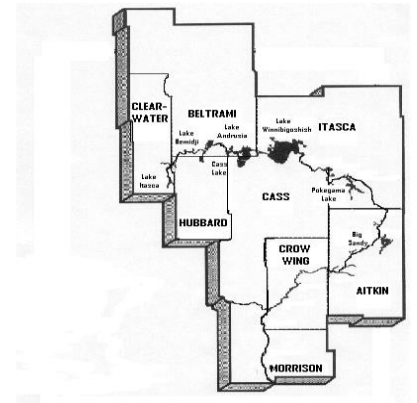




**Mississippi Headwaters Board
Meeting Agenda
MHB Conference Room
322 Laurel St. Brainerd, MN
56401**

Zoom: <https://us02web.zoom.us/j/83303277386>

October 23, 2020
9:00 am



9:00 AM

- **Call to Order/Pledge of Allegiance**

9:05 AM Approve/Amend

- Agenda
- Consent Agenda – August '20 Minutes & August & September Expenses

Planning and Zoning (Actions)

- None

Action / Discussion Items:

- Organized, Updated MHB Website
- New MHB program- Marine Tracker
- Miss. River signage and Resource retention schedule (ppt.)
- Executive Director's Report

Misc: ☀ Legislature Update (if any) ☀ County Updates

Meeting Adjourned - Thank you

Mtgs: November 27, '20, 9:00 AM – Cass Land Dept. building

Attachment 1 & 2

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board
August 28, 2020
Miss. Headwaters Board Conference Room
322 Laurel St.
Brainerd, MN

Webconference: <https://hello.freeconference.com/conf/call/6097629>

MEETING

MINUTES

Members present by video or audio Roll Call: Neal Gaalswyk (Cass), Dean Newland (Clearwater), Ted Van Kempen (Hubbard), Anne Marcotte (Aitkin) Rosemary Franzen (Crow Wing), Mike Wilson (Morrison), and Tim Terrill (Executive Director). Comm. Franzen was present but unable to fully participate due to technical difficulties.

Others Present: Matt Murray, Bob and Heidi Blair, Marcel Noyes, Shawn Tracy

Pledge of Allegiance- this was forgone because of lack of a virtual flag.

Chairman Gaalswyk asked if there were any additions to the agenda. None offered. **M/S (Wilson/Marcotte) to approve of the agenda. Roll Call taken. Motion Carried Unanimously.**

M/S (Marcotte/Van Kempen) to approve of the Consent agenda. Comm. Marcotte noted to change the phrase in the minutes to say that she joined via audio. Comm. Gaalswyk noted that the word "Role" needed to be changed to "Roll." **Roll Call taken. Motion Carried Unanimously.**

Planning and Zoning

GBA8a20- Blair Variance- Matt Murray presented the easement before the board and noted that while new structures are being added, that the impervious surface is being reduced due to decreasing the sidewalk size. Comm. Van Kempen asked about the garage and easement, and Matt responded that the neighbors provided input to keep the garage where it is at. Comm. Marcotte asked about the temporary easement and will it become a permanent easement? Matt responded that the temporary easement will convert to a permanent easement and noted it in the application. Comm. Gaalswyk asked if the ridge line on the garage is going to be the same, and Mr. Blair responded that that it would be, but the pitch would be changed. Mr. Blair said that runoff would be to the North and South, but Comm. Marcotte said that the packet stated that it would East and West. Comm. Gaalswyk asked Mr. Blair which way the water would run off the garage roof, and he said it would run North and South. Discussion ensued about how to certify the variance based on conflicting information, and Matt Murray offered the suggestion that it could be certified with the notion that the roof line and drainage would be the same. **M/S (Van Kempen/Marcotte) to certify the variance with the notion that the roof line will stay the same. Roll Call taken. Motion Carried Unanimously.**

Action/Discussion:

1. Brainerd Stormwater Retrofit Analysis report- Shawn Tracy from HDR engineering provided a powerpoint to explain how the analysis in Brainerd will help SWCD's and the city apply for grants and move toward clean water initiatives. He gave a brief overview of the stakeholders and partners

involved along with the background and process that led to results. Shawn stated that 76 subwatersheds were screened and 5 priority subwatersheds were chosen to as where Best Management Practices could reduce sediment to the Mississippi. Comm. Van Kempen asked if this project will remove sediment upstream from the Miss. where sediment is being transported. Shawn replied that it will reduce sedimentation and help with a reduction in the TMDL loading of the watershed. Comm. Gaalswyk asked if the TMDL process can differentiate between human interference and natural erosion. Shawn gave a brief overview of the TMDL process and that human impacts and natural background are separated based off water quality data and hydrologic models.

2. Recreational signage program- Tim explained that the MHB has a 3 year workload of signage work that can be done on portions of the Miss. River, but that he wanted to explain the idea of “Resourcetainment” which is a word he developed. Tim defined the word as providing a natural resource experience with an economic, entertainment incentive to synergistically boost the experiences of both activities. The idea is to be intentional about both and not just work on one thing. He gave the example of Canoe Day and how there is an opportunity to explore the Miss. River and then go to a fur traders encampment for entertainment. He provided a few more examples and said this would be a good way to get him involved with the tourism group of people. The board thanked him for the information and by consensus thought it was a good idea.
3. MHB Protection Strategy- Tim provided a powerpoint to the board with the idea creating a strategy that aligns with One Watershed One Plan. He explained that he worked with GIS specialist Mitch Brinks to take the first 400 miles of the Miss. River and break it down into 5 focus areas. He pointed out that there are over ¾ million acres to look at in the MHB watersheds, but that once you take out the agricultural, urban, and vigilance acreage you are left with approximately 78,400 acres to protect. Commissioner Gaalswyk said that he likes that it fits into what other partners and plans are doing, that it meets the goals of the Board from years past, and that it focuses on measurable results. Comm. Marcotte asked if Tim could provide comments to the MPCA TMDL comments and he said he would. Marcel Noyes asked if Tim is participating in 1Watershed 1 Plan development, and Tim responded that he is at the advisory committee level. With no more questions or concerns: **M/S**

(Marcotte/Gaalswyk) to support this strategy to help protect the Mississippi River. Roll Call taken. Motion Carried Unanimously.

4. Executive Directors Report
 - a. Tim informed the Board that hope is not completely gone for ENTRF funding to be given to the Baxter to acquire land in Baxter. He said that Crow Wing SWCD applied for a Clean Water Fund grant from BWSR to implement practices, but that if the land is not acquired first, he feels the grant will be denied because there is no control over the land.
 - b. Tim said that Canoe Day was a success this year in which Sen. Carrie Rudd attended and gave a speech about water quality to about 45 attendees. Tim stated that Shirlymae outfitters and Crow Wing kayaks were there to rent out watercraft to participants and 2 kayaks were sold that day. Tim said this is an example of how Resourcetainment can be productive.
 - c. Tim explained how he is working with Aitkin Land Commissioner, Rich Courtemanche and DNR Parks and Trails assistant manager to develop watercampsite on the Miss. River in places where the distance between 2 landings is greater than 5 hours.

Legislative Updates- none.

County Updates- Comm. Marcotte stated that due to the fact that Enbridge pipeline is facing more appeals after it has passed other environmental reviews; Norther Counties is submitting a letter to the Governor expressing the frustration with the delayed process. Comm. Van Kempen said Hubbard county along with other counties sent a letter about line 3 replacement and their frustration as well. Marcotte continued and also pointed out that Long Lake Conservation Center and other environmental education centers were turned

down for funding by the Governor due to the states covid restrictions. She stated that these centers are vital to our children's education. Comm. Gaalswyk expounded on that point saying Deep Portage in Cass and they are experiencing that burden as well. Comm. Marcotte concluded with if there was something the board could do to honor Bob Lessard for his work on creating and being a part of the MHB. Tim said that he has talked to Bob, and he said that his greatest accomplishment in his career was creating the MHB, so that is why he worked with Dirk Wieringa on the Route 2 Elsewhere to create a tribute to Bob and his work. Comm. Gaalswyk asked that maybe Tim could give a brief update on the progress at the next meeting.

Comm. Gaalswyk adjourned the meeting due to completion of agenda items.

Chair Neal Gaalswyk

Executive Director Tim Terrill

September Budget Summary		YTD spending/rei mbursement	Projected Budget	% of budget spent	
<u>Revenues:</u>	<u>Monthly Amount</u>				<u>Explanation</u>
Governor's DNR grant (53290)		\$35,345.00	\$124,000.00	28.50%	non competitive quarterly reimbursement
LSOHC grant (53290)		\$1,084.73	\$7,000.00	15.50%	LSOHC reimbursement for invoice #6
Guidebook sales (58400)		\$19.99	\$200.00	10.00%	reimbursment for Guidebook sales
Enbridge program (58300)	\$2,148.20		\$3,000.00	0.00%	estimate \$3K in MHB reimbursement for signage project
Miscell. Other revenue (58300)			\$2,000.00	0.00%	
MCIT Dividend (58300)			\$424.00	0.00%	MCIT refund
County Support (52990)			\$12,000.00	0.00%	non competitive annual reimbursement
BWSR Grant Stormwater (53090)			\$1,000.00	0.00%	competitive reimbursement
Total	\$2,148.20	\$1,104.72	\$25,624.00		*
<u>Expenses:</u>	<u>Monthly Amount</u>				<u>Explanation</u>
Salaries/Benefits FICA/Med/PERA/LIFE/LTD/Hlth/ WC(61000)	\$7,833.33	\$18,753.89	\$101,801.00	18.42%	reimbursed by Gov. DNR grant
MCIT insurance/work comp/liability (61500)			\$2,216.00	0.00%	reimbursed by Gov. DNR grant
MHB board Per Diem (62680)	\$200.00	\$300.00	\$2,700.00	11.11%	reimbursed by Gov. DNR grant
Hotel/Meals/travel exp. (63340)	\$8.65		\$300.00	0.00%	reimbursed by Gov. DNR grant
Commissioner Mileage (62720)		\$80.50	\$2,900.00	2.78%	reimbursed by Gov. DNR grant
Employee Mileage (63320)	\$164.95	\$161.01	\$4,400.00	3.66%	reimbursed by Gov. DNR grant
Professional Services (62990)	\$525.00	\$1,175.00	\$8,175.00	14.37%	CW account. Services
Office supplies/operations (64090)	\$58.73	\$458.65	\$1,400.00	32.76%	telephone
Training & Registration Fees (63380)			\$400.00	0.00%	reimbursed by Gov. DNR grant-
Total	\$8,790.66		\$124,292.00		

Governor's DNR grant is always \$124K every year

LSOHC grant is around \$6K to \$8K every year

*The total under revenue does not reflect the \$124K because it is a non-competitive grant, and it doesn't always fall in the fiscal year.

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 08 TO 2020 08

P 1
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	10001	Cash & Pooled Investments				SOY BALANCE		335,865.06	
					PER 01		-6,288.61	329,576.45	
					PER 02		57,758.77	387,335.22	
					PER 03		16,228.64	403,563.86	
					PER 04		-81,347.40	322,216.46	
					PER 05		33,024.65	355,241.11	
					PER 06		-20,528.25	334,712.86	
					PER 07		12,356.46	347,069.32	
20/08	280 08/05/20	GEN					7,729.48	354,798.80	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
20/08	700 08/14/20	PRJ					-3,927.64	350,871.16	
20/08	936 08/18/20	APP C0818					-2.16	350,869.00	
	C081820								
20/08	937 08/18/20	APP A0818					-125.00	350,744.00	
	A081820								
20/08	1408 08/28/20	PRJ					-3,960.69	346,783.31	
20/08	1459 08/17/20	GNI JULY					-189.50	346,593.81	
	BREM PCARD	SYSTEM GENERATED DUE TO LINE							
20/08	1813 08/31/20	GEN					-525.00	346,068.81	
	RECURRING	DUE TO / DUE FROM							
	LEDGER BALANCES --- DEBITS:		127,098.00	CREDITS:	-116,894.25	NET:	10,203.75		
74	20050	Vouchers Payable				SOY BALANCE		.00	
					PER 05		-1,738.99	-1,738.99	
					PER 06		1,738.99	.00	
20/08	671 08/18/20	API B 4929					-2.16	-2.16	
	W C081820								
20/08	934 08/18/20	API B 4941					-125.00	-127.16	
	W A081820								
20/08	936 08/18/20	APP C0818					2.16	-125.00	
	C081820	AP CASH DISBURSEMENTS JOURNAL							
20/08	937 08/18/20	APP A0818					125.00	.00	
	A081820	AP CASH DISBURSEMENTS JOURNAL							
	LEDGER BALANCES --- DEBITS:		1,866.15	CREDITS:	-1,866.15	NET:	.00		

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 Crow Wing County
 ACCOUNT DETAIL HISTORY FOR 2020 08 TO 2020 08

 P 2
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	38400	Expenditures			SOY BALANCE				.00
					PER 01		18,408.61	18,408.61	
					PER 02		12,935.40	31,344.01	
					PER 03		10,662.86	42,006.87	
					PER 04		90,785.74	132,792.61	
					PER 05		11,339.06	144,131.67	
					PER 06		18,789.26	162,920.93	
					PER 07		23,008.53	185,929.46	
20/08	671 08/18/20	API B 4929					2.16	185,931.62	
	W C081820								
20/08	700 08/14/20	PRJ PR0814 1200814	1200814				3,927.64	189,859.26	
	PAY081420	WARRANT=200814	RUN=1 BI-WEEKL						
20/08	934 08/18/20	API B 4941					125.00	189,984.26	
	W A081820								
20/08	1408 08/28/20	PRJ PR0828 1200828	1200828				3,960.69	193,944.95	
	PAY082820	WARRANT=200828	RUN=1 BI-WEEKL						
20/08	1459 08/17/20	GNI JULY					189.50	194,134.45	
	BREM PCARD								
20/08	1813 08/31/20	GEN					525.00	194,659.45	
	RECURRING								
LEDGER BALANCES --- DEBITS:			194,659.45	CREDITS:		.00	NET:	194,659.45	
74	38500	Revenues			SOY BALANCE				.00
					PER 01		-12,120.00	-12,120.00	
					PER 02		-70,694.17	-82,814.17	
					PER 03		-26,891.50	-109,705.67	
					PER 04		-9,438.34	-119,144.01	
					PER 05		-42,624.72	-161,768.73	
					PER 07		-35,364.99	-197,133.72	
20/08	280 08/05/20	GEN					-7,729.48	-204,863.20	
	ST OF MN								
LEDGER BALANCES --- DEBITS:			.00	CREDITS:		-204,863.20	NET:	-204,863.20	

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 Crow Wing County
 ACCOUNT DETAIL HISTORY FOR 2020 08 TO 2020 08

 P 3
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	53290	Natural Resources			REVISED BUDGET				.00
					PER 02		-24,394.17	-24,394.17	
					PER 03		-6,933.73	-31,327.90	
					PER 04		-9,438.34	-40,766.24	
					PER 05		-27,624.72	-68,390.96	
					PER 07		-35,345.00	-103,735.96	
20/08	280 08/05/20	GEN					-7,729.48	-111,465.44	
	ST OF MN	6							
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-111,465.44	NET:	-111,465.44
74830	61000	Salaries & Wages - Regular			REVISED BUDGET				.00
					PER 01		7,949.42	7,949.42	
					PER 02		5,362.08	13,311.50	
					PER 03		5,362.08	18,673.58	
					PER 04		5,362.08	24,035.66	
					PER 05		5,362.08	29,397.74	
					PER 06		5,362.08	34,759.82	
					PER 07		8,043.12	42,802.94	
20/08	700 08/14/20	PRJ PR0814	1200814	1200814	1200		2,681.04	45,483.98	
	PAY081420	WARRANT=200814 RUN=1 BI-WEEKL							
20/08	1408 08/28/20	PRJ PR0828	1200828	1200828	1200		2,681.04	48,165.02	
	PAY082820	WARRANT=200828 RUN=1 BI-WEEKL							
LEDGER BALANCES --- DEBITS:				48,165.02	CREDITS:		.00	NET:	48,165.02
74830	61200	Active Insurance			REVISED BUDGET				.00
					PER 01		1,698.61	1,698.61	
					PER 02		1,698.61	3,397.22	
					PER 03		1,698.61	5,095.83	
					PER 04		1,698.61	6,794.44	
					PER 05		1,698.61	8,493.05	
					PER 06		1,698.61	10,191.66	
					PER 07		1,698.61	11,890.27	
20/08	700 08/14/20	PRJ PR0814	1200814	1200814	1200		860.28	12,750.55	
	PAY081420	WARRANT=200814 RUN=1 BI-WEEKL							
20/08	1408 08/28/20	PRJ PR0828	1200828	1200828	1200		838.33	13,588.88	
	PAY082820	WARRANT=200828 RUN=1 BI-WEEKL							
LEDGER BALANCES --- DEBITS:				13,588.88	CREDITS:		.00	NET:	13,588.88

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 08 TO 2020 08

P 4
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	61300	Employee Pension & FICA			REVISED BUDGET				.00
					PER 01		1,164.63	1,164.63	
					PER 02		772.64	1,937.27	
					PER 03		772.64	2,709.91	
					PER 04		772.65	3,482.56	
					PER 05		780.30	4,262.86	
					PER 06		772.64	5,035.50	
					PER 07		1,178.83	6,214.33	
20/08	700 08/14/20	PRJ PR0814	1200814	1200814	1200		386.32	6,600.65	
	PAY081420	WARRANT=200814 RUN=1 BI-WEEKL							
20/08	1408 08/28/20	PRJ PR0828	1200828	1200828	1200		386.32	6,986.97	
	PAY082820	WARRANT=200828 RUN=1 BI-WEEKL							
LEDGER BALANCES --- DEBITS:				6,986.97	CREDITS:		.00	NET:	6,986.97
74830	62100	Telephone			REVISED BUDGET				.00
					PER 01		57.13	57.13	
					PER 02		57.77	114.90	
					PER 03		57.15	172.05	
					PER 04		57.08	229.13	
					PER 05		56.97	286.10	
					PER 06		57.14	343.24	
					PER 07		56.44	399.68	
20/08	671 08/18/20	API 006205	129981	23592			1.72	401.40	
	W C081820	AUGUST CTC & 7/20 - 7/20 LD CA CONSOLIDATED TELECOM							
20/08	671 08/18/20	API 006205	129981	23592			.44	401.84	
	W C081820	AUGUST CTC & 7/20 - 7/20 LD CA CONSOLIDATED TELECOM							
20/08	1408 08/28/20	PRJ PR0828	1200828	1200828	1200		55.00	456.84	
	PAY082820	WARRANT=200828 RUN=1 BI-WEEKL							
LEDGER BALANCES --- DEBITS:				456.84	CREDITS:		.00	NET:	456.84
74830	62990	Prof. & Tech. Fee - Other			REVISED BUDGET				.00
					PER 01		7,315.00	7,315.00	
					PER 02		2,029.65	9,344.65	
					PER 03		1,493.62	10,838.27	
					PER 04		82,566.13	93,404.40	
					PER 05		1,104.00	94,508.40	
					PER 06		10,525.00	105,033.40	
					PER 07		11,141.76	116,175.16	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 08 TO 2020 08

P 5
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
20/08	934 08/18/20	API 100085		130184	1925448		125.00	116,300.16	
	W A081820	BRD DISPATCH CANOE DAY AD		FORUM COMMUNICATIONS					
20/08	1813 08/31/20	GEN					525.00	116,825.16	
	RECURRING	FINANCIAL SERVICE							
LEDGER BALANCES --- DEBITS:			116,825.16	CREDITS:	.00	NET:	116,825.16		
74830	64090	Office Supplies							
REVISED BUDGET									.00
				PER 02			134.42	134.42	
				PER 04			174.98	309.40	
				PER 05			1,787.10	2,096.50	
				PER 06			27.79	2,124.29	
				PER 07			159.55	2,283.84	
20/08	1459 08/17/20	GNI JULY					2.80	2,286.64	
	BREM PCARD	guidbook mailing							
		TIM TERRILL - guidbook mailing							
20/08	1459 08/17/20	GNI JULY					161.71	2,448.35	
	BREM PCARD	new video conf software							
		TIM TERRILL - new video conf software							
20/08	1459 08/17/20	GNI JULY					24.99	2,473.34	
	BREM PCARD	video confer software bill							
		TIM TERRILL - video confer software bill							
LEDGER BALANCES --- DEBITS:			2,473.34	CREDITS:	.00	NET:	2,473.34		
GRAND TOTAL --- DEBITS:			512,119.81	CREDITS:	-435,089.04	NET:	77,030.77		

33 Records printed

** END OF REPORT - Generated by Korie Bedard **

10/12/2020 09:30
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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 1
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	10001	Cash & Pooled Investments			SOY BALANCE			335,865.06	
					PER 01		-6,288.61	329,576.45	
					PER 02		57,758.77	387,335.22	
					PER 03		16,228.64	403,563.86	
					PER 04		-81,347.40	322,216.46	
					PER 05		33,024.65	355,241.11	
					PER 06		-20,528.25	334,712.86	
					PER 07		12,356.46	347,069.32	
					PER 08		-1,000.51	346,068.81	
20/09	186 09/01/20	APP A0901					-200.00	345,868.81	
	A090120								
20/09	395 09/11/20	PRJ					-3,927.64	341,941.17	
20/09	1117 09/22/20	APP C0922					-3.73	341,937.44	
	C092220								
20/09	1211 09/25/20	PRJ					-3,960.70	337,976.74	
20/09	1269 09/25/20	GNI AUGUST					-435.14	337,541.60	
	WF PCARD	SYSTEM GENERATED DUE TO LINE							
20/09	1271 09/25/20	GNI AUGUST					-8.65	337,532.95	
	BREM PCARD	SYSTEM GENERATED DUE TO LINE							
20/09	1404 09/30/20	GEN					-525.00	337,007.95	
	RECURRING	DUE TO / DUE FROM							
LEDGER BALANCES --- DEBITS:			119,368.52	CREDITS:		-118,225.63	NET:	1,142.89	
74	20050	Vouchers Payable			SOY BALANCE			.00	
					PER 05		-1,738.99	-1,738.99	
					PER 06		1,738.99	.00	
20/09	183 09/01/20	API B 4975					-200.00	-200.00	
	W A090120								
20/09	186 09/01/20	APP A0901					200.00	.00	
	A090120	AP CASH DISBURSEMENTS JOURNAL							
20/09	600 09/22/20	API B 5040					-3.73	-3.73	
	W C092220								
20/09	1117 09/22/20	APP C0922					3.73	.00	
	C092220	AP CASH DISBURSEMENTS JOURNAL							

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 2
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
LEDGER BALANCES --- DEBITS:				1,942.72	CREDITS:	-1,942.72	NET:	.00	
74	38400	Expenditures							
					SOY BALANCE			.00	
					PER 01		18,408.61	18,408.61	
					PER 02		12,935.40	31,344.01	
					PER 03		10,662.86	42,006.87	
					PER 04		90,785.74	132,792.61	
					PER 05		11,339.06	144,131.67	
					PER 06		18,789.26	162,920.93	
					PER 07		23,008.53	185,929.46	
					PER 08		8,729.99	194,659.45	
20/09	183 09/01/20	API B 4975					200.00	194,859.45	
	W A090120								
20/09	395 09/11/20	PRJ PR0911 1200911	1200911				3,927.64	198,787.09	
	PAY091120	WARRANT=200911	RUN=1 BI-WEEKL						
20/09	600 09/22/20	API B 5040					3.73	198,790.82	
	W C092220								
20/09	1211 09/25/20	PRJ PR0925 1200925	1200925				3,960.70	202,751.52	
	PAY092520	WARRANT=200925	RUN=1 BI-WEEKL						
20/09	1269 09/25/20	GNI AUGUST					435.14	203,186.66	
	WF PCARD								
20/09	1271 09/25/20	GNI AUGUST					8.65	203,195.31	
	BREM PCARD								
20/09	1404 09/30/20	GEN					525.00	203,720.31	
	RECURRING								
LEDGER BALANCES --- DEBITS:				203,720.31	CREDITS:	.00	NET:	203,720.31	
74830	61000	Salaries & Wages - Regular							
					REVISED BUDGET				.00
					PER 01		7,949.42	7,949.42	
					PER 02		5,362.08	13,311.50	
					PER 03		5,362.08	18,673.58	
					PER 04		5,362.08	24,035.66	
					PER 05		5,362.08	29,397.74	
					PER 06		5,362.08	34,759.82	
					PER 07		8,043.12	42,802.94	
					PER 08		5,362.08	48,165.02	
20/09	395 09/11/20	PRJ PR0911 1200911	1200911		1200		2,681.04	50,846.06	
	PAY091120	WARRANT=200911	RUN=1 BI-WEEKL						
20/09	1211 09/25/20	PRJ PR0925 1200925	1200925		1200		2,681.04	53,527.10	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 3
glacthst

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
	PAY092520	WARRANT=200925	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:			53,527.10	CREDITS:		.00	NET: 53,527.10	
74830	61200	Active Insurance							
					REVISED BUDGET				.00
					PER 01		1,698.61	1,698.61	
					PER 02		1,698.61	3,397.22	
					PER 03		1,698.61	5,095.83	
					PER 04		1,698.61	6,794.44	
					PER 05		1,698.61	8,493.05	
					PER 06		1,698.61	10,191.66	
					PER 07		1,698.61	11,890.27	
					PER 08		1,698.61	13,588.88	
20/09	395 09/11/20	PRJ PR0911	1200911	1200911	1200		860.28	14,449.16	
	PAY091120	WARRANT=200911	RUN=1	BI-WEEKL					
20/09	1211 09/25/20	PRJ PR0925	1200925	1200925	1200		838.33	15,287.49	
	PAY092520	WARRANT=200925	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:			15,287.49	CREDITS:		.00	NET: 15,287.49	
74830	61300	Employee Pension & FICA							
					REVISED BUDGET				.00
					PER 01		1,164.63	1,164.63	
					PER 02		772.64	1,937.27	
					PER 03		772.64	2,709.91	
					PER 04		772.65	3,482.56	
					PER 05		780.30	4,262.86	
					PER 06		772.64	5,035.50	
					PER 07		1,178.83	6,214.33	
					PER 08		772.64	6,986.97	
20/09	395 09/11/20	PRJ PR0911	1200911	1200911	1200		386.32	7,373.29	
	PAY091120	WARRANT=200911	RUN=1	BI-WEEKL					
20/09	1211 09/25/20	PRJ PR0925	1200925	1200925	1200		386.33	7,759.62	
	PAY092520	WARRANT=200925	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:			7,759.62	CREDITS:		.00	NET: 7,759.62	
74830	62100	Telephone							
					REVISED BUDGET				.00
					PER 01		57.13	57.13	
					PER 02		57.77	114.90	
					PER 03		57.15	172.05	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 4
glacthst

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 04		57.08	229.13	
					PER 05		56.97	286.10	
					PER 06		57.14	343.24	
					PER 07		56.44	399.68	
					PER 08		57.16	456.84	
20/09	600 09/22/20	API 006205		132142	23898		2.02	458.86	
	W C092220	SEPTEMBER CTC & 8/20 - 8/20		LD CONSOLIDATED	TELECOM				
20/09	600 09/22/20	API 006205		132142	23898		1.71	460.57	
	W C092220	SEPTEMBER CTC & 8/20 - 8/20		LD CONSOLIDATED	TELECOM				
20/09	1211 09/25/20	PRJ PR0925	1200925	1200925	1200		55.00	515.57	
	PAY092520	WARRANT=200925	RUN=1	BI-WEEKL					
	LEDGER BALANCES --- DEBITS:			515.57	CREDITS:		.00	NET:	515.57
74830	62680	Non-Employee Per Diems							
					REVISED BUDGET				.00
					PER 02		200.00	200.00	
					PER 03		250.00	450.00	
					PER 05		550.00	1,000.00	
					PER 06		300.00	1,300.00	
					PER 07		300.00	1,600.00	
20/09	183 09/01/20	API 001099		130871	23753		50.00	1,650.00	
	W A090120	MHB PER DIEM		MARCOTTE, ANNE					
20/09	183 09/01/20	API 100532		130872	1925709		50.00	1,700.00	
	W A090120	MIKE WILSON MHB PER DIEM		MORRISON COUNTY AUDI					
20/09	183 09/01/20	API 003356		130873	23752		50.00	1,750.00	
	W A090120	TED VANKEMPEN MHB PER DIEM		HUBBARD COUNTY TREAS					
20/09	183 09/01/20	API 002534		130874	23755		50.00	1,800.00	
	W A090120	MHB PER DIEM		NEWLAND, DEAN					
	LEDGER BALANCES --- DEBITS:			1,800.00	CREDITS:		.00	NET:	1,800.00
74830	62990	Prof. & Tech. Fee - Other							
					REVISED BUDGET				.00
					PER 01		7,315.00	7,315.00	
					PER 02		2,029.65	9,344.65	
					PER 03		1,493.62	10,838.27	
					PER 04		82,566.13	93,404.40	
					PER 05		1,104.00	94,508.40	
					PER 06		10,525.00	105,033.40	
					PER 07		11,141.76	116,175.16	
					PER 08		650.00	116,825.16	
20/09	1404 09/30/20	GEN					525.00	117,350.16	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 5
glacthst

ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
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RECURRING FINANCIAL SERVICE

LEDGER BALANCES --- DEBITS: 117,350.16 CREDITS: .00 NET: 117,350.16

74830 63320 Employee Mileage

REVISED BUDGET

.00

PER 01	223.82	223.82
PER 02	192.51	416.33
PER 03	478.98	895.31
PER 04	154.21	1,049.52
PER 07	349.72	1,399.24
	35.42	1,434.66

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - Ripple River kayak Aitk
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - canoe day shuttl servic
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - kayak belle prai-LeBour
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - Review 21 MN Traditions
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - Morrison count rec MOU
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - Grand Rapids kayak and
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - Cass Land Dept Backus
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - rec signage Grand Ra
TIM TERRILL-OOP

20/09 1269 09/25/20 GNI AUGUST
WF PCARD 1434 - MHB monthly mtg
TIM TERRILL-OOP

LEDGER BALANCES --- DEBITS: 1,834.38 CREDITS: .00 NET: 1,834.38

74830 63340 Hotel & Meals Travel Expense

REVISED BUDGET

.00

PER 02	8.37	8.37
PER 03	549.78	558.15
	8.65	566.80

20/09 1271 09/25/20 GNI AUGUST
BREM PCARD culvers Grand Rapids
TIM TERRILL

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Crow Wing County
 ACCOUNT DETAIL HISTORY FOR 2020 09 TO 2020 09

P 6
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ORG YR/PR	OBJECT PROJ JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
LEDGER BALANCES --- DEBITS:				566.80	CREDITS:	.00	NET:	566.80	
GRAND TOTAL --- DEBITS:				523,672.67	CREDITS:	-120,168.35	NET:	403,504.32	

42 Records printed

** END OF REPORT - Generated by Korie Bedard **

Planning and Zoning

None

Action/Discussion

Organized, Updated MHB Website
New MHB program- Marine Tracker
Miss. River signage and Resource retention schedule (ppt.)
Executive Director's Report

Executive Director Report

August - September 2020

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Wrote article for Aitkin county newspaper to promote signage project.
6. Provided comments to section 5 of the Upper Miss 1W1P.
7. Developed output measures for MN Traditions for the Upper Miss. 1W1P.
8. Added the MHB Strategic plan for land protection programs to the MHB website.
9. Minnesota Traditions AIS videos will be played on Forum Communications (Brainerd Dispatch, et al) platform in a series called Northland Outdoors. I gave Chad Koel communications permission to use our videos.
10. Developed Ripplesippi survey which I will present to the Aitkin trails committee next month for review. This will help with the Resourcetainment piece of our signage program.
11. Posted AIS article online so MN Traditions can link to it from the social media platform.

Meetings & Networking

1. Held video conference with stakeholders in Hubbard county to promote MN Traditions.
2. Had conversation with potential buyer of property to determine if he was in the MHB jurisdictional area. We determined that he was in our jurisdiction.
3. Held meeting with Aitkin Trails committee to discuss Miss. River signage and how that can be applied to the existing Ripplesippi event and potential new event from Palisade to Aitkin County Campground. I would like to have an event at the places we have signage so that our plan of Resourcetainment can be promoted. Over the next few months we will look at measurements with the group so that we can show the economic value of the signage program. I met some new ACOE people there and they are interested in signage from Big Sandy campground to Wolds Ferry campground.
4. Met with Dirk Wierenga from Route 2 Elsewhere and discussed an MHB video that talks about our formation and history. He said he could probably get it done by May 2021. This would be a great tribute to former Sen. Bob Lessard and could be played at the November 2021 biennial conference.
5. Held meeting with Little Falls Chamber of Commerce and LF convention and visitors center to discuss Miss. River signage and their involvement.
6. Attended Miss. River Headwaters 1W1P advisory committee and made comments on the plan.

7. Held meeting with Little Falls chamber of commerce and visitors center, and they are anxious to plan an event next year for the Belle Prairie to LeBourget Park stretch to promote tourism.
8. Virtually attended the Miss. River Cities & Towns Initiative (MRCTI). The Walton Foundation announced an initiative which will provide funding for education and environment. FEMA provided information on how they have a BRIC program to help build resilient communities and infrastructure. Rotary, National Geographic, and the United Nations are promoting an app that will track and identify pollution on the Miss. River. MRCTI announced their partnership with USGS and American Steamboat company to install a mobile, real time nutrient gauge to measure water quality (temp., pH, DO, nitrate, turbidity) while the steamboat travels the Miss. River.
9. Talked with Aitkin Land Commissioner Rich Courtemanche about installing a new access West of Aitkin so that people visiting Aitkin County Campground can paddle to a nearby landing. Currently the nearest landing is 22 miles away.

Executive Director Report

September – October 2020

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Sent out MHB monthly in-kind reminder to partners.
6. Began some exploratory networking about potential groundwater video for the area.
7. Submitted AIS application to St. Louis County requesting \$20,000 in AIS funds to support the MN Traditions AIS social media campaign.
8. Completed survey to update the State invasive species management plan. The survey asked what projects are we planning in the next 5 years and I informed them about Minnesota Traditions and its success. The hope is that the DNR will try to form a partnership with the MHB to help prevent the spread of AIS.
9. Will be recommended for \$2.487M to the legislature for the easement and acquisition program.

Meetings & Networking

1. Attended Zoom meeting with Wabasha county to promote MN Traditions.
2. Held zoom meeting with Megan Christianson to discuss resourcetainment opportunity in Grand Rapids.
3. Aitkin county is updating their Long Lake Conservation ski trail signs and they are using a similar format that the Miss. River signs are using. I provided the name and phone number of the sign fabricator because they like the signs that MHB produced. I also suggested they put approximate times on the map to complete the trail so the new, unfamiliar user could plan their day.
4. Developed signage content for Pokegama dam to Sylvan Park and Big Sandy to Wolds Ferry.
5. Attended 30% design meeting with HR Green and Bemidji engineers and SWCD to discuss issues and provide guidance to PMA 25. The next step is a 60% design and meeting by end of October.
6. Held conversation with Cass County staff about a request to split a 10 acre lot in the wild portion of the Miss. River.
7. Held meeting with Clearwater county and gave presentation about Minnesota Traditions to them.