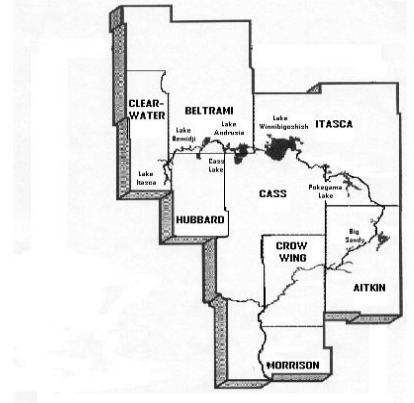




**Mississippi Headwaters Board
Meeting Agenda
Cass County Courthouse
Walker, MN
December 15, 2017
10:00 am**



- **Call to Order/Pledge of Allegiance**

10:00 PM Approve/Amend

- Agenda
- Consent Agenda – October '17 Minutes & October Expenses (att. 1 & 2)

Planning and Zoning (Actions)

- None

Action / Discussion Items:

- Executive Director's Report
- MHB potential recreation project in Aitkin County
- Options for funding
- Performance Review- enclosed

Misc: ☀ Legislature Update (if any) ☀ County Updates

Meeting Adjourned - Thank you

Mtgs:

January 26, '17, 10:00 AM – MHB Board Meeting- Walker, MN

Attachment 1 & 2

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board
November 17, 2017
Cass County Courthouse
Walker, MN 56484

MEETING
MINUTES

Members present: Mike Wilson (Morrison), Rosemary Franzen (Crow Wing), Anne Marcotte (Aitkin), Davin Tinquist (Itasca), Neal Gaalswyk (Cass), Keith Winger (Beltrami), Cal Johannsen (Hubbard), and Tim Terrill (Executive Director).

Others Present: Paul Herkenhoff (Crow Wing County), Rich Coutemanch (Aitkin asst. land commissioner), Marcel Noyes (Hubbard County Supervisor), Bob Lessard (DNR Liaison).

Chairman Winger called the meeting to order followed by the Pledge of Allegiance.

M/S (Gaalswyk, Franzen) to approve the agenda. Motion Carried.

M/S (Tinquist, Wilson) to approve of the consent agenda. Motion Carried.

Planning & Zoning

Cr11a17- Catherine and Michael Mayr Variance- Variance request was presented by Paul Herkenhoff for Mayr to construct a 432 sq. ft. garage addition. The lot is a non-conforming lot that will have a 122 foot setback from the Mississippi river where 150 feet is the required setback. The lot after the addition will be 12% impervious surface with a permitted septic system, and a stormwater management plan will be prepared to handle a 1" rainfall.

M/S (Marcotte, Franzen) to certify Variance, Motion Carried unanimously.

Action/Discussion Items Executive Director Report

Tim updated the board that he sent in the biennial report to the legislative reference library as required by law, and provided the board with a process on how the next performance review will be handled in December.

Tim gave a brief review about the biennial conference and solicited input from the Commissioners. One suggestion was given that the conference start earlier and end with a meal because it was hard for everyone to commit to a full day.

Tim updated the board about a potential fee title acquisition that may be occurring in Aitkin County in the future. He also noted that there will be a meeting held with local partners to discuss how the MHB can help SWCD's with targeting potential easements and performing outreach activities.

Tim mentioned that the LSOHC council approved a request of \$2.998M and the council will send it to the legislature for approval.

Tim provided the board with information concerning Greater Bemidji Area JPB refusal to certify variances. He stated that he received an opinion for 2 Environmental Service Directors and the Crow Wing County Attorney

that the GBA needs to follow 394.33 which requires them to enforce official controls that are consistent and as restrictive as Beltrami County. The next logical step is to contact the interim Beltrami county attorney, David Frank, and discuss this matter with him. If he agrees with the MHB's opinion, then the MHB should meet with the GBA board and discuss this matter with them.

Asst. Aitkin county land commissioner Rich Coutemanche explained the Wawina continental divide project and how it has support from the Army Corps of Engineers, Dept. of Natural Resources, and Board of Water & Soil Resources to plug a judicial ditch so that the continental divide can be restored. The board provided comment and asked various questions. Rich explained that the next step is to place this in the county board budget to receive funding approval to allow engineering services to be performed which will prove that a natural fen will result over the next few decades or centuries. Coutemanche explained that this will be a wetland back in the long term and has environmental, ecological, and civic benefits.

Tim discussed with the board about the possibility of developing a pilot project with Aitkin county so that geofencing can be placed on the Miss. river, ATV trails, and park accesses so that Aitkin can get a number count on how many people are visiting their recreational areas. Tim said that a small ad can be sent multiple media devices that welcome visitors to Aitkin County recreational areas. The board discussed this option and asked Tim to provide them next meeting with a summary of how this relates to the Comprehensive Plan.

Legislative Updates- none

County Updates- none

M/S (Johannsen, Franzen) to adjourn. Motion carried.

Chairman Keith Winger

Executive Director Tim Terrill

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

P 1
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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	74-00-000-000-000-0000-10001-						Cash & Pooled Investments SOY BALANCE	197,512.56	
					PER 01		-5,134.48	192,378.08	
					PER 02		21,174.57	213,552.65	
					PER 03		7,917.57	221,470.22	
					PER 04		25,356.17	246,826.39	
					PER 05		-7,441.06	239,385.33	
					PER 06		-32,214.99	207,170.34	
					PER 07		35,584.98	242,755.32	
					PER 08		-24,503.49	218,251.83	
					PER 09		-16,189.13	202,062.70	
					PER 10		-5,619.03	196,443.67	
17/11	253 11/02/17	GNI					2,518.48	198,962.15	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
17/11	311 11/07/17	APP A1107					-4,107.69	194,854.46	
	A110717								
17/11	350 11/09/17	PRJ					-3,601.66	191,252.80	
17/11	504 11/14/17	APP A1114					-380.66	190,872.14	
	A111417								
17/11	607 11/16/17	GNI					904.00	191,776.14	
	EFT	SYSTEM GENERATED DUE TO LINE							
17/11	639 11/17/17	GNI					26,192.85	217,968.99	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
17/11	682 11/21/17	GNI					-865.16	217,103.83	
	WF PCARD	SYSTEM GENERATED DUE TO LINE							
17/11	689 11/21/17	APP A1121					-442.60	216,661.23	
	A112117								
17/11	720 11/30/17	GEN					-525.00	216,136.23	
	RECURRING	SYSTEM GENERATED DUE TO LINE							
17/11	732 11/24/17	PRJ					-3,560.25	212,575.98	
17/11	783 11/21/17	GEN					-44.94	212,531.04	
	RCLS	SYSTEM GENERATED DUE TO LINE							
17/11	818 11/28/17	APP A1128					-96.30	212,434.74	
	A112817								
17/11	830 11/28/17	GNI					3,496.30	215,931.04	
	ST OF MN	SYSTEM GENERATED DUE TO LINE							
	LEDGER BALANCES --- DEBITS:		123,144.92		CREDITS:		-104,726.44	NET:	18,418.48

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74	74-00-000-000-000-0000-20050- Vouchers Payable								
								SOY BALANCE	.00
					PER 02		-5.15	-5.15	
					PER 03		-994.85	-1,000.00	
					PER 04		-1,891.56	-2,891.56	
					PER 05		2,891.56	.00	
					PER 09		-4,890.50	-4,890.50	
					PER 10		4,890.50	.00	
17/11	308 11/07/17 API B 1914 W A110717						-4,107.69	-4,107.69	
17/11	311 11/07/17 APP A1107 A110717 AP CASH DISBURSEMENTS JOURNAL						4,107.69	.00	
17/11	465 11/13/17 API B 1934 W A111417						-5.66	-5.66	
17/11	483 11/14/17 API B 1935 W A111417						-375.00	-380.66	
17/11	504 11/14/17 APP A1114 A111417 AP CASH DISBURSEMENTS JOURNAL						380.66	.00	
17/11	686 11/21/17 API B 1958 W A112117						-442.60	-442.60	
17/11	689 11/21/17 APP A1121 A112117 AP CASH DISBURSEMENTS JOURNAL						442.60	.00	
17/11	800 11/27/17 API B 1968 W A112817						-96.30	-96.30	
17/11	818 11/28/17 APP A1128 A112817 AP CASH DISBURSEMENTS JOURNAL						96.30	.00	
	LEDGER BALANCES --- DEBITS:		12,809.31		CREDITS:		-12,809.31	NET:	.00
74	74-00-000-000-000-0000-38400- Expenditures							SOY BALANCE	.00
					PER 01		17,456.24	17,456.24	
					PER 02		8,324.00	25,780.24	
					PER 03		33,077.28	58,857.52	
					PER 04		13,391.94	72,249.46	
					PER 05		8,464.08	80,713.54	
					PER 06		32,479.99	113,193.53	
					PER 07		9,901.94	123,095.47	
					PER 08		28,043.21	151,138.68	
					PER 09		20,978.15	172,116.83	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
17/11	308 11/07/17	API B 1914			PER 10		12,365.69	184,482.52	
	W A110717						4,107.69	188,590.21	
17/11	350 11/09/17	PRJ pr1109 1171109	1171109	1171109			3,601.66	192,191.87	
	pay110917	WARRANT=171109	RUN=1	BI-WEEKL					
17/11	465 11/13/17	API B 1934					5.66	192,197.53	
	W A111417								
17/11	483 11/14/17	API B 1935					375.00	192,572.53	
	W A111417								
17/11	682 11/21/17	GNI					865.16	193,437.69	
	WF PCARD								
17/11	686 11/21/17	API B 1958					442.60	193,880.29	
	W A112117								
17/11	720 11/30/17	GEN					525.00	194,405.29	
	RECURRING								
17/11	732 11/24/17	PRJ pr1124 1171124	1171124	1171124			3,560.25	197,965.54	
	pay112417	WARRANT=171124	RUN=1	BI-WEEKL					
17/11	783 11/21/17	GEN					44.94	198,010.48	
	RCLS								
17/11	800 11/27/17	API B 1968					96.30	198,106.78	
	W A112817								
	LEDGER BALANCES --- DEBITS:		198,106.78		CREDITS:		.00	NET:	198,106.78
74	74-00-000-000-000-0000-38500-	Revenues			SOY BALANCE				.00
					PER 01		-12,321.76	-12,321.76	
					PER 02		-29,493.42	-41,815.18	
					PER 03		-40,000.00	-81,815.18	
					PER 04		-36,856.55	-118,671.73	
					PER 05		-3,914.58	-122,586.31	
					PER 06		-265.00	-122,851.31	
					PER 07		-45,486.92	-168,338.23	
					PER 08		-3,539.72	-171,877.95	
					PER 10		-11,535.68	-183,413.63	
17/11	253 11/02/17	GNI					-2,518.48	-185,932.11	
	ST OF MN								
17/11	607 11/16/17	GNI					-904.00	-186,836.11	
	EFT								
17/11	639 11/17/17	GNI					-26,192.85	-213,028.96	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
ST OF MN										
17/11	830 11/28/17	GNI					-3,496.30	-216,525.26		
ST OF MN										
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-216,525.26	NET:	-216,525.26	
74830	74-00-830-000-000-000-0000-53180- Environmental Assistance /MPCA REVISED BUDGET									.00
					PER 01		-3,171.76	-3,171.76		
					PER 02		-1,187.56	-4,359.32		
					PER 04		-2,595.30	-6,954.62		
					PER 05		-3,914.58	-10,869.20		
					PER 07		-3,619.28	-14,488.48		
					PER 08		-3,339.72	-17,828.20		
					PER 10		-3,728.64	-21,556.84		
17/11	253 11/02/17	GNI					-2,518.48	-24,075.32		
ST OF MN 16										
17/11	830 11/28/17	GNI					-3,496.30	-27,571.62		
ST OF MN POLLUTION CONTROL										
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-27,571.62	NET:	-27,571.62	
74830	74-00-830-000-000-000-0000-53290- Natural Resources REVISED BUDGET									.00
					PER 02		-25,305.86	-25,305.86		
					PER 04		-34,261.25	-59,567.11		
					PER 07		-41,867.64	-101,434.75		
					PER 10		-7,807.04	-109,241.79		
17/11	639 11/17/17	GNI					-26,192.85	-135,434.64		
ST OF MN DNR 1Q-18										
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-135,434.64	NET:	-135,434.64	
74830	74-00-830-000-000-000-0000-58300- Miscellaneous Other Revenue REVISED BUDGET									.00
					PER 03		-40,000.00	-40,000.00		
					PER 06		-265.00	-40,265.00		
17/11	607 11/16/17	GNI					-904.00	-41,169.00		
EFT MCIT DIVIDEND										
LEDGER BALANCES --- DEBITS:				.00	CREDITS:		-41,169.00	NET:	-41,169.00	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
74830	74-00-830-000-000-000-0000-61000-	Salaries & Wages - Regular								.00
							REVISED BUDGET			
					PER 01		4,741.65	4,741.65		
					PER 02		4,741.64	9,483.29		
					PER 03		7,112.48	16,595.77		
					PER 04		5,595.34	22,191.11		
					PER 05		4,955.04	27,146.15		
					PER 06		4,955.02	32,101.17		
					PER 07		4,955.03	37,056.20		
					PER 08		4,955.03	42,011.23		
					PER 09		7,432.55	49,443.78		
					PER 10		4,955.02	54,398.80		
17/11	350 11/09/17 PRJ pr1109 1171109 1171109						2,477.51	56,876.31		
	pay110917 WARRANT=171109 RUN=1 BI-WEEKL									
17/11	732 11/24/17 PRJ pr1124 1171124 1171124						2,477.51	59,353.82		
	pay112417 WARRANT=171124 RUN=1 BI-WEEKL									
	LEDGER BALANCES --- DEBITS:		59,353.82		CREDITS:	.00	NET:	59,353.82		
74830	74-00-830-000-000-000-0000-61200-	Active Insurance								.00
							REVISED BUDGET			
					PER 01		1,376.49	1,376.49		
					PER 02		1,395.47	2,771.96		
					PER 03		1,353.22	4,125.18		
					PER 04		1,356.82	5,482.00		
					PER 05		1,374.45	6,856.45		
					PER 06		1,375.72	8,232.17		
					PER 07		1,396.37	9,628.54		
					PER 08		1,354.12	10,982.66		
					PER 09		1,375.24	12,357.90		
					PER 10		1,354.12	13,712.02		
17/11	350 11/09/17 PRJ pr1109 1171109 1171109						710.08	14,422.10		
	pay110917 WARRANT=171109 RUN=1 BI-WEEKL									
17/11	732 11/24/17 PRJ pr1124 1171124 1171124						667.06	15,089.16		
	pay112417 WARRANT=171124 RUN=1 BI-WEEKL									
	LEDGER BALANCES --- DEBITS:		15,089.16		CREDITS:	.00	NET:	15,089.16		
74830	74-00-830-000-000-000-0000-61300-	Employee Pension & FICA								.00
							REVISED BUDGET			
					PER 01		692.39	692.39		
					PER 02		695.88	1,388.27		
					PER 03		1,048.18	2,436.45		
					PER 04		818.37	3,254.82		

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
					PER 05		724.79	3,979.61	
					PER 06		724.79	4,704.40	
					PER 07		728.21	5,432.61	
					PER 08		721.35	6,153.96	
					PER 09		1,100.13	7,254.09	
					PER 10		721.36	7,975.45	
17/11	350 11/09/17 PRJ pr1109 1171109 1171109						364.07	8,339.52	
	pay110917 WARRANT=171109 RUN=1 BI-WEEKL								
17/11	732 11/24/17 PRJ pr1124 1171124 1171124						360.68	8,700.20	
	pay112417 WARRANT=171124 RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:		8,700.20		CREDITS:	.00	NET:	8,700.20	
74830	74-00-830-000-000-000-0000-62100- Telephone				REVISED BUDGET				.00
					PER 01		60.50	60.50	
					PER 02		60.15	120.65	
					PER 03		59.67	180.32	
					PER 04		58.71	239.03	
					PER 05		60.46	299.49	
					PER 06		59.25	358.74	
					PER 07		57.21	415.95	
					PER 08		60.72	476.67	
					PER 09		57.95	534.62	
					PER 10		57.37	591.99	
17/11	465 11/13/17 API 006205 62425				12589	B	1.82	593.81	
	W A111417 November CTC & 10/1-10/31 LD C CONSOLIDATED TELECOM								
17/11	465 11/13/17 API 006205 62425				12589	B	3.84	597.65	
	W A111417 November CTC & 10/1-10/31 LD C CONSOLIDATED TELECOM								
17/11	732 11/24/17 PRJ pr1124 1171124 1171124						55.00	652.65	
	pay112417 WARRANT=171124 RUN=1 BI-WEEKL								
	LEDGER BALANCES --- DEBITS:		652.65		CREDITS:	.00	NET:	652.65	
74830	74-00-830-000-000-000-0000-62680- Non-Employee Per Diems				REVISED BUDGET				.00
					PER 01		300.00	300.00	
					PER 02		100.00	400.00	
					PER 03		300.00	700.00	
					PER 04		250.00	950.00	
					PER 05		250.00	1,200.00	
					PER 06		350.00	1,550.00	
					PER 07		100.00	1,650.00	
					PER 08		300.00	1,950.00	
					PER 09		250.00	2,200.00	

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
17/11	350 11/09/17 PRJ pr1109	1171109	1171109		PER 10		200.00	2,400.00		
	pay110917 WARRANT=171109	RUN=1	BI-WEEKL				50.00	2,450.00		
17/11	686 11/21/17 API 100532			62865	1905287	B	50.00	2,500.00		
	W A112117 MHB MTG 11/17/17			MORRISON COUNTY AUDI						
17/11	686 11/21/17 API 002809			62866	12755	B	50.00	2,550.00		
	W A112117 MHB MTG 11/17/17			TINQUIST, DAVIN C						
17/11	686 11/21/17 API 004028			62867	12756	B	50.00	2,600.00		
	W A112117 MHB MTG 11/17/17			WINGER, KEITH						
17/11	686 11/21/17 API 001099			62868	12711	B	50.00	2,650.00		
	W A112117 MHB MTG 11/17/17			MARCOTTE, ANNE						
17/11	686 11/21/17 API 002837			62869	12710	B	50.00	2,700.00		
	W A112117 MHB MTG 11/17/17			JOHANNSEN, CALVIN						
17/11	800 11/27/17 API 101580			63151	12847	B	96.30	2,796.30		
	W A112817 MHB MTG 11-17-17			WILSON, MICHAEL						
LEDGER BALANCES --- DEBITS:			2,796.30	CREDITS:		.00	NET:	2,796.30		
74830	74-00-830-000-000-000-62720-	Non-Employee Mileage								
									REVISIED BUDGET .00	
					PER 01		299.06	299.06		
					PER 02		22.47	321.53		
					PER 03		310.30	631.83		
					PER 04		246.10	877.93		
					PER 05		269.10	1,147.03		
					PER 06		486.84	1,633.87		
					PER 08		299.07	1,932.94		
					PER 09		237.54	2,170.48		
					PER 10		321.54	2,492.02		
17/11	686 11/21/17 API 002809			62866	12755	B	64.20	2,556.22		
	W A112117 MHB MTG 11/17/17			TINQUIST, DAVIN C						
17/11	686 11/21/17 API 004028			62867	12756	B	42.26	2,598.48		
	W A112117 MHB MTG 11/17/17			WINGER, KEITH						
17/11	686 11/21/17 API 001099			62868	12711	B	59.39	2,657.87		
	W A112117 MHB MTG 11/17/17			MARCOTTE, ANNE						
17/11	686 11/21/17 API 002837			62869	12710	B	26.75	2,684.62		
	W A112117 MHB MTG 11/17/17			JOHANNSEN, CALVIN						
LEDGER BALANCES --- DEBITS:			2,684.62	CREDITS:		.00	NET:	2,684.62		

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
74830	74-00-830-000-000-000-0000-62990-	Prof. & Tech. Fee - Other							
		REVISED BUDGET							.00
		PER 01					3,797.80	3,797.80	
		PER 02					525.00	4,322.80	
		PER 03					22,520.30	26,843.10	
		PER 04					4,747.13	31,590.23	
		PER 05					525.00	32,115.23	
		PER 06					24,057.52	56,172.75	
		PER 07					2,411.52	58,584.27	
		PER 08					20,178.25	78,762.52	
		PER 09					10,265.47	89,027.99	
		PER 10					4,173.41	93,201.40	
17/11	308 11/07/17 API 001683		61854		12488	B	806.60	94,008.00	
	W A110717	AUG-SEPT PROFESSIONAL SERVICES IVERSON REUVERS							
17/11	308 11/07/17 API 101308		61856		12537	B	2,208.59	96,216.59	
	W A110717	WSN INVOICE #17 WIDSETH SMITH NOLTIN							
17/11	308 11/07/17 API 002876		61865		12536	B	230.00	96,446.59	
	W A110717	PACE INVOICE #17 PACE ANALYTICAL SERV							
17/11	308 11/07/17 API 002876		61866		12536	B	287.50	96,734.09	
	W A110717	PACE INVOICE #17 PACE ANALYTICAL SERV							
17/11	308 11/07/17 API 002876		61867		12536	B	575.00	97,309.09	
	W A110717	PACE INVOICE #17 PACE ANALYTICAL SERV							
17/11	720 11/30/17 GEN					B	525.00	97,834.09	
		RECURRING FINANCIAL SERVICE							
	LEDGER BALANCES --- DEBITS:		97,834.09	CREDITS:			.00	NET:	97,834.09
74830	74-00-830-000-000-000-0000-63320-	Employee Mileage							
		REVISED BUDGET							.00
		PER 01					262.44	262.44	
		PER 02					620.08	882.52	
		PER 03					367.76	1,250.28	
		PER 04					254.14	1,504.42	
		PER 05					225.24	1,729.66	
		PER 06					160.13	1,889.79	
		PER 07					238.09	2,127.88	
		PER 08					154.09	2,281.97	
		PER 09					159.97	2,441.94	
		PER 10					330.00	2,771.94	
17/11	682 11/21/17 GNI						47.13	2,819.07	
	WF PCARD	1434 - lwlP leech lake advis TIM TERRILL-OOP							
17/11	682 11/21/17 GNI						32.31	2,851.38	
	WF PCARD	1434 - aitkin Cty board TIM TERRILL-OOP							

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE	
17/11	682 11/21/17	GNI					96.84	2,948.22		
	WF PCARD	1434 - Beltrami SWCD								
		TIM TERRILL-OOP								
17/11	682 11/21/17	GNI					56.71	3,004.93		
	WF PCARD	1434 - Biennial conference								
		TIM TERRILL-OOP								
17/11	682 11/21/17	GNI					56.71	3,061.64		
	WF PCARD	1434 - Cass SWCD board								
		TIM TERRILL-OOP								
17/11	682 11/21/17	GNI					123.59	3,185.23		
	WF PCARD	1434 - Clearwater county board								
		TIM TERRILL-OOP								
17/11	682 11/21/17	GNI					73.30	3,258.53		
	WF PCARD	1434 - Hubbard SWCD								
		TIM TERRILL-OOP								
17/11	682 11/21/17	GNI					26.75	3,285.28		
	WF PCARD	1434 - Sentinel Landscape mtg								
		TIM TERRILL-OOP								
17/11	783 11/21/17	GEN				B	44.94	3,330.22		
	RCLS	RCLS 1071 - MHB FALL CONFEREN								
LEDGER BALANCES --- DEBITS:			3,330.22		CREDITS:		.00	NET:	3,330.22	
74830	74-00-830-000-000-0000-63380-	Training & Registration Fees								
		REVISED BUDGET								.00
17/11	483 11/14/17	API 102987		62475		12588 B	375.00	375.00		
	W A111417	ANNUAL CONF - TERRILL		ASSOCIATION OF MN						
LEDGER BALANCES --- DEBITS:			375.00		CREDITS:		.00	NET:	375.00	
74830	74-00-830-000-000-0000-64090-	Office Supplies								
		REVISED BUDGET								.00
				PER 01			29.19	29.19		
				PER 02			31.35	60.54		
				PER 03			5.37	65.91		
				PER 04			65.33	131.24		
				PER 05			80.00	211.24		
				PER 06			10.72	221.96		
				PER 07			15.51	237.47		
				PER 08			20.58	258.05		
				PER 09			99.30	357.35		
				PER 10			252.87	610.22		
17/11	682 11/21/17	GNI					164.00	774.22		
	WF PCARD	biennial report printing								
		TIM TERRILL-INSTY-PRINTS OF BRAINERD								
17/11	682 11/21/17	GNI					120.00	894.22		
	WF PCARD	laminating posters for display								
		TIM TERRILL-INSTY-PRINTS OF BRAINERD								

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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ORG YR/PR	ACCOUNT JNL EFF DATE	SRC REF1	REF2	REF3	CHECK #	OB	AMOUNT	NET LEDGER BALANCE	NET BUDGET BALANCE
17/11	682 11/21/17	GNI					7.65	901.87	
	WF PCARD	office supplies							
		TIM TERRILL-OFFICEMAX/OFFICEDEPOT6590							
17/11	682 11/21/17	GNI					57.16	959.03	
	WF PCARD	printer ink							
		TIM TERRILL-OFFICEMAX/OFFICEDEPOT6590							
17/11	682 11/21/17	GNI					1.61	960.64	
	WF PCARD	mailing agenda packet							
		TIM TERRILL-USPS PO 2611000401							
17/11	682 11/21/17	GNI					1.40	962.04	
	WF PCARD	postage							
		TIM TERRILL-USPS PO 2611000401							
LEDGER BALANCES --- DEBITS:				962.04	CREDITS:		.00	NET:	962.04
GRAND TOTAL --- DEBITS:				525,839.11	CREDITS:		-538,236.27	NET:	-12,397.16

82 Records printed

** END OF REPORT - Generated by Alaina Bundy **

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Crow Wing County
ACCOUNT DETAIL HISTORY FOR 2017 11 TO 2017 11

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REPORT OPTIONS

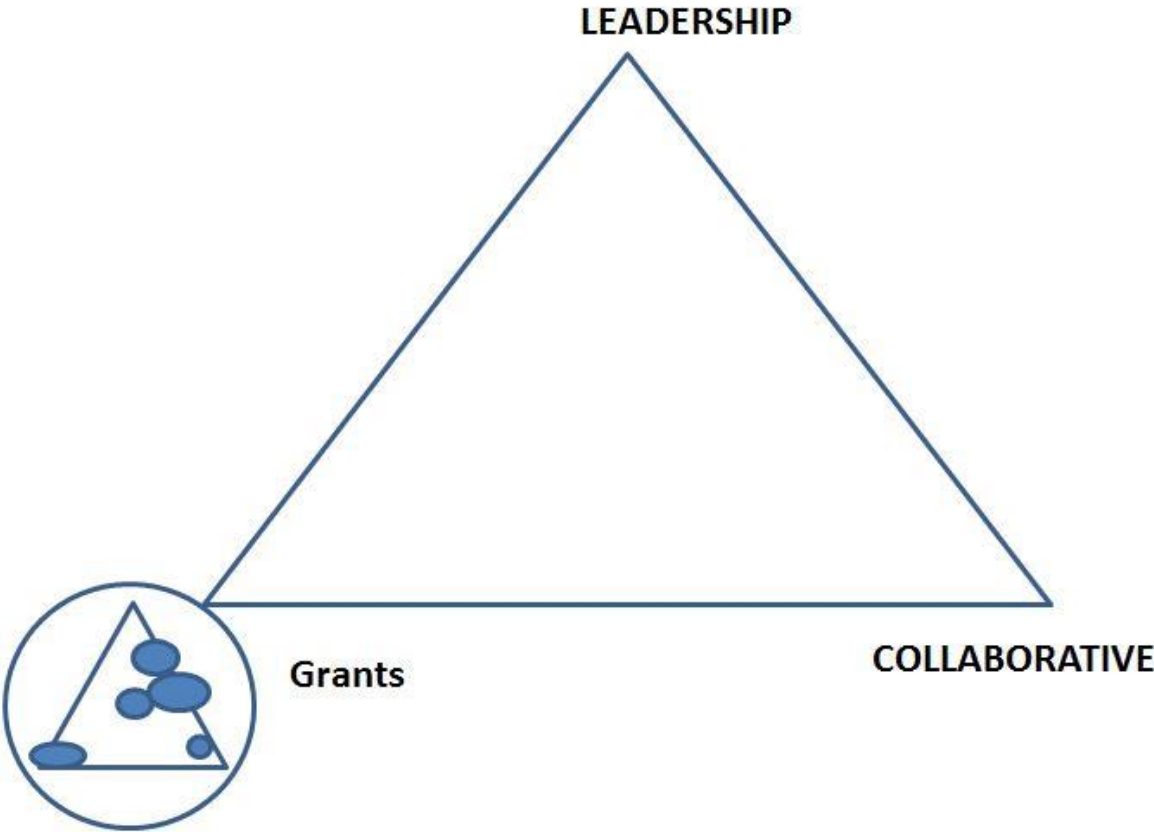
Print GL Master Start-of-Year Balances?: Y
Year and Period range: 2017 11 to 2017 11
Source journal code:
Include entries between dates: 01/01/70and 12/11/17
Include Encumb/Liq entries: N
Include Budget entries: N
Print J/E comment and vendor: Y
Double space journal detail: N
Separate page for each account: N
Multiyear view: D
Print report options: Y
Cash account: Subtotal by Date or Ref3/Deposit #: N

Planning and Zoning

None

Action/Discussion

Executive Director's Report
MHB potential recreation project in Aitkin County
Options for funding
Performance Review document



Executive Director Report

November-December 2017

Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Attended weekly call in meeting with MPCA.
6. Sent out weekly request for AIS stories from local MHB counties.
7. Approved of Potlach timber harvest plan and made sure that it met the goals of our Comprehensive plan.
8. Worked on updating 2018 annual plan and budget.
9. Reviewed forestry plan for Crow Wing county near Rabbit Lake.

Meetings & Networking

1. Attended CW county DRT meeting to review over variance.
2. Attended Itasca SWCD board meeting.
3. Held a webinar with MPCA and WSN engineering to discuss billing.
4. Sent out invoice reminders to AIS coordinators.
5. Attended brainstorming meeting with easement partners to explore ways to help identify parcels for local SWCD's.
6. Attended AMC conference and attended 1W1P session.
7. Attended Cass SWCD board meeting and received full funding for MN Traditions.
8. Attended WRAPS for Aitkin and Itasca county and provided context to the watershed.

2002 MHB Comp Plan

C.5. To Protect and Enhance Recreational Values

Objective:

Promote sustainable, non-detrimental recreation opportunities and use

Implementation:

1. Promote wise use and continued enhancement of the Mississippi Headwaters River Trail
2. Support sustainable recreational events
3. Encourage the use of Conservation Easements
4. Promote improvements to the Great River Road
5. Continue participation in the Mississippi River Parkway Commission and other organizations seeking to fulfill the objectives of the Great River Road Development Study. (See <www.dot.state.mn.us> go to publications.)
6. Promote sustainable and suitable upgrades of resorts and campgrounds.
7. Inform and educate to support above issues and projects

Natural	Recreational	Historical/Cultural	Scientific
1. subwatershed prioritization	1. Trails Information	1. Oral History Project	1. RiverWatch
2. Storm water Analysis	2. Great River Road	2. Guidebook	2. WPLMN monitoring
3. Easement & Acquisition program	3. Canoe Days		
4. Little Falls Rain garden project	5. 1981 Comp- existing and proposed facilities		
5. Guidebook	5. Guidebook		
11. Minnesota Traditions	6. Minnesota Traditions		
6. 319 Remediation Projects- Crescent Shores Wastewater project; shoreline stabilization; retention pond; Septic inv. and master gardener	7. Aitkin Natural Resource Plan Analysis		
7. ROPE study			
8. River Defense Network			
9. CWP- Sourcewater protection and nonpoint manag.			

10. Wellhead Inv. Project			

