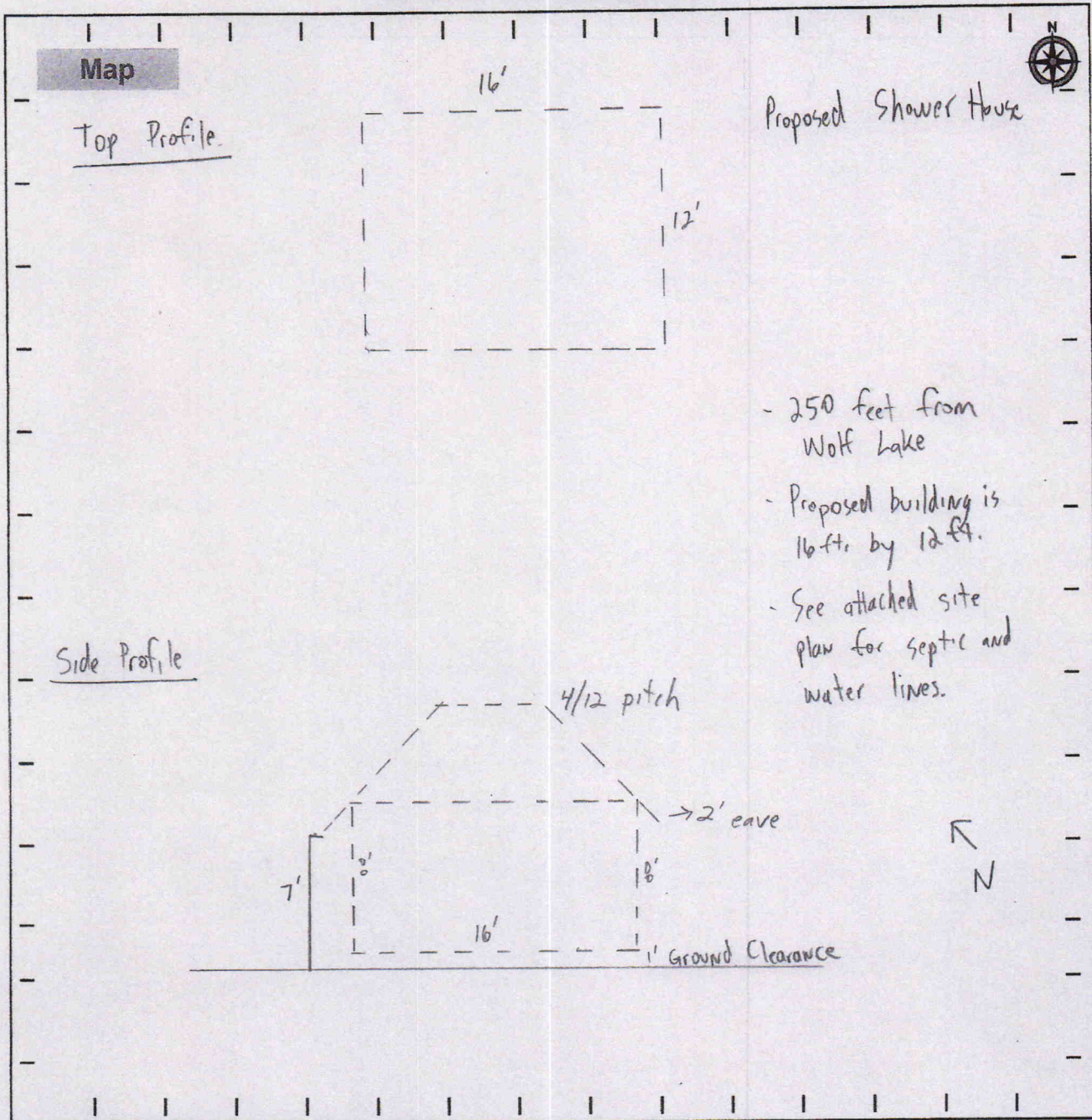
Updated: 01/01/2022



"Shower House"

## Site Plan

Required for ALL permit applications



You **must** include all structures and additions, well(s), and septic system(s) existing and proposed, on your property and label them. You **must** also include all dimensions (including height) of the structures as well as all setbacks to property lines, lakes or rivers, roads, and any other pertinent setbacks. See reverse side of "Site Plan" for example sketch.

### Submit Form

Click the "Submit Form" button to the left to submit the application and a new e-mail message will open with the completed application attached. Please attach the site drawing, the ground-level color photographs, and any other necessary paperwork to this e-mail before submitting.

### Reset Form

Click the "Reset Form" button to the left to clear all information from the form.

Updated: 01/01/2022





Shower house





Kiwi Cube





Shannon's Cube



HUBBARD COUNTY AUDITOR - TREASURER  
301 COURT AVENUE  
PARK RAPIDS, MN 56470  
218-732-4348  
www.co.hubbard.mn.us

Property ID#: 070200100

Taxpayer:

Taxpayer ID#: 47508  
BPIL LLC  
PO BOX 70  
LAKE BLUFF IL 60044-0070



05000183

**Property Description:**

SECT-02 TWP-145 RANGE-032 98.41 AC 2-1,2,3&4 LOT 2, SW1/4 O  
F NE1/4, 2 PARS LOT 1 NW COR PB E550 S630 SE350 W470 NW590 N  
TO PB & FR NW COR E550 PB S630 SW200 E TO LK N TO N LN W TO  
32054 WOLF LAKE RD, CASS LAKE MN 56633  
TCA: FARDEN-115 ACRES: 98.41

## 2022 Property Tax Statement

### VALUES AND CLASSIFICATION

| Step<br>1             | Taxes Payable Year:      | 2021                                   | 2022                   |
|-----------------------|--------------------------|--|------------------------|
|                       | Estimated Market Value:  | 1,938,200                              | 1,984,600              |
|                       | Homestead Exclusion:     | 0                                      | 0                      |
|                       | Taxable Market Value:    | 1,938,200                              | 1,984,600              |
|                       | New Improvements:        |  |                        |
|                       | Property Classification: | RESORT<br>SEASON RES R<br>RES NH 4B(1) | RESORT<br>SEASON RES R |
| Sent in March 2021    |                          |  |                        |
| Step<br>2             | PROPOSED TAX             |  |                        |
| Sent in November 2021 |                          |  |                        |
| Step<br>3             | PROPERTY TAX STATEMENT   |  |                        |
|                       | First half taxes due:    |  | 14,195.00              |
|                       | Second half taxes due:   |  | 14,195.00              |
|                       | Total Taxes Due in 2022: |  | 28,390.00              |

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax.  
Read the back of this statement to find out how to apply.

**Taxes Payable Year:**

- Use this amount on Form M1PR to see if you are eligible for a property tax refund. File by August 15. If this box is checked, you owe delinquent taxes and are not eligible.
- Use these amounts on Form M1PR to see if you are eligible for a special refund.

**Property Tax and Credits**

- Property taxes before credits
- Credits that reduce property taxes:

A. Agricultural Market Value Credits  
B. Other Credits

| 2021               | 2022      |
|--------------------|-----------|
|                    | .00       |
| See 2021 Statement |           |
| 26,696.00          | 26,528.00 |
| .00                | .00       |
| .00                | .00       |
| 26,696.00          | 26,528.00 |

**5. Property taxes after credits**

**Property Tax by Jurisdiction**

- HUBBARD COUNTY

8,639.61 8,740.82  
0.00 0.00

- City or Town FARDEN

- State General Tax

- School District 0115

5,237.32 5,170.78  
3,435.59 3,320.88  
4,210.90 4,293.82

- Special Taxing Districts

A. Voter Approval Levies  
B. Other Local Levies  
A. Other special taxing districts  
B. Tax Increment  
C. Fiscal disparity

5,035.04 4,866.86  
137.54 134.84  
.00 .00  
.00 .00

- Non-school voter approved referenda levies
- Total property tax before special assessments

26,696.00 26,528.00

**Special Assessments on Your Property**

- Special assessments

A. SLD WSTE ASMT  
B. SOLID WASTE ASSESSMENT

444.00 .00  
.00 1,862.00

**14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS**

27,140.00 28,390.00

## PAYABLE 2022 2<sup>nd</sup> HALF PAYMENT STUB TO AVOID PENALTY PAY ON OR BEFORE: 10/17/2022

Property ID#: 070200100

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

☐ If your address has changed please check this box  
and show the change on the back of this stub.

**SECOND 1/2 TAX AMOUNT DUE:**

14,195.00



05000183

Taxpayer(s): #47508  
BPIL LLC  
PO BOX 70  
LAKE BLUFF IL 60044-0070

**PENALTY:**

**TOTAL:**

MAKE CHECKS PAYABLE & MAIL TO:

HUBBARD COUNTY AUDITOR-TREASURER  
301 COURT AVENUE  
PARK RAPIDS MN 56470

No Receipt Sent. Your cancelled check is proof of payment. Do not send postdated checks.

2021 070200100 00001419500

DETACH HERE AND RETURN THIS STUB  
WITH YOUR SECOND HALF PAYMENT.  
DO NOT STAPLE





HUBBARD COUNTY AUDITOR - TREASURER  
301 COURT AVENUE  
PARK RAPIDS, MN 56470  
218-732-4348  
www.co.hubbard.mn.us

Property ID#: 070102400

Taxpayer:

Taxpayer ID#: 47508  
BPIL LLC  
PO BOX 70  
LAKE BLUFF IL 60044-0070



05000183



Property Description:  
SECT-01 TWP-145 RANGE-032 15.89 AC 1-9 LOT 9 EX E800

TCA: FARDEN-115 ACRES: 15.89

## 2022 Property Tax Statement

| VALUES AND CLASSIFICATION           |                          |                  |                  |
|-------------------------------------|--------------------------|------------------|------------------|
| Taxes Payable Year:                 |                          | 2021             | 2022             |
| Step<br>1                           | Estimated Market Value:  | 15,500           | 15,500           |
|                                     | Homestead Exclusion:     | 0                | 0                |
|                                     | Taxable Market Value:    | 11,900           | 11,900           |
|                                     | New Improvements:        |                  |                  |
|                                     | Property Classification: | RESORT<br>EXEMPT | RESORT<br>EXEMPT |
| Sent in March 2021                  |                          |                  |                  |
| Step<br>2<br>PROPOSED TAX           |                          |                  |                  |
| Sent in November 2021               |                          |                  |                  |
| Step<br>3<br>PROPERTY TAX STATEMENT |                          |                  |                  |
|                                     | First half taxes due:    |                  | 92.00            |
|                                     | Second half taxes due:   |                  | 92.00            |
|                                     | Total Taxes Due in 2022: |                  | 184.00           |

\$\$\$

REFUNDS?

You may be eligible for one or even two refunds to reduce your property tax.  
Read the back of this statement to find out how to apply.

| Taxes Payable Year:  |  | 2021               | 2022   |
|--|--|--------------------|--------|
| 1. Use this amount on Form M1PR to see if you are eligible for a property tax refund.<br>File by August 15. If this box is checked, you owe delinquent taxes and are not eligible. |  |                    | .00    |
| 2. Use these amounts on Form M1PR to see if you are eligible for a special refund.   |  | See 2021 Statement |        |
| Property Tax and Credits   |  |                    |        |
| 3. Property taxes before credits   |  | 190.00             | 184.00 |
| 4. Credits that reduce property taxes:   |  |                    |        |
| A. Agricultural Market Value Credits   |  | .00                | .00    |
| B. Other Credits   |  | .00                | .00    |
| 5. Property taxes after credits  |  | 190.00             | 184.00 |
| Property Tax by Jurisdiction   |  |                    |        |
| 6. HUBBARD COUNTY  |  | 58.77              | 58.60  |
| 7. City or Town: FARDEN  |  | 0.00               | 0.00   |
| 8. State General Tax   |  | 35.91              | 34.54  |
| 9. School District 0115  |  | 25.79              | 24.30  |
| A. Voter Approval Levies   |  | 28.87              | 28.68  |
| B. Other Local Levies  |  | 39.72              | 36.98  |
| 10. Special Taxing Districts   |  | .94                | .90    |
| A. Other special taxing districts  |  | .00                | .00    |
| B. Tax Increment   |  | .00                | .00    |
| C. Fiscal disparity  |  | .00                | .00    |
| 11. Non-school voter approved referenda levies   |  |                    |        |
| 12. Total property tax before special assessments  |  | 190.00             | 184.00 |
| Special Assessments on Your Property   |  |                    |        |
| 13. Special assessments  |  |                    |        |
| A.   |  |                    |        |
| B.   |  |                    |        |
| 14. YOUR TOTAL PROPERTY TAX AND SPECIAL ASSESSMENTS  |  | 190.00             | 184.00 |

### PAYABLE 2022 2<sup>nd</sup> HALF PAYMENT STUB TO AVOID PENALTY PAY ON OR BEFORE: 10/17/2022

Property ID#: 070102400

PLEASE READ THE BACK OF THIS STATEMENT FOR IMPORTANT INFORMATION.

☐ If your address has changed please check this box  
and show the change on the back of this stub.

SECOND 1/2 TAX AMOUNT DUE:

92.00



05000183

Taxpayer(s): #47508  
BPIL LLC  
PO BOX 70  
LAKE BLUFF IL 60044-0070

PENALTY:

TOTAL:

MAKE CHECKS PAYABLE & MAIL TO:

HUBBARD COUNTY AUDITOR-TREASURER  
301 COURT AVENUE  
PARK RAPIDS MN 56470

No Receipt Sent. Your cancelled check is proof of payment. Do not send postdated checks.

2021 070102400 00000009200

DETACH HERE AND RETURN THIS STUB  
WITH YOUR SECOND HALF PAYMENT.  
DO NOT STAPLE



RECEIVED JAN 26 2023

## Hubbard County Trench/Seepage Bed Design

Property Owner: BPIL LLC (Camp Kamaji)

Date: January 26, 2023

Mailing Address: 32054 Wolf Lake Rd

City: Cass Lake

State: MN

Zip: 56633

Phone Number:

Site Address: 32054 Wolf Lake Rd

City: Cass Lake

State: MN

Zip: 56633

Driving directions if no address issued:

Legal Description: 98.41 AC

Sec: 02

Twp: 145

Range: 032

Twp Name: Farden

Parcel Number: 07.02.00100

Lake/ River: Wolf Lake

Lake/River Classification: Recreational Development ☒

### Flow Data

Number of Bedrooms:

Dwelling Classification:

System Type: I

GPD: 440

| Estimated Flow in Gallons per Day (GPD) |                          |         |                          |          |                          |           |
|---|--------------------------|---------|--------------------------|----------|--------------------------|-----------|
| Bedrooms                                |                          | Class I |                          | Class II |                          | Class III |
| 2                                       | <input type="checkbox"/> | 300     | <input type="checkbox"/> | 225      | <input type="checkbox"/> | 180       |
| 3                                       | <input type="checkbox"/> | 450     | <input type="checkbox"/> | 300      | <input type="checkbox"/> | 218       |
| 4                                       | <input type="checkbox"/> | 600     | <input type="checkbox"/> | 375      | <input type="checkbox"/> | 256       |
| 5                                       | <input type="checkbox"/> | 750     | <input type="checkbox"/> | 450      | <input type="checkbox"/> | 294       |
| 6                                       | <input type="checkbox"/> | 900     | <input type="checkbox"/> | 525      | <input type="checkbox"/> | 332       |
| 7                                       | <input type="checkbox"/> | 1050    | <input type="checkbox"/> | 600      | <input type="checkbox"/> | 370       |
| 8                                       | <input type="checkbox"/> | 1200    | <input type="checkbox"/> | 675      | <input type="checkbox"/> | 408       |

Other GPD  
Amount:  
440

### Wells

Deep Well: Existing Deep ☒

Shallow Well: None

Wells to be sealed (if applicable)?

### Setbacks

Tank(s) to: Well 50+

House 10+

Property Line 50+

Drainfield to: Well 50+

House 20+

Property Line 50+

Sewer Line to well:

Air Test: No

### Additional System Notes and Information:

This design is for a shower house. It will have 6 showers in the building and be used by approximately 40 people. A water meter will need to be installed to regulate how much water is being used. Current figures are based on one shower per day per person. This is a seasonal camp.

Designer Name: Tessa Shepard

License Number: 4267

Address: 42554 Co 45

City: Laporte

State: MN

Zip: 56461

Phone Number: 218-210-3480

E-Mail Address: TessaShepard123@gmail.com

L.G.U. 

C9531

1/26/2023



## Hubbard County Trench/Seepage Bed Design

Property Owner: BPIL LLC (Camp Kamaji)

Date: January 26, 2023

Designer's Initials: TS

### Tank Sizing

A. Septic Tank Capacity: 1000 Gallons

Tank Type: 1 Compartment ☒ Filter: No

Garbage Disposal/Basement Lift Station: No Disposal or Lift

B. Pump Tank Capacity: Gallons (7080.2100)

a. Alarm Type: None

| Septic Tank Capacity |         |       |
|----------------------|---------|-------|
| Bedrooms             | Minimum | GD/BL |
| 4 or less            | 1,000   | 1,500 |
| 5 or 6               | 1,500   | 2,250 |
| 7, 8 or 9            | 2,000   | 3,000 |

### Soils

C. Depth to Restricting Layer: 6.5 ft

D. Native SSF: 1.27 (Perc. Rate [Optional] MPI)

**Rock Trenches** → **Trench Width:** 3.00 ft

\*Choose which system size you will use by clicking the button to the left\*

E. ☐ 6 in. Trench Depth: 558.80 sq. ft

Cubic Yards of Rock: 20.70 yds<sup>3</sup>

F. ☒ 12 in. Trench Depth: 447.04 sq. ft

Cubic Yards of Rock: 24.84 yds<sup>3</sup>

G. ☐ 18 in. Trench Depth: 368.81 sq. ft

Cubic Yards of Rock: 27.32 yds<sup>3</sup>

H. ☐ 24 in. Trench Depth: 335.28 sq. ft

Cubic Yards of Rock: 31.04 yds<sup>3</sup>

I. Lineal Feet: 150

**Chamber Trenches** → **Dimensions of one chamber (L x W):** ft × ft

J. Brand:

K. ☐ 6-11 in. Chamber Depth: 558.80 sq. ft

L. ☒ 12 in. Chamber Depth: 447.04 sq. ft

M. Lineal Feet:

O. Total Chambers Needed: Chambers

### Seepage Beds

P. Seepage Bed: 838.2 sq. ft

a. Bed Dimensions: ft × ft → Rock Depth: ft

c. Cubic Yards of Rock: yds<sup>3</sup>

**Additional System Notes and Information:**



## Hubbard County Trench/Seepage Bed Design

Property Owner: BPIL LLC (Camp Kamaji)

Date: January 26, 2023

Designer's Initials: TS

### Proposed Site Boring #1

| Depth (in) | Texture            | Coarse Frag. % | Color     | Structure | Redox |
|------------|--------------------|----------------|-----------|-----------|-------|
| 0-7        | Top Soil           | <30%           | 10YR 3/2  | Granular  | NO    |
| 7-26       | Fine sandy loam    | <30%           | 10YR 5/4  | Granular  | NO    |
| 26-78      | Med sand           | <30%           | 7.5YR 4/6 | Granular  | NO    |
| 78+        | Rock Ending Boring |                |           |           |       |

### Proposed site Boring #2

| Depth (in) | Texture            | Coarse Frag. % | Color    | Structure | Redox |
|------------|--------------------|----------------|----------|-----------|-------|
| 0-6        | Top Soil           | <30%           | 10YR 3/2 | Granular  | NO    |
| 6-27       | Fine Sandy Loam    | <30%           | 10YR 5/4 | Granular  | NO    |
| 27-79      | Med Sand           | <30%           | 10YR 4/6 | Granular  | NO    |
| 79+        | Rock Ending Boring |                |          |           |       |

### Alternate Site Boring #1

| Depth (in) | Texture            | Coarse Frag. % | Color    | Structure | Redox |
|------------|--------------------|----------------|----------|-----------|-------|
| 0-7        | Top Soil           | <30%           | 10YR 3/2 | Granular  | NO    |
| 7-27       | Fine Sandy Loam    | <30%           | 10YR 5/4 | Granular  | NO    |
| 27-79      | Med Sand           | <30%           | 10YR 4/6 | Granular  | NO    |
| 79+        | Rock Ending Boring |                |          |           |       |

### Alternate Site Boring #2

| Depth (in) | Texture | Coarse Frag. % | Color | Structure | Redox |
|------------|---------|----------------|-------|-----------|-------|
|            |         |                |       |           |       |
|            |         |                |       |           |       |
|            |         |                |       |           |       |
|            |         |                |       |           |       |

### Soil Sizing Factors/Hydraulic Loading Rates

| Perc. Rate | Texture     | SSF  | HLR  | Perc. Rate | Texture   | SSF  | HLR  |
|------------|-------------|------|------|------------|-----------|------|------|
| <0.1       | Coarse Sand |      |      | 16 to 30   | Loam      | 1.67 | 0.60 |
| 0.1 to 5   | Sand        | 0.83 | 1.20 | 31 to 45   | Silt Loam | 2.00 | 0.50 |
| 0.1 to 5   | Fine Sand   | 1.67 | 0.60 | 46 to 60   | Clay Loam | 2.20 | 0.45 |
| 6 to 15    | Sandy Loam  | 1.27 | 0.78 | > 60       | Clay Loam | **** | 0.24 |

### Description of Soil Treatment Areas

|                       | Proposed Site     |              | Alternate Site |               |
|-----------------------|-------------------|--------------|----------------|---------------|
| Disturbed Areas?      | NO                |              |                |               |
| Compacted Areas?      | NO                |              |                |               |
| Flooding Potential?   | NO                |              |                |               |
| Run-on Potential?     | NO                |              |                |               |
| Limiting Layer Depth  | Proposed #1: 6.5' | Proposed #2: | Alternate #1:  | Alternate #2: |
| Slope % and Direction | 4% West           |              |                |               |
| Landscape Position    | Shoulder          |              |                |               |
| Vegetation Types      | Forested          |              |                |               |
| Soil Texture          | Sandy Loam        |              |                |               |
| Soil Sizing Factor    | 1.27              |              |                |               |

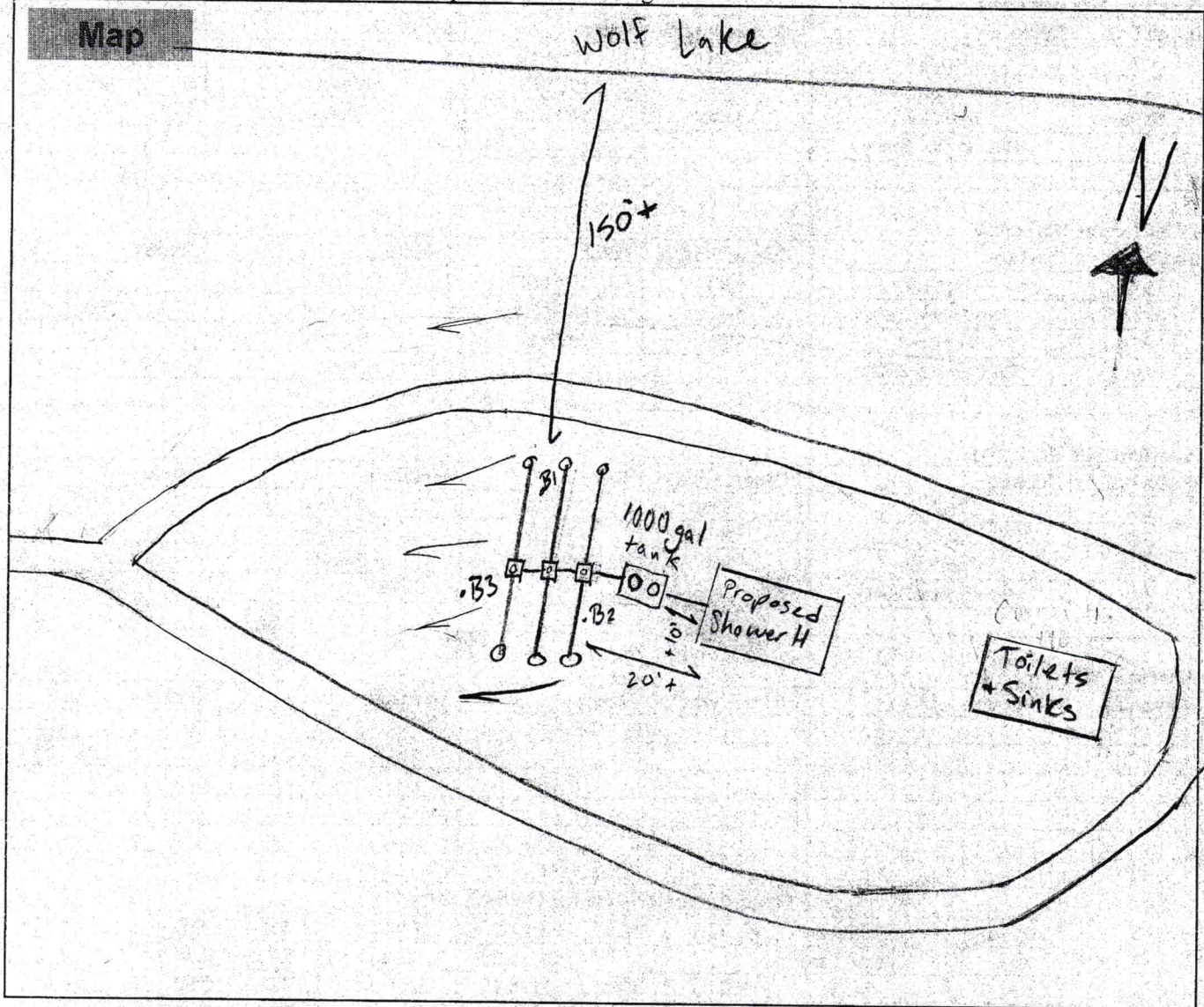


## Hubbard County Trench/Seepage Bed Design

Property Owner: BPIL LLC (Camp Kamaji)

Date: January 26, 2023

Please Draw to Scale with North Arrow to top or Left Side of Page



### Please show all that apply (Existing or Proposed):

Wells within 100 ft. of a Drainfield  
Water lines within 10 ft. of a Drainfield  
Drainfield Areas  
Boring Locations

Disturbed/Compacted Areas  
Component Location  
OHW  
Lot Easements

Access Route for Tank Maintenance  
Property Lines  
Structures  
Setbacks

### Elevations:

Benchmark Elevation:  
Elevation of Sewer Line at House:  
Tank Inlet Elevation:  
Drainfield Elevation:

Pump Elevation:  
Pump Discharge Elevation:  
Restricting Layer Elevation:

Designer Signature:

Date: 1/26/23 License Number: 4267

**Submit Form**

Click the "Submit Form" button to the left to submit the design sheet and an new e-mail message will open with the completed design sheet attached. Please attach the site drawing and any other necessary paperwork to this e-mail before submitting.

**Reset Form**

Click the "Reset Form" button to the left to clear any information you entered into the form.



# Subsurface Sewage Treatment System Management Plan

Property Owner: BPIL LLC (CAMP KAMAJI)

Phone:

Date: 1/26/23

Mailing Address: 32054 Wolf Lake Rd, Cass Lake

Zip: 56633

Site Address: 32054 Wolf Lake Rd, Cass Lake

Zip: 56633

This management plan will identify the operation and maintenance activities necessary to ensure long-term performance of your septic system. Some of these activities must be performed by you, the homeowner. Other tasks must be performed by a licensed septic service provider.

System Designer: check every 24 months.  
Local Government: check every \_\_\_\_\_ months.  
State Requirement: check every 36 months.

**My System needs to be checked  
every 24 months.**

## Homeowner Management Tasks

*Leaks* – Check (look, listen) for leaks in toilets and dripping faucets. Repair leaks promptly.

*Surfacing sewage* – Regularly check for wet or spongy soil around your soil treatment area.

*Effluent filter* – Inspect and clean twice a year or more.

*Alarms* – Alarm signals when there is a problem. Contact a service provider any time an alarm signals.

*Event counter or water meter* – Record your water use.

-recommend meter readings be conducted (circle one): DAILY WEEKLY MONTHLY

## Professional Management Tasks

- ☐ Check to make sure tank is not leaking
- ☐ Check and clean the in-tank effluent filter
- ☐ Check the sludge/scum layer levels in all septic tanks
- ☐ Recommend if tank should be pumped
- ☐ Check inlet and outlet baffles
- ☐ Check the drain field effluent levels in the rock layer
- ☐ Check the pump and alarm system functions
- ☐ Check wiring for corrosion and function
- ☐ Check dissolved oxygen and effluent temperature in tank
- ☐ Provide homeowner with list of results and any action to be taken
- ☐ Flush and clean laterals if cleanouts exist

"I understand it is my responsibility to properly operate and maintain the sewage treatment system on this property, utilizing the Management Plan. If requirements in the Management Plan are not met, I will promptly notify the permitting authority and take necessary corrective actions. If I have a new system, I agree to adequately protect the reserve area for future use as a soil treatment system."

Property Owner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Designer Signature: Tessa Shepard

Date: 1/25/2023

**See Reverse Side for Management Log**



## Maintenance Log

| Activity                                   | Date Accomplished |
|--|-------------------|
| <b><i>Check frequently:</i></b>            |                   |
| Leaks: check for plumbing leaks            |                   |
| Soil treatment area check for surfacing    |                   |
| Lint filter: check, clean if needed        |                   |
| Effluent screen: if owner-maintained       |                   |
| Water usage rate (monitor frequency _____) |                   |
| <b><i>Check annually:</i></b>              |                   |
| Caps: inspect, replace if needed           |                   |
| Sludge & Scum/Pump                         |                   |
| Inlet & Outlet baffles                     |                   |
| Drainfield effluent leaks                  |                   |
| Pump, alarm, wiring                        |                   |
| Flush & clean laterals if cleanouts exists |                   |
| Other: _____                               |                   |
| Other: _____                               |                   |

Notes: Keep drainfield area mowed and free of weeds and dead-fall. Do not drive, or park vehicles on top of soil treatment area. Maintain system inspection pipes at or above finished grade. Remove gophers if necessary.

Mitigation/corrective action plan:

## Hubbard County SSTS Design Summary Sheet

|                            |   |       |                 |                  |  |       |
|----------------------------|---|-------|-----------------|------------------|--|-------|
| Owner                      | BPIL LLC (Camp Kamaji)  |       |                 |                  |  |       |
| Address                    | 32054 Wolf Lake Road Cass Lake  |       |                 |                  |  |       |
| Parcel #                   | 07.62.00106   |       |                 |                  |  |       |
| Fee                        | \$ 300  |       |                 |                  |  |       |
| New/Replacement            | <div style="display: inline-block; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">New</div> Replacement              |       |                 |                  |  |       |
| Dwelling Class             | I      II      III      IV      V   |       |                 |                  |  |       |
| Type                       | <div style="display: inline-block; border: 1px solid black; border-radius: 50%; padding: 2px 5px;">I</div> II      III      IV      V |       |                 |                  |  |       |
| Drainfield                 | At Grade  | Other | Pressure Trench | Trench Chamber   | <div style="border: 1px solid black; border-radius: 10px; padding: 2px 5px;">Trench Rock</div> | Mound |
|                            | Trench Gravelless Pipe  |       | Holding Tank    | Replacement Tank | Pressure Bed   | Privy |
| Flow GPD                   | 440 (40 people x 11 gallons per shower)   |       |                 |                  |  |       |
| Size/# of Existing Tanks   | N/A   |       |                 |                  |  |       |
| Size/# of New Tanks        | 1- 1000 gallon septic tank  |       |                 |                  |  |       |
| Installer Lic/Name & Phone |   |       |                 |                  |  |       |
| Designer Lic/Name & Phone  | Tessa Shepard L 4267 218-210-3480   |       |                 |                  |  |       |
| FT New Drainfield          | 447 <sup>ft²</sup> or 150 lin ft of trench (3' wide) w/ 12" of rock below pipe  |       |                 |                  |  |       |
| FT Existing Drainfield     | N/A   |       |                 |                  |  |       |
| SSF/Loading Rate           | 1.27  |       |                 |                  |  |       |
| Soil Texture               | SL  |       |                 |                  |  |       |
| Separation in Inches       | 36"   |       |                 |                  |  |       |

2007 code

Flow measurement required

ESO Staff BL





# Environmental Services

301 Court Avenue, Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

January 23, 2023

BPIL LLC

Attn: Jason Nelson

P.O. Box 70

Lake Bluff, IL 60044

Re: Parcel 07.02.00100 subsurface sewage treatment system – notice of non-compliance – failure to protect ground water

Dear Mr. Nelson,

On January 19 2023, our office received a notice of noncompliance that was issued on January 10, 2023 for property located at 32054 Wolf Lake Road in Hubbard County (parcel 07.02.00100). This notice of noncompliance was issued by Al Winterberger of Winterberger Inspections, MPCA license # 1565.

This inspection identified a subsurface sewage treatment system (SSTS) serving a shower house on the property consisting of a precast septic tank and drainfield. The septic tank was found to be cracked by a licensed septic maintenance company (Port-Able John Rental and Service) and thus noncompliant according to the standards set forth by the septic code as written by the Minnesota Pollution Control Agency (MPCA) in Minnesota Rules, Chapter 7080.01500 Subp. 4. B. and Article IV, Section 2.01 of Hubbard County's Subsurface Sewage Treatment System Ordinance (SSTSO).

When an SSTS is found to be failing to protect groundwater, the landowner has twelve (12) months from the date of inspection to bring the system into compliance. This can be done by either upgrading the noncompliant system component or disconnecting the plumbing and water supply in the structure and properly abandoning the noncompliant SSTS so there is no possibility of sewage entering the groundwater via the noncompliant system.

In order to bring the SSTS into compliance with plans of continued operation, a couple options exist. First, the SSTSO allows for replacement of system components (e.g. septic tank) without the need of a permit provided the replacement does not alter the original function, treatment capacity, location or the original system's design, layout, or function. If this option fits with your plans, a photo of tank removed and replacement tank is requested by the department for documentation and closure of the matter. Additionally, you may contact the inspector to have him amend the inspection report to document the replacement tank and change the system status from noncompliant to compliant. Secondly, if you have plans to alter the original systems, treatment capacity, location, layout or function, a septic design completed by a licensed designer (SSTS contractors list enclosed) and a completed septic permit application submitted to Hubbard County's Environmental Services Department will be required. During installation, the system must be inspected by our office before it is covered with soil and issued a certificate of compliance.

You must replace/update the SSTS with one that meets today's standards by January 10, 2024 (one year from the date of inspection). Failure to do so will result in this matter being forwarded to the County Attorney's Office for enforcement action.

If you have any questions concerning the information in this letter, please contact me by phone or email:

[bryan.haugen@co.hubbard.mn.us](mailto:bryan.haugen@co.hubbard.mn.us)

Most sincerely,

Bryan Haugen  
Asst. Env. Services Director

Enclosure

Eric Buitenwerf, Env. Services Director • Bryan Haugen, Asst. Env. Services Director • Staci Lee, Admin. Asst.  
Env. Specialists: Aaron Anderson, Demey DeJong, Kal Larson • GIS Supervisor: Jack Bovee

Hubbard County is an equal opportunity employer



520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form

### Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

#### Property information

Local tracking number: \_\_\_\_\_

Parcel ID# or Sec/Twp/Range: 07.02.00100

Reason for Inspection \_\_\_\_\_

Owner Request \_\_\_\_\_

Local regulatory authority info: Hubbard County ESO 218-732-3890

Property address: 32054 Wolf Lake Rd Cass Lake MN 56633

Owner/representative: BPIL LLC (Camp Kamaji)

Owner's phone: \_\_\_\_\_

Brief system description: Lower Shower House: 1500 gal. precast tank & approx. 25ft x 40ft seepage bed drainfield.

#### System status

System status on date (mm/dd/yyyy): 1/10/2023

☐ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

**\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

☒ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☒ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed sometime in 1983, and serves the camp lower bathroom & showers. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

#### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Certification number: 3433

Inspector signature: \_\_\_\_\_

License number: 1565

(This document has been electronically signed)

Phone: 218-255-1722

#### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list): \_\_\_\_\_



RECEIVED JAN 11 2023  
Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

|  |  |
|--|--|
| System discharges sewage to the ground surface | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
|--|--|

|   |  |
|---|--|
| System discharges sewage to drain tile or surface waters. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
|---|--|

|   |  |
|---|--|
| System causes sewage backup into dwelling or establishment. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
|---|--|

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_

☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

|  |  |
|--|--|
| System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit? | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
|--|--|

|   |  |
|---|--|
| Sewage tank(s) leak below their designed operating depth? | <input checked="" type="checkbox"/> Yes* <input type="checkbox"/> No |
|---|--|

|                                     |                |
|-------------------------------------|----------------|
| If yes, which sewage tank(s) leaks: | 1500 gal. tank |
|-------------------------------------|----------------|

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

See tank integrity report.

### Attached supporting documentation:

☐ Empty tank(s) viewed by inspector

Name of maintenance business: \_\_\_\_\_

License number of maintenance business: \_\_\_\_\_

Date of maintenance: \_\_\_\_\_

☒ Existing tank integrity assessment (Attach)

Date of maintenance (mm/dd/yyyy): 9/14/2022  
(must be within three years)

(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))

☐ Tank is Noncompliant (pumping not necessary – explain below)

☐ Other: \_\_\_\_\_

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☒ Yes\* ☐ No ☐ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No

If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

**Compliance criteria:**

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1983 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 35in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 40in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





**MINNESOTA POLLUTION  
CONTROL AGENCY**

520 Lafayette Road North  
St. Paul, MN 55155-4194

**Sewage tank integrity assessment form**

**Subsurface Sewage**

**Treatment Systems (SSTS) Program**

*Doc Type: Compliance and Enforcement*

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) or a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wg-wvists4-31b). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS Inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B),(C), and (D) and; Minn. R. 7083.0730(C).

**Owner information**

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Kramati

3705H Wolf Lake Rd. Cass Lake

Parcel ID: 07.02.00100

**System status**

System status on date (mm/dd/yyyy):

☐ Certificate of sewage tank compliance

☒ Notice of sewage tank non-compliance

**Compliance criteria:**

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes\* ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes\* ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☒ Yes\* ☐ No

**Any "yes" answer above indicates sewage tank non-compliance.**

**Company information**

Voss Inc. DBA Port-Able John Rental and

Company name: Service

Business license number: 14139

**Designated Certified Individual (DCI) information**

Print name: Douglas Voss

Certification number: 02951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider Business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date (mm/dd/yyyy):

9-14-22

\*LAWER WASH HOUSE



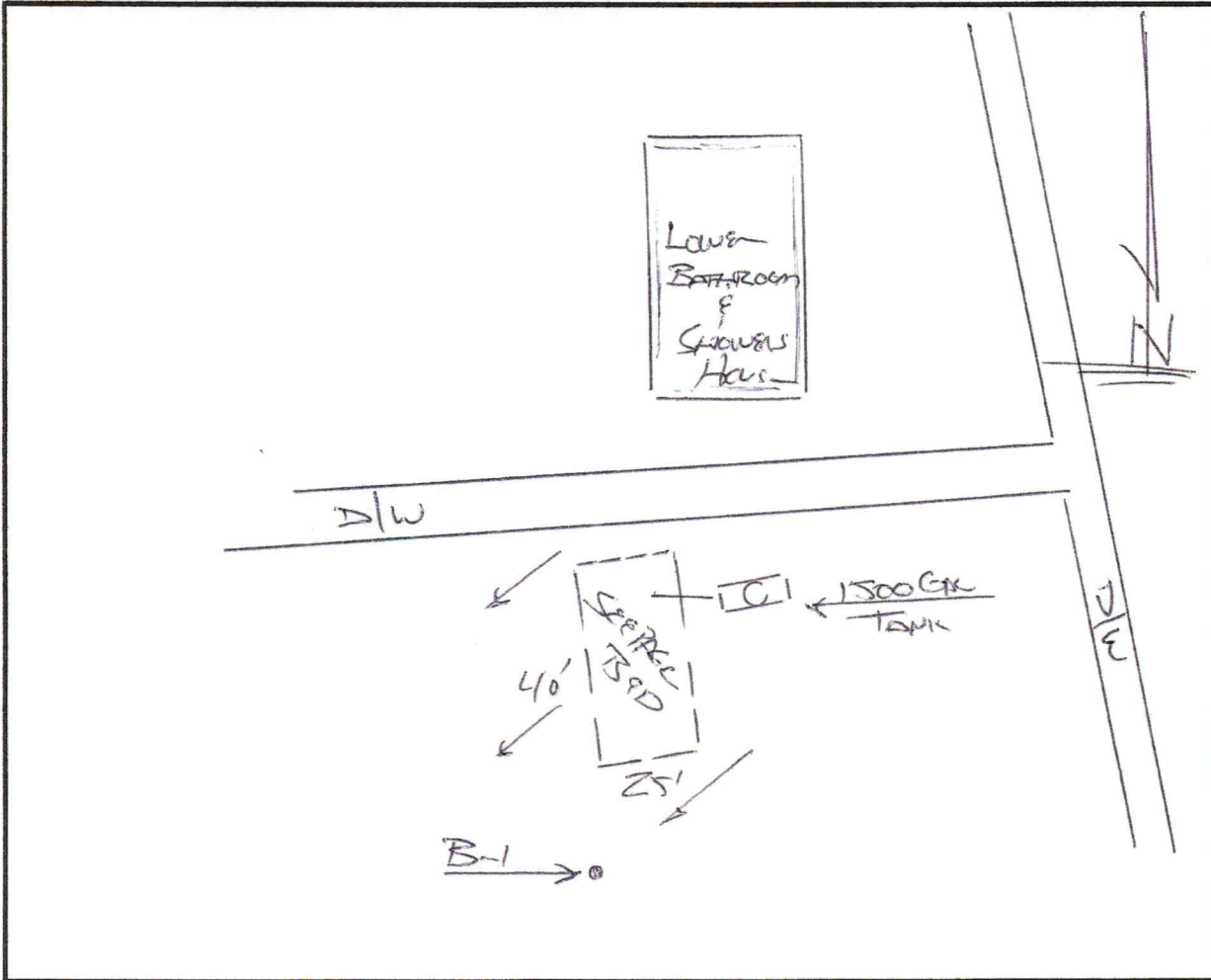
| Boring 1 Location: 07.02.00100 Lower Wash House |                 |          |              |             |
|---|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)                    | Texture         | Color    | Structure    | Consistence |
| 0-7   | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 7--25   | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 25-75   | med sand        | 10yr 6/4 | single grain | loose       |
|   |                 |          |              |             |
|   |                 |          |              |             |

| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

# Site Evaluation Map



List any compliance issues:

07.02.00100 Lower Wash House

## Mapping Checklist

Map scale: N/A ☒ indicate north ☒ show slope      % direction     

### Locate

- ☐ lot dimensions/property lines
- ☒ dwellings and other improvements
- ☒ existing and/or proposed system(s)
- ☐ replacement area
- ☐ unsuitable area(s)
- ☐ public water supply wells
- ☐ pumping access
- ☐ inner wellhead zone

### Easements

- ☐ phone
- ☐ electric
- ☐ gas
- ☒ borings
- ☐ benchmark
- ☐ perc tests
- ☐ horiz&vert reference pts

### Setbacks

- ☐ building
- ☐ all water wells within 100ft
- ☐ pressure pipe
- ☐ water suction pipe
- ☐ streams, lakes, rivers
- ☐ floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

Al W. 97

(signature)

1/10/2023 (date)

1565 (license #)

218-573-2275

(phone number)





520 Lafayette Road North  
St. Paul, MN 55155-4194

# Compliance inspection report form

## Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number:

Parcel ID# or Sec/Twp/Range: 07.02.00100 Reason for Inspection Owner Request  
Local regulatory authority info: Hubbard County ESO 218-732-3890  
Property address: 32054 Wolf Lake Rd Cass Lake MN 56633  
Owner/representative: BPIL LLC (Camp Kamaji) Owner's phone:  
Brief system description: House: 1000 gal. precast tank & 135 Lft of rock trench drainfield.

### System status

System status on date (mm/dd/yyyy): 1/9/2023

☒ **Compliant – Certificate of compliance\***

☐ **Noncompliant – Notice of noncompliance**

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

**\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed on 4/14/ 1993 for a 2br dwelling. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Inspector signature:

(This document has been electronically signed)

Certification number: 3433

License number: 1565

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list):

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

System discharges sewage to the ground surface

☐ Yes\* ☒ No

System discharges sewage to drain tile or surface waters.

☐ Yes\* ☒ No

System causes sewage backup into dwelling or establishment.

☐ Yes\* ☒ No

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. There was no evidence of past hydraulic loading issues visible in trench inspection pipes, and the rock was clean. Note: The drainfield area is overgrown with weeds & brush and needs to be cleared & mowed.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_

☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit?

☐ Yes\* ☒ No

Sewage tank(s) leak below their designed operating depth?

☐ Yes\* ☒ No

If yes, which sewage tank(s) leaks:

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

The tank was empty at time of inspection. A video camera was lowered into the tank, and no cracks were observed. Note: The small trees growing near the tank need to be removed to prevent root intrusion, and a maintenance hole riser & cover to grade should be installed.

### Attached supporting documentation:

☒ Empty tank(s) viewed by inspector

Name of maintenance business: Porta-John

License number of maintenance business: 4139

Date of maintenance: 9/14/2022

☒ Existing tank integrity assessment (Attach)

Date of maintenance 9/14/2022

(mm/dd/yyyy): (must be within three years)

(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))

☐ Tank is Noncompliant (pumping not necessary – explain below)

☐ Other: \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☒ No ☐ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1993 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |         |
|--|---------|
| A. Bottom of distribution media        | 30in.   |
| B. Periodically saturated soil/bedrock | > 75in. |
| C. System separation                   | 45in.   |
| D. Required compliance separation*     | 36in.   |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

## Sewage tank integrity assessment form

### Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wc-wv1sts4-31b). This form can be found on the MPC website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS Inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B)(C), and (D) and; Minn. R. 7083.0730(C).

#### Owner information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Kramaj  
32054 Wolf Lake Rd Cass Lake  
Parcel ID: 07.02.00100

#### System status

System status on date (mm/dd/yyyy):

9-14-22

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

#### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

#### Company information

Company name: Service  
Business license number: 14139

#### Designated Certified Individual (DCI) information

Print name: Douglas Voss  
Certification number: 0295

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date: (mm/dd/yyyy):

9-14-22

| Boring 1 Location: 07.02.00100 Residence House |                 |          |              |             |
|--|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)                   | Texture         | Color    | Structure    | Consistence |
| 0-5  | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 5--30  | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 30-75  | med sand        | 10yr 6/4 | single grain | loose       |
|  |                 |          |              |             |
|  |                 |          |              |             |

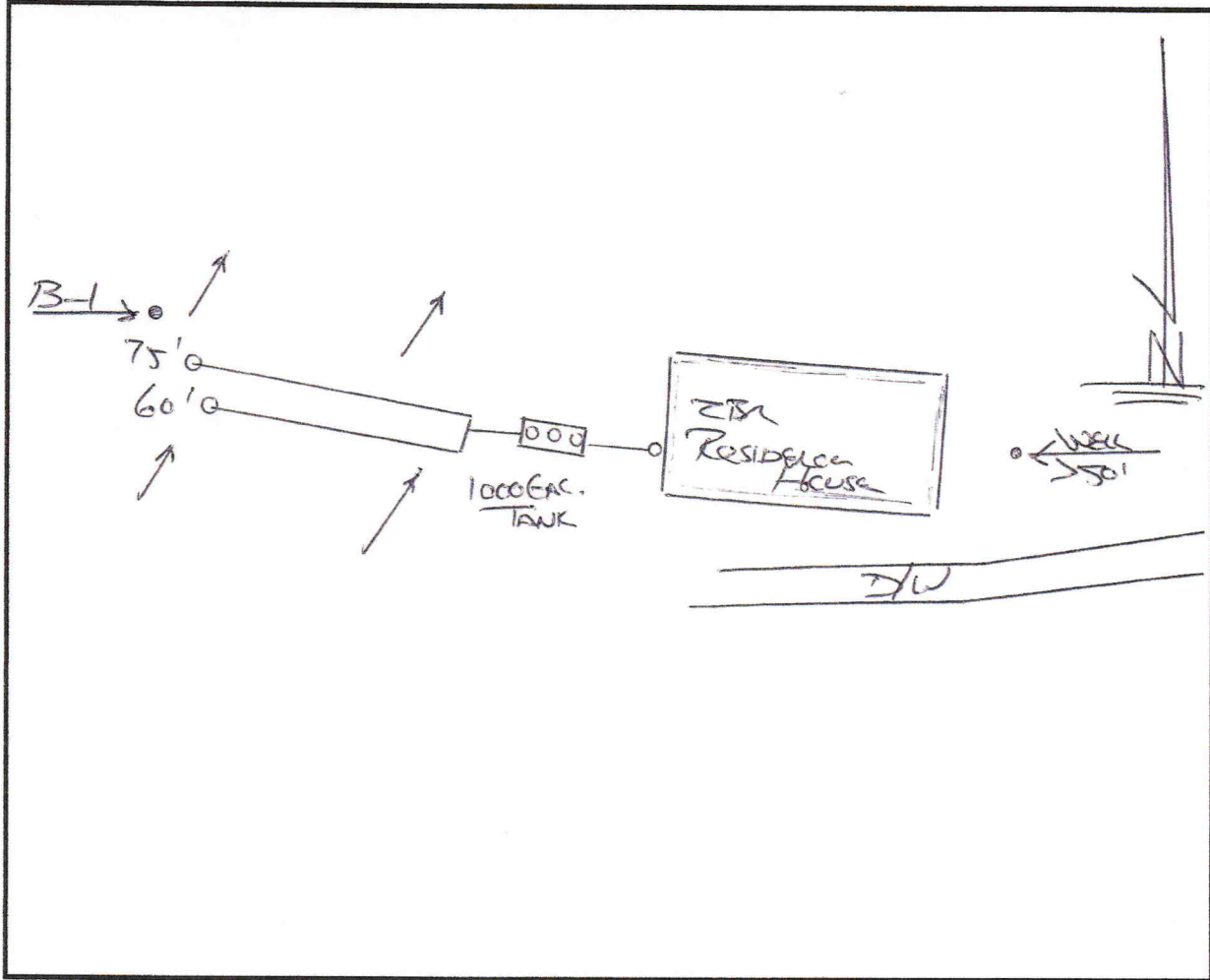
| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |



# Site Evaluation Map



List any compliance issues: 07.02.00100 2br residence house

## Mapping Checklist

Map scale: N/A ☒ indicate north ☒ show slope      % direction     

### Locate

- ☐ lot dimensions/property lines
- ☒ dwellings and other improvements
- ☒ existing and/or proposed system(s)
- ☐ replacement area
- ☐ unsuitable area(s)
- ☐ public water supply wells
- ☐ pumping access
- ☐ inner wellhead zone

### Easements

- ☐ phone
- ☐ electric
- ☐ gas
- ☒ borings
- ☐ benchmark
- ☐ perc tests
- ☐ horiz&vert reference pts

### Setbacks

- ☐ building
- ☐ all water wells within 100ft
- ☐ pressure pipe
- ☐ water suction pipe
- ☐ streams, lakes, rivers
- ☐ floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/9/2023 (date)

1565 (license #)

218-573-2275

(phone number)

RECEIVED JAN 19 2023



520 Lafayette Road North  
St. Paul, MN 55155-4194

# Compliance inspection report form

## Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number: \_\_\_\_\_

Parcel ID# or Sec/Twp/Range: 07.02.00100 Reason for Inspection \_\_\_\_\_ Owner Request \_\_\_\_\_  
Local regulatory authority info: Hubbard County ESO 218-732-3890  
Property address: 32054 Wolf Lake Rd Cass Lake MN 56633  
Owner/representative: BPIL LLC (Camp Kamaji) Owner's phone: \_\_\_\_\_  
Brief system description: Mess Hall: 3- 1000 gal. precast tanks & 20ft x 26ft seepage bed drainfield.

### System status

System status on date (mm/dd/yyyy): 1/10/2023

☒ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.

☐ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed in 1984 (see county permit # 84-S-19) and serves the camp kitchen & mess hall. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Inspector signature: \_\_\_\_\_

(This document has been electronically signed)

Certification number: 3433

License number: 1565

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs ☒ System/As-Built ☐ Locally required forms ☒ Tank Integrity Assessment ☐ Operating Permit
- ☐ Other information (list): \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

System discharges sewage to the ground surface

☐ Yes\* ☒ No

System discharges sewage to drain tile or surface waters.

☐ Yes\* ☒ No

System causes sewage backup into dwelling or establishment.

☐ Yes\* ☒ No

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system, and tanks are pumped twice a year.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_

☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit?

☐ Yes\* ☒ No

Sewage tank(s) leak below their designed operating depth?

☐ Yes\* ☒ No

If yes, which sewage tank(s) leaks:

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

Note: The small trees growing near the tanks need to be removed to prevent root intrusion. Maintenance hole risers & covers to grade should be installed on all three tanks.

### Attached supporting documentation:

☐ Empty tank(s) viewed by inspector

Name of maintenance business: \_\_\_\_\_

License number of maintenance business: \_\_\_\_\_

Date of maintenance: \_\_\_\_\_

☒ Existing tank integrity assessment (Attach)

Date of maintenance  
(mm/dd/yyyy): \_\_\_\_\_

(must be within three years)

(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))

☐ Tank is Noncompliant (pumping not necessary – explain below)

☐ Other: \_\_\_\_\_

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☐ No ☒ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1984 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080. 2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 35in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 40in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

## Sewage tank integrity assessment form

### Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wg-vv1sts4-31h). This form can be found on the MPC website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS Inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B)(C), and (D) and; Minn. R. 7083.0730(C).

#### Owner information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Kramaji  
32054 Wolf Lake Rd Cass Lake  
Parcel ID: 07.02.00100

#### System status

System status on date (mm/dd/yyyy):

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

#### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

#### Company information

Company name: Service  
Business license number: L4139

#### Designated Certified Individual (DCI) information

Print name: Douglas Voss

Certification number: C2951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date: (mm/dd/yyyy):

9-14-22

KITCHEN



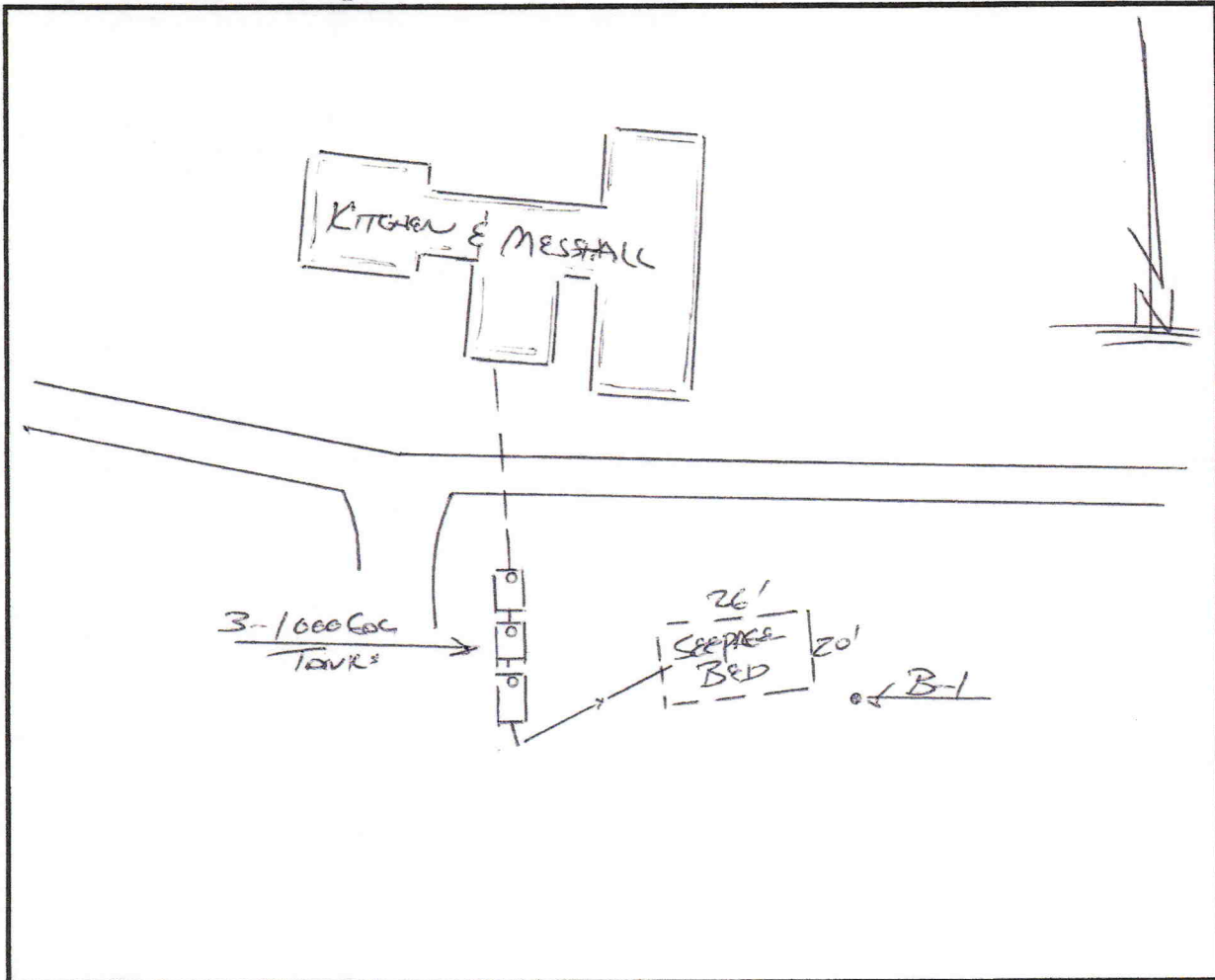
| Boring 1 Location: 07.02.00100 Mess Hall |                 |          |              |             |
|--|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)             | Texture         | Color    | Structure    | Consistence |
| 0-7                                      | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 7--25                                    | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 25-75                                    | med sand        | 10yr 6/4 | single grain | loose       |
|  |                 |          |              |             |
|  |                 |          |              |             |

| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

# Site Evaluation Map



List any compliance issues:

07.02.00100 Mess Hall System

## Mapping Checklist

Map scale: N/A ☒ indicate north ☒ show slope      % direction     

### Locate

- ☐ lot dimensions/property lines
- ☒ dwellings and other improvements
- ☒ existing and/or proposed system(s)
- ☐ replacement area
- ☐ unsuitable area(s)
- ☐ public water supply wells
- ☐ pumping access
- ☐ inner wellhead zone

### Easements

- ☐ phone
- ☐ electric
- ☐ gas
- ☒ borings
- ☐ benchmark
- ☐ perc tests
- ☐ horiz&vert reference pts

### Setbacks

- ☐ building
- ☐ all water wells within 100ft
- ☐ pressure pipe
- ☐ water suction pipe
- ☐ streams, lakes, rivers
- ☐ floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

Al Wiat (signature)

1/10/2023 (date)

1565 (license #)

218-573-2275

(phone number)





520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form

### Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

#### Property information

Local tracking number:

Parcel ID# or Sec/Twp/Range: 07.02.00100

Reason for Inspection

Owner Request

Local regulatory authority info: Hubbard County ESO 218-732-3890

Property address: 32054 Wolf Lake Rd Cass Lake MN 56633

Owner/representative: BPIL LLC (Camp Kamaji)

Owner's phone:

Brief system description: Residence Home: 1000 gal. precast tank & 160 Lnft of rock trench drainfield.

#### System status

System status on date (mm/dd/yyyy): 1/9/2023

☒ **Compliant – Certificate of compliance\***

☐ **Noncompliant – Notice of noncompliance**

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed in 1997, and serves the camp residence home. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

#### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Certification number: 3433

Inspector signature:

License number: 1565

(This document has been electronically signed)

Phone: 218-255-1722

#### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list):

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

|   |  |
|---|--|
| System discharges sewage to the ground surface              | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System discharges sewage to drain tile or surface waters.   | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System causes sewage backup into dwelling or establishment. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system, and tanks are pumped twice a year.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_  
☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

|  |  |
|--|--|
| System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit? | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| Sewage tank(s) leak below their designed operating depth?                        | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| If yes, which sewage tank(s) leaks:  |  |

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

Note: No issues with the tank were observed.

### Attached supporting documentation:

☐ Empty tank(s) viewed by inspector  
 Name of maintenance business: \_\_\_\_\_  
 License number of maintenance business: \_\_\_\_\_  
 Date of maintenance: \_\_\_\_\_  
☒ Existing tank integrity assessment (Attach)  
 Date of maintenance 9/14/2022  
 (mm/dd/yyyy): (must be within three years)  
 (See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))  
☐ Tank is Noncompliant (pumping not necessary – explain below)  
☐ Other: \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☒ No ☐ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/9/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1997 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 35in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 40in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

# Sewage tank integrity assessment form

## Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance Inspection form - Existing system (wq-wwists4-31b). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS Inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B), (C), and (D) and; Minn. R. 7083.0730(C).

### Owner Information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Hamaji

32054 Wolf Lake Rd Cass Lake

Parcel ID: 07.02.00100

### System status

System status on date (mm/dd/yyyy):

9-14-22

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

#### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

### Company Information

Company name: Voss Inc. DBA Port-Able John Rental and Service

Business license number: L4139

### Designated Certified Individual (DCI) Information

Print name: Douglas Voss

Certification number: C295

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider Business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date (mm/dd/yyyy):

9-14-22

\* I agree

| Boring 1 Location: 07.02.00100 Residence home (Lodge) |                 |          |              |             |
|---|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)                          | Texture         | Color    | Structure    | Consistence |
| 0-6   | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 6--45   | fine sand       | 10yr 5/4 | single grain | loose       |
| 45-75   | med sand        | 10yr 6/4 | single grain | loose       |
|   |                 |          |              |             |
|   |                 |          |              |             |

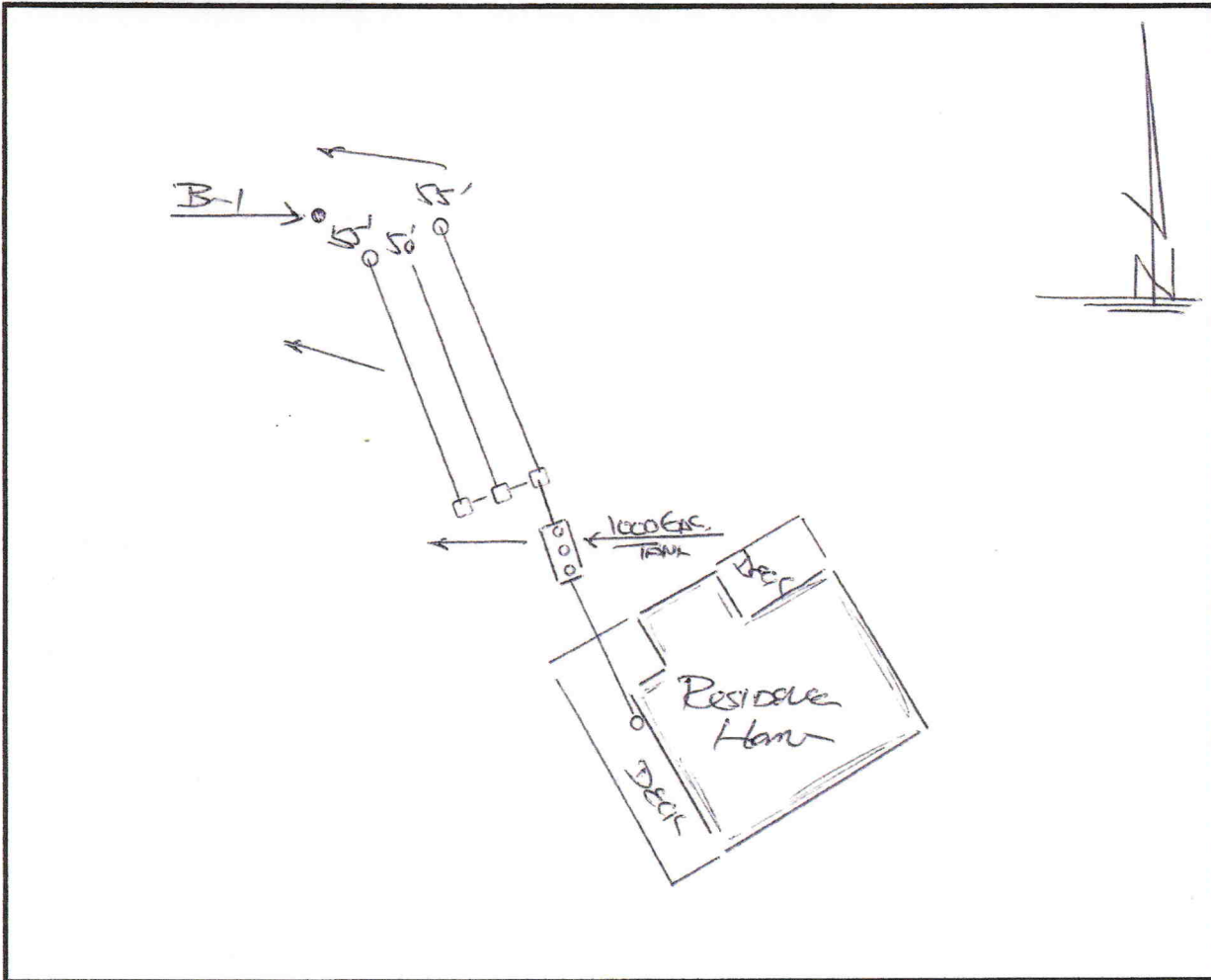
| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |



# Site Evaluation Map



List any compliance issues: 07.02.00100 Residence home (lodge)

## Mapping Checklist

Map scale: N/A ☒ indicate north ☒ show slope      % direction     

### Locate

- ☐ lot dimensions/property lines
- ☒ dwellings and other improvements
- ☒ existing and/or proposed system(s)
- ☐ replacement area
- ☐ unsuitable area(s)
- ☐ public water supply wells
- ☐ pumping access
- ☐ inner wellhead zone

### Easements

- ☐ phone
- ☐ electric
- ☐ gas
- ☒ borings
- ☐ benchmark
- ☐ perc tests
- ☐ horiz&vert reference pts

### Setbacks

- ☐ building
- ☐ all water wells within 100ft
- ☐ pressure pipe
- ☐ water suction pipe
- ☐ streams, lakes, rivers
- ☐ floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/9/2023 (date)

1565 (license #)

218-573-2275

(phone number)



520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number:

Parcel ID# or Sec/Twp/Range: 07.02.00100 Reason for Inspection Owner Request  
Local regulatory authority info: Hubbard County ESO 218-732-3890  
Property address: 32054 Wolf Lake Rd Cass Lake MN 56633  
Owner/representative: BPIL LLC (Camp Kamaji) Owner's phone:  
Brief system description: 5 - cabin system: 1000 gal. precast tank & approx. 60Lft of rock trench / bed drainfield.

### System status

System status on date (mm/dd/yyyy): 1/10/2023

☒ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.

☐ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed sometime in 1986, and serves 5 staff cabins. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Inspector signature:

(This document has been electronically signed)

Certification number: 3433

License number: 1565

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs ☒ System/As-Built ☐ Locally required forms ☒ Tank Integrity Assessment ☐ Operating Permit
- ☐ Other information (list):



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

System discharges sewage to the ground surface

☐ Yes\* ☒ No

System discharges sewage to drain tile or surface waters.

☐ Yes\* ☒ No

System causes sewage backup into dwelling or establishment.

☐ Yes\* ☒ No

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_

☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit?

☐ Yes\* ☒ No

Sewage tank(s) leak below their designed operating depth?

☐ Yes\* ☒ No

If yes, which sewage tank(s) leaks:

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

No issues with this tank were observed. Note: A manhole riser & cover to grade should be installed.

### Attached supporting documentation:

☐ Empty tank(s) viewed by inspector

Name of maintenance business: \_\_\_\_\_

License number of maintenance business: \_\_\_\_\_

Date of maintenance: \_\_\_\_\_

☒ Existing tank integrity assessment (Attach)

Date of maintenance 9/14/2022

(mm/dd/yyyy):

(must be within three years)

(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))

☐ Tank is Noncompliant (pumping not necessary – explain below)

☐ Other: \_\_\_\_\_

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☐ No ☒ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1986 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

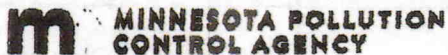
### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 30in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 45in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

# Sewage tank integrity assessment form

Subsurface Sewage

Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of this SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wg-wwists4-311). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B),(C), and (D) and; Minn. R. 7083.0730(C).

## Owner information

Owner/Representative

Property address:

Local Regulatory Authority:

Parcel ID:

## System status

System status on date (mm/dd/yyyy):

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

## Company information

Company name: Voss Inc. DBA Port-Able John Rental and Service  
Business license number: L4139

## Designated Certified Individual (DCI) information

Print name: Douglas Voss

Certification number: C2951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider Business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date (mm/dd/yyyy):

\* Tank located to left of main



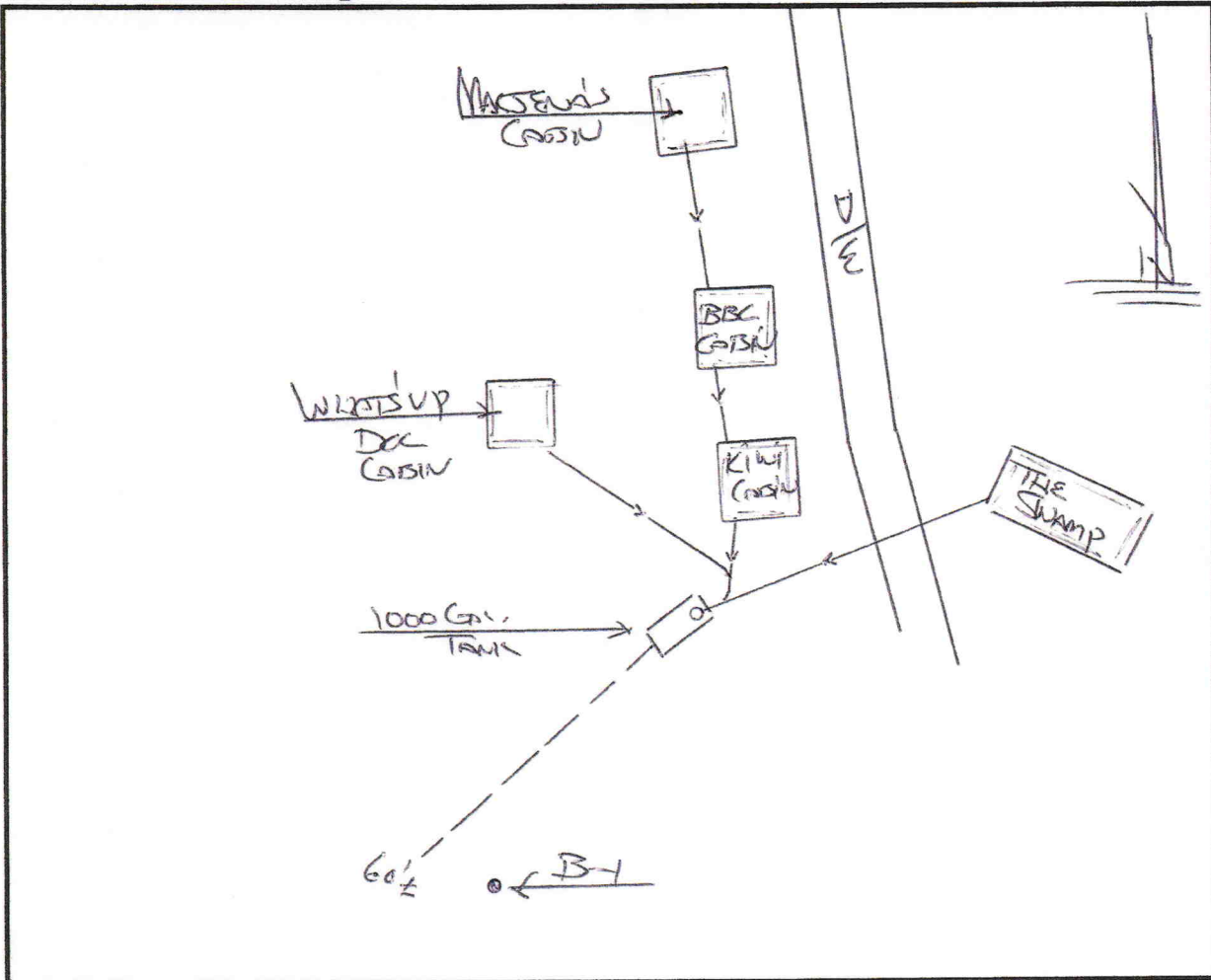
| Boring 1 Location: 07.02.00100 5-cabin system |                 |          |              |             |
|---|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)                  | Texture         | Color    | Structure    | Consistence |
| 0-7   | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 7--16   | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 16-75   | fine sands      | 10yr 6/4 | single grain | loose       |
|   |                 |          |              |             |
|   |                 |          |              |             |

| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

# Site Evaluation Map



List any compliance issues:

07.02.00100 5-cabin system

## Mapping Checklist

Map scale: N/A x indicate north x show slope      % direction     

### Locate

- lot dimensions/property lines
- x dwellings and other improvements
- x existing and/or proposed system(s)
- replacement area
- unsuitable area(s)
- public water supply wells
- pumping access
- inner wellhead zone

### Easements

- phone
- electric
- gas
- x borings
- benchmark
- perc tests
- horiz&vert reference pts

### Setbacks

- building
- all water wells within 100ft
- pressure pipe
- water suction pipe
- streams, lakes, rivers
- floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/10/2023 (date)

1565 (license #)

218-573-2275

(phone number)





520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form

### Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number:

Parcel ID# or Sec/Twp/Range: 07.02.00100

Reason for Inspection

Owner Request

Local regulatory authority info: Hubbard County ESO 218-732-3890

Property address: 32054 Wolf Lake Rd Cass Lake MN 56633

Owner/representative: BPIL LLC (Camp Kamaji)

Owner's phone:

Brief system description: Club Med:1000 gal. precast tank & 17ft x 17ft seepage bed drainfield.

### System status

System status on date (mm/dd/yyyy): 1/10/2023

☒ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.

☐ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed in 1988, and serves the camp nurse's station. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Certification number: 3433

Inspector signature:

License number: 1565

(This document has been electronically signed)

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list):

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

|   |  |
|---|--|
| System discharges sewage to the ground surface              | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System discharges sewage to drain tile or surface waters.   | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System causes sewage backup into dwelling or establishment. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system, and tanks are pumped twice a year.

### Attached supporting documentation:

☐ Other: \_\_\_\_\_  
☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

|  |  |
|--|--|
| System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit? | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| Sewage tank(s) leak below their designed operating depth?                        | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| If yes, which sewage tank(s) leaks:  |  |

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

Note: No issues with the tank were observed.

### Attached supporting documentation:

☐ Empty tank(s) viewed by inspector  
 Name of maintenance business: \_\_\_\_\_  
 License number of maintenance business: \_\_\_\_\_  
 Date of maintenance: \_\_\_\_\_  
☒ Existing tank integrity assessment (Attach)  
 Date of maintenance 9/14/2022  
 (mm/dd/yyyy): (must be within three years)  
 (See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))  
☐ Tank is Noncompliant (pumping not necessary – explain below)  
☐ Other: \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☒ No ☐ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/10/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1988 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report
- ☐ Two previous verifications of required vertical separation
- ☐ Not applicable (No soil treatment area)
- ☐

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 30in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 45in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

# Sewage tank integrity assessment form

## Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wq-wvists4-31h). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS Inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B)(C), and (D) and Minn. R. 7063.0730(C).

### Owner Information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Kharrai

32054 Wolf Lake Rd. Cass Lake

Parcel ID: 07.02.00100

### System status

System status on date (mm/dd/yyyy):

9-14-22

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

#### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

### Company Information

Yoss Inc. DBA Port-Able John Rental and

Company name: Service

Business license number: L4139

### Designated Certified Individual (DCI) Information

Print name: Douglas Yoss

Certification number: C2951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified individual's signature:

(This document has been electronically signed.)

Date (mm/dd/yyyy): 9-14-22

Aliah Med

| Boring 1 Location: 07.02.00100 Club Med |                 |          |              |             |
|---|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)            | Texture         | Color    | Structure    | Consistence |
| 0-6                                     | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 6--19                                   | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 19-75                                   | med sand        | 10yr 6/4 | single grain | loose       |
|   |                 |          |              |             |
|   |                 |          |              |             |

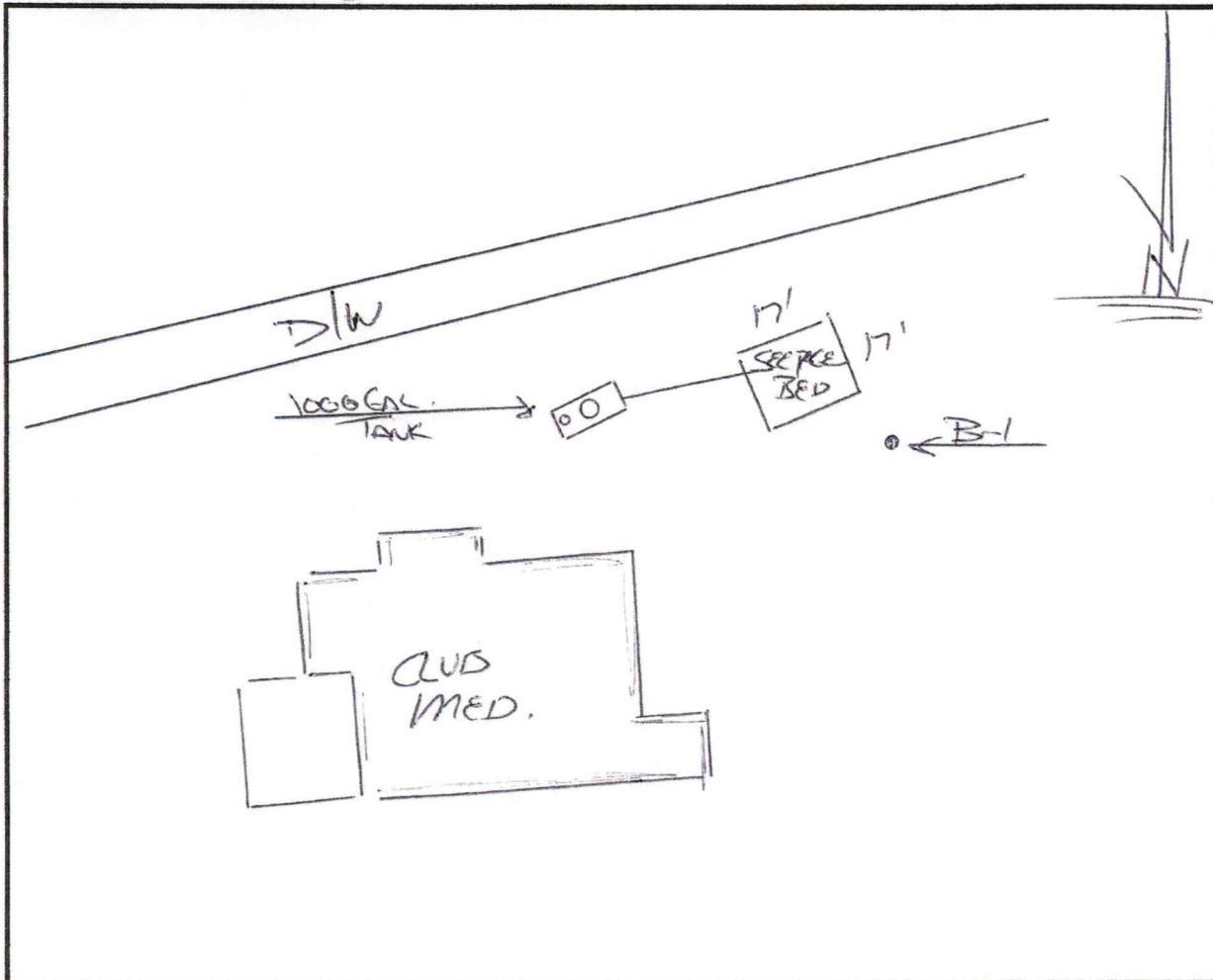
| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |



# Site Evaluation Map



List any compliance issues:

07.02.00100 Club Med

## Mapping Checklist

Map scale: N/A x indicate north x show slope      % direction     

### Locate

- lot dimensions/property lines
- x dwellings and other improvements
- x existing and/or proposed system(s)
- replacement area
- unsuitable area(s)
- public water supply wells
- pumping access
- inner wellhead zone

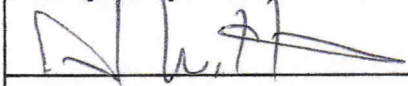
### Easements

- phone
- electric
- gas
- x borings
- benchmark
- perc tests
- horiz&vert reference pts

### Setbacks

- building
- all water wells within 100ft
- pressure pipe
- water suction pipe
- streams, lakes, rivers
- floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.



(signature)

1/10/2023 (date)

1565 (license #)

218-573-2275

(phone number)



520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number: \_\_\_\_\_

Parcel ID# or Sec/Twp/Range: 07.02.00100 Reason for Inspection Owner Request  
Local regulatory authority info: Hubbard County ESO 218-732-3890  
Property address: 32054 Wolf Lake Rd Cass Lake MN 56633  
Owner/representative: BPIL LLC (Camp Kamaji) Owner's phone: \_\_\_\_\_  
Brief system description: "Upper" Shower house: 1000 gal. precast tank to gravity fed rock trench w/overflow to 1000 gal. precast tank, to 1000 gal. precast tank w/pump, to approx. 50ft of rock trench / bed drainfield.

### System status

System status on date (mm/dd/yyyy): 1/13/2023

☒ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

**\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

☐ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

This system was installed sometime in 1985, and serves a bathroom & shower facility. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Inspector signature: \_\_\_\_\_

(This document has been electronically signed)

Certification number: 3433

License number: 1565

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list): \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

|   |  |
|---|--|
| System discharges sewage to the ground surface              | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System discharges sewage to drain tile or surface waters.   | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System causes sewage backup into dwelling or establishment. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |

**Any "yes" answer above indicates the system is an imminent threat to public health and safety.**

### Describe verification methods and results:

This system was not in use at time of inspection. Note: The property owner had stated there have been no issues with this system.

### Attached supporting documentation:

- ☐ Other: \_\_\_\_\_
- ☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

|  |  |
|--|--|
| System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit? | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| Sewage tank(s) leak below their designed operating depth?                        | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| If yes, which sewage tank(s) leaks:  |  |

**Any "yes" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Note: A manhole risers & covers to grade should be installed on all three tanks. And a high level alarm needs to be installed for the pump tank.

### Attached supporting documentation:

- ☐ Empty tank(s) viewed by inspector
- Name of maintenance business: \_\_\_\_\_
- License number of maintenance business: \_\_\_\_\_
- Date of maintenance: \_\_\_\_\_
- ☒ Existing tank integrity assessment (Attach)
- Date of maintenance 9/14/2022  
(mm/dd/yyyy): (must be within three years)
- (See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))
- ☐ Tank is Noncompliant (pumping not necessary – explain below)
- ☐ Other: \_\_\_\_\_

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☐ No ☒ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☐ No ☒ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector? ☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500? ☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit? ☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met? ☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning? ☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 1985 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil borings.

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |               |
|--|---------------|
| A. Bottom of distribution media        | 40in. / 50in. |
| B. Periodically saturated soil/bedrock | 76in. / 95in. |
| C. System separation                   | 36in. / 45in. |
| D. Required compliance separation*     | 36in. 36in.   |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.



520 Lafayette Road North  
St. Paul, MN 55155-4194

# Sewage tank integrity assessment form

## Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance Inspection form - Existing system (wg-wwists4-311b). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B),(C), and (D) and; Minn. R. 7083.0730(C).

### Owner Information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Haman  
32054 Wolf Lake Rd Cross Lake  
Parcel ID: 07.02.06100

### System status

System status on date (mm/dd/yyyy):

9-14-22

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

### Company Information

Company name: Service  
Business license number: L4138

### Designated Certified Individual (DCI) Information

Print name: Douglas Voss  
Certification number: C2951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider Business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date: (mm/dd/yyyy): 9-14-22

\* Under Wash House



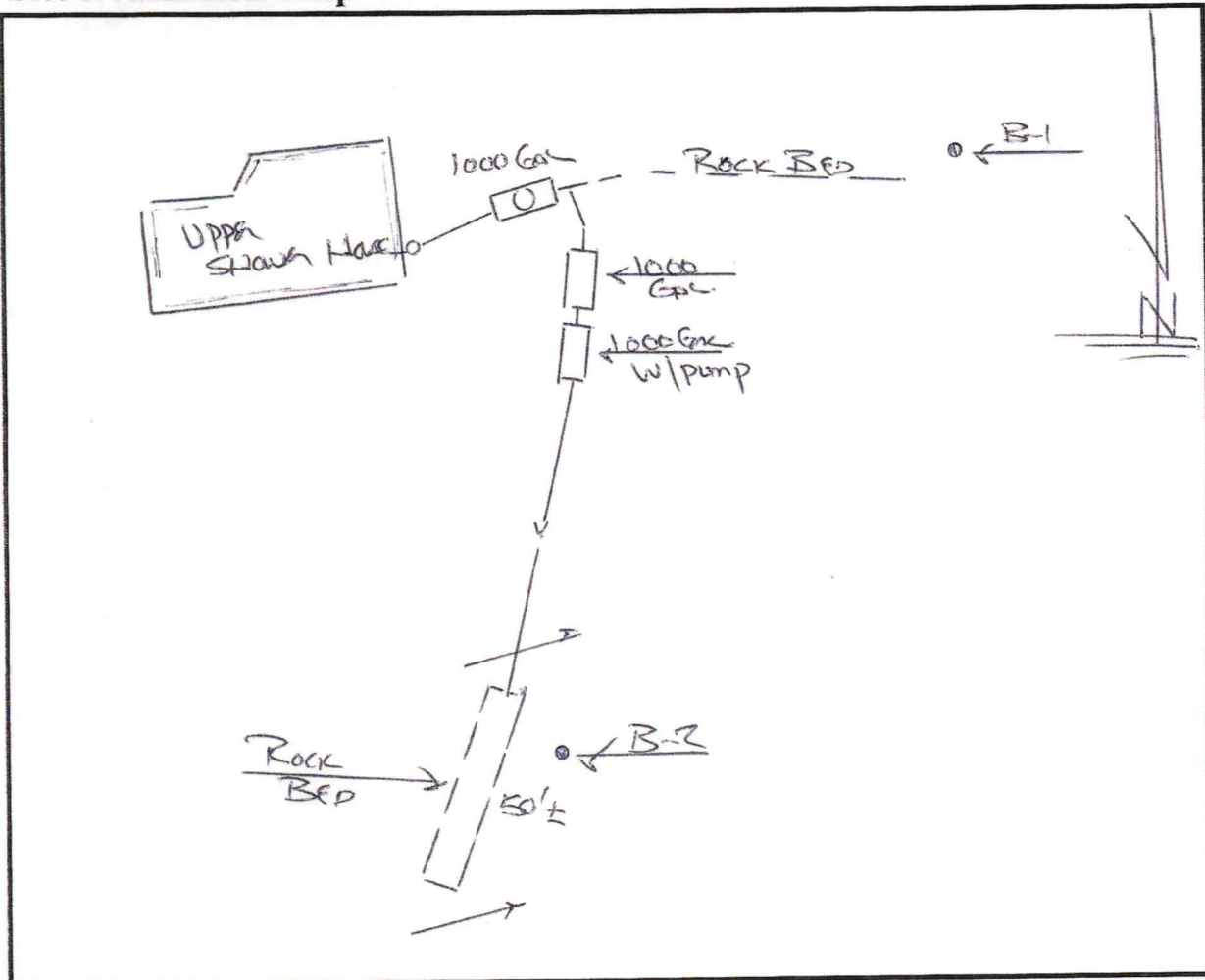
| Boring 1 Location: 07.02.00100 "lower drainfield" |                   |          |              |             |
|---|-------------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)                      | Texture           | Color    | Structure    | Consistence |
| 0-6   | fine sandy loam   | 10yr 3/2 | granular     | friable     |
| 6--20   | loamy fine sand   | 10yr 5/4 | single grain | loose       |
| 20-65   | med sand          | 10yr 5/6 | single grain | loose       |
| 65-76   | sand / sandy loam | 10yr 6/4 | blocky       | firm        |
|   |                   |          |              |             |

| Boring 2 Location: "upper drainfield" |                 |           |              |             |
|---------------------------------------|-----------------|-----------|--------------|-------------|
| Soil Horizons Depth (inches)          | Texture         | Color     | Structure    | Consistence |
| 0-7                                   | fine sandy loam | 10yr 3/2  | granular     | friable     |
| 7--28                                 | loamy fine sand | 10yr 5/4  | single grain | loose       |
| 28-65                                 | med sand        | 7.5yr 5/4 | single grain | loose       |
| 65-95                                 | fine sand       | 10yr 6/4  | single grain | loose       |
|                                       |                 |           |              |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

# Site Evaluation Map



07.02.00100 Upper shower house

## Mapping Checklist

Map scale: N/A x indicate north x show slope      % direction     

### Locate

- lot dimensions/property lines
- x dwellings and other improvements
- x existing and/or proposed system(s)
- replacement area
- unsuitable area(s)
- public water supply wells
- pumping access
- inner wellhead zone

### Easements

- phone
- electric
- gas
- x borings
- benchmark
- perc tests
- horiz&vert reference pts

### Setbacks

- building
- all water wells within 100ft
- pressure pipe
- water suction pipe
- streams, lakes, rivers
- floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/13/2023 (date)

1565 (license #)

218-573-2275

(phone number)





520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form

### Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number: \_\_\_\_\_

Parcel ID# or Sec/Twp/Range: 07.02.00100

Reason for Inspection \_\_\_\_\_

Owner Request \_\_\_\_\_

Local regulatory authority info: Hubbard County ESO 218-732-3890

Property address: 32054 Wolf Lake Rd Cass Lake MN 56633

Owner/representative: BPIL LLC (Camp Kamaji)

Owner's phone: \_\_\_\_\_

Brief system description: Middle Bath House: 1250 gal. poly tank & 180 Lnt of rock trench drainfield.

### System status

System status on date (mm/dd/yyyy): 1/13/2023

☒ **Compliant – Certificate of compliance\***

*(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)*

**\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

☐ **Noncompliant – Notice of noncompliance**

*Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.*

*An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.*

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – *Imminent threat to public health and safety*
- ☐ Tank integrity (Compliance component #2) – *Failing to protect groundwater*
- ☐ Other Compliance Conditions (Compliance component #3) – *Imminent threat to public health and safety*
- ☐ Other Compliance Conditions (Compliance component #3) – *Failing to protect groundwater*
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – *Failing to protect groundwater*
- ☐ Soil separation (Compliance component #5) – *Failing to protect groundwater*
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – *Noncompliant - local ordinance applies*

#### Comments or recommendations

This system was installed on 5/20/97, and serves the "Middle" bathroom & shower house. Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

*I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.*

**By typing my name below,** I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Certification number: 3433

Inspector signature: \_\_\_\_\_

License number: 1565

(This document has been electronically signed)

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☒ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list): \_\_\_\_\_

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

**1. Impact on public health – Compliance component #1 of 5****Compliance criteria:**

System discharges sewage to the ground surface

☐ Yes\* ☒ No

System discharges sewage to drain tile or surface waters.

☐ Yes\* ☒ No

System causes sewage backup into dwelling or establishment.

☐ Yes\* ☒ No*Any "yes" answer above indicates the system is an imminent threat to public health and safety.***Describe verification methods and results:**

This system was not in use at time of inspection. Normal use liquid levels were observed in system drop boxes, no ponding was observed in trench inspection pipes that were located, and the property owner had stated there have been no issues with this system.

**Attached supporting documentation:**☐ Other: \_\_\_\_\_☒ Not applicable**2. Tank integrity – Compliance component #2 of 5****Compliance criteria:**

System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit?

☐ Yes\* ☒ No

Sewage tank(s) leak below their designed operating depth?

☐ Yes\* ☒ No

If yes, which sewage tank(s) leaks:

*Any "yes" answer above indicates the system is failing to protect groundwater.***Describe verification methods and results:**

Note: No issues with the tank were observed.

**Attached supporting documentation:**☐ Empty tank(s) viewed by inspector

Name of maintenance business: \_\_\_\_\_

License number of maintenance business: \_\_\_\_\_

Date of maintenance: \_\_\_\_\_

☒ Existing tank integrity assessment (Attach)

Date of maintenance 9/14/2022

(mm/dd/yyyy): (must be within three years)

*(See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))*☐ Tank is Noncompliant (pumping not necessary – explain below)☐ Other: \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☐ No ☒ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector? ☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500? ☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit? ☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met? ☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning? ☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation 5/20/1997 ☐ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report
- ☐ Two previous verifications of required vertical separation
- ☐ Not applicable (No soil treatment area)
- ☐ \_\_\_\_\_

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 30in. |
| B. Periodically saturated soil/bedrock | 75in. |
| C. System separation                   | 45in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.





520 Lafayette Road North  
St. Paul, MN 55155-4194

# Sewage tank integrity assessment form

## Subsurface Sewage Treatment Systems (SSTS) Program

Doc Type: Compliance and Enforcement

**Purpose:** This form may be used to certify the compliance status of the sewage tank components of the SSTS. This form is not a complete SSTS inspection report, only a tank integrity assessment, and may only certify sewage tank compliance status when entirely completed and signed by a qualified professional. SSTS compliance inspection report forms can be found at: <https://www.pca.state.mn.us/water/inspections>.

**Instructions:** This form may be completed, and signed, by a Designated Certified Individual (DCI) of a licensed SSTS inspection, maintenance, installation, or service provider business who personally conducts the necessary procedures to assess the compliance status of each sewage tank in the system. Only a licensed maintenance business is authorized to pump the tank for assessment. A copy of this information should be submitted to the system owner and be maintained by the licensed SSTS business for a period of five (5) years from the assessment date.

When this form is signed by a qualified certified professional, it becomes necessary supporting documentation to an Existing System Compliance Inspection Report: Compliance inspection form - Existing system (wg-wwists4-31b). This form can be found on the MPCA website at <https://www.pca.state.mn.us/water/inspections>.

The information and certified statement on this form is required when existing septic tank compliance status is determined by an individual other than the SSTS inspector that submits an inspection report. This form represents a third party assessment of SSTS component compliance and is allowable under Minn. R. 7082.0700, subp. 4(B)(1). This form is valid for a period of three years beyond the signature date on this form unless a new evaluation is requested by the owner or owner's agent or is required according to local regulations. Additional Administrative Rule references for this activity can be found at Minn. R. 7082.0700, subp. 4(B),(C), and (D) and; Minn. R. 7083.0730(C).

### Owner Information

Owner/Representative

Property address:

Local Regulatory Authority:

Camp Kamaji

37054 Wolf Lake Rd.

Cass Lake

Parcel ID: 07.02.00100

### System status

System status on date (mm/dd/yyyy):

9-14-22

☒ Certificate of sewage tank compliance

☐ Notice of sewage tank non-compliance

#### Compliance criteria:

The SSTS has a seepage pit, cesspool, drywell, leaching pit, or other pit - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS has a sewage tank that leaks below the designed operating depth - "Failure to Protect Groundwater."

☐ Yes ☒ No

The SSTS presents a threat to public safety by reason of structurally unsound (damaged, cracked, or weak) maintenance hole cover(s) or lids or any other unsafe condition - "Imminent Threat to Public Health or Safety."

☐ Yes ☒ No

Any "yes" answer above indicates sewage tank non-compliance.

### Company information

Company name: Voss Inc. DBA Port-Able John Rental and Service  
Business license number: 14138

### Designated Certified Individual (DCI) information

Print name: Douglas Voss  
Certification number: 02951

I personally conducted the work described above as a Designated Certified Individual of a Minnesota-licensed SSTS inspection, maintenance, installation, or service provider Business. I personally conducted the necessary procedures to assess the compliance status of each sewage tank in this SSTS.

By typing/signing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Designated Certified Individual's signature:

(This document has been electronically signed.)

Date (mm/dd/yyyy): 9-14-22

\* Middle Wash House

| Boring 1 Location: 07.02.00100 "Middle" Wash house |                 |            |              |             |
|--|-----------------|------------|--------------|-------------|
| Soil Horizons Depth (inches)                       | Texture         | Color      | Structure    | Consistence |
| 0-6  | fine sandy loam | 10yr 3/2   | granular     | friable     |
| 6--25  | loamy fine sand | 10yr 5/4   | single grain | loose       |
| 25-75  | med sand        | 7.5 yr 4/6 | single grain | loose       |
|  |                 |            |              |             |
|  |                 |            |              |             |

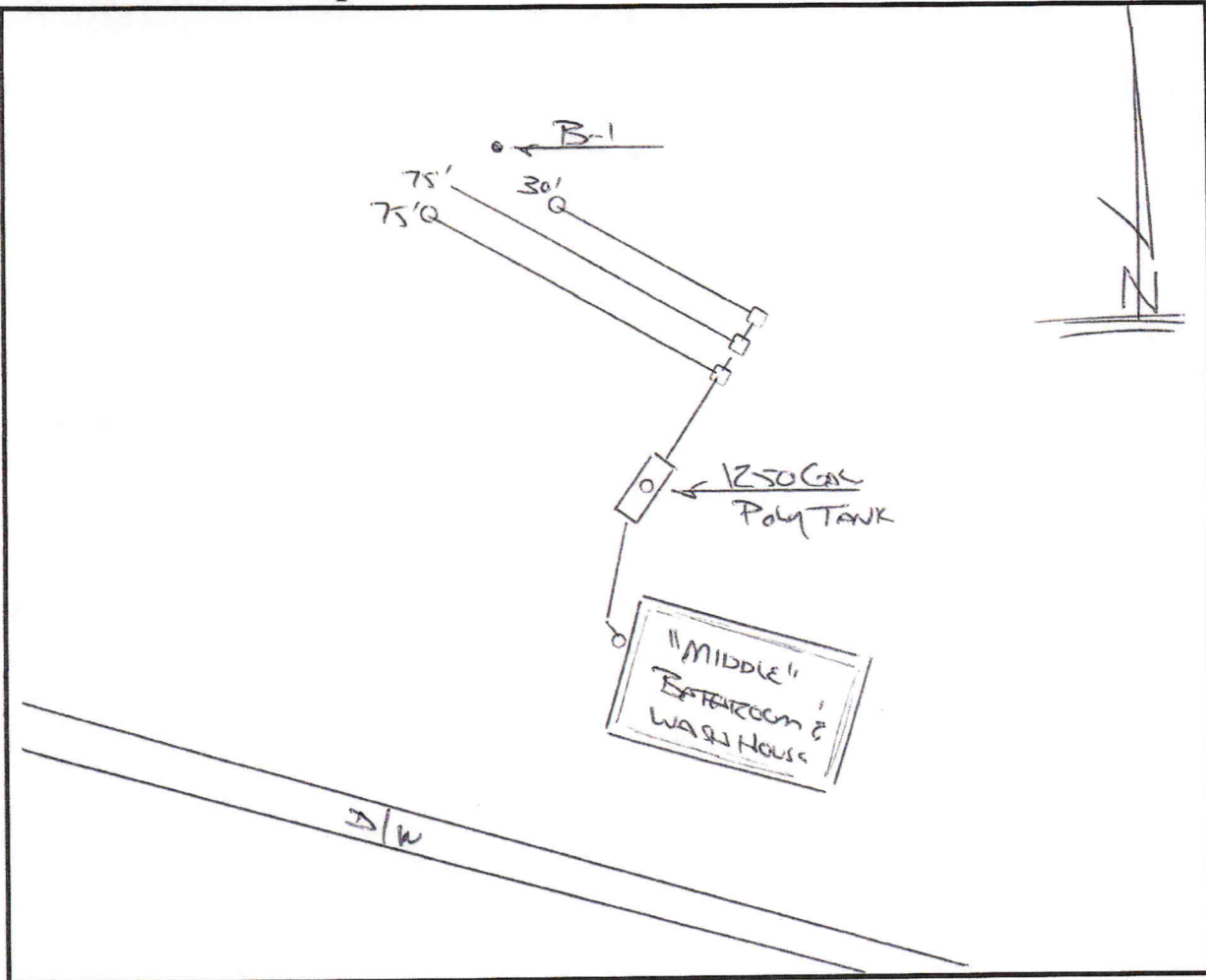
| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |



# Site Evaluation Map



List any compliance issues:

07.02.00100 "Middle" Wash house

## Mapping Checklist

Map scale: N/A x indicate north x show slope      % direction     

### Locate

- lot dimensions/property lines
- x dwellings and other improvements
- x existing and/or proposed system(s)
- replacement area
- unsuitable area(s)
- public water supply wells
- pumping access
- inner wellhead zone

### Easements

- phone
- electric
- gas
- x borings
- benchmark
- perc tests
- horiz&vert reference pts

### Setbacks

- building
- all water wells within 100ft
- pressure pipe
- water suction pipe
- streams, lakes, rivers
- floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/13/2023 (date)

1565 (license #)

218-573-2275

(phone number)



520 Lafayette Road North  
St. Paul, MN 55155-4194

## Compliance inspection report form

### Existing Subsurface Sewage Treatment System (SSTS)

Doc Type: Compliance and Enforcement

**Instructions:** Inspector must submit completed form to Local Governmental Unit (LGU) and system owner within 15 days of final determination of compliance or noncompliance. Instructions for filling out this form are located on the Minnesota Pollution Control Agency (MPCA) website at <https://www.pca.state.mn.us/sites/default/files/wq-wwists4-31a.pdf>.

### Property information

Local tracking number: \_\_\_\_\_

Parcel ID# or Sec/Twp/Range: 07.02.00100 Reason for Inspection Owner Request  
Local regulatory authority info: Hubbard County ESO 218-732-3890  
Property address: 32054 Wolf Lake Rd Cass Lake MN 56633  
Owner/representative: BPIL LLC (Camp Kamaji) Owner's phone: \_\_\_\_\_  
Brief system description: Pit Privy

### System status

System status on date (mm/dd/yyyy): 1/13/2023

☒ **Compliant – Certificate of compliance\***

(Valid for 3 years from report date unless evidence of an imminent threat to public health or safety requiring removal and abatement under section 145A.04, subdivision 8 is discovered or a shorter time frame exists in Local Ordinance.)

**\*Note: Compliance indicates conformance with Minn. R. 7080.1500 as of system status date above and does not guarantee future performance.**

☐ **Noncompliant – Notice of noncompliance**

Systems failing to protect ground water must be upgraded, replaced, or use discontinued within the time required by local ordinance.

An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance or under section 145A.04 subdivision 8.

#### Reason(s) for noncompliance (check all applicable)

- ☐ Impact on public health (Compliance component #1) – Imminent threat to public health and safety
- ☐ Tank integrity (Compliance component #2) – Failing to protect groundwater
- ☐ Other Compliance Conditions (Compliance component #3) – Imminent threat to public health and safety
- ☐ Other Compliance Conditions (Compliance component #3) – Failing to protect groundwater
- ☐ System not abandoned according to Minn. R. 7080.2500 (Compliance component #3) – Failing to protect groundwater
- ☐ Soil separation (Compliance component #5) – Failing to protect groundwater
- ☐ Operating permit/monitoring plan requirements (Compliance component #4) – Noncompliant - local ordinance applies

#### Comments or recommendations

Note: This system was inspected for compliance in 2012 with no issues reported. See additional notes on pages 2-4.

### Certification

I hereby certify that all the necessary information has been gathered to determine the compliance status of this system. No determination of future system performance has been nor can be made due to unknown conditions during system construction, possible abuse of the system, inadequate maintenance, or future water usage.

By typing my name below, I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing this form.

Business name: Winterberger Inspections

Inspector signature: \_\_\_\_\_

(This document has been electronically signed)

Certification number: 3433

License number: 1565

Phone: 218-255-1722

### Necessary or locally required supporting documentation (must be attached)

- ☒ Soil observation logs
- ☒ System/As-Built
- ☐ Locally required forms
- ☐ Tank Integrity Assessment
- ☐ Operating Permit
- ☐ Other information (list): \_\_\_\_\_



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

## 1. Impact on public health – Compliance component #1 of 5

### Compliance criteria:

|   |  |
|---|--|
| System discharges sewage to the ground surface              | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System discharges sewage to drain tile or surface waters.   | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |
| System causes sewage backup into dwelling or establishment. | <input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No |

*Any "yes" answer above indicates the system is an imminent threat to public health and safety.*

### Describe verification methods and results:

This system was not in use at time of inspection.

### Attached supporting documentation:

- ☐ Other: \_\_\_\_\_
- ☒ Not applicable

## 2. Tank integrity – Compliance component #2 of 5

### Compliance criteria:

|  |   |
|--|---|
| System consists of a seepage pit, cesspool, drywell, leaching pit, or other pit? | <input type="checkbox"/> Yes* <input type="checkbox"/> No |
| Sewage tank(s) leak below their designed operating depth?                        | <input type="checkbox"/> Yes* <input type="checkbox"/> No |
| If yes, which sewage tank(s) leaks:  |   |

*Any "yes" answer above indicates the system is failing to protect groundwater.*

### Describe verification methods and results:

Note: Pit privy - no tank.

### Attached supporting documentation:

- ☐ Empty tank(s) viewed by inspector
- Name of maintenance business: \_\_\_\_\_
- License number of maintenance business: \_\_\_\_\_
- Date of maintenance: \_\_\_\_\_
- ☐ Existing tank integrity assessment (Attach)
- Date of maintenance (mm/dd/yyyy): \_\_\_\_\_ (must be within three years)
- (See form instructions to ensure assessment complies with Minn. R. 7082.0700 subp. 4 B (1))
- ☐ Tank is Noncompliant (pumping not necessary – explain below)
- ☒ Other: See note

Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

### 3. Other compliance conditions – Compliance component #3 of 5

3a. Maintenance hole covers appear to be structurally unsound (damaged, cracked, etc.), or unsecured?

☐ Yes\* ☐ No ☐ Unknown

3b. Other issues (electrical hazards, etc.) to immediately and adversely impact public health or safety? ☐ Yes\* ☒ No ☐ Unknown

**\*Yes to 3a or 3b - System is an imminent threat to public health and safety.**

3c. System is non-protective of ground water for other conditions as determined by inspector?

☐ Yes\* ☒ No

3d. System not abandoned in accordance with Minn. R. 7080.2500?

☐ Yes\* ☒ No

**\*Yes to 3c or 3d - System is failing to protect groundwater.**

Describe verification methods and results:

Attached supporting documentation: ☒ Not applicable ☐

### 4. Operating permit and nitrogen BMP\* – Compliance component #4 of 5 ☒ Not applicable

Is the system operated under an Operating Permit?

☐ Yes ☐ No If "yes", A below is required

Is the system required to employ a Nitrogen BMP specified in the system design? ☐ Yes ☐ No If "yes", B below is required

BMP = Best Management Practice(s) specified in the system design

**If the answer to both questions is "no", this section does not need to be completed.**

Compliance criteria:

a. Have the operating permit requirements been met?

☐ Yes ☐ No

b. Is the required nitrogen BMP in place and properly functioning?

☐ Yes ☐ No

**Any "no" answer indicates noncompliance.**

Describe verification methods and results:

Attached supporting documentation: ☐ Operating permit (Attach) ☐



Property Address: 32054 Wolf Lake Rd Cass Lake MN 56633

Business Name: Winterberger Inspections

Date: 1/13/2023

## 5. Soil separation – Compliance component #5 of 5

Date of installation ☒ Unknown  
(mm/dd/yyyy)

Shoreland/Wellhead protection/Food beverage lodging? ☒ Yes ☐ No

### Compliance criteria (select one):

5a. For systems built prior to April 1, 1996, and not located in Shoreland or Wellhead Protection Area or not serving a food, beverage or lodging establishment: ☐ Yes ☐ No\*

Drainfield has at least a two-foot vertical separation distance from periodically saturated soil or bedrock.

5b. Non-performance systems built April 1, 1996, or later or for non-performance systems located in Shoreland or Wellhead Protection Areas or serving a food, beverage, or lodging establishment: ☒ Yes ☐ No\*

Drainfield has a three-foot vertical separation distance from periodically saturated soil or bedrock.\*

5c. "Experimental", "Other", or "Performance" systems built under pre-2008 Rules; Type IV or V systems built under 2008 Rules 7080.2350 or 7080.2400 (Intermediate Inspector License required ≤ 2,500 gallons per day; Advanced Inspector License required > 2,500 gallons per day) ☐ Yes ☐ No\*

Drainfield meets the designed vertical separation distance from periodically saturated soil or bedrock.

**\*Any "no" answer above indicates the system is failing to protect groundwater.**

### Describe verification methods and results:

Soil boring

### Attached supporting documentation:

- ☒ Soil observation logs completed for the report  
☐ Two previous verifications of required vertical separation  
☐ Not applicable (No soil treatment area)  
☐

### Indicate depths or elevations

|  |       |
|--|-------|
| A. Bottom of distribution media        | 45in. |
| B. Periodically saturated soil/bedrock | 85in. |
| C. System separation                   | 40in. |
| D. Required compliance separation*     | 36in. |

\*May be reduced up to 15 percent if allowed by Local Ordinance.

**Upgrade requirements:** (Minn. Stat. § 115.55) An imminent threat to public health and safety (ITPHS) must be upgraded, replaced, or its use discontinued within ten months of receipt of this notice or within a shorter period if required by local ordinance. If the system is failing to protect ground water, the system must be upgraded, replaced, or its use discontinued within the time required by local ordinance. If an existing system is not failing as defined in law, and has at least two feet of design soil separation, then the system need not be upgraded, repaired, replaced, or its use discontinued, notwithstanding any local ordinance that is more strict. This provision does not apply to systems in shoreland areas, Wellhead Protection Areas, or those used in connection with food, beverage, and lodging establishments as defined in law.

| Boring 1 Location: 07.02.00100 Pit Privy |                 |          |              |             |
|--|-----------------|----------|--------------|-------------|
| Soil Horizons Depth (inches)             | Texture         | Color    | Structure    | Consistence |
| 0-6                                      | fine sandy loam | 10yr 3/2 | granular     | friable     |
| 6--25                                    | loamy fine sand | 10yr 5/4 | single grain | loose       |
| 25-85                                    | med sand        | 10yr 6/4 | single grain | loose       |
|  |                 |          |              |             |
|  |                 |          |              |             |

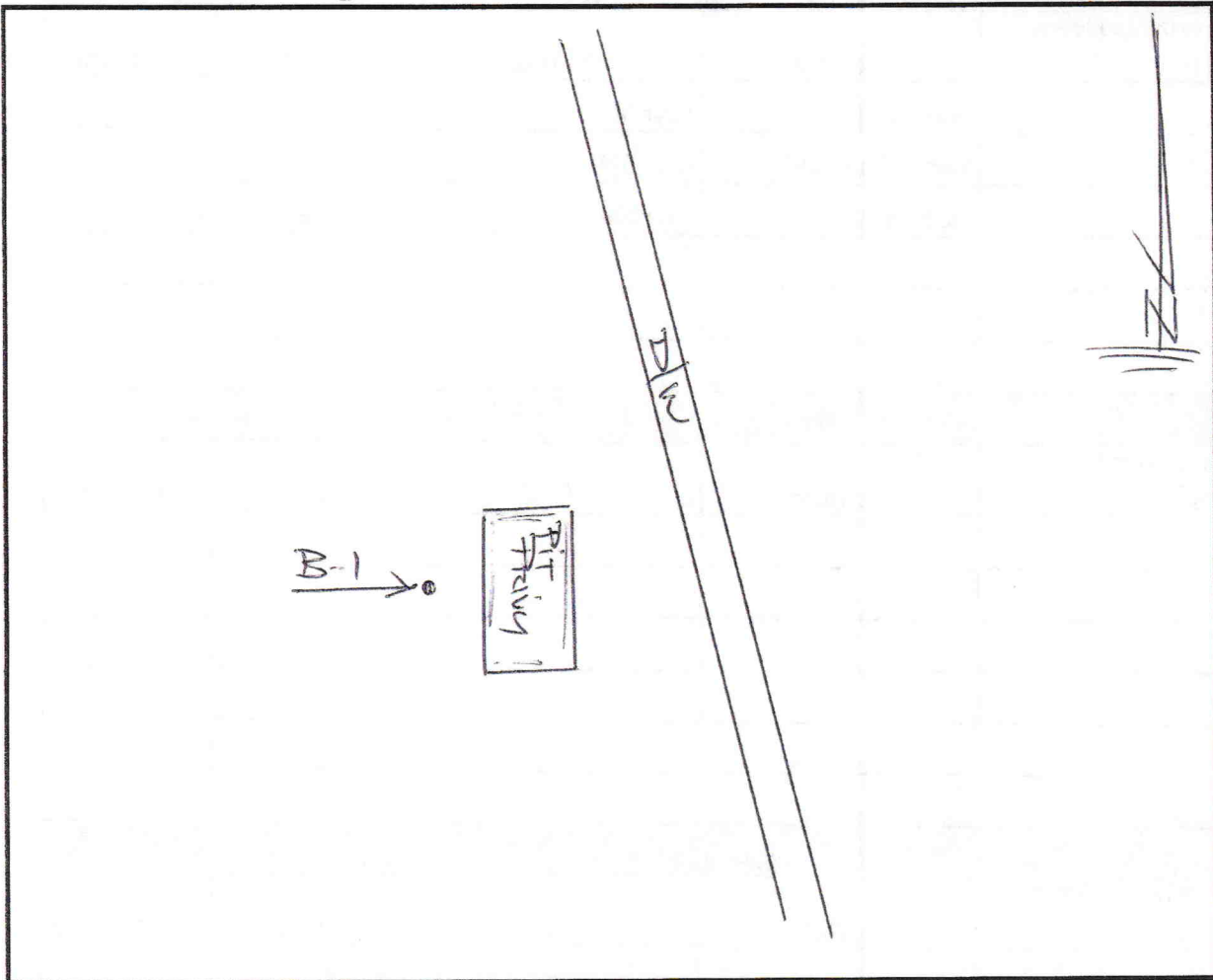
| Boring 2 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 3 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |

| Boring 4 Location:           |         |       |           |             |
|------------------------------|---------|-------|-----------|-------------|
| Soil Horizons Depth (inches) | Texture | Color | Structure | Consistence |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |
|                              |         |       |           |             |



# Site Evaluation Map



07.02.00100 Pit Privy

## Mapping Checklist

Map scale: N/A x indicate north x show slope      % direction     

### Locate

- lot dimensions/property lines
- x dwellings and other improvements
- x existing and/or proposed system(s)
- replacement area
- unsuitable area(s)
- public water supply wells
- pumping access
- inner wellhead zone

### Easements

- phone
- electric
- gas
- x borings
- benchmark
- perc tests
- horiz&vert reference pts

### Setbacks

- building
- all water wells within 100ft
- pressure pipe
- water suction pipe
- streams, lakes, rivers
- floodway and fringe

I hereby certify this work has been completed in accordance with all applicable ordinances, rules and laws.

[Signature]

(signature)

1/13/2023 (date)

1565 (license #)

218-573-2275

(phone number)

No delinquent taxes and transfer entered; Certificate of Real Estate Value ( X ) filed ( ) not required  
 Certificate of Real Estate Value No. 15676  
September 24, 2013  
Pam Heeren  
 County Auditor  
 by Jat  
07-01-02400 Deputy

A000368294  
 OFFICE OF THE COUNTY RECORDER  
 HUBBARD COUNTY, MINNESOTA  
 CERTIFIED, FILED, AND/OR  
 RECORDED ON  
 9/24/2013 1:39:45 PM  
 AS DOC #: A000368294  
 NICOLE K. LUETH  
 HUBBARD COUNTY RECORDER  
 BY LMS Dep  
 PAGES: 3  
 Well Disc Recd \_\_\_\_\_

MRS-12159 07.02.00100

WARRANTY DEED

SAT  
3

STATE DEED TAX DUE HEREON: \$ 11,715.00

Date: September 20, 2013

FOR VALUABLE CONSIDERATION, Michael P. Jay as Trustee of The Michael P. Jay Revocable Trust, dated May 15, 2002, and Kathleen Jay as Trustee of The Kathleen Jay Revocable Trust, dated May 15, 2002, Grantors, hereby convey and warrant to BPIL, LLC, a limited liability company under the laws of Minnesota, Grantee, real property in Hubbard County, Minnesota, described as follows:

See attached

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Subject to any prior conveyances of minerals and mineral rights, any prior reservations, restrictions, easements, rights of way and any zoning and use regulations and subject also to the lien of any unpaid special assessments and interest thereon.

- ☐ The Seller certifies that the Seller does not know of any wells on the described property.  
☐ A well disclosure certificate accompanies this document.  
☒ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

MICHAEL P. JAY REVOCABLE TRUST  
 dated May 15, 2002

Michael P. Jay  
 Michael P. Jay, TRUSTEE

KATHLEEN JAY REVOCABLE TRUST  
 dated May 15, 2002

Kathleen Jay  
 Kathleen Jay, TRUSTEE

HUBBARD COUNTY  
 Deed Tax

\$ 11,715.00 Paid  
 Date 9/24/13 No. 38655

Pam Heeren Co. Aud/Treas  
Bo Deputy



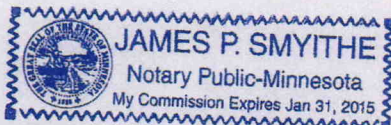
STATE OF MINNESOTA

COUNTY OF BELTRAMI

} ss.

The foregoing instrument was acknowledged before me this 20th day of September, 2013, by Michael P. Jay as Trustee of The Michael P. Jay Revocable Trust, dated May 15, 2002, and Kathleen Jay as Trustee of The Kathleen Jay Revocable Trust, dated May 15, 2002, Grantors.

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK)



SIGNATURE OF PERSON TAKING ACKNOWLEDGMENT

THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS)

Mark Wangberg  
CARPENTER & WANGBERG, P.A.  
Attorney at Law  
201 Seventh Street NW  
Bemidji, MN 56601  
218-444-7564

Tax Statements for the real property described in this instrument should be sent to (Include name and address of Grantee):

BPIL, LLC  
2240 W. MADISON ST UNIT 301  
CHICAGO, IL 60612



HUBBARD COUNTY, MINNESOTA:

All of the SW¼ of NE¼,  
Section 2, Township 145, Range 32;  
AND

All of Government Lot 2,  
Section 2, Township 145, Range 32;  
AND

That portion of Government Lot 1, Section 2, Township 145, Range 32, described as follows: Beginning at the Northwest corner of said Lot 1; thence East on the North line of said Lot 1, 550 feet; thence South 22° East 630 feet; thence South 43° East 350 feet; thence West 470 feet; thence North 64°30' West 590 feet, more or less, to the West line of said Lot 1; thence North on said West line to the point of beginning;

AND

All that part of Government Lot 1, Section 2, Township 145, Range 32, described as follows: Beginning at a point on the North line of said Government Lot 1, 550 feet East of the Northwest corner; thence South 22° East, 630 feet; thence South 43° East, 200 feet; thence due East to the meander line of Wolf Lake, thence Northerly along said meander line to the North line of Government Lot 1; thence Westerly along said Northerly line of Government Lot 1 to point of beginning;

AND

Government Lot 9,  
Section 1, Township 145, Range 32,  
EXCEPT the East 800 feet thereof.





Park Rapids, Minnesota 56470 to 32054 Wolf Lake Rd, Cass Lake, MN 56633

Drive 48.7 miles, 53 min

Park Rapids

Minnesota 56470

Take Co Hwy 4/County 4 and U. S. Hwy 71 N to S Big Wolf Lake Rd in Farden Township

- 51 min (47.6 mi)
1. Head east on MN-34 E/1st St W toward Park Ave S  
Pass by Dairy Queen Grill & Chill (on the left in 0.6 mi)  
2.0 mi
  2. Turn left onto Co Hwy 4/County 4  
20.0 mi
  3. Turn right onto U. S. Hwy 71 N  
15.8 mi
  4. Turn right onto Co Hwy 9/County 9  
5.0 mi
  5. Turn left onto Co Hwy 45/County 45  
2.0 mi
  6. Turn right onto U.S. Rte 2 E  
2.8 mi

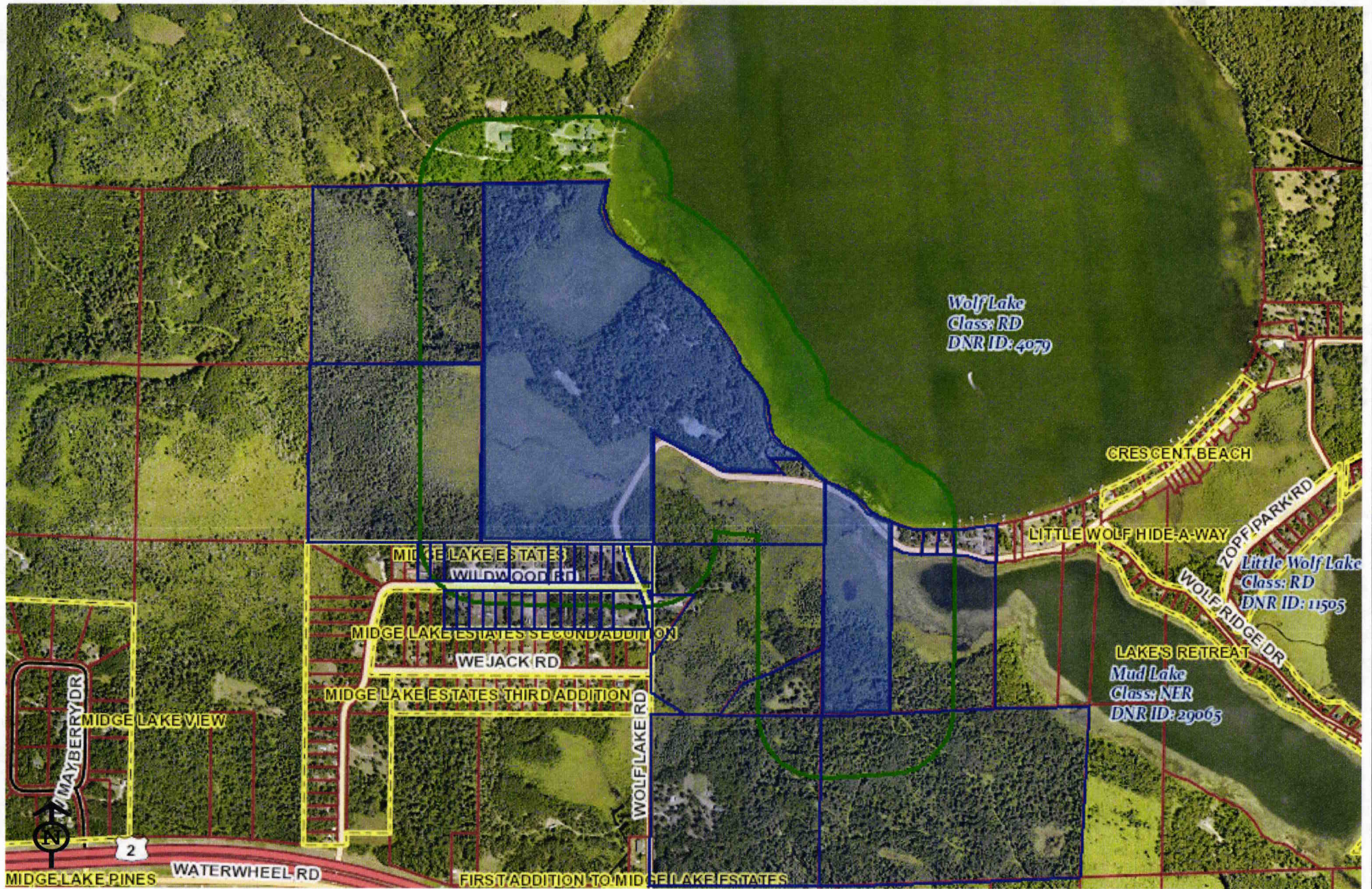
Continue on S Big Wolf Lake Rd to your destination

- 3 min (1.0 mi)
7. Turn left onto S Big Wolf Lake Rd  
0.9 mi
  8. Turn left  
Destination will be on the right  
0.1 mi

32054 Wolf Lake Rd

Cass Lake, MN 56633





DISCLAIMER: Information available on or accessed from Hubbard County's GIS maps is provided for informational and reference purposes only and has not been prepared for and may not be suitable for legal, engineering, or surveying purposes. Hubbard County makes no guarantee as to the accuracy, currency, suitability, performance, merchantability, reliability, or fitness of this data and information for any particular purpose. Hubbard County shall not be liable for any incidental or consequential damages, losses, or third party claims that might arise from the use of maps or the information they contain, even if Hubbard County has been advised of the possibility of such potential loss or damage. This data may not be used in jurisdictions that do not allow the exclusion or limitation of incidental or consequential damages.

**3-V-23 BPIL, LLC**

Hubbard County - 301 Court Ave, Park Rapids, MN 56470

Created 1/30/2023 at 10:40 AM



| PARCEL ID   | TAXPAYER NAME 1                | TAXPAYER NAME 2        | TAXPAYER ADDRESS 1          | TAXPAYER CITY | TAXI | ZIP   |
|-------------|--------------------------------|------------------------|-----------------------------|---------------|------|-------|
| 07.46.51600 | ADAM LARSON                    |                        | PO BOX 91                   | RANDOLPH      | MN   | 55065 |
| 07.46.03200 | ANDREW WATT RAMSEY             |                        | 51455 WILDWOOD RD NW        | CASS LAKE     | MN   | 56633 |
| 07.01.02400 | BPIL LLC                       |                        | PO BOX 70                   | LAKE BLUFF    | IL   | 60044 |
| 07.46.50500 | CARL N & MURIEL J CRAWFORD     |                        | 707 MINNESOTA AVE NW        | BEMIDJI       | MN   | 56601 |
| 07.01.02600 | FOTINI FRAN WESTROM            |                        | 1139 CORDULA CIR            | NAPERVILLE    | IL   | 60564 |
| 07.02.00200 | JAMES & JOAN MELLEMA           |                        | 31917 WOLF LAKE RD          | CASS LAKE     | MN   | 56633 |
| 07.46.51300 | JOHN M & MYRA J WOODS          |                        | 51516 WILDWOOD RD           | CASS LAKE     | MN   | 56633 |
| 07.46.51800 | JOHN MICHAEL WOODS JR          |                        | 38439 COUNTY 2              | SHEVLIN       | MN   | 56676 |
| 07.01.02300 | LORI L HILMER                  |                        | 32326 WOLF LAKE RD          | CASS LAKE     | MN   | 56633 |
| 07.46.03400 | MICHAEL MELLEMA& ERICA STEVENS |                        | 51539 WILDWOOD RD           | CASS LAKE     | MN   | 56633 |
| 07.46.50800 | MILDRED SMITH & A GRANGER CD   | 1ST NATL ACCEPTANCE CO | 51470 WILDWOOD RD           | CASS LAKE     | MN   | 56633 |
| 07.02.00800 | PALMER R STORLIE               |                        | 31642 WOLF LAKE RD          | CASS LAKE     | MN   | 56633 |
| 07.46.02500 | RAYMOND T MORRIS               | MICHELLE L MORRIS      | 51417 WILDWOOD RD           | CASS LAKE     | MN   | 56633 |
| 07.46.03900 | REBECCA J TSUJI                |                        | PO BOX 907                  | CASS LAKE     | MN   | 56633 |
| 07.01.02200 | RYAN J & ROBIN L WALL          |                        | 772 ASHLEY LN NE            | THOMPSON      | ND   | 58278 |
| 07.01.02700 | SFBWL TRUST                    | JAMES SOULIDES TTE     | 10526 W CERMAK RD SUITE 101 | WESTCHESTER   | IL   | 60154 |
| 07.01.02100 | WALTRAUT BERGE                 |                        | 32206 US 2                  | CASS LAKE     | MN   | 56633 |

**Staff Report**  
**Hubbard County Planning Commission/Board of Adjustment**  
**Monday, February 27, 2023 Hearing/Meeting**

**BOARD OF ADJUSTMENT:**

**NEW BUSINESS**

**Variance Application 3-V-23 by BPIL, LLC-Camp Kamaji:** All of the SW 1/4 of NE 1/4, Gov't Lot 2, and part of Gov't Lot 1, Section 2, Township 145, Range 32, and part of Gov't Lot 9, Section 1, Township 145, Range 32, Farden Township on Wolf Lake, a recreational development lake. Parcels 07.02.00100 and 07.01.02400. Applicant is requesting an after-the-fact variance from Section 701 of the Shoreland Management Ordinance to enlarge two cabins and add a shower house that are part of a nonconforming use. Section 701 states that additions to a structure devoted in whole or part to a nonconforming use are prohibited as is the creation of a new structure where none previously existed.

**Enclosed Document(s):**

- 3-V-23 application
- 2020 aerial imagery w/2' elevation contours
- 12/07/2022 notice of violation letter and accompanying photos
- Staff dwelling unit density calculation dated 01/23/2023

This property has been used as a seasonal youth camp for many decades. It currently is a camp for girls. The use is a legal nonconforming use so expansion of such a use is prohibited unless a variance from Section 701 of the SMO to do so is sought and approved.

The items that are the subject of this application were brought to the County's attention when the owner contacted the Env. Services Department and inquired about what permits might be needed for some construction projects he said had already begun. The ensuing conversations led to staff learning that additions to two staff cabins had been shelled up and a foundation for a shower house had been begun. Staff visited the site and documented that these three construction projects were underway. A stop work order was thus issued on December 2, 2022 and an accompanying notice of violation letter dated December 10, 2022 (enclosed) was sent to the applicant.

The two staff cabins are both 16' x 16' in footprint and are located in Tier 4 (i.e. 801'-1000' from the OHW). The additions begun on the two cabins are also both 16' x 16' in footprint. The application states that the additions will not increase the number of bedrooms in the cabins as they are meant to provide private sleeping areas for staff vs. the existing communal sleeping area. The property is compliant with dwelling unit density requirements for all tiers (see enclosed staff dwelling unit density calculation.)

The shower house is proposed to be 12' x 16' in footprint and located next to an existing wash house that contains sinks and toilets only. Six shower stalls are planned to be placed in the structure. The structure site is located toward the rear of Tier 1 (i.e. 0-267' OHW setback) and as it is not a dwelling unit, it does not count toward the dwelling unit density.

The two staff cabins do not have bathrooms and the proposed additions will not increase the number of occupants so SSTS sizing is not affected and thus no new SSTS design(s) is/are required. A new SSTS design was submitted for the shower house and approved by staff. The SSTS will be sized to accommodate 40 people. A flow meter will be required to be installed to monitor actual water usage. The proposed cabin additions and shower house meet setback requirements from existing and proposed SSTS.

SSTS compliance inspections were submitted for all the systems on the property as part of the variance application. All but one system were found to be compliant. The noncompliant system services the structure labeled as the "lower shower house" in the application sketches. Its reason for noncompliance is the tank was found to be cracked.



**Staff Report**  
**Hubbard County Planning Commission/Board of Adjustment**  
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There is a history of ordinance violations on this property going back to the late 1990s. The recurring issue has been construction of structure or deck/platform improvements without getting permits and/or variances. This pattern continued through various ownership changes. This information is shared as it is relevant background given the application is after-the-fact involving three separate items.

Despite the circumstances of the application being after-the-fact, staff is supportive of the three requests given the property will continue to comply with dwelling unit density requirements, all structures meet setbacks, the SSTS needs for the shower house are able to be addressed, the overall SSTS capacity of the property will increase without an increase in the amount of campers, and the three items will be improvements that will benefit the camp and how it operates.

If one or more of the requested variances is granted, since the property is on Wolf Lake, certification of the Board's variance decision by the Mississippi Headwaters Board will be required in order for the variances to be valid.

Below are draft findings of fact for the Board's consideration:

1. Is the variance in harmony with the general purposes and intent of the official controls?  
Yes ( X ) No ( )  
Why or why not? The property will continue to comply with the ordinance's dwelling unit density provisions after the two staff cabin additions are made. The two cabin additions and the proposed shower house greatly exceed the structure setbacks. The property is so densely covered by mature coniferous tree cover that the three structures will not be visible from the lake or adjacent/nearby properties. These improvements will not cause any increase in the number of camp staff or campers.
2. Is the property owner proposing to use the property in a reasonable manner not permitted by an official control?  
Yes ( X ) No ( )  
Why or why not? Doubling the size of two small 16' x 16' staff cabins to provide private bedrooms is a reasonable use. Providing an additional shower house for campers to use is also reasonable as it will reduce the camper usage of the existing shower facilities which then lessens the load on the septic systems servicing these facilities. All three structures meet all ordinance setback requirements.
3. Is the need for a variance due to circumstances unique to the property and not created by the current or prior property owners?  
Yes ( X ) No ( )  
Why or why not? The camp use of the property is a legal nonconforming use. The Shoreland Management Ordinance requires a variance be approved in order to add onto existing structures or construct new structures that are devoted in part or whole to the nonconforming use. This ordinance provision was not created by the prior or current property owners.
4. Will the issuance of the variance maintain the essential character of the locality?  
Yes ( X ) No ( )  
Why or why not? The camp sits on 1.5 government lots and another full quarter quarter section of land. The nearest residences to the camp are 830' to the SW of the property and ¼ mile to the SE of the

**Staff Report**  
**Hubbard County Planning Commission/Board of Adjustment**  
**Monday, February 27, 2023 Hearing/Meeting**

property. Large wetlands separate the camp structures and areas where activities take place from the nearest properties owned by other parties. The camp is covered by dense, mature coniferous tree cover so the three structures will not be visible from any adjacent properties. The three improvements will also not cause any increase in the number of staff or campers on the property so the use will not intensify.

5. Does the stated practical difficulty involve more than just economic considerations?

Yes ( X ) No ( )

Why or why not? Economics are not cited in the application as a practical difficulty. The difficulty is caused by the camp use of the property being a nonconforming use which triggers the need for a variance whenever structural additions or new structures are desired to be added to the property.

**Add On for an After-The-Fact Variance**

If the Board of Adjustment answers yes to all 5 questions for a variance in the first instance, thereby finding that all of the criteria set forth in Section 1103, Item 1, parts 1 through 5, are met, then the following additional criteria may be considered and weighed by the Board of Adjustment in determining whether to grant or deny a request for the after-the-fact variance:

1. Why did the applicant fail to obtain the required permit or comply with the applicable official control before commencing work? Was there any attempt to comply with the applicable official controls?

Yes ( X ) No ( )

Why or why not? After being notified that the structures under construction were in violation of the Shoreland Management Ordinance, the applicant promptly submitted this after-the-fact variance application as a means by which the violations could be brought into compliance. (Note: staff recommends asking the applicant the first question during the hearing and then adding the applicant's response to this finding's answer.)

2. Did the applicant make a substantial investment in the property before learning of the failure to comply with the applicable official controls?

Yes ( ) No ( X )

Why or why not? The shower house foundation consists of some boards and posts that could easily be removed in an hour or two. The two additions to the two cabins consist of just the framing and some plywood exterior sheathing which also wouldn't be very involved to remove and that don't add up to much value.

3. Did the applicant complete the work before being informed of the violation of applicable official controls?

Yes ( ) No ( X )

Why or why not? The applicant informed the Env. Services Dept. of the work having begun so Dept. staff were able to visit the site and place a stop work order on the work at the stages the projects were in (as shown in the variance application.) The applicant thereafter ceased working on the structures.

4. Are there structures, circumstances, or conditions in the area similar to those that are the subject of the variance request?

Yes ( ) No ( X )



**Staff Report**  
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**Monday, February 27, 2023 Hearing/Meeting**

Why or why not? There are no other camps like this one in the area. The nearest similar camp of which we are aware is a camp on the south side of Lake Plantagenet that is a bit over 10 miles to the west of this property.

5. Based on all of the facts, does it appear to the Board of Adjustment that the applicant acted in good faith?

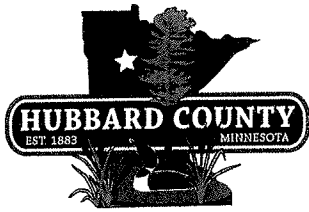
Yes ( ☐ ) No ( ☒ )

Why or why not? The applicant did not contact the Env. Services Dept. about permitting requirements for the three projects until after the work was already underway.

6. Would the benefit to the county appear to be outweighed by the detriment the applicant would suffer if forced to remove the structure?

Yes ( ☐ ) No ( ☒ )

Why or why not? The three structures all meet and exceed setback requirements. The structures are not visible from the lake or adjacent/nearby properties. The two cabin additions are only 16' x 16' and the shower house is only 12' x 16' in footprint. Had the applicant requested a variance prior to commencing construction, we would have granted it so while the applicant ought to have requested permission rather than forgiveness, hopefully the lesson has been learned. Requiring the three projects' removal would thus be overly punitive.



# Environmental Services

301 Court Avenue, Park Rapids, MN 56470  
Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

December 7, 2022

BPIL LLC  
Attn: Jason Nelson  
P.O. Box 70  
Lake Bluff, IL 60044

Re: parcel 07.02.00100 - Shoreland Management Ordinance violations and stop work order

Dear Mr. Nelson,

In response to your recently informing the Environmental Services Director that some non-permitted construction projects were underway in the Shoreland Management Ordinance (SMO) jurisdictional area of your Wolf Lake property located at 32054 Wolf Lake Road in Hubbard County (parcel 07.02.00100) known as Camp Kamaji, on December 2, 2022, I conducted a site inspection of the property to investigate and document the mentioned construction projects. During this inspection, violations of the Shoreland Management Ordinance (SMO) were observed and a stop work order was issued. Detailed descriptions of the violations present on the property are listed below:

1. A new 8' x 6' deck and 16' x 16' addition to a staff cabin (north) were under construction without the required variance approval or land use permits being obtained prior to the work commencing. (see attached photos)
2. A new 8' 4" x 6' deck and 16' x 16' addition to a staff cabin (south) were under construction without the required variance approval or land use permits being obtained prior to the work commencing. (see attached photos)
3. A 12' x 16' frame with floor joists in place for a shower house was under construction without the required variance approval or land use permit being obtained prior to the work commencing. (see attached photo)

Section 701 of the SMO states no nonconforming use shall be expanded, enlarged, or altered, including any increase in volume, intensity, or frequency of use of the property where a nonconforming use exists. Structural alterations, expansions, and additions to a structure devoted in whole or part to a nonconforming use are prohibited, as is the creation of a new structure where none previously existed.

Section 1104 of the SMO states all property owners or a designee thereof, having charge of the erection, alteration, moving or change of the exterior of any structure shall apply for a land use permit obtained from the Hubbard County Environmental Services Department before beginning or undertaking such work.

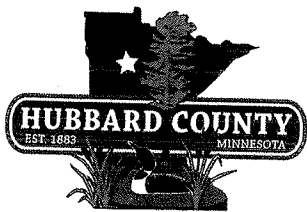
For the reasons stated above, the decks, additions and accessory structure under construction on the property are in violation of the SMO.

---

Eric Buitenwerf, Env. Services Director • Bryan Haugen, Asst. Env. Services Director • Staci Lee, Admin. Asst.  
Env. Specialists: Aaron Anderson, Demey DeJong, Kal Larson • GIS Supervisor: Jack Bovee

Hubbard County is an equal opportunity employer





# Environmental Services

301 Court Avenue, Park Rapids, MN 56470

Phone: 218.732.3890

[www.co.hubbard.mn.us/departments/environmental\\_services/index.php](http://www.co.hubbard.mn.us/departments/environmental_services/index.php)

In order to bring these violations into compliance with the SMO, you must complete one of the following corrective options for each violation by July 3, 2023:

1. Apply for and receive an after-the-fact (ATF) variance for the decks, structure additions, and shower house. If the County Board of Adjustment (BOA) grants a variance, the BOA's decision on the variance will then also need to be certified by the Mississippi Headwaters Board (which also has zoning jurisdiction over the property) in order for the variance to be valid. If the variance application is approved and certified, ATF permits must be obtained for each structure. If the variance application was to be denied, corrective options 2 or 3 listed below must be completed.
2. Remove the decks, structure additions, and shower house from the property.
3. Reduce the deck footprints to 4' x 4' ingress/egress landings which do not require a land use permit.

No further work may be conducted on the above-mentioned structures until the issued stop work order is lifted.

After-the-fact (ATF) variance applications include a non-refundable application fee of \$1000. After-the-fact permits include a permit fee of five times the normal amount (i.e. land use permit for an accessory structure, deck, or legal addition:  $5 \times \$100 = \$500$ ).

Failure to bring these violations into compliance with the SMO by the deadline provided above will result in these matters being forwarded to the County Attorney's office for further enforcement action.

Please be aware, no new permits can be issued to a property on which there are any outstanding violations per Section 1104 of the SMO.

If you have any questions regarding the content of this letter, please contact me by phone or email.

Most sincerely,

Bryan Haugen  
Asst. Env. Services Director

Enc.



HUBBARD COUNTY ENVIRONMENT SERVICES  
(218) 732-3890

# STOP WORK ORDER

(DO NOT REMOVE UNTIL INSTRUCTED)

AN ONSITE INSPECTION CONDUCTED 12/2/2022 HAS  
DETERMINED THAT THIS ACTIVITY DOES NOT CONFORM TO  
THE HUBBARD COUNTY SHORELAND MANAGEMENT  
ORDINANCE/WETLAND CONSERVATION ACT.

NONCONFORMING ACTIVITY: Construction activity without prior variance

approval from Section 701 of the Shoreland Management Ordinance or permits per section 1104 of  
the SMO

CEASE ALL WORK IMMEDIATELY. CONTACT THE  
HUBBARD COUNTY ENVIRONMENTAL SERVICES  
OFFICE AS SOON AS POSSIBLE.

12/2/2022  
DATE

32054 Wolf Lake Road - Parcel 07.02.00100  
LOCATION

[Signature]  
ENVIRONMENTAL SERVICES  
STAFF

12/02/2022 13:17



HUBBARD COUNTY ENVIRONMENT SERVICES  
(218) 732-3890

**STOP WORK ORDER**

AN ON-SITE INSPECTION CONDUCTED BY HUBBARD COUNTY ENVIRONMENT SERVICES HAS DETERMINED THAT THIS ACTIVITY DOES NOT CONFORM TO THE HUBBARD COUNTY WETLAND MANAGEMENT DISTURBANCE WETLAND CONSERVATION ACT.

NO WORKING ACTIVITY IS ALLOWED UNTIL THE HUBBARD COUNTY ENVIRONMENT SERVICES OFFICE IS NOTIFIED.

PLEASE STOP ALL WORK IMMEDIATELY. CONTACT THE HUBBARD COUNTY ENVIRONMENTAL SERVICES OFFICE AS SOON AS POSSIBLE.

Hubbard County Environmental Services  
12/02/2022

12/02/2022 13:16





12/02/2022 12:57





12/02/2022 12:57





12/02/2022 12:58





12/02/2022 12:58





12/02/2022 12:59





12/02/2022 12:59





12/02/2022 12:59





12/02/2022 13:23





12/02/2022 13:38



Tier 1 10,635; 170,186; 168,190 = 348,375  
 2 208,443; 154,654; 67,552 = 430,651  
 3 136,335; 90,296; 144,644 = 371,275  
 4 83,843; 106,818; 135,180 = 325,811

07.02.08 100

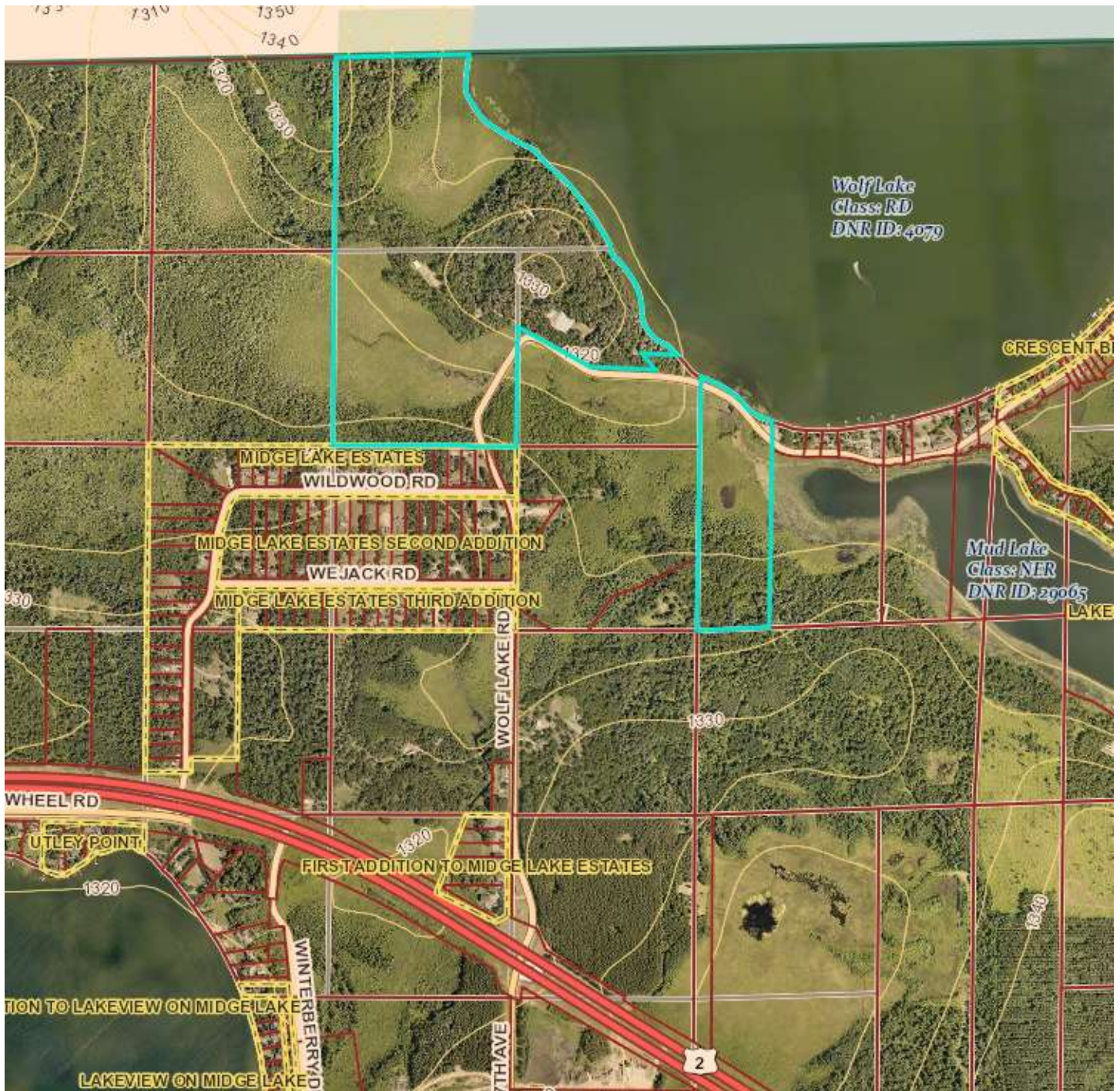
Camp K. Umaji  
 density calc

for ATF vnr app  
 01-23-2023 <sup>28</sup> ASD

| Tier 1   | Tier 2            | Tier 3                      | Tier 4                                     |
|--|-------------------|-----------------------------|--|
| Pine Manor 816                                   | Tikimagan 720     | <del>Hot village 1536</del> | Swamp Cabin 836                            |
| Cabin 5 1100                                     |                   | Director House 896          | BBE Cabin 480                              |
| Cabin 4 1100                                     | $18421.9 / 720 =$ | <del>Swamp Cabin 836</del>  | 4U Dec Cabin 512                           |
| Cabin 3 1100                                     | 25 units allowed  | $18563.8 / 896$             | Shannon Cabin 288                          |
| Cabin 2 1100                                     | 1 exist           | 20 units allowed            | Kiwi Cabin 288                             |
| Cabin 1 1100                                     | density ok        | 1 exist                     | <del>add'l</del> 512 <sup>9</sup> proposed |
| Nutshell Cabin <sup>3031</sup> 1512 + 433 + 1134 |                   | density ok                  | $2340 / 5$                                 |
| Cacoon 680                                       |                   |                             | $= 468$                                    |
| Hatchery 672                                     |                   |                             | $22852 / 5 =$                              |
| $10749 / 9 = 1194.3$                             |                   |                             | 570.4                                      |
| $22296 / 1194.3 =$                               |                   |                             | $9999.7 / 468 =$                           |
| 18 units allowed                                 |                   |                             | 21 units allowed                           |
| 9 exist  |                   |                             | 5 exist                                    |
| density ok                                       |                   |                             | density ok                                 |
|  |                   |                             | $11783.5 / 570 =$                          |
|  |                   |                             | 20 units allowed                           |
|  |                   |                             | 5 proposed                                 |
|  |                   |                             | density ok                                 |

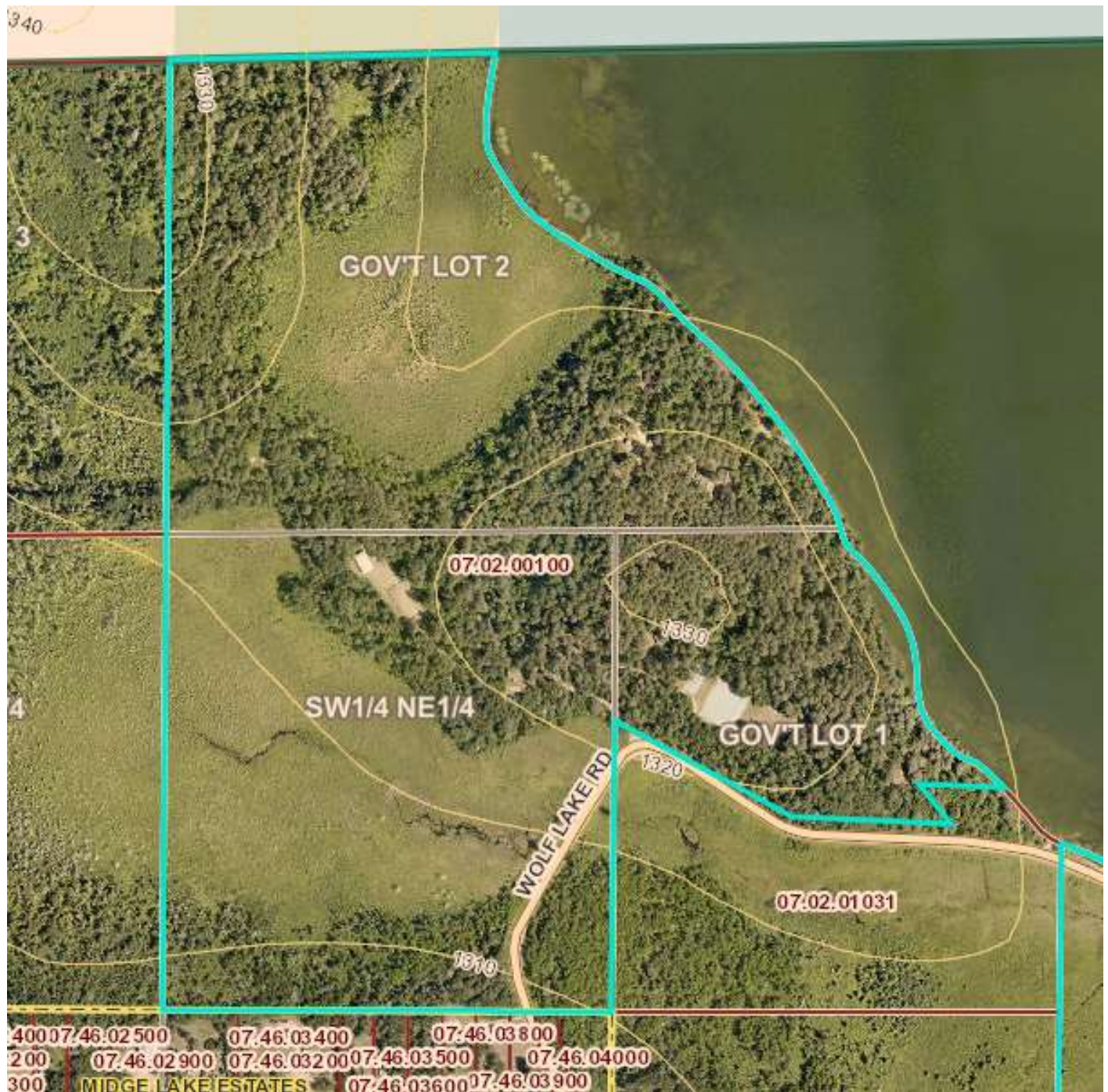


**Variance Application 3-V-23 by BPIL, LLC-Camp Kamaji:  
2020 Aerial Imagery w/Elevation Contours Overlain**





**Variance Application 3-V-23 by BPIL, LLC-Camp Kamaji:  
2020 Aerial Imagery w/Elevation Contours Overlain**







# Environmental Services

301 Court Avenue, Park Rapids, MN 56470

Phone: 218.732.3890

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March 1, 2023

BPIL, LLC  
Camp Kamaji  
32054 Wolf Lake Road  
Cass Lake, MN 56633

Re: Hubbard County Board of Adjustment decision for Variance Application 3-V-23

Dear Mr. Nelson,

The Hubbard County Board of Adjustment met on Monday, February 27, 2023 to review and consider the following variance application:

**Variance Application 3-V-23 by BPIL, LLC-Camp Kamaji:** All of the SW 1/4 of NE 1/4, Gov't Lot 2 and part of Gov't Lot 1, Section 2, Township 145, Range 32, and part of Gov't Lot 9, Section 1, Township 145, Range 32, Farden Township on Wolf Lake, a recreational development lake. Parcels 07.02.00100 and 07.01.02400. Applicant is requesting an after-the-fact variance from Section 701 of the Shoreland Management Ordinance to enlarge two cabins and add a shower house that are part of a nonconforming use. Additions to a structure devoted in whole or part to a nonconforming use are prohibited as is the creation of a new structure where none previously existed.

**The official decision of the Hubbard County Board of Adjustment is as follows:**

Grob made a motion to approve the variance application as presented with the following conditions:

1. Certification of the Board of Adjustment's approval by the Mississippi Headwaters Board will be required in order for the variance to be valid.
2. A flow meter must be installed on the new septic system that is to be installed to service the shower house in order to monitor actual water usage in the shower house.

Petersen seconded the motion that passed 4 – 0.

This is in accordance with Section 1103 of the Hubbard County Shoreland Management Ordinance and the findings of fact on file with the Environmental Services Department.

Your variance application itself does not constitute a permit. You will still need to obtain the necessary certification by the Mississippi Headwaters Board (MHB) and if certified, apply for and obtain after-the-fact land use permit(s) for the two cabin additions and shower house. If the MHB does not certify the variance application, the BOA's approval will be null and void.

Please contact our department at (218) 732-3890 with any questions.

Most sincerely,

Eric Buitenwerf  
Environmental Services Director

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Eric Buitenwerf, Env. Services Director • Bryan Haugen, Asst. Env. Services Director • Staci Lee, Admin. Asst.  
Env. Specialists: Aaron Anderson, Demey DeJong, Kal Larson • GIS Supervisor: Jack Bovee

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# February 27, 2023 Planning Commission/Board of Adjustment Hearing/Meeting Minutes

## HUBBARD COUNTY

### Planning Commission/Board of Adjustment Meeting Minutes

6:00 p.m. on Monday, February 27, 2023

Chair Mark Petersen opened the meeting with the following additional members present: Ken Grob, Veronica Andres, and Mike Kovacovich. Also present was Environmental Services Director Eric Buitenwerf.

Petersen started the meeting by reading the procedure by which the meeting of the Planning Commission/Board of Adjustment will be conducted to the audience.

### Board of Adjustment:

**Variance Application 3-V-23 by BPIL, LLC-Camp Kamaji:** All of the SW 1/4 of NE 1/4, Gov't Lot 2, and part of Gov't Lot 1, Section 2, Township 145, Range 32, and part of Gov't Lot 9, Section 1, Township 145, Range 32, Farden Township on Wolf Lake, a recreational development lake. Parcels 07.02.00100 and 07.01.02400. Applicant is requesting an after-the-fact variance from Section 701 of the Shoreland Management Ordinance to enlarge two cabins and add a shower house that are part of a nonconforming use. Section 701 states that additions to a structure devoted in whole or part to a nonconforming use are prohibited as is the creation of a new structure where none previously existed.

Jason Nelson, 32054 Wolf Lake Road, Cass Lake, MN, presented the application.

Nelson stated we are requesting to expand. The first two projects are two identical buildings that are staff cabins. We're requesting to double the size of them to add bedrooms in the back, but not increasing the amount of people that would be staying in those cabins. These are for our leadership staff so that they have just privacy while they're at camp during the summer. What we've seen, over the last couple years of the pandemic, having older staff in camp might involve them bringing a spouse or a younger child that's not old enough for camp. This is an incentive for them to come to camp during the summer. The third project is building a new shower house with six showers. We already have two wash houses right now. They have sinks, toilets, and showers in them. We would like to make this a third one just as another option available for our campers. The reason that we started construction on the two staff cabins was because we thought that those were past 1,000' from the ordinary high water mark.

Andres asked why didn't you seek permits prior to construction?

Nelson replied we thought it was past the 1,000' mark, but it is 890' from the ordinary high water mark. That is why we started it, and that's my fault.

Andres clarified so you were under the impression that you were outside of shoreland?

Nelson agreed. I think there's no permit needed past the 1,000' mark.



## February 27, 2023 Planning Commission/Board of Adjustment Hearing/Meeting Minutes

Andres replied correct, when you're outside of shoreland there's no permit required.

Nelson stated that's my fault.

Grob added in the staff report there's a suggestion that a flow meter be required to monitor the actual water usage. I believe that's for the new shower house. What is the reason behind that?

Buitenwerf explained so that we can have more accurate information to go on in the future. When they look at further expansion, we can have a better sense of actual usage versus design usage. When you've got multiple shower houses and wash areas, it's not going to always be consistent that "x" number are using this one consistently and "x" number are using that one consistently. It just gives us a better idea of actual use.

Grob asked this would meter just the new shower house?

Buitenwerf agreed.

Grob continued that should be a condition we should consider for the approval.

Nelson stated we're open to adding that.

Petersen opened for public comment.

No public comment was given.

Petersen closed public comment.

Petersen stated I personally don't have any other questions regarding this.

Andres explained anytime you want to build anything on that property, whether it meets the setback or not, because it's nonconforming, you have to seek a variance first.

Nelson replied that's my fault. I will do that in the future.

Grob made a motion to approve the variance application as presented with the following conditions and adopt the staff report findings of fact:

1. Certification of the Board of Adjustment's approval by the Mississippi Headwaters Board will be required in order for the variance to be valid.
2. A flow meter must be installed on the new septic system that is to be installed to service the shower house in order to monitor actual water usage in the shower house.

Petersen seconded the motion that passed 4 – 0.

### Findings of Fact



## February 27, 2023 Planning Commission/Board of Adjustment Hearing/Meeting Minutes

1. Is the variance in harmony with the general purposes and intent of the official controls?  
Yes ( ☒ ) No ( ☐ )  
Why or why not? The property will continue to comply with the ordinance's dwelling unit density provisions after the two staff cabin additions are made. The two cabin additions and the proposed shower house greatly exceed the structure setbacks. The property is so densely covered by mature coniferous tree cover that the three structures will not be visible from the lake or adjacent/nearby properties. These improvements will not cause any increase in the number of camp staff or campers.
2. Is the property owner proposing to use the property in a reasonable manner not permitted by an official control?  
Yes ( ☒ ) No ( ☐ )  
Why or why not? Doubling the size of two small 16' x 16' staff cabins to provide private bedrooms is a reasonable use. Providing an additional shower house for campers to use is also reasonable as it will reduce the camper usage of the existing shower facilities which then lessens the load on the septic systems servicing these facilities. All three structures meet all ordinance setback requirements.
3. Is the need for a variance due to circumstances unique to the property and not created by the current or prior property owners?  
Yes ( ☒ ) No ( ☐ )  
Why or why not? The camp use of the property is a legal nonconforming use. The Shoreland Management Ordinance requires a variance be approved in order to add onto existing structures or construct new structures that are devoted in part or whole to the nonconforming use. This ordinance provision was not created by the prior or current property owners.
4. Will the issuance of the variance maintain the essential character of the locality?  
Yes ( ☒ ) No ( ☐ )  
Why or why not? The camp sits on 1.5 government lots and another full quarter quarter section of land. The nearest residences to the camp are 830' to the SW of the property and ¼ mile to the SE of the property. Large wetlands separate the camp structures and areas where activities take place from the nearest properties owned by other parties. The camp is covered by dense, mature coniferous tree cover so the three structures will not be visible from any adjacent properties. The three improvements will also not cause any increase in the number of staff or campers on the property so the use will not intensify.
5. Does the stated practical difficulty involve more than just economic considerations?  
Yes ( ☒ ) No ( ☐ )  
Why or why not? Economics are not cited in the application as a practical difficulty. The difficulty is caused by the camp use of the property being a nonconforming use which triggers the need for



## **February 27, 2023 Planning Commission/Board of Adjustment Hearing/Meeting Minutes**

a variance whenever structural additions or new structures are desired to be added to the property.

DRAFT



## **Action/Discussion**

MPCA request for funding for kiosk- Demonstration by Kathy Moore  
High School Surveys- Discussion  
Executive Directors report- Discussion





# MINNESOTA POLLUTION CONTROL AGENCY

Kiosk Sponsored By:



MINNESOTA POLLUTION  
CONTROL AGENCY



Center for  
Global  
Environmental  
Education  
HAWKINS UNIVERSITY



MISSISSIPPI  
\*\*\*\*\* MULTIMEDIA GALLERY  
Touch below to explore!



810



## 2023 High School Survey

N=128

1. In your opinion, how informed are you about Environmental work opportunities available to you?

| Not informed | slightly informed | Moderately | Very informed |
|--------------|-------------------|------------|---------------|
| 20           | 54                | 40         | 9             |

2. What did you learn most about the Miss. Headwaters Board in the video or presentation given to you?

**Not Much.** Made to spite the government. **Enhance the safety of the waters. Protect the Miss. clean safe** and put directions on it. **There is a board that works to protect the 1<sup>st</sup> 400 miles of the Miss,** and recognized 2 people in a picture of the board. **First 400 miles is protected. Protect free flowing River and not be turned into a national park. Make it safe for people,** make sure people have their rights when using the River. River was almost federal property. Didn't know how much care was given to the Miss. river headwaters. Went to courts, **regulatory agency,** helps with the health of the River, assessing risks, **caring for the River is important.** Want to protect the history and nature of the river. How citizens impact the job and improve river conditions. **MHB has 8 counties** and are the cops of the river. Invasive species in River, importance of River and surrounding land. **Zebra mussels are invasive,** Greatest river in the land, zoning. Created in 1980. How much work goes into protecting a river, communicating with other counties in MN. Reach out to people to bring awareness to protect the Miss, and I bring awareness and values to other bodies of water. Didn't know they had all these protocols to keep one river and people safe. Lots of opportunity. **Establish parks.** The jobs revolving around water access, all which help the biotic and abiotic factors revolving around water. Fed. Wild & Scenic rivers act under federal control, navigation signs, regulatory. Better for counties to have control than Feds. A lot of counties disagreeing in the 1980's **and MHB has jurisdiction over counties.** Create plans to keep it safe. Twitter account. The thought of keeping a clean and healthy river for the people , community, and environment. Buys land. Learned all the work and tasks done by the board. Benefits from local control. **Founded in 1980, MHB trumps all county jurisdictions.** Miss. made more accessible for tourists and visitors. **Founded by Bob Lessard. How it was created.** River important to life and other things. When it rains stay back and **keep house back.** Important part of MN. A lot of people don't care about the water but the headwaters does and trying to help people not ruin the lake. A lot of work and thought about things. Counties contribute to protect it. **Riverwatch program to test river,** protects health and drinking water. **Guidebooks.** We must protect the Miss. and public lands, it takes maps to help navigate. MHB has guidebooks, 30,000 followers on **FB and Twitter accounts.** Signs on the Miss. for canoes and kayaks. Local zoning. Miss. river mostly represents N. America. They seem really adamant about preserving the Miss. headwaters and teaching others about preservation, and work hard to do so. **County Comm. work on board. The board is the only one of its kind in the USA.** Didn't know the MHB existed. Aitkin has more river miles than other states, trees filter water, no houses on river. **Thankful Bob Lessard for rights of hunters and fishermen. Programs to keep river clean.** They have saved many places. MN counties agreed to work together. Annual events for kayaking.

3. What did you learn about yourself today?



**Nothing New, IDK, I learned that I care about the river** because I have memories of it and enjoy its beauty. Went kayaking 8 miles of Miss and fell in love. My rights when using rivers as long as I follow the rules and laws out there. Initially interested in a career in agriculture or natural resources, but now thinking I'm leaning more towards agriculture. My awareness of the life round me is important along with its effects on others. Could possibly go into this field. I don't care about the river. Made me think about to pick up trash because most people will pass by it. To appreciate our area better, be more aware of the outdoors and river. **I don't know enough about the environment or programs in MN.** Might not be bad working for it. Do what I'm good at and love it. The topic is confusing. How they clean it up. Won't go into environmental work. How much I have forgotten about care of the waters. Be more mindful of the river, something I would want to go into. Fortunate to be so close to such an important river. Appreciate the MHB because I lover our waters. How much I rely on water as a source of recreation, health and life. Lost interest in environmental science degree and career, but now reconsidering. Not aware of environmental movements around Grand Rapids. **There's one thing everybody is great at. I can do anything I put my mind too.** Important natural resources so close. **Want to explore environmental work opportunities. Very interested in NR work. Not just DNR jobs.** Highly informed on local, political, and community issues. Env. Safety and cleanliness is useful and needed. I like water. I miss being outside learning about environment, want to help with different movements. Takes 2.5 hours to paddle down from point to point. Like being outside and a cool job. Start caring more about river and teach others not to ruin the river. I could go into this after high school. Need to go on a river. Rivers are cool. **Our body is mostly water.** I live in a unique place. **I care about the river.** River is cool. **Live in a unique place.** Lots of people take care of the River. **There are opportunities and I can have a career in the NR field.** Looking into this field might help me with college decisions. How much we have that we don't know. **I am connected to other places by river.** Would be cool to do some volunteer work hours. Video interesting, I like fishing and working with my hands. I can have a job in the env. If I want too. Triggers my imagination. Watchdog, help with invasive species. At least one NR job that would suit me well. Want to do lab work over politics. Want to go kayaking this summer. Stronger heart for rivers and the fight for conservation of the river. I want to be a conservation officer.

4. Now that you heard this presentation, are you more confident in your knowledge of Natural Resource opportunities?

Yes 118

No 10



# Executive Director Report

January - February 2022

## Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Sent press release to newspapers.
5. Reviewed monthly variances as they are brought forward by counties.
6. Sent out letter to MHB Senators and Reps requesting additional funding.
7. August 2<sup>nd</sup> 2023 is a ribbon cutting ceremony with Big Sandy ACOE dam rehabilitation project. Working with locals to have an MHB presence at that event and possibly a kayaking opportunity.
8. Set up meetings with MHB Comm. to discuss signage placement.
9. Updated school survey from high schools.
10. Reviewed and updated MHB recreational website to make it more interactive and user friendly.
11. Chosen to present at EDAM conference session Utilizing Resource Retention to Retain Workers and Encourage Economic Development. Conference will be at Mayo Civic Center in Rochester on June 29<sup>th</sup>.
12. Developed draft budget for MN Traditions Keep it Clean Campaign.

## Meetings & Networking

1. Attended statewide AIS meeting and presented MN Traditions to 66 people.
2. Met with the Aitkin SWCD and showed video.
3. Met with YMCA director Shane Riffle and began planning for a race day in July.
4. Attended Miss. Brainerd advisory committee meeting. Ultimately the policy committee will need to decide if they want to become a JPC or JPB.
5. Meeting with Comm. Newland about signage on Miss. River.
6. Reached out to DNR parks and trails digital media coordinator, Kristin Loobeek, to discuss how MN Traditions and DNR can partner to boost followership.
7. Held meeting with Aitkin, Cass, Morrison, and Itasca about stretches on the Miss. river to sign.