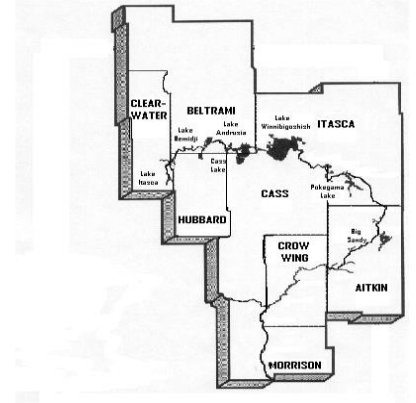




**Mississippi Headwaters Board  
Meeting Agenda  
Cass County Courthouse  
Walker, MN  
October 26, 2018  
10:00 am**



- **Call to Order/Pledge of Allegiance**

**10:00 AM Approve/Amend**

- Agenda
- Consent Agenda – September '18 Minutes & Expenses (att. 1 & 2)

**Planning and Zoning (Actions)**

- None

**Action / Discussion Items:**

- Executive Director's Report (att. 3)
- MHB Lakes Program powerpoint.
- Next MHB board meeting date discussion
- Comp Plan Revision

**Misc:** ☀ Legislature Update (if any)      ☀ County Updates

**Meeting Adjourned - Thank you**

**Mtgs:**

**November ?, '18, 10:00 AM – MHB Board Meeting- Walker, MN**

## **Attachment 1 & 2**

Draft Minutes

Monthly Expenses

Mississippi Headwaters Board  
September 28, 2018  
Cass County Courthouse  
Walker, MN 56484

MEETING  
MINUTES

Members present: Paul Thiede (Crow Wing), Davin Tinquist (Itasca), Anne Marcotte (Aitkin), Keith Winger (Beltrami), Cal Johannsen (Hubbard), Dean Newland (Clearwater), Mike Wilson (Morrison), and Tim Terrill (Executive Director).

Others Present: Todd Holman (The Nature Conservancy)

Chairman Thiede called the meeting to order followed by the Pledge of Allegiance.

**M/S (Johannsen/Newland) to approve of the agenda with the addition of the Zebra Mussel report on the Mississippi River. Motion Carried.**

**M/S (Tinquist/Wilson) to approve of the consent agenda. Motion Carried.**

#### **Planning & Zoning**

None

#### **Action/Discussion Items Executive Director Report**

Tim mentioned that he visited with Crow Wing, Itasca, Cass, Beltrami, Morrison, and Hubbard counties this past month to discuss the potential MHB Lakes program. He stated that most counties gave little comment about the issue and that Cass Commissioner's Kangas and Gaalswyk provided praise and good comments about the MHB and agriculture's role in protection of the environment. Tim stated that while attending Morrison county he gained more knowledge about the ditch issue with Lake Shaminaeu and Commissioner Thiede provided an example of a case study of two lakes where a similar issue occurred many years ago.

Tim recalled his discussion with the Chippewa National Forest and their potential forest plan for the Penn South area. He stated that there will be a NEPA request coming shortly and that it might take 4 years before the project is approved.

Tim completed a survey from NACo to provide feedback for a roundtable discussion that they will be having with various environmental agencies in Washington regarding the federal government's role in nutrient reduction to the Mississippi River Basin and Great Lakes Region. He stated that his response was that the Federal government should continue providing funding for various issues but wait for state or local authorities to contact them first before entering into the situation.

Todd Holman was present and the Chair gave him the floor to talk. Mr. Holman gave a brief praise about the MHB's protection program and told how The Nature Conservancy (TNC) invited the executive director and their contractor, Paula West, to attend a meeting in St. Paul with TNC staff to discuss a formal partnership. While nothing is formal yet, Mr. Holman stated that in the next few months TNC might have some type of formal proposal ready for the Board to review.

Zebra Mussel letter on the Miss. River inhabitation of AIS- Comm. Marcotte read a letter to the Board from Itasca SWCD about how zebra mussels were found in the Miss. River from Blanchard dam down into Aitkin County. Comm. Tinquist replied that their AIS coordinator brought this to their board's attention a week ago because the DNR has not formally announced this yet. Comm. Marcotte asked Tim to investigate how many boat access points are on the Miss. River and Headwaters Lakes with the potential option to look into MHB funding some inspectors positions with some type of grant. Comm. Thiede mentioned that even with his talks with the statewide AIS committee that research has not lead to a decisive conclusion as to how zebra mussels are transported. Comm. Johannsen provided an example of how a zebra mussel was found on a beetle and how that could very well be a vector for transportation. Tim provided the information that the MHB's role in AIS is to provide a consistent message across the MHB counties and that social media is providing that role now. Comm. Thiede noted that education is a working tool to prevent the spread of AIS, and research is being done to study the genomes of zebra mussels to determine where they came from. While research is the key to finding a solution, education is the intermediate remedy to the problem at hand.

Comp Plan revision- The board reviewed Sections O through section U.

County Updates- Comm. Marcotte explained that she attended a candidate forum at the Hill City School in which Comm. Marcotte, Sherriff candidates, State Representatives, and city council were invited to attend. She also brought up that over 60% of the people are voting via early voting process so campaigning in October might be considered late for Commissioner's positions.

Legislative Updates- None

**M/S (Marcotte/Wilson) to adjourn. Motion carried.**

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Chairman Paul M. Thiede

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Executive Director Tim Terrill

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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| ORG YR/PR | OBJECT PROJ JNL EFF DATE    | SRC REF1                  | REF2        | REF3  | CHECK #  | OB          | AMOUNT      | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|-----------------------------|---------------------------|-------------|-------|----------|-------------|-------------|--------------------|--------------------|
| 74        | 10001                       | Cash & Pooled Investments |             |       |          |             |             |                    |                    |
|           |                             |                           |             |       |          |             | SOY BALANCE | 298,580.61         |                    |
|           |                             |                           |             |       | PER 01   |             | 173,155.22  | 471,735.83         |                    |
|           |                             |                           |             |       | PER 02   |             | 22,474.25   | 494,210.08         |                    |
|           |                             |                           |             |       | PER 03   |             | -177,597.42 | 316,612.66         |                    |
|           |                             |                           |             |       | PER 04   |             | 65,321.92   | 381,934.58         |                    |
|           |                             |                           |             |       | PER 05   |             | -11,618.98  | 370,315.60         |                    |
|           |                             |                           |             |       | PER 06   |             | -7,105.91   | 363,209.69         |                    |
|           |                             |                           |             |       | PER 07   |             | -16,677.63  | 346,532.06         |                    |
|           |                             |                           |             |       | PER 08   |             | -7,767.17   | 338,764.89         |                    |
| 18/09     | 147 09/04/18                | APP A0904                 |             |       |          |             | -109.38     | 338,655.51         |                    |
|           | A090418                     |                           |             |       |          |             |             |                    |                    |
| 18/09     | 220 09/06/18                | GNI 853525 AmyG           |             | 28733 |          |             | 18,060.00   | 356,715.51         |                    |
|           | iNovah                      | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
| 18/09     | 276 09/07/18                | GNI                       |             |       |          |             | 5,216.14    | 361,931.65         |                    |
|           | ST OF MN                    | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
| 18/09     | 307 09/11/18                | APP A0911                 |             |       |          |             | -551.50     | 361,380.15         |                    |
|           | A091118                     |                           |             |       |          |             |             |                    |                    |
| 18/09     | 375 09/14/18                | PRJ                       |             |       |          |             | -3,757.49   | 357,622.66         |                    |
| 18/09     | 417 09/14/18                | GEN                       |             |       |          |             | 475.00      | 358,097.66         |                    |
|           | RCLS                        | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
| 18/09     | 465 09/17/18                | GNI                       |             |       |          |             | 228.06      | 358,325.72         |                    |
|           | RCLS                        | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
| 18/09     | 468 09/18/18                | GNI                       |             |       |          |             | -392.75     | 357,932.97         |                    |
|           | WF PCARD                    | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
| 18/09     | 472 09/18/18                | APP A0918                 |             |       |          |             | -1,075.10   | 356,857.87         |                    |
|           | A091818                     |                           |             |       |          |             |             |                    |                    |
| 18/09     | 473 09/18/18                | APP C0918                 |             |       |          |             | -1.81       | 356,856.06         |                    |
|           | C091818                     |                           |             |       |          |             |             |                    |                    |
| 18/09     | 709 09/28/18                | PRJ                       |             |       |          |             | -3,678.07   | 353,177.99         |                    |
| 18/09     | 805 09/30/18                | GEN                       |             |       |          |             | -525.00     | 352,652.99         |                    |
|           | RECURRING                   | SYSTEM GENERATED          | DUE TO LINE |       |          |             |             |                    |                    |
|           | LEDGER BALANCES --- DEBITS: |                           | 284,930.59  |       | CREDITS: | -230,858.21 | NET:        | 54,072.38          |                    |



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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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| ORG YR/PR | OBJECT JNL | PROJ EFF DATE               | SRC REF1                       | REF2       | REF3    | CHECK #        | OB | AMOUNT      | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|------------|-----------------------------|--------------------------------|------------|---------|----------------|----|-------------|--------------------|--------------------|
| 18/09     | 468        | 09/18/18                    | GNI                            |            |         |                |    | 392.75      | 290,078.56         |                    |
|           | WF         | PCARD                       |                                |            |         |                |    |             |                    |                    |
| 18/09     | 471        | 09/18/18                    | API B 2876                     |            |         |                |    | 1,075.10    | 291,153.66         |                    |
|           | W          | A091818                     |                                |            |         |                |    |             |                    |                    |
| 18/09     | 709        | 09/28/18                    | PRJ PR0928 1180928             |            | 1180928 |                |    | 3,678.07    | 294,831.73         |                    |
|           | PAY092818  | WARRANT=180928              | RUN=1 BI-WEEKL                 |            |         |                |    |             |                    |                    |
| 18/09     | 805        | 09/30/18                    | GEN                            |            |         |                |    | 525.00      | 295,356.73         |                    |
|           |            | RECURRING                   |                                |            |         |                |    |             |                    |                    |
|           |            | LEDGER BALANCES --- DEBITS: |                                | 296,059.79 |         | CREDITS:       |    | -703.06     | NET:               | 295,356.73         |
| 74        | 38500      |                             | Revenues                       |            |         |                |    |             |                    |                    |
|           |            |                             |                                |            |         | SOY BALANCE    |    |             |                    | .00                |
|           |            |                             |                                |            |         | PER 01         |    | -190,849.26 |                    | -190,849.26        |
|           |            |                             |                                |            |         | PER 02         |    | -33,615.22  |                    | -224,464.48        |
|           |            |                             |                                |            |         | PER 03         |    | -5,884.05   |                    | -230,348.53        |
|           |            |                             |                                |            |         | PER 04         |    | -79,585.28  |                    | -309,933.81        |
|           |            |                             |                                |            |         | PER 06         |    | -5,762.30   |                    | -315,696.11        |
|           |            |                             |                                |            |         | PER 07         |    | -2,201.66   |                    | -317,897.77        |
|           |            |                             |                                |            |         | PER 08         |    | -8,255.20   |                    | -326,152.97        |
| 18/09     | 220        | 09/06/18                    | GNI 853525 AmyG                |            | 28733   |                |    | -18,060.00  |                    | -344,212.97        |
|           |            | iNovah                      |                                |            |         |                |    |             |                    |                    |
| 18/09     | 276        | 09/07/18                    | GNI                            |            |         |                |    | -5,216.14   |                    | -349,429.11        |
|           |            | ST OF MN                    |                                |            |         |                |    |             |                    |                    |
|           |            | LEDGER BALANCES --- DEBITS: |                                | .00        |         | CREDITS:       |    | -349,429.11 | NET:               | -349,429.11        |
| 74830     | 53180      |                             | Environmental Assistance /MPCA |            |         |                |    |             |                    |                    |
|           |            |                             |                                |            |         | REVISED BUDGET |    |             |                    | .00                |
|           |            |                             |                                |            |         | PER 01         |    | -503.14     |                    | -503.14            |
|           |            |                             |                                |            |         | PER 02         |    | -1,106.64   |                    | -1,609.78          |
|           |            |                             |                                |            |         | PER 03         |    | -884.05     |                    | -2,493.83          |
|           |            |                             |                                |            |         | PER 04         |    | -1,113.04   |                    | -3,606.87          |
|           |            |                             |                                |            |         | PER 06         |    | -5,762.30   |                    | -9,369.17          |
|           |            |                             |                                |            |         | PER 07         |    | -2,201.66   |                    | -11,570.83         |
| 18/09     | 276        | 09/07/18                    | GNI                            |            |         |                |    | -5,216.14   |                    | -16,786.97         |
|           |            | ST OF MN                    | POLLUTION CONTROL              |            |         |                |    |             |                    |                    |
|           |            | LEDGER BALANCES --- DEBITS: |                                | .00        |         | CREDITS:       |    | -16,786.97  | NET:               | -16,786.97         |





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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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| ORG YR/PR | OBJECT PROJ JNL EFF DATE                                     | SRC REF1                | REF2     | REF3 | CHECK #  | OB  | AMOUNT         | NET LEDGER BALANCE | NET BUDGET BALANCE |  |
|-----------|--|-------------------------|----------|------|----------|-----|----------------|--------------------|--------------------|--|
| 74830     | 61300  | Employee Pension & FICA |          |      |          |     |                |                    |                    |  |
|           |  |                         |          |      |          |     | REVISED BUDGET |                    | .00                |  |
|           |  |                         |          |      | PER 01   |     | 722.96         | 722.96             |                    |  |
|           |  |                         |          |      | PER 02   |     | 725.48         | 1,448.44           |                    |  |
|           |  |                         |          |      | PER 03   |     | 1,151.16       | 2,599.60           |                    |  |
|           |  |                         |          |      | PER 04   |     | 738.28         | 3,337.88           |                    |  |
|           |  |                         |          |      | PER 05   |     | 747.26         | 4,085.14           |                    |  |
|           |  |                         |          |      | PER 06   |     | 747.20         | 4,832.34           |                    |  |
|           |  |                         |          |      | PER 07   |     | 747.24         | 5,579.58           |                    |  |
|           |  |                         |          |      | PER 08   |     | 1,131.92       | 6,711.50           |                    |  |
| 18/09     | 375 09/14/18 PRJ PR0914 1180914 1180914                      |                         |          |      |          |     | 378.06         | 7,089.56           |                    |  |
|           | PAY091418 WARRANT=180914 RUN=1 BI-WEEKL                      |                         |          |      |          |     |                |                    |                    |  |
| 18/09     | 709 09/28/18 PRJ PR0928 1180928 1180928                      |                         |          |      |          |     | 369.14         | 7,458.70           |                    |  |
|           | PAY092818 WARRANT=180928 RUN=1 BI-WEEKL                      |                         |          |      |          |     |                |                    |                    |  |
|           | LEDGER BALANCES --- DEBITS:                                  |                         | 7,458.70 |      | CREDITS: | .00 | NET:           | 7,458.70           |                    |  |
| 74830     | 62100  | Telephone               |          |      |          |     |                |                    |                    |  |
|           |  |                         |          |      |          |     | REVISED BUDGET |                    | .00                |  |
|           |  |                         |          |      | PER 01   |     | 60.42          | 60.42              |                    |  |
|           |  |                         |          |      | PER 02   |     | 59.83          | 120.25             |                    |  |
|           |  |                         |          |      | PER 03   |     | 57.43          | 177.68             |                    |  |
|           |  |                         |          |      | PER 04   |     | 58.89          | 236.57             |                    |  |
|           |  |                         |          |      | PER 05   |     | 57.15          | 293.72             |                    |  |
|           |  |                         |          |      | PER 06   |     | 56.86          | 350.58             |                    |  |
|           |  |                         |          |      | PER 07   |     | 60.65          | 411.23             |                    |  |
|           |  |                         |          |      | PER 08   |     | 57.71          | 468.94             |                    |  |
| 18/09     | 391 09/13/18 API 006205 83397 16307                          |                         |          |      |          |     | 1.72           | 470.66             |                    |  |
|           | W C091818 SEPTEMBER CTC & 08/18 - 08/18 CONSOLIDATED TELECOM |                         |          |      |          |     |                |                    |                    |  |
| 18/09     | 391 09/13/18 API 006205 83397 16307                          |                         |          |      |          |     | .09            | 470.75             |                    |  |
|           | W C091818 SEPTEMBER CTC & 08/18 - 08/18 CONSOLIDATED TELECOM |                         |          |      |          |     |                |                    |                    |  |
| 18/09     | 709 09/28/18 PRJ PR0928 1180928 1180928                      |                         |          |      |          |     | 55.00          | 525.75             |                    |  |
|           | PAY092818 WARRANT=180928 RUN=1 BI-WEEKL                      |                         |          |      |          |     |                |                    |                    |  |
|           | LEDGER BALANCES --- DEBITS:                                  |                         | 525.75   |      | CREDITS: | .00 | NET:           | 525.75             |                    |  |
| 74830     | 62680  | Non-Employee Per Diems  |          |      |          |     |                |                    |                    |  |
|           |  |                         |          |      |          |     | REVISED BUDGET |                    | .00                |  |
|           |  |                         |          |      | PER 01   |     | 250.00         | 250.00             |                    |  |
|           |  |                         |          |      | PER 02   |     | 300.00         | 550.00             |                    |  |
|           |  |                         |          |      | PER 03   |     | 250.00         | 800.00             |                    |  |
|           |  |                         |          |      | PER 05   |     | 525.00         | 1,325.00           |                    |  |
|           |  |                         |          |      | PER 06   |     | 225.00         | 1,550.00           |                    |  |

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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| ORG YR/PR | OBJECT PROJ JNL EFF DATE                          | SRC REF1                  | REF2 | REF3  | CHECK #        | OB       | AMOUNT     | NET LEDGER BALANCE | NET BUDGET BALANCE |          |
|-----------|---|---------------------------|------|-------|----------------|----------|------------|--------------------|--------------------|----------|
|           |   |                           |      |       | PER 07         |          | 375.00     | 1,925.00           |                    |          |
|           |   |                           |      |       | PER 08         |          | 275.00     | 2,200.00           |                    |          |
| 18/09     | 375 09/14/18 PRJ PR0914 1180914 1180914           |                           |      |       |                |          | 75.00      | 2,275.00           |                    |          |
|           | PAY091418 WARRANT=180914 RUN=1 BI-WEEKL           |                           |      |       |                |          |            |                    |                    |          |
| 18/09     | 417 09/14/18 GEN                                  |                           |      |       |                |          | -475.00    | 1,800.00           |                    |          |
|           | RCLS RCLS PERDIEM FOR PAUL THIEDE                 |                           |      |       |                |          |            |                    |                    |          |
|           | LEDGER BALANCES --- DEBITS:                       |                           |      |       | 2,275.00       | CREDITS: |            | -475.00            | NET:               | 1,800.00 |
| 74830     | 62720   | Non-Employee Mileage      |      |       |                |          |            |                    |                    |          |
|           |   |                           |      |       | REVISED BUDGET |          |            |                    | .00                |          |
|           |   |                           |      |       | PER 01         |          | 198.09     | 198.09             |                    |          |
|           |   |                           |      |       | PER 02         |          | 376.89     | 574.98             |                    |          |
|           |   |                           |      |       | PER 03         |          | 212.55     | 787.53             |                    |          |
|           |   |                           |      |       | PER 05         |          | 489.95     | 1,277.48           |                    |          |
|           |   |                           |      |       | PER 06         |          | 209.28     | 1,486.76           |                    |          |
|           |   |                           |      |       | PER 07         |          | 340.08     | 1,826.84           |                    |          |
|           |   |                           |      |       | PER 08         |          | 241.98     | 2,068.82           |                    |          |
| 18/09     | 465 09/17/18 GNI                                  |                           |      |       |                |          | -44.94     | 2,023.88           |                    |          |
|           | RCLS 1071 - MHB Dec                               |                           |      |       |                |          |            |                    |                    |          |
| 18/09     | 465 09/17/18 GNI                                  |                           |      |       |                |          | -45.78     | 1,978.10           |                    |          |
|           | RCLS 1071 - MHB Jan                               |                           |      |       |                |          |            |                    |                    |          |
| 18/09     | 465 09/17/18 GNI                                  |                           |      |       |                |          | -45.78     | 1,932.32           |                    |          |
|           | RCLS 1071 - MHB May                               |                           |      |       |                |          |            |                    |                    |          |
| 18/09     | 465 09/17/18 GNI                                  |                           |      |       |                |          | -45.78     | 1,886.54           |                    |          |
|           | RCLS 1071 - MHB Jun                               |                           |      |       |                |          |            |                    |                    |          |
| 18/09     | 465 09/17/18 GNI                                  |                           |      |       |                |          | -45.78     | 1,840.76           |                    |          |
|           | RCLS 1071 - MHB July                              |                           |      |       |                |          |            |                    |                    |          |
|           | LEDGER BALANCES --- DEBITS:                       |                           |      |       | 2,068.82       | CREDITS: |            | -228.06            | NET:               | 1,840.76 |
| 74830     | 62990   | Prof. & Tech. Fee - Other |      |       |                |          |            |                    |                    |          |
|           |   |                           |      |       | REVISED BUDGET |          |            |                    | .00                |          |
|           |   |                           |      |       | PER 01         |          | 5,226.89   | 5,226.89           |                    |          |
|           |   |                           |      |       | PER 02         |          | 2,783.18   | 8,010.07           |                    |          |
|           |   |                           |      |       | PER 03         |          | 172,078.09 | 180,088.16         |                    |          |
|           |   |                           |      |       | PER 04         |          | 6,531.48   | 186,619.64         |                    |          |
|           |   |                           |      |       | PER 05         |          | 2,454.84   | 189,074.48         |                    |          |
|           |   |                           |      |       | PER 06         |          | 4,491.51   | 193,565.99         |                    |          |
|           |   |                           |      |       | PER 07         |          | 10,196.54  | 203,762.53         |                    |          |
|           |   |                           |      |       | PER 08         |          | 4,983.64   | 208,746.17         |                    |          |
| 18/09     | 306 09/11/18 API 002876                           |                           |      | 83100 | 16292          |          | 300.00     | 209,046.17         |                    |          |
|           | W A091118 ANALYTICAL CHARGES PACE ANALYTICAL SERV |                           |      |       |                |          |            |                    |                    |          |

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

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| ORG YR/PR | OBJECT PROJ JNL EFF DATE              | SRC REF1 | REF2             | REF3                 | CHECK #        | OB | AMOUNT   | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|---------------------------------------|----------|------------------|----------------------|----------------|----|----------|--------------------|--------------------|
| 18/09     | 306 09/11/18 API 002876               |          |                  | 83101                | 16292          |    | 251.50   | 209,297.67         |                    |
|           | W A091118 ANALYTICAL CHARGES          |          |                  | PACE ANALYTICAL SERV |                |    |          |                    |                    |
| 18/09     | 471 09/18/18 API 101308               |          |                  | 83825                | 16365          |    | 1,075.10 | 210,372.77         |                    |
|           | W A091818 MHB WATER SAMPLING          |          |                  | WIDSETH SMITH NOLTIN |                |    |          |                    |                    |
| 18/09     | 805 09/30/18 GEN                      |          |                  |                      |                |    | 525.00   | 210,897.77         |                    |
|           | RECURRING FINANCIAL SERVICE           |          |                  |                      |                |    |          |                    |                    |
|           | LEDGER BALANCES --- DEBITS:           |          |                  | 210,897.77           | CREDITS:       |    | .00      | NET:               | 210,897.77         |
| 74830     | 63320                                 |          | Employee Mileage |                      |                |    |          |                    |                    |
|           |                                       |          |                  |                      | REVISED BUDGET |    |          |                    | .00                |
|           |                                       |          |                  |                      | PER 01         |    | 220.96   | 220.96             |                    |
|           |                                       |          |                  |                      | PER 02         |    | 440.36   | 661.32             |                    |
|           |                                       |          |                  |                      | PER 03         |    | 472.75   | 1,134.07           |                    |
|           |                                       |          |                  |                      | PER 04         |    | 222.91   | 1,356.98           |                    |
|           |                                       |          |                  |                      | PER 05         |    | 590.08   | 1,947.06           |                    |
|           |                                       |          |                  |                      | PER 06         |    | 539.62   | 2,486.68           |                    |
|           |                                       |          |                  |                      | PER 07         |    | 598.53   | 3,085.21           |                    |
|           |                                       |          |                  |                      | PER 08         |    | 331.69   | 3,416.90           |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 34.44    | 3,451.34           |                    |
|           | WF PCARD 1434 - Morrison County board |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 124.26   | 3,575.60           |                    |
|           | WF PCARD 1434 - Clearwater Board mtg  |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 83.39    | 3,658.99           |                    |
|           | WF PCARD 1434 - Itasca MHB Lakes      |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 57.77    | 3,716.76           |                    |
|           | WF PCARD 1434 - Leech Lake 1W1P       |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 11.99    | 3,728.75           |                    |
|           | WF PCARD 1434 - Canoe Day mlg         |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 48.01    | 3,776.76           |                    |
|           | WF PCARD 1434 - MHB board mtg         |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
| 18/09     | 468 09/18/18 GNI                      |          |                  |                      |                |    | 27.25    | 3,804.01           |                    |
|           | WF PCARD 1434 - Camp Ripley           |          |                  |                      |                |    |          |                    |                    |
|           | TIM TERRILL-OOP                       |          |                  |                      |                |    |          |                    |                    |
|           | LEDGER BALANCES --- DEBITS:           |          |                  | 3,804.01             | CREDITS:       |    | .00      | NET:               | 3,804.01           |

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Crow Wing County  
ACCOUNT DETAIL HISTORY FOR 2018 09 TO 2018 09

P 8  
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| ORG YR/PR | OBJECT PROJ JNL EFF DATE    | SRC REF1 | REF2                            | REF3       | CHECK # | OB             | AMOUNT      | NET LEDGER BALANCE | NET BUDGET BALANCE |
|-----------|-----------------------------|----------|---------------------------------|------------|---------|----------------|-------------|--------------------|--------------------|
| 74830     | 64090                       |          | Office Supplies                 |            |         |                |             |                    |                    |
|           |                             |          |                                 |            |         | REVISED BUDGET |             |                    | .00                |
|           |                             |          |                                 |            | PER 01  |                | 131.87      | 131.87             |                    |
|           |                             |          |                                 |            | PER 02  |                | 30.82       | 162.69             |                    |
|           |                             |          |                                 |            | PER 03  |                | 6.15        | 168.84             |                    |
|           |                             |          |                                 |            | PER 04  |                | 22.96       | 191.80             |                    |
|           |                             |          |                                 |            | PER 05  |                | 199.69      | 391.49             |                    |
|           |                             |          |                                 |            | PER 06  |                | 27.23       | 418.72             |                    |
|           |                             |          |                                 |            | PER 07  |                | 5.43        | 424.15             |                    |
|           |                             |          |                                 |            | PER 08  |                | 9.48        | 433.63             |                    |
| 18/09     | 468                         | 09/18/18 | GNI                             |            |         |                | 1.42        | 435.05             |                    |
|           | WF PCARD                    |          | agenda mailing                  |            |         |                |             |                    |                    |
|           |                             |          | TIM TERRILL-USPS PO 2611000401  |            |         |                |             |                    |                    |
| 18/09     | 468                         | 09/18/18 | GNI                             |            |         |                | 4.22        | 439.27             |                    |
|           | WF PCARD                    |          | board snack                     |            |         |                |             |                    |                    |
|           |                             |          | TIM TERRILL-SUPER ONE FOODS #45 |            |         |                |             |                    |                    |
|           | LEDGER BALANCES --- DEBITS: |          |                                 | 439.27     |         | CREDITS:       | .00         | NET:               | 439.27             |
|           | GRAND TOTAL --- DEBITS:     |          |                                 | 874,156.32 |         | CREDITS:       | -800,623.16 | NET:               | 73,533.16          |

61 Records printed

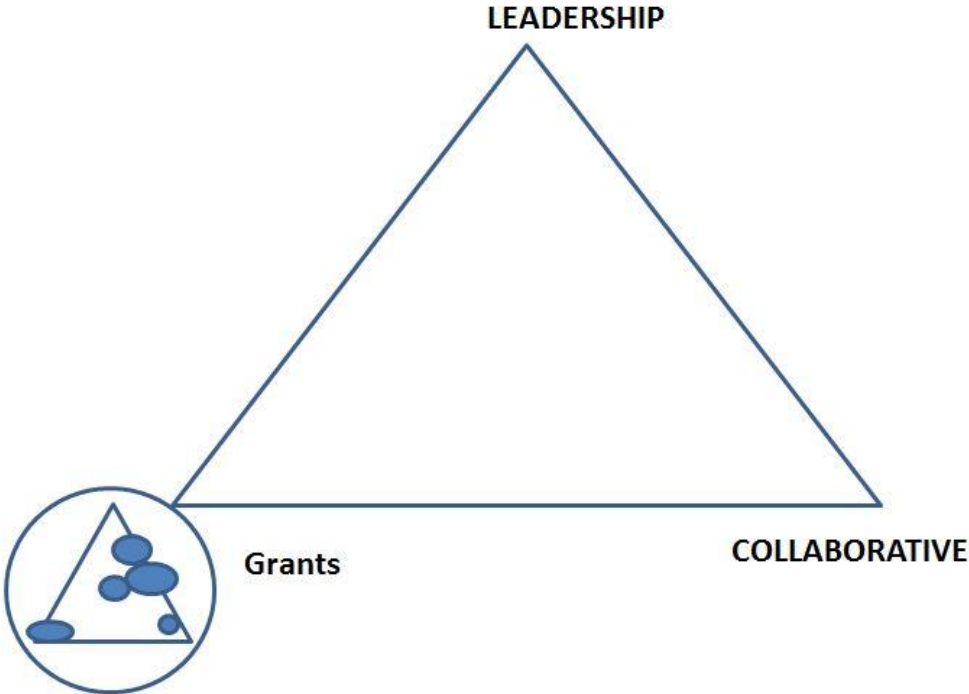
\*\* END OF REPORT - Generated by Alaina Bundy \*\*

# **Planning and Zoning**

**None**

# Action/Discussion

Executive Director's Report  
MHB Lakes Program Powerpoint  
Next MHB Board Meeting Date Discussion  
Comp plan Revision



# Executive Director Report

September-October 2018

## Personnel, Budget, Administration, Information & Education, Correspondence

1. Reviewed monthly budget.
2. Prepared monthly agenda packet.
3. Sent in monthly expense report.
4. Reviewed potential variances that may be coming before the Board next month.
5. Attended call in meetings with MPCA.
6. Talled up MHB AIS surveys from each county and distributed results.
7. Submitted nomination to be a member of the Chippewa Resource Advisory Committee.
8. Attended LSOHC annual reimbursement training via skype.
9. Sent in DNR Q1 reimbursement request.

## Meetings & Networking

1. Held meeting with Paula West to develop agenda for Technical committee for LSOHC funding.
2. Held interview with We Are Water to discuss Lake Irving and Bemidji story and how the MHB is working with partners to help protect these lakes.
3. Attended Pine River 1W1P meeting to prioritize surface water concerns.
4. Held teleconference with DNR NE regional director Patty Thielen to explain our screening tool process to prospect for high habitat valued parcels and look for ways to increase communication between the partnership and DNR.
5. Attended the Bemidji City Council meeting and received approval to move forward on applying for grants to fund project PMA 25.
6. Reviewed and commented on the Beltrami County Shoreland Ordinance update.
7. Attended the Cass County Annual Township meeting and gave a presentation about who the MHB is and what we do. I was able to talk to Rep. Sandy Layman and explain how we have a systematic approach to prioritize and target parcels that based on their riparian, adjacency, and habitat characteristics.
8. Presented potential MHB Lakes presentation to the Aitkin county board.
9. Held AIS coordinators meeting to discuss the year in review and future plans.
10. Attended the Sentinel Landscape coordinating committee meeting for Camp Ripley.